

THE UNIVERSITY OF BRITISH COLUMBIA



Senate Secretariat

Senate and Curriculum Services

Enrolment Services

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Vancouver, BC V6T 1Z1

www.students.ubc.ca/senate

Vancouver Senate

MINUTES OF MAY 16, 2006

Attendance

Present: President M. C. Piper (Chair), Vice-President L. A. Whitehead, Dr. P. Adebar, Mr. B. Ahmadian, Mr. T. Ahmed, Dr. B. Arneil, Dr. N. Banthia, Dr. G. Bluman, Dean M. A. Bobinski, Mr. P. T. Brady, Dr. J. Brander, Dr. L. Chui, Dr. E. Dean, Dr. J. Dennison, Mr. F. Fan, Dr. D. Fielding, Dr. I. Franks, Mr. C. Funnell, Dean N. Gallini, Principal J. H. V. Gilbert, Mr. C. Gorman, Dr. D. Griffin, Dr. L. Gunderson, Dr. P. G. Harrison, Dr. R. Harrison, Dr. R. Helsley, Associate Vice-President J. Hutton, Dr. R. Irwin, Dean M. Isaacson, Dr. J. Johnson, Ms. J. Khangura, Dr. S. B. Knight, Mr. M. Lane, Mr. R. Lowe, Dr. M. MacEntee, Dr. P. L. Marshall, Dr. A. McAfee, Ms. K. McAllister, Dr. W. McKee, Dr. D. McLean, Dean D. Muzyka, Ms. C. Quinlan, Ms. E. Segal, Associate Vice-President & Registrar B. J. Silzer, Dr. S. Thorne, Dean R. Tierney, Dr. M. Upadhyaya, Dr. D. Weary, Dr. R. Windsor-Liscombe, Dr. R. A. Yaworsky, Dean E. H. K. Yen, Dr. J. Young.

By Invitation: Dr. G. Mackie, Associate Vice-President, Academic Planning; Dr. G. Poole, Director, Institute for the Scholarship of Teaching and Learning.

Regrets: Dr. A. McEachern (Chancellor), Dr. J. D. Berger, Prof. C. Boyle, Ms. S. Brkanovic, Dr. H. Burt, Mr. B. Danin, Dr. W. Dunford, Ms. G. Eom, Dr. W. Fletcher, Dr. C. Friedrichs, Ms. M. Friesen, Dean F. Granot, Dr. S. Grayston, Dean *pro tem.* G. Ingram, Dean *pro tem.* M. Isman, Ms. W. King, Dr. B. S. Lalli, Mr. K. Liu, Dr. W. B. McNulty, Mr. J. Mergens, Mr. P. Orchard, Dr. D. Paterson, Dr. P. Potter, Dean J. Saddler, Dr. J. Sarra, Mr. B. Simpson, Dean R. Sindelar, Dr. B. Stelck, Dr. D. Steyn, Dean G. Stuart, Ms. A. Thamboo, Mr. B. Toosi, Dr. R. Wilson.

Recording Secretary: Ms. L. M. Collins.

Note: The full text of some reports to Senate is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services.

Call to Order

Minutes of the Previous Meeting

<i>Dean Muzyka</i>	}	<i>That the minutes of the meeting of April 22, 2006 be adopted as circulated.</i>
<i>Dr. Fielding</i>		

Carried.

Remarks from the Chair and Related Questions

FEDERAL BUDGET

The President described the recent federal government budget announcement as reasonably positive for post-secondary education in Canada. Canadian universities had anticipated this first Conservative budget, and President Piper stated that the budget demonstrated a reasonable commitment to research and innovation. In addition to commitments to provide funding to each of the major federal granting councils, the budget included up to \$1 billion in one-time funding for infrastructure improvements in the post-secondary education sector. President Piper estimated that UBC would be eligible for approximately \$132 million of these funds.

HKU-UBC HOUSE

The President noted the recent announcement that Dr. Simon K.Y. Lee had pledged \$4 million to build an international student residence and cultural centre at the Vancouver campus. Hong Kong University (HKU)-UBC House was to accommodate 100 HKU students and 100 UBC students, as well as host visiting HKU researchers, faculty, and staff. President Piper stated that, with the generous support of Dr. Lee, HKU-UBC House would enhance the wonderful relationship between UBC and HKU, the preeminent university in Hong Kong.

Remarks from the Chair and Related Questions, continued

PRINCIPAL JOHN H. V. GILBERT AND DEAN FRIEDA GRANOT

The President recognized the respective contributions of two resigning Senators, and asked that the Minutes record Senate's appreciation. Principal John H. V. Gilbert had served on the Vancouver Senate for a total of 16 years. He served on, and chaired, many different standing and ad hoc committees during this time.

Dean Frieda Granot had served as an ex-officio member of Senate since her appointment as Dean of the Faculty of Graduate Studies in 1996. Dean Granot had decided to step down as Dean, effective June 30, 2006.

Members of Senate applauded.

Candidates for Degrees

<i>Dean Muzyka</i>	}	<i>That the candidates for degrees and diplomas, as approved by the Faculties and Schools, be granted the degree or diploma for which they were recommended, effective May 2006, and that the Registrar, in consultation with the Deans and the Chair of the Vancouver Senate, be empowered to make any necessary adjustments.</i>
<i>Dr. P. G. Harrison</i>		

The President noted with pride that 6648 candidates for degrees and diplomas were due to graduate in 24 ceremonies to be held over six days.

The motion was
put and carried.

Admissions Committee

As Chair of the Committee, Dr. Berger presented the reports.

Admissions Committee, continued

CALENDAR CHANGES

*Dr. Berger
Dr. Knight*

} That Senate approve:

- 1. The addition of French Baccalaureate to the list of approved credentials for admission for applicants from a secondary school outside Canada;*
- 2. The addition of a calendar entry for applicants from Singapore;*
- 3. A change to the calendar entry for the Bachelor of Midwifery;*
- 4. The addition of a calendar entry regarding promotion requirements for the Bachelor of Human Kinetics;*
- 5. A change to admission requirements for students presenting more than 24 transferable credits.*

Carried.

GUIDELINES FOR THE USE OF THIRD-PARTY RECRUITERS

See also 'Appendix A: Guidelines for the Use of Third Party Recruiters.'

Dr. Berger recalled that, in February 2006, the Vancouver Senate had requested that the Admissions Committee consider the University's use of third-party student recruitment agencies and report to Senate on the matter. The Committee delivered the report attached to the Minutes as 'Appendix A'.

*Dr. Berger
Dr. R. Harrison*

} That the Senate approve the guidelines for third party recruiting for UBC graduate and post-baccalaureate degree programs.

DISCUSSION

Dr. Berger stated that the Committee observed during its consultation strongly-held opinions on this issue. The Committee had decided to offer guidelines that would not unduly limit flexibility.

Admissions Committee, continued

In response to a question from Mr. Funnell, Dr. Berger confirmed that the University would pay the agency once a student had accepted an offer of admission and registered in the program in question. With the student's permission, confirmation of registration could be released to the agency.

The motion was
put and carried.

UBC RECOGNITION OF NON-AUCC INSTITUTIONS

See also 'Appendix B: Recognition of Non-AUCC Institutions.'

<i>Dr. Berger</i>	}	<i>That the Senate accept the recommendations of the Admissions Committee regarding non-AUCC institutions and recognition of the joint UBC and BCIT Biotechnology degree.</i>
<i>Dr. Dennison</i>		

Carried.

Agenda Committee

RECOMMENDED CHANGES TO THE *UNIVERSITY ACT*

As Chair of the Committee, Dean Isaacson gave a brief oral report on the status of recommendations made by the ad hoc Committee for the Review of Senate and the ad hoc Committee to Consider the Council of Senates regarding possible amendments to the *University Act*. He indicated that the recommendations of both ad hoc committees remained under active consideration and that he hoped to be able to provide more information by September 2006.

Appeals on Academic Standing Committee

ANNUAL REPORT ON COMMITTEE ACTIVITIES

As Chair of the Committee, Dr. Yaworsky presented for information a report on Committee activities for the 2005/2006 academic year. He drew attention to the following observations made by the Committee. It remained important that:

1. Academic units follow due process in all matters relating to student assessment, promotion, and appeal;
2. Academic units maintain scrupulous records of course/program requirements, grading schemes, and student performance, as well as draw such regulations and requirements to the attention of students.

The Committee further observed an increase in the number of cases involving a cultural dimension, and urged the University to consider the cultural appropriateness and sensitivity of its advocacy and student support services. International students and students who had recently immigrated to Canada appeared to be at risk of “falling between the cracks.” Dr. Yaworsky indicated that the Committee planned to work with the Secretariat to identify and communicate directly with academic units and student support services.

Interim Budget Committee

ANNUAL REPORT ON COMMITTEE ACTIVITIES

As Chair of the Interim Committee, Dr. Brander presented for information a report on Committee activities during the 2005/2006 year. He reminded members of Senate that the powers of the former Senate Budget Committee had been reassigned to the Council of Senates under the University Act. He reported that the transition from Interim Committee to the new Council of Senates Budget Committee was nearly complete. The new Committee would likely operate with a sub-committee based on each campus, with the larger Committee coming together to consider issues related to the UBC system. Dr. Brander

Interim Budget Committee, continued

encouraged Senators to forward via the Secretariat their opinions about the operations of the Council of Senates Budget Committee.

DISCUSSION: VANCOUVER CAMPUS BUDGET CUT

There was discussion about the following section of the Interim Committee's report:

UBC-V has a current shortfall for 2006-07 of \$23 million. The current plan is that \$7 million will be covered by an across the board cut to academic units, \$5 million will be found in other savings, and \$11 million will be carried over as a deficit to be solved in future years. The University continues to negotiate with the provincial government and to interact with the federal government in an effort to obtain additional revenues to reduce this shortfall.

Dr. Brander noted that the cut amounted to 1.7 percent for the 2006/2007 fiscal year. Dean Tierney expressed concern about the implications of such a cut for academic units, particularly over time, and suggested a review of priority setting and funding allocation decision making. Dr. Brander stated that although the Committee had discussed how the funding shortfall of \$7 million ought to be covered, no consensus view had emerged from those discussions. Dr. Brander expressed the opinion that, while it remained important to protect the budgets of academic units, it was also necessary to fund certain administrative expenditures, e.g. Web CT. While individual Interim Committee members may not have agreed with certain allocation decisions, Dr. Brander suggested that the University had fared well in aggregate. He acknowledged that the cut could have been smaller if the University had opted to forego new expenditures.

Dean Muzyka urged the Budget Committee to determine a baseline for adequate funding for each Faculty, rather than operating incrementally. Dr. Brander agreed that it might be productive to use a zero-base approach to budgeting, particularly considering the recent expansion of the UBC system. Dean Muzyka stated that the 1.7 percent cut was significant for Faculties, and that the effect of the cut over time and considering inflation could

Interim Budget Committee, continued

be in excess of 10 percent. Dr. Brander agreed that the budget cuts were significant and not sustainable at the same rate.

Dean Gallini agreed that the cut was significant, and estimated that the cut for the Faculty of Arts would equate to between 10 000 and 12 000 student seats in classes or roughly 300 course sections. She asked whether the Interim Committee had considered this type of data. Dr. Brander replied that although the Interim Committee did not consider the detailed allocation of the cut within Faculties, members were generally aware of the implications and were concerned.

BUILDING MAINTENANCE COSTS

In response to a question from Dr. Windsor-Liscombe, Dr. Brander confirmed that the Interim Committee had identified maintenance and operating costs for new buildings as a topic for future discussion by the Council of Senates Budget Committee. He stated that fundraising for the construction of new buildings had not in the past included ongoing operating costs. Dr. Brander stated that it would be preferable to require that a portion of the original capital endowment for a new building project be set aside for ongoing operations.

PRESIDENT MARTHA C. PIPER

Dr. Brander thanked President Piper for her openness and cooperation with the Interim Committee. He noted that it would be equally important for the new Council of Senates Budget Committee to establish a good working relationship with President-designate Toohey.

Academic Policy, Admissions, and Curriculum Committees

EXECUTIVE MASTER OF BUSINESS ADMINISTRATION

Curriculum Committee Chair Dr. Marshall presented the joint report.

<i>Dr. Marshall</i>	}	<i>That Senate approve the new degree name, the admissions proposal, and associated curriculum changes for the new degree program Executive Master of Business Administration (EMBA).</i>
<i>Dean Muzyka</i>		

Carried.

Admissions and Curriculum Committees

Curriculum Committee Chair Dr. Marshall presented the joint reports.

BACHELOR OF DENTAL SCIENCE IN DENTAL HYGIENE

Curriculum Committee Chair Dr. Marshall presented the joint report.

<i>Dr. Marshall</i>	}	<i>That Senate approve the admissions proposal and associated program and course changes for the Entry-to-Practice Admission Option for the Dental Hygiene Degree program.</i>
<i>Dr. R. Harrison</i>		

Carried.

MASTER OF SCIENCE AND DOCTOR OF PHILOSOPHY IN BIOINFORMATICS

<i>Dr. Marshall</i>	}	<i>That Senate approve the Master of Science and Doctor of Philosophy in Bioinformatics and new courses BIOF 599: M.Sc. Thesis and BIOF 699: Ph.D. Thesis.</i>
<i>Dr. Windsor-Liscombe</i>		

Carried.

Curriculum Committee

Please see also 'Appendix C: Curriculum Summary.'

Committee Chair Dr. Marshall presented the curriculum proposals for approval.

<i>Dr. Marshall</i>	}	<i>That Senate approve the new and changed undergraduate and graduate courses and programs brought forward by the Faculties of Applied Science, Arts, Commerce & Business Administration, Forestry, Graduate Studies, Land & Food Systems, Law, and Science; and the undergraduate courses from the College of Health Disciplines.</i>
<i>Dean Muzyka</i>		

Carried.

<i>Dr. Marshall</i>	}	<i>That Senate approve the graduate program statements (Adult Learning & Global Change through Women's & Gender Studies; list not inclusive alphabetically).</i>
<i>Dr. Fielding</i>		

Carried.

Nominating Committee

Committee Chair Principal Gilbert presented the reports. He thanked Ms. Lois Bishop, Mr. Christopher Eaton, and Ms. Lisa Collins for their knowledge and advice in support of the Committee. Principal Gilbert also thanked his fellow Committee members for their attention and time.

MEMBERSHIP OF SENATE COMMITTEES AND COUNCIL OF SENATES COMMITTEES

<i>Principal Gilbert</i>	}	<i>That the Senate accept the recommendations of the Nominating Committee in making appointments to the Committees of Senate.</i>
<i>Dean Isaacson</i>		

Nominating Committee, continued

AMENDMENT TO TEACHING AND LEARNING COMMITTEE MEMBERSHIP

A proposed amendment to replace Mr. Tariq Ahmed with the Student Representative from the Faculty of Education on the Teaching and Learning Committee was adopted without challenge.

The motion, as amended, was put and carried.

*Principal Gilbert
Dean Isaacson* } *That Senate accept the recommendations of the Nominating Committee in making appointments to Committees of the Council of Senates.*

Carried.

COMMITTEE COMPOSITION AND TERMS OF REFERENCE

*Principal Gilbert
Dean Muzyka* } *That the Continuing Studies Committee be dissolved and that the Rules and Procedures of Senate be adjusted accordingly.*

Carried.

*Principal Gilbert
Mr. Gorman* } *That Senate approve the proposed revisions to the composition, quorum, and terms of reference for the Curriculum Committee.*

Carried.

*Principal Gilbert
Mr. Gorman* } *That the following Senators be appointed to the Curriculum Committee:*

*Mr. Patrick Brady (convocation senator);
Dr. Jeff Young (faculty);
Dr. Nemkumar Banthia (faculty);
Dr. David Fielding (faculty); and
One student TBA (student).*

Carried.

Nominating Committee, continued

Principal Gilbert } *That the terms of reference of the Academic*
Dr. P. G. Harrison } *Policy Committee be amended to add:*

*“To consider proposals for the organization
or reorganization of academic units and to
make recommendations thereon to Senate.”*

Carried.

Principal Gilbert } *That the Liaison with Post-Secondary*
Mr. Brady } *Institutions Committee be dissolved.*

Carried.

Principal Gilbert } *That the terms of reference of the Academic*
Dr. Adebar } *Building Needs Committee be amended to*
add:

*“5. To report annually to Senate on the
status of building projects, on their impact
on the teaching and academic resource, and
on the Committee's role in the capital
project approval process.”*

Carried.

Principal Gilbert } *That the terms of reference of the Agenda*
Dr. Bluman } *Committee be amended to add the*
following:

*“5. To annually collect and prepare for
Senate discussion topics of broad academic
interest.”*

Carried.

Nominating Committee, continued

- Principal Gilbert
Dean Muzyka* } *That the ex-officio membership of the
Admissions Committee be amended as
follows:*
- 1. To delete "Director, Student Recruitment;"*
 - 2. To delete "Associate Registrar, Admissions;"*
 - 3. To add "Associate Registrar and Director, Student Recruitment, Admissions, and Awards;"*
 - 4. To delete "Associate Dean" for each of the Faculties of Arts, Science, and Applied Science; and*
 - 5. To add "One Assistant or Associate Dean from each Faculty."*

Carried.

- Principal Gilbert
Dr. Marshall* } *That the quorum of the Admissions
Committee be set at "five members of the
Committee who are members of Senate."*

Carried.

- Principal Gilbert
Dean Muzyka* } *That the following statement be appended
to the Admissions Committee's terms of
reference:*
*"Assistant or Associate Deans are normally
requested to recuse themselves from the
hearing of student appeals."*

Carried.

Nominating and Agenda Committees

ACADEMIC BUILDING NEEDS COMMITTEE MANDATE

Agenda Committee Chair Dean Isaacson presented the joint report. He stated that the 2005 Review of Senate had identified the Academic Building Needs Committee as requir-

Agenda and Nominating Committees, continued

ing a clarified mandate, and that the consensus was that the Committee was best placed to conduct a review of its own operations and to make recommendations to the Senate.

<i>Dean Isaacson</i>	}	<i>That the Academic Building Needs Committee undertake a review of its role and operations and report to the Senate no later than the September 2006 regular meeting of the Senate.</i>
<i>Principal Gilbert</i>		

DISCUSSION

Dr. Windsor-Liscombe emphasized the importance of the Academic Building Needs Committee in decision making related to capital development on the Vancouver campus. He stated that it was important to involve the Committee early in the planning phase of construction projects.

The motion was put and carried.

Student Appeals on Academic Discipline Committee

REPORT ON COMMITTEE ACTIVITIES

Committee member Dr. Weary circulated for information a summary of Committee activities during the 2005/2006 academic year. From September 2005 to May 2006, the Committee heard three appeals involving four students disciplined by the President on the advice of the President's Advisory Committee on Student Discipline. Two appeals were dismissed, and one appeal involving two students was allowed in part.

Student Awards Committee

NEW AWARDS

Please see also 'Appendix D: New Awards.'

Student Awards Committee, continued

Committee Chair Dr. Bluman presented the awards for approval.

<i>Dr. Bluman</i>	}	<i>That Senate accept the new awards and forward them to the Board of Governors for approval, and that letters of thanks be sent to the donors.</i>
<i>Dr. Gunderson</i>		

Carried.

Teaching and Learning Committee

RECOMMENDATIONS REGARDING STUDENT EVALUATION OF LEARNING EXPERIENCES

Committee Chair Dr. Johnson presented a report by the Committee on Student Evaluation of Teaching (submitted to Dr. Anna Kindler, Associate Vice-President, Academic Programs, December 19, 2005). After reviewing that Committee's report, the Teaching and Learning Committee made the following seven recommendations.

To ensure a quality learning experience is obtained by students at UBC, [the Teaching and Learning Committee] recommends that:

1. Every course (learning experience) be evaluated at UBC every time it is offered including those offered to undergraduate, graduate and continuing studies students.
2. The approach to student evaluation of teaching be student-centred (i.e., ultimately improving the learning experience) - that is, it must provide a mechanism for receiving reliable and valid data from students on a range of topics related to their learning experiences.
3. A "modular" multi-perspective design be adopted that takes into account the multiple stakeholders in need of data (teachers, departments, faculties, and central administration). Each stakeholder will have items of interest for inclusion in the evaluation form.
4. The approach used be directed toward continued quality improvement, via carefully planned dissemination, feedback, and response strategies, so that the data can be used to improve the learning environment.
5. The approach adopted includes mechanisms for effective midterm feedback to professors.
6. An implementation and analysis committee be struck to implement these recommendations with a report back to Senate by December 2006. The committee to be co-chaired by the AVP Academic Programs and the Chair of the

Teaching & Learning Committee, continued

Senate Teaching and Learning Committee. Membership of the committee to include: the Director of TAG, the Director of the Office of Learning Technology, an expert in item construction and measurement, members of Senate (including student members and members of the Senate Teaching and Learning Committee), the VP Academic of the AMS, and a member who has served as a Dean or Department Head.

7. The implementation and evaluation committee be asked to see that a mechanism be developed to facilitate electronic data gathering.

<i>Dr. Johnson</i>	}	<i>That Senate accept the recommendations of the Teaching & Learning Committee with respect to student evaluation of learning experiences.</i>
<i>Mr. Mergens</i>		

DISCUSSION

Dr. Fielding expressed the opinion that the evaluation of a course could be considered as separate from the evaluation of teaching. Dr. Johnson stated that the Committee had taken a holistic approach to evaluation that included student evaluation of the course itself, student evaluation of teaching, as well as elements such as peer- and self-evaluation. Dr. Fielding noted that, if the Senate were to accept Recommendation #1, the effect would be to extend the policy published in the Calendar stipulating that instructors be evaluated annually.

In response to a question from Dr. Helsley about the current state of affairs in Faculties, Dr. Johnson described practices across campus as resembling a “patchwork.” One of the roles for the committee proposed in Recommendation #6 would be to bring together experts on evaluation of learning experiences and identify best practice in order to develop a coherent system. An ideal evaluation system would accommodate the needs of each Faculty while also providing cross-campus data. Dr. Helsley urged sensitivity with respect to how the information collected would be used. Dr. Johnson agreed, adding that departments should be able to select modules meeting their needs. Students had indicated a critical need for information about evaluation of learning experiences, and Dr. Johnson

Teaching & Learning Committee, continued

stated that the University had the responsibility to develop a credible and systematic approach to evaluation.

AMENDMENT

The Senate adopted without challenge an amendment to Recommendation 1. Recommendation 1 was amended to begin “**Every section** of every course (learning experience)...”

DISCUSSION, CONTINUED

Dean Muzyka expressed concern about accepting the recommendations before fully understanding and evaluating existing practices. He added that the scope and costs of the project were undefined. After recognition by the Chair, Dr. Poole explained that the Committee on Student Evaluation of Teaching had begun its work by collecting as many evaluation instruments as possible. Many of those instruments had been successful and Dr. Poole stated that the intent was not to reinvent or replace things that were working. Enhancements to those tools could include creating a common bank of evaluation questions that instructors could choose from, as well as defining a common set of data for university-wide collection.

Dr. Knight encouraged a futuristic approach that evaluated the use of technology in instruction, and measured across a wider range of course delivery styles.

Vice-President Whitehead spoke in favour of the motion as a way to commence work on exactly the kinds of issues noted by Dean Muzyka and others. He considered this work integral to improving scholarship and learning at UBC.

In response to a query from Dr. Brander, Dr. Johnson clarified that evaluation tools could still vary by department and that accepting the recommendations would not establish a mandate for a completely standardized approach.

Teaching & Learning Committee, continued

CLARIFICATION OF MOTION

After further discussion, Senators reached consensus that **acceptance of the recommendations would mean an acceptance in-principle, and that any projects devolving from the discussion would be brought back to the Senate for approval.** Dr. Johnson agreed, stating that Senate would continue to play a vital role. Citing concern about the prospective size of the system and how data would be used, Dr. Helsley specifically requested that data not be used to populate a common system without explicit approval by the Senate.

With the above amendment and clarification, the motion was put and carried.

Tributes Committee

.CANDIDATES FOR EMERITUS/EMERITA STATUS

Please see also 'Appendix E: Emeritus Status.'

Committee Chair Dr. Thorne presented a list of candidates for emeritus status.

<i>Dr. Thorne</i>	}	<i>That the Senate grant emeritus/emerita status as recommended by the Tributes Committee; and</i>
<i>Dean Isaacson</i>		

That the Registrar, in consultation with the Chair of the Tributes Committee, be empowered to make any necessary adjustments to the list.

DISCUSSION

On behalf of the Senate Student Caucus, Mr. Ahmadian raised concerns about the fact that quality of instruction was not considered in determining eligibility for emeritus sta-

Tributes Committee, continued

tus. He asked that the Minutes of Senate record his concern that current promotion and tenure practices at the University did not successfully “filter out” poor teachers.

The motion was
put and carried.

Reports from the Vice-President, Academic & Provost

Vice-President Whitehead presented the reports.

ENROLMENT 2006/2007

Vice-President Whitehead circulated the following summary, accompanied by a table showing overall funded enrolment targets for undergraduate and undergraduate students (together referred to hereafter as “Enrolment Report”):

Enrolment Report 2006-07

For the 2006/07 academic year, we plan to keep total undergraduate enrolment at UBC Vancouver near our actual enrolment for 2003/04, as was the plan for the past two academic years.

In this current academic year (2005/06) our undergraduate full-time equivalent (FTE) enrolment is at 28,309 which puts us 568 below our Provincial funded levels (as we have begun an internal process of moving from undergraduate to graduate any new undesignated FTE, consistent with the University's plan to expand graduate enrolment). Total graduate and undergraduate FTE is 34,678 which is 1,404 over our total funded target as we have, and expect to continue to have, significant numbers of unfunded graduate FTE.

Our target FTE for 2006/07 will be an undergraduate FTE enrolment of 28,416; this includes both FTE from Summer 2006, and FTE from the subsequent Winter session. We anticipate a headcount of approximately 32,851 students as of November 1st; headcounts are always higher than FTE enrolment due to the number students enrolled in fewer than 30 credits.

The government has continued to fund additional FTE enrolments in specific programs, including DTO students in computer science and engineering, pharmacy students, medical laboratory science students, and medical students. If designated targets are met, we believe it will also be necessary to increase intake in other programs to offset a modest reduction in continuing FTE which will occur primarily in the B.A. and B.Sc. programs. Because our applicant pool has increased (especially in areas with high yield) we will likely not have to increase GPA to achieve

Reports from the Vice-President, Academic & Provost, continued

higher intake targets. We have worked in consultation with Deans of the admitting Faculties to determine at which year level and at what number we may admit new students, and the subsequent tables reflect these decisions.

<i>Vice-President</i>	}	<i>That the Senate approve enrolment targets for 2006/2007, as described in the Enrolment Report.</i>
<i>Whitehead</i>		
<i>Dean Muzyka</i>		

DISCUSSION

Dean Muzyka requested that the table be amended to reflect an increase in funded targets by 25 FTE for the Bachelor of Commerce program for 2004/05 and 2005/06. Vice-President Whitehead agreed.

Dean Isaacson suggested that the Senate ought to consider enrolment targets broken down by Faculty. Dr. Mackie stated that this information could be made available. There was discussion about whether, in previous years, Senate had approved overall targets or targets by individual Faculty. In response to a request from Mr. Brady, Vice-President Whitehead agreed to provide a breakdown by Faculty at the September meeting of Senate.

The motion was
put and carried.

DEPARTMENT OF ANTHROPOLOGY AND SOCIOLOGY

<i>Vice-President</i>	}	<i>That the Senate approve the establishment of two departments, the Department of Anthropology and the Department of Sociology, in place of the Department of Anthropology & Sociology, effective July 1, 2006.</i>
<i>Whitehead</i>		
<i>Dean Gallini</i>		

Carried.

Reports from the Vice-President, Academic & Provost, continued

DEPARTMENT OF UROLOGIC SCIENCES

<i>Vice-President Whitehead Dean Stuart</i>	}	<i>That the Senate approve the creation of the Department of Urologic Sciences, in the Faculty of Medicine, effective July 1, 2006.</i>
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Carried.

NATIONAL CENTRE FOR BUSINESS LAW

<i>Vice-President Whitehead Dean Bobinski</i>	}	<i>That the Senate approve the establishment of the National Centre for Business Law, within the Faculty of Law, effective September 1, 2006.</i>
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Carried.

INSTITUTE FOR THE SCHOLARSHIP OF TEACHING AND LEARNING

Vice-President Whitehead circulated the 2005/2006 annual report from the Institute for the Scholarship of Teaching and Learning. He reminded Senators that the Institute had been established in May 2004.

<i>Vice-President Whitehead Dr. Johnson</i>	}	<i>That Senate receive the Report to Senate on the Institute for the Scholarship of Teaching & Learning (ISTL), May 2005 -- May 2006.</i>
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Carried.

Report from the University Librarian

Ms. Quinlan circulated for information the Report of the University Librarian to the Senate, 2004 - 2005. Selected highlights included:

- Further development of the eHelp Virtual Reference project, with support from the Sutherland Foundation;
- The extension of opening hours for the Koerner, Main, and Woodward Libraries, thanks to funding provided by the Provost's Office in response to a student campaign led by Student Senator Ms. Gina Eom;
- The continued development of collections in many formats;
- Multiple facilities enhancements at both the Vancouver and Okanagan campuses.

Report from the University Librarian, continued

Principal Gilbert noted his thanks to the UBC Library for their work toward the recent launch of the eHealth Library of British Columbia. He described this initiative as a huge step forward, and acknowledged the Library's role in bringing it to fruition.

Other Business

PRESIDENT MARTHA C. PIPER

To mark President Piper's last meeting as Chair of the Vancouver Senate, the Convocation Senate Caucus presented President Piper with flowers and a card. In his remarks, Mr. Brady stated that Convocation Senators admired her dedication, forthrightness, and outgoing personality. He added that President Piper's dedication to students had been evident throughout her tenure as President.

Principal Gilbert noted that President Piper had missed only six Senate meetings in her nine years as President, showing her commitment to the Senate. He also observed that the President had demonstrated remarkable grace under pressure. On behalf of the Senate, he presented a certificate of appreciation for President Piper's dedicated service. Senators showed their appreciation through two standing ovations.

Adjournment

There being no further business, the meeting was adjourned. The following regular meeting of the Senate was scheduled to be held on Wednesday, September 20, 2006 at 7:00 p.m.

APPENDIX A: GUIDELINES FOR THE USE OF THIRD PARTY RECRUITERS BY GRADUATE AND POST-BACCALAUREATE PROGRAMS

Developed by a Subcommittee of the Senate Admissions Committee

SUBCOMMITTEE MEMBERS

Dr. Barbara Arneil, Associate Professor, Political Science

Dr. James Berger (Chair), Associate Head/Professor, Zoology

Mr. Mark Crosbie, Legal Counsel, Office of the University Counsel

Dr. Tim Durance, Professor and Director of Food, Nutrition and Health, Faculty of Land and Food Systems

Dr. Michael MacEntee, Professor, Dentistry

Mr. Brian Silzer, Associate Vice-President and Registrar, Enrolment Services

Dr. Don Wehrung, Executive Director, International Student Initiative and Professor, Sauder School of Business

SUMMARY

The subcommittee received its charge from the Senate: to investigate third party recruiting, develop a recommendation on the use of third part recruiters, and provide guidelines for the use of third party recruiters at UBC.

The subcommittee met monthly during January, February and March, 2006. Input was requested from Dr. Craig Klafter, Associate Vice President, International, and Ms. Jenny Phelps, Director, Student Academic Services, Faculty of Graduate Studies.

Three options were initially discussed:

- a. UBC should not employ third-party agents (for degree programs).
- b. UBC may employ third-party agents (for degree programs), with constraints.
- c. UBC should invest in opening offices on the ground in a desired market area.

Appendix A: Guidelines for the Use of Third Party Recruiters, continued

In the course of their deliberations, the subcommittee decided to reject option “a” on the grounds that third party recruiting can be a useful and efficient tool in the internationalization of the campus.

Option “c” was rejected as well, on the grounds that UBC does not have the resources (human, legal, or financial) to invest in opening offices across the world.

The subcommittee recommends option “b” above. It was felt that the use of third party recruiters for degree programs could be explored on a program-by-program basis as long as consideration was given to the challenges of this type of business relationship with outside parties.

Guidelines were developed with the following goals in mind:

- to protect and promote UBC’s reputation worldwide,
- to minimize foreseeable risks in dealing with third party recruiters,
- to protect any individual degree program from becoming dependent on an individual recruiter for its viability, and
- to protect students from unscrupulous recruiting practices.

The subcommittee’s guiding principle was the definition of UBC’s relationship with the recruiting agency. The recruiting agency’s role is to:

- introduce UBC programs to interested students,
- advise students of UBC’s acceptance criteria,
- arrange contact between UBC staff and the potential applicants.

The guidelines were developed with that definition in mind.

Respectfully submitted,
James D. Berger
Chair, Admissions Committee

Appendix A: Guidelines for the Use of Third Party Recruiters, continued

GUIDELINES FOR THIRD PARTY RECRUITING FOR UBC GRADUATE AND POST-BACCALAUREATE DEGREE PROGRAMS

SECTION I: GENERAL CRITERIA FOR CHOICE OF A RECRUITING AGENCY

- The agency should normally have a history of providing similar services to other universities for five years or more, to the satisfaction of the client universities. The agency will be required to disclose its other educational institution clients at the time of signing any recruiting contract and as other educational institution clients are acquired during the contract period. Experience with Canadian universities is particularly useful.
- The agency should be able to demonstrate capacity to successfully provide the services we require.
- Preference should be given to agencies that are incorporated in North America so they are accessible through North American legal channels if that should become necessary.

SECTION II: ESSENTIAL CONSIDERATIONS FOR THE CONTRACT WITH THE RECRUITING AGENCY

PAYMENT FOR SERVICES

- Recruiting agencies should only be paid on the basis of students registered at UBC, not applicants or even applicants admitted by UBC. That way, there is no incentive for the recruiter to put forward unqualified applicants and UBC has plenty of time to check the credentials of applicants UBC admits.
- Ensure that commissions/fees paid by the university to the agency are reasonable and tied to real deliverables for the university and for individual clients.
- Ensure that fees paid by students to a recruiting agency are reasonable and tied to real deliverables. Full disclosure of what fees the agent charges students and for what services should be a requirement of any agreement.

THE ADMISSIONS DECISION

All admission decisions must be entirely in the hands of UBC such that:

- Essential documents upon which admission is based such as TOFEL certificates, transcripts, reference letters, etc. come directly into UBC hands from the issuing agency or institution, and don't pass through the recruiter.
- Students always maintain the option of applying directly to UBC if they are not able, or do not wish to use the recruiter.
- Admission decisions are made by UBC according to UBC criteria.

Appendix A: Guidelines for the Use of Third Party Recruiters, continued

- UBC communicates acceptance directly to the student, and to the agent (with the applicant's permission) following UBC guidelines for the release of information to a third party.

EXCLUSIVITY OF CONTRACT

Normally, no agency should be contracted as 'an exclusive agent' in any given country with respect to recruitment of students into a degree program. And measures should be taken to ensure that they do not represent themselves as having such an exclusive arrangement to international students.

LIMITED-TIME CONTACTS

Any contract signed with a recruiting agency will be for a defined and limited time and will include provisions for review so that either party may withdraw if it doesn't work out.

PROGRAM-SPECIFIC CONTRACTS

Recruitment contracts should be negotiated individually for individual UBC programs. Contracts should specify which UBC academic programs and applicant groups are covered by the agreement.

SECTION III: DUE DILIGENCE

As with all contracts that UBC enters into, agreements with recruiting agencies must be negotiated and vetted through the UBC Office of the University Counsel. Due diligence should be done on the agency at the time of negotiating the contract by the Dean's Office having responsibility for the unit that is negotiating the contract and would include:

- Legal due diligence in cooperation with the UBC Office of the University Counsel
- Background research on the principals of the recruiting agency to ensure that agents are *bona fide* and reputable organizations including:
 - interviews with current and past employers and current and past clients of the agency (other universities as well as international students that have used it) consultations with Canadian diplomatic personnel (political officers and immigration officers), and Canadian Business Bureaus abroad, and Canadian Education Centre Network personnel in the country in question regarding the reputation/reliability of both the agency and its agents on the ground.

SECTION IV: UNIVERSITY TRADEMARKS

All use of UBC trademarks must be pre-approved in each instance through the UBC Office of the University Counsel. The university must undertake a continuing oversight of the agency, including all of its marketing material to ensure that UBC is being repre-

Appendix A: Guidelines for the Use of Third Party Recruiters, continued

sented appropriately.

SECTION V: UBC DEGREE PROGRAM SUSTAINABILITY

The degree program for which the agency is used must be self-sustaining and should *not* be financially dependent upon the students recruited by the agency. Thus the maximum percentage of students in any single degree program recruited by an agency should be 50% averaged over a period of four years.

SECTION VI: MANAGEMENT OF CONTRACTUAL OBLIGATIONS

The university, including the unit of the university that has signed the contract, is responsible for the ongoing management of all aspects of the contractual obligations in order to insure, as far as reasonably possible, that the objectives laid out at the beginning of this document are met (protection and promotion of UBC's reputation worldwide, the independence of the degree program, and protection of students from unscrupulous recruiting practices) and that the agency fulfills the specific contractual obligations.

As part of program management, annual reporting obligations could be established between the Dean's Office of the department or unit engaged in a contract with an agent to report on those agreements, noting any issues or concerns, noting the length of time remaining on the contract, and numbers of enrolled students.

APPENDIX B: RECOGNITION OF NON-AUCC INSTITUTIONS

SENATE ADMISSIONS COMMITTEE (SAC)

SUBCOMMITTEE ON UBC RECOGNITION OF NON-ASSOCIATION OF UNIVERSITIES AND COLLEGES OF CANADA (AUCC) INSTITUTIONS

CHARGE

On January 25, 2006, the Senate gave the following charge,

“That the Vancouver Senate refer to the Admissions Committee the issue of the relationship between AUCC membership and the recognition of degrees and coursework for purposes of admissions and transfer credit; and

That the Committee be directed to report to the Vancouver Senate on this matter no later than May 2006.”

SUBCOMMITTEE MEMBERS

James Berger, SAC and Subcommittee Chair, Professor, Department of Zoology
John Cooper, Associate Dean, Faculty of Arts
Paul Harrison, Associate Dean, Faculty of Science
Denise Lauritano, Associate Director, Undergraduate Admissions
Margaret Murphy, Undergraduate Admissions (scribe)

SUMMARY

The subcommittee met once in March and once in April to review university policy on non-AUCC institutions and admissions practices. The subcommittee received input from Anna Kindler, Associate Vice President, Academic Programs. The subcommittee reported to the Senate Admissions Committee on May 3, 2006. Two topics were reviewed:

- Recognition of Non-AUCC Institutions in the UBC Undergraduate Admissions Process
- Recognition of the joint Bachelor's degree (honours) in Biotechnology, offered by UBC and BCIT

RECOMMENDATIONS

1. Regarding Recognition of Non-AUCC Institutions in the UBC Undergraduate Admissions Process

The subcommittee reviewed the current Calendar language regarding applicants from a college or university (2005-2006 Calendar, page 24, column 3) that states:

Appendix B: Recognition of Non-AUCC Institutions, continued

“Applicants with prior credit from a **recognized** university or college will be admitted on satisfaction of the appropriate admission requirement as outlined below.”

The subcommittee found this wording to be appropriate because it allowed the University to determine whether or not it would recognize a particular institution (from anywhere in the world) for admission purposes. The wording does not compel the University to consider AUCC membership or any other particular criteria in its recognition process.

2. Regarding Recognition of the joint Bachelor’s degree (honours) in Biotechnology, offered by UBC and BCIT by other institutions

To better inform other institutions to which graduates of the Honours Biotechnology program may be applying other degrees, the subcommittee **recommends that the directors of the joint program develop web sites for BCIT and for UBC that explain in detail the unique status of the program.** The web site could include references to the program’s approval process and strict scrutiny through the Senate and several of its committees, and references to the significant role of BCIT in technical education in the province.

If problems persist with recognition of the degree, students/graduates should be directed to put the Biotechnology program in direct contact with the institution in question, to further explain the details of the program and its recognition within BC.

Respectfully submitted,

James D. Berger, Chair
Admissions Committee

APPENDIX C: CURRICULUM SUMMARY

Reports submitted by the Curriculum Committee included the following new, changed, and deleted curricula.

APPLIED SCIENCE

Minor in Honours Mathematics

ARTS

Bachelor of Arts in Computer Science

COMMERCE & BUSINESS ADMINISTRATION

Business Intelligence Systems M.B.A. sub-specialization

GRADUATE STUDIES

Master of Science in Bioinformatics

Doctor of Philosophy in Bioinformatics

BIOF 599, 699

NURS 506, 509, 570, 571, 572, 591

PSYC 584, 589

CICS 510, 515, 518, 530

CPSC 550

EOSC 514, 547, 575

PHYS 533

Reformatted graduate program descriptions for the Calendar.

FORESTRY

CONS 495

LAND & FOOD SYSTEMS

FNH 436, 439, 480, 481, 482

LAW

LAW 379, 380

SCIENCE

B.Sc. Academic Standing/Continuation Requirements

Dual Degree Program in Science and Arts

Double Major in Science and Arts

Appendix C: Curriculum Summary, continued

Specializations: Honours Genetics, Honours Atmospheric Science, Atmospheric Science, Integrated Science Program, Mathematics and Economics, Physics, Cognitive Systems

ATSC 212

BIOL 436

CPSC 100, 121, 406, 417, 444

EOSC 355, 356

MATH 322, 342

PHYS 210, 308, 348

PSYC 469

COLLEGE OF HEALTH DISCIPLINES

IHHS 302, 408

APPENDIX D: NEW AWARDS

Shelby L. BRUMELLE Memorial Graduate Scholarship: Scholarships totalling \$10,000 have been endowed in memory of Professor Shelby L. Brumelle by family, friends, colleagues and students. Shelby, a brilliant researcher who was dedicated to his students and supportive of his colleagues, was a professor in the Sauder School of Business for over thirty years. The awards, each valued at up to \$5,000, are for Ph.D. students in the Sauder School of Business who are recipients of a major competitive award, with preference to students in the Operations and Logistics Division. The awards are made on the recommendation of the School in consultation with the Faculty of Graduate Studies. (First awards available for the 2006/07 Winter Session)

Michael J. GOLDSTEIN Memorial Service Award: Awards totalling \$1,000 have been endowed by Pottinger Gaherty Environmental Consultants Ltd. and by friends and colleagues in memory of Michael J. Goldstein (B.Sc.A.1978, M.Sc.1984), whose passion for soils and environmental issues made the world a better place. The awards are intended for undergraduate or graduate students in good academic standing who have demonstrated excellence in fields such as community service, student leadership, and volunteerism. Preference is given to students whose studies focus on the environment, soil conservation/contamination or issues surrounding social justice. The awards are made on the recommendation of the Faculty of Land and Food Systems. (First awards available for the 2006/07 Winter Session)

Julie HAMILTON Women's Ice Hockey Award: One or more awards, which may range from a minimum value of \$500 each to the maximum allowable under athletic association regulations, are offered to outstanding members of the Thunderbird Women's Ice Hockey team in any year of study. Awards are made on the recommendation of the President's Athletic Awards Committee to outstanding students who have demonstrated excellent leadership skills and maintained good academic standing. (First awards available for the 2006/07 Winter Session)

Barbara HOWARD Award in Commerce: A \$1,250 award has been endowed in honour of Barbara (Leith) Howard (B.Com.1959) for a student completing the third year of a Bachelor of Commerce Program in the Finance Option, with preference for a student who has demonstrated an interest in Securities and Investment Management. Candidates for the award should have achieved a high level of academic success and participated meaningfully in campus community life and student activities. Financial need may be taken into account. The award is made on the recommendation of the Sauder School of Business. (First award available for the 2005/06 Winter Session)

The HUNG Hing Ying and Leung Hau Ling Charitable Foundation Graduate Scholarship: Scholarships totalling \$30,000 are offered by The Hung Hing Ying and Leung Hau Ling Charitable Foundation for graduate students in the Master of Arts – Asia Pacific Policy Studies (M.A.P.P.S.) Program to support the costs of study, internship and travel for research. Preference is given to students who are not Canadian citizens or Permanent Residents. The awards are made on the recommendation of the

Appendix D: New Awards, continued

M.A.P.P.S. Teaching Committee in consultation with the Faculty of Graduate Studies. (First awards available for the 2006/07 Winter Session)

Martin and Mary Bernice KLEMANSKI Scholarship in European Studies: Scholarships totalling \$1,300 have been endowed by Martin and Mary Klemanski for students in European Studies. The awards are made on the recommendation of the Faculty of Arts. (First awards available for the 2006/07 Winter Session)

Mona LEITH Memorial Scholarship: Scholarships totalling \$1,300 have been endowed through a bequest by Mona Leith for undergraduate students in any year or faculty. (First awards available for the 2006/07 Winter Session)

H. Norman LIDSTER Prize in Documentary Filmmaking: A \$600 prize has been endowed through a bequest by Freda Bruce Springate in memory of her father, who was a documentary filmmaker, for an outstanding documentary film student in the Film Production program within the Department of Theatre, Film and Creative Writing. The award is made on the recommendation of the Department. (First awards available for the 2006/07 Winter Session)

Robert McGAVIN Thunderbird Debating Award: One or more awards, which may range from a minimum value of \$500 each to the maximum allowable under athletic association regulations, are offered to outstanding members of the Thunderbird Debating Team in any year of study. Awards are made on the recommendation of the President's Athletic Awards Committee to outstanding students who have demonstrated excellent leadership skills and maintained good academic standing. (First awards available for the 2006/07 Winter Session)

MERRICK Architecture Bursary for Architectural Studies: Bursaries totalling \$1,000 are offered by Merrick Architecture to students in need of financial assistance who are enrolled in the Master of Architecture Program or the Master of Advanced Studies in Architecture Program. (First awards available for the 2006/07 Winter Session)

MERRICK Architecture Graduating Prize: A \$1,500 prize is offered by Merrick Architecture to a student graduating from the Master of Architecture Program or the Master of Advanced Studies in Architecture Program, based on his or her achievement in architectural studies. The award is made on the recommendation of the School of Architecture and Landscape Architecture. (First award available for the 2006/07 Winter Session)

Dale OHMAN Men's Volleyball Award: One or more awards of a minimum value of \$500 each are offered to outstanding members of the Thunderbird men's varsity volleyball team in any year of study. Awards are made on the recommendation of the President's Athletic Awards Committee to outstanding students who have demonstrated excellent leadership skills and maintained good academic standing.

Appendix D: New Awards, continued

(First awards available for the 2006/07 Winter Session)

Kiran van RIJN Memorial Rowing Award: One or more awards, which may range from a minimum value of \$500 each to the maximum allowable under athletic association regulations, are offered to outstanding members of the Thunderbird Rowing Crew in any year of study. Awards are made on the recommendation of the President's Athletic Awards Committee to outstanding students who have demonstrated excellent leadership skills and maintained good academic standing. (First awards available for the 2006/07 Winter Session)

R.R. SMITH Bursary in Education: Bursaries totalling \$2,500 have been endowed by the R.R. Smith Foundation for students in good academic standing who have previously earned an undergraduate degree and are taking further studies leading to a Bachelor's degree in the Faculty of Education. (First awards available for the 2006/07 Winter Session)

Edward and Miriam SILBER Memorial Graduate Scholarship: A \$10,000 scholarship has been endowed in memory of Mr. Edward and Mrs. Miriam Silber by Dean Frieda Granot, her family, and The University of British Columbia. Edward and Miriam Silber were the beloved parents of Dean Frieda Granot and Dr. Dvora Barnea and dedicated their lives to the education of their children. The award is given to a Ph.D. student in the Sauder School of Business, with priority to a student in the Operations and Logistics Division. The award is made on the recommendation of the School in consultation with the Faculty of Graduate Studies. (First award available for the 2006/07 Winter Session)

Freda SPRINGATE Graduating Prize for Excellence in Film: A \$600 prize has been endowed through a bequest by Freda Bruce Springate for an outstanding graduating student in the Film Production Program within the Department of Theatre, Film and Creative Writing. The award is made on the recommendation of the Department. (First awards available for the 2006/07 Winter Session)

SUNSTAR Butler G-U-M Scholarship in Dental Hygiene: A \$1,000 scholarship is offered by Sunstar Butler G-U-M to a student entering the third or fourth year of the Dental Hygiene Degree Program. The award is made on the recommendation of the Faculty of Dentistry. (First award available for the 2006/07 Winter Session)

SUNSTAR Butler G-U-M Bursary in Dental Hygiene: A \$3,000 bursary is offered by Sunstar Butler G-U-M to a student in the Dental Hygiene Degree Program who is in need of financial assistance. (First award available for the 2006/07 Winter Session)

SUNSTAR Butler G-U-M Bursary in Dentistry: A \$3,000 bursary is offered by Sunstar Butler G-U-M to a student in the D.M.D. Program who is in need of financial assistance. (First award available for the 2006/07 Winter Session)

Appendix D: New Awards, continued

TALISMAN Energy Scholarship in Chemical Engineering: A \$9,000 scholarship has been endowed by Talisman Energy for a student entering third year in the Chemical Engineering Program in the Faculty of Applied Science, with preference for a student with a high academic average and a demonstrated interest in the energy sector. The award is made on the recommendation of the Faculty. (First award available for the 2006/07 Winter Session)

TALISMAN Energy Scholarship in Mechanical Engineering: A \$9,000 scholarship has been endowed by Talisman Energy for a student entering third year in the Mechanical Engineering Program in the Faculty of Applied Science, with preference for a student with a high academic average and a demonstrated interest in the energy sector. The award is made on the recommendation of the Faculty. (First award available for the 2006/07 Winter Session)

TAX Executive Institute Vancouver Chapter Scholarship: A \$2,000 scholarship is offered by the Vancouver Chapter of the Tax Executive Institute to an outstanding undergraduate student entering the fourth year of the Accounting or Finance Options in the Sauder School of Business who is enrolled in or has completed at least two tax-focused courses such as COMM 355, COMM 357 or COMM 452. The award is made on the recommendation of the School. (First award available for the 2006/07 Winter Session)

Dena WOSK Scholarship in Music: A \$1,000 scholarship has been endowed by Drs. Mordehai and Hana Wosk and their sons, Ariel and Daniel, in memory of their mother and grandmother, Dena Wosk, an accomplished violinist. The award is made on the recommendation of the School of Music to a student studying stringed instruments who demonstrated extraordinary promise. The donors' initial contribution of \$10,000 to endowment principal was matched by the Faculty of Arts. (First award available for the 2006/07 Winter Session)

Previously-Approved Awards With Changes in Terms or Funding Source:

Award 02271 David Nikkel Memorial Prize in Engineering Design – (revised description) A \$300 prize has been endowed in memory of David Wesley Nikkel (B.A.Sc.'95) by friends and colleagues. David (1971–1996), a victim of a SCUBA diving accident at Whytecliff Park in West Vancouver, was an adventurer, a musician and a committed Christian man. David's generosity, sincerity and undying spirit have a profound and ongoing effect on the lives of his family, friends and all who knew him. In rewarding creativity above academic achievement, the prize recognizes David's own creativity and passion for nurturing new ideas. It is awarded on the recommendation of the Department to an undergraduate student in Mechanical Engineering excelling in creative design.

How amended: The terms of the award remain unchanged but Mr. Nikkel's friends and family have asked that some biographical information be added to the very basic description originally approved by Senate in 1997.

Appendix D: New Awards, continued

Award 05637 Scotiabank Prize in Family Practice – (revised description) Four prizes of \$500 each are offered by Scotiabank to students in the M.D. Program for academic and clinical excellence in the area of Family Practice. The awards are made on the recommendation of the Faculty of Medicine in consultation with the Department of Family Medicine.

How amended: With the permission of the donors, the following sentence has been deleted from the original terms: “One prize is awarded to a student completing each of first and second year, while two prizes are awarded to students completing third year.” The Faculty found that allocating a specific amount of prize money to each year of study was working against their goal of recognizing the best over-all candidates. For example, two of the best candidates might be completing second year for which there was only a single prize. The revised description allows the faculty to allocate the prizes to the best candidates without reference to year of study.

APPENDIX E: EMERITUS STATUS

Faculty Members Eligible for Emeritus/Emerita Status June 30, 2006			
Retirements June 30, 2006			
Last Name	First Name	Title	Status
Adam-Moodley	Kogila	Dr	Professor Emerita of Educational Studies
Boothroyd	Peter D	Prof	Professor Emeritus of Community and Regulation Planning
Chow	Anthony W C	Dr	Professor Emeritus of Infectious Disease
Comisarow	Melvin	Dr	Professor Emeritus of Chemistry
Dawson	Anthony B	Dr	Professor Emeritus of English
De Wreede	Robert E	Dr	Professor Emeritus of Botany
Eaves	Allen C E	Dr	Professor Emeritus of Hematology
Elliott	Brian	Dr	Professor Emeritus of Anthropology and Sociology
Freeman	Neil Henry	Prof	Associate Professor Emeritus of Theatre, Film and Creative Writing
Gilbert	John H V	Dr	Professor Emeritus of Audiology and Speech Sciences
Godolphin	William J	Dr	Professor Emeritus of Community and Regulation Planning
Ho-Yuen	Basil	Dr	Professor Emeritus of Obstetrics and Gynaecology
Johnson	Graham E	Dr	Professor Emeritus of Anthropology and Sociology
Jones	David R	Dr	University Killam Professor Emeritus of Zoology
Kerekes	Richard	Dr	Professor Emeritus of Chemical and Biological Engineering
Marantz	Paul J	Dr	Professor Emeritus of Political Science
Pendray	Margaret R	Dr	Associate Professor Emerita of Paediatrics
Priddy	Robert W	Dr	Assistant Professor Emeritus of Oral Biological and Medical Science
Riches	Graham	Prof	Professor Emeritus of Social Work and Family Studies
Rubio-Delgado	Isaac	Dr	Associate Professor Emeritus of French, Hispanic and Italian Studies
Studney	Donald R	Dr	Associate Professor Emeritus of Medicine
Tang	Gloria Mann	Dr	Associate Professor Emerita of Language and Literacy Education
Van Netten	Christiaan	Dr	Professor Emeritus of Health Care and Epidemiology
Weeks	Gerald	Dr	Professor Emeritus of Microbiology

Appendix E: Emeritus Status, continued

Resignations / Early Retirements			
Brown	Daniel J	Dr	Professor Emeritus of Education Studies
Diebolt	Robert David	Mr	Assistant Professor Emeritus of Law
Iverson	Theresa	Ms	Emerita of Library
Heino	Dan R	Mr	Emeritus of Library
McErlane	Keith M J	Dr	Professor Emeritus of Pharmaceutical Sciences
Staniszkis	Joanna	Ms	Associate Professor Emerita of Land and Food Systems
Borden	Carol Ann		Senior Instructor Emerita of Botany
Harrison	Paul J	Dr	Professor Emeritus of Earth and Ocean Sciences
Haycock	Kenneth Roy	Dr	Professor Emeritus of Library Archives and Info Studies
Clinical Emeritus/Emerita			

Bernstein	Victoria	Dr	Professor Emerita of Medicine
Buskard	Noel	Dr	Professor Emeritus of Medicine
Chan	Robert M T	Dr	Professor Emeritus of Medicine
Chan	Victor	Dr	Associate Professor Emeritus of Medicine
Irvine	William	Dr	Associate Professor Emeritus of Family Practice
Konkal	Peter John	Dr	Associate Professor Emeritus of Ophthalmology and Visual Sciences
Macdonald	Ian	Dr	Associate Professor Emeritus of Medicine
Peck	Shaun	Dr	Associate Professor Emeritus of Health Care and Epidemiology
Williams	Llewelyn K	Dr	Associate Professor Emeritus of Family Practice