



Vancouver Senate Secretariat

Senate and Curriculum Services

Enrolment Services

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VANCOUVER SENATE

MINUTES OF NOVEMBER 19 2003

Attendance

Present: President M. C. Piper (Chair), Vice President B. C. McBride, Mr. R. Affleck, Dr. B. Bemmels, Dr. J. D. Berger, Mr. K. Blevings, Prof. C. Boyle, Dr. J. Brander, Dr. L. Brinton, Dr. J. Carolan, Dr. B. Crawford, Ms. D. Del Vecchio, Dr. J. Dennison, Mr. G. Duck, Dr. B. Elliott, Dr. D. Fielding, Ms. M. Friesen, Dean N. Gallini, Ms. J. Gartner, Dr. J. H. V. Gilbert, Dr. D. Granot, Ms. J. Greenblatt, Dr. L. Gunderson, Dr. P. G. Harrison, Dean J. Hepburn, Ms. J. Hutton, Dean M. Isaacson, Ms. N. Karim, Dr. R. Kerekes, Dr. B. S. Lalli, Dr. V. LeMay, Ms. J. Low Ah Kee, Mr. R. Lowe, Dr. P. L. Marshall, Mr. W. McNulty, Mr. A. Merali, Dean D. Muzyka, Dr. D. Paterson, Dean M. Quayle, Ms. C. Quinlan, Dr. H. J. Rosengarten, Mr. N. Seddon, Mr. B. J. Silzer, Mr. B. Simpson, Dr. C. E. Slonecker, Mr. C. Ste-Croix, Mr. N. Taylor, Ms. M. Tee, Dr. R. C. Tees, Dr. S. Thorne, Dean R. Tierney, Mr. D. Verma, Dr. R. Windsor-Liscombe, Mr. D. Younan, Mr. M. Yung, Mr. C. Zappavigna.

By Invitation: Associate Vice President N. Guppy, Ms. S. Pendleton, Mr. W. Sudmant.

Regrets: Mr. A. McEachern (Chancellor), Dr. P. Adebar, Ms. J. Barnaby, Dean M. A. Bobinski, Mr. P. T. Brady, Prof. P. Burns, Dr. M. Cameron, Dean F. Granot, Mr. E. Greathed, Dr. R. Harrison, Mr. R. Hira, Dr. R. Irwin, Dr. J. Johnson, Dr. S. B. Knight, Ms. K. LeDrew, Mr. T. P. T. Lo, Dr. M. MacEntee, Dr. K. MacQueen, Dr. P. Potter, Dr. B. Rodrigues, Mr. J. Rogers, Dr. A. Rose, Dean J. Saddler, Dr. C. Shields, Dean R. Sindelar, Ms. L. Sparrow, Dean G. Stuart, Dr. J. Thompson, Dr. H. van Vuuren, Dr. R. Wilson, Dr. R. Yaworsky, Dean E. H. K. Yen.

The President called the meeting to order.

Senate Membership

TRANSFER FROM ELECTED REPRESENTATIVE TO EX-OFFICIO

1. Dean John W. Hepburn, Faculty of Science

REPLACEMENTS

1. Dr. James D. Berger replaced Dr. John W. Hepburn as elected representative of the Faculty of Science
2. Ms. Julia Low Ah Kee replaced Mr. Grayson Lloyd as student representative of the Faculty of Medicine

The President welcomed Dr. Kerekes, who was attending his first meeting as a member of Senate, as well as Dr. Hepburn (in his new role as Dean), Dr. Berger, and Ms. Low Ah Kee.

Minutes of the Previous Meeting

<i>Dr. Tees</i>	}	<i>That the Minutes of the meeting of October 15, 2003 be approved as circulated.</i>
<i>Dr. Rosengarten</i>		

Carried.

Remarks from the Chair and Related Questions

VISIT TO ASIA

The President reported on a recent trip by a UBC delegation to Seoul, Korea and Singapore. While in Seoul, the President met with the recently appointed President of Korea University. A senior delegation from that university was scheduled to visit UBC in February 2004. The President also met with representatives from the International Communication Foundation to discuss future support for UBC. The Foundation was already a major supporter, having provided in 2001 the necessary funds to establish the Young Bin Min Chair in Korean Literature and Literary Translation.

In Singapore, the President attended an event hosted by the Lee Foundation, a supporter of an exchange program between UBC and the National University of Singapore. Students

from both institutions were present at the event, and the President was pleased to greet the Singaporean students who were scheduled to arrive at UBC in January.

The UBC group held well attended alumni events in both Seoul and Singapore.

RECENT ALUMNI GATHERINGS

The President described recent alumni events held in Victoria, British Columbia and Calgary, Alberta as very successful.

TRUDEAU FOUNDATION SCHOLARSHIPS

The President was pleased to note that one of 12 Trudeau Foundation Scholarships for 2003 had been awarded to a UBC student: Ms. Ginger Gibson, a Ph.D. student in Mining Engineering. The President added that one of four Trudeau Foundation Fellows was a UBC faculty member: Dr. David Ley from the Department of Geography. The Trudeau Foundation was described as a relatively small foundation that had been established to promote human rights and global citizenship.

NOVEMBER CONGREGATION

President Piper reminded members of Senate that eight graduation ceremonies were scheduled to take place on November 26 and 27, and encouraged all Senators to consider attending at least one ceremony in support of the University's graduates.

Candidates for Degrees

*Vice President McBride
Dean Isaacson*

} *That the candidates for degrees and diplomas, as approved by the Faculties and Schools, be granted the degree or diploma for which they were recommended, effective November 2003, and that the Registrar, in consultation with the Deans and the Chair of Senate, be empowered to make any necessary adjustments.*

The President was pleased to announce that 2668 students were scheduled to graduate.

The motion was put and carried.

Nominating Committee

VICE CHAIR OF SENATE AND ADJUSTMENTS TO SENATE COMMITTEES

Dr. Gilbert presented the following report, as Chair of the Committee.

Vice Chair of Senate and Adjustments to Senate Committees

I. Vice Chair of Senate

The Nominating Committee recommends that Senate approve the selection of Dr. Herbert Rosengarten as Vice Chair of Senate to replace Dr. Charles E. Slonecker, effective January 1, 2004.

II. Senate Committee Membership

The Nominating Committee recommends that Senate approve the following revisions to the membership of Committees of Senate:

1. Budget Committee: Add Dr. James Brander to replace Dean John Hepburn.
2. Elections Committee: Add Dean John Hepburn to replace Dean (pro tem) Lorne Whitehead.

III. Quorum

The Nominating Committee recommends that Senate approve a general rule to establish a minimum quorum for Senate Committees to conduct the work of Senate such that quorum would be 50% of membership plus one and in the case of an odd number of committee members, the rule would be 50% plus one half. (A committee of ten would have a quorum of 6, while a committee of nine

Nominating Committee

would have a quorum of 5). In addition, unless otherwise specified by a Committee's terms of reference, ex-officio members of Senate Committees are included in all quorum calculations.

Dr. Gilbert }
Dr. Tees } *That Senate accept the recommendation of the Nominating Committee with respect to the Vice Chair of Senate.*

Carried.

Dr. Gilbert }
Dr. Tees } *That Senate accept the recommendations of the Nominating Committee with respect to Senate Committee membership.*

Carried.

Speaking to Item III: Quorum, Dr. Gilbert stated that the last review of quorum for Committee had been undertaken 12 years earlier, when individual Committees were directed to propose their own quorums and submit them to Senate for approval. Because some Committees had recently reported difficulty in reaching their established quorums for conducting business, the Nominating Committee had decided to make the present recommendation.

Dr. Gilbert }
Dr. Rosengarten } *That Senate accept the recommendation of the Nominating Committee with respect to quorum for Committees of Senate.*

Dr. Rosengarten noted that the general rule, as it was worded, could pose a problem for at least two Committees. He proposed that the first sentence be modified to read [added material in **bold**]:

"The Nominating Committee recommends that Senate approve a general rule to establish a minimum quorum for Senate Committees to conduct the work of Senate such that, **unless otherwise stated in a Committee's terms of reference**, quorum would be 50% of membership plus one..."

Dr. Gilbert accepted the amendment.

The motion, as amended, was put and carried.

Teaching and Learning Committee

UPDATE ON COMMITTEE ACTIVITIES

Dr. Harrison gave an oral report on the activities of the Committee to date. The Committee's first meeting had taken place one year earlier. He reminded members of Senate that they had approved the following terms of reference for the Teaching and Learning Committee in January 2003:

1. To advise Senate on such matters of teaching and learning, as it may consider appropriate, or as may be referred to it from time to time.
2. To promote both Senate and university-wide discussion regarding matters of teaching and learning.
3. To make recommendations, as appropriate, on matters of teaching and learning.

Dr. Harrison reported that the Committee had been meeting regularly, and had benefited from a free flow of ideas generated by Committee members. As a small group, the Committee soon realized that some reference to Trek 2000 and the University's Academic Plan were necessary, in order to keep the discussion focused. The topics discussed to date included:

- flexibility in course scheduling
- alternative teaching and learning models
- increasing access for traditional and nontraditional learners
- the Alma Mater Society Teaching Excellence Initiative
- academic integrity

One member had recently suggested that the Committee frame its discussions around a "2020 vision for UBC." Dr. Harrison was hopeful that all members of Senate had read the discussion paper entitled *The Future of Trek and UBC's Long-Term Planning*, and noted

that the President had requested input. The Committee was hopeful that this theme would assist them in promoting discussion at Senate, and Dr. Harrison stated that discussion would be most meaningful if faculty and administrators were able to collaborate. He requested comments from members of Senate as to whether there might be interest for setting aside time at a future meeting for a focused, planned discussion on a "2020 vision for UBC," to be organized by the Teaching and Learning Committee.

Dean Quayle spoke in support of a future agenda item, stating that she had noted a lack of a forum at Senate for issues about which no immediate decision need be reached. Vice President McBride agreed, adding that the Committee might become even more ambitious in future by choosing topics such as global citizenship or undergraduate engagement in research.

The President stated that the idea appeared to be well received, and directed Dr. Harrison to work with the Agenda Committee to add an item to a future Senate meeting agenda.

Tributes Committee

CRITERIA FOR EMERITUS STATUS

Dr. Slonecker presented the following report, as Chair of the Committee.

Criteria for Emeritus Status

The Tributes Committee recommends the following criteria for according emeritus status at UBC.

In order to be eligible to be recommended to Senate by the Tributes Committee for emeritus status:

1. A person who retires at the normal retirement age of 65 must have a minimum of five years of service.

Note: this is the same eligibility formula currently in use:

(Age (65) plus years of service must equal 70 or greater)

2. For persons who resign under 65 years of age, 25 years of service at UBC is required, and emeritus status and privileges become effective on the person's 65th birthday.

Discussion

Dr. Slonecker reminded members of Senate that the issue of emeritus eligibility had been discussed at the May 2003 meeting of Senate, but Senate had postponed making a decision to allow for further consideration and discussion. The Committee had decided to return to Senate with an amended report that addressed the criteria for both people who retire at the age of 65, and those who resign earlier.

Dr. Slonecker
Dean Isaacson

}

That Senate accept the recommendations of the Tributes Committee with respect to emeritus status.

Carried.

Reports from the Vice President, Academic and Provost

U21 GLOBAL UPDATE

Dr. McBride gave an oral report on the activities of *U21 Global*, as Senate requested he do on an annual basis. He recalled that *U21 Global* was a joint venture between *Universitas 21* and Thomson Learning, and that members of Senate had raised some concerns about UBC's involvement. The first two programs to be offered by *U21 Global* were the Master of Business Administration and the Master of Information Management Systems. *U21 Pedagogica* had been established as an academic accreditation body with the ability to veto any course found to be unsatisfactory. Vice President McBride had been appointed as one of eight members on the *U21 Pedagogica* Board of Directors. An Academic Review Panel reported to the Board of Directors, and the Review Panel was supported, in turn, by

an expert committee for each of the two degree programs. Three subject experts were appointed for each course. Of the first group of six courses submitted to the Academic Review Panel for approval, all six were sent back for further development. Five courses for the MBA program had been approved to date. Approximately 150 students were registered in the program, while the business model for the program had identified a target enrolment of 500 students by the end of the year. The start of the MBA had been delayed from the target start date of March 2003 to July 2003. Vice President McBride stated that he wished to reassure Senate that the quality of the courses offered was very high and that the interests of UBC as a partner were being considered. Next steps included examining program outcomes.

Discussion

Mr. Ste-Croix asked whether there were mechanisms in place for students to participate in the governance of *U21 Global*, other than by participating in courses. Vice President McBride replied that there were ways for students to communicate online, including mechanisms for students to register any concerns about their instructors.

In response to a query from Mr. Affleck, Vice President McBride stated that, although the initial quality of the first six course proposals was of concern, a new dean had recently been appointed to the *U21 Global* School of Business, and that low quality would not likely be an ongoing issue under new leadership. He added that recent course submissions had been much improved over the first batch.

NAMING OF THE SAUDER SCHOOL OF BUSINESS

Vice President McBride stated that the recent renaming of the Faculty of Commerce and Business Administration as the Sauder School of Business had raised some questions. Dr. Tees, as Chair of the Academic Policy Committee, had advised that Senate might consider

directing the Academic Policy Committee to consider the issue and report back to Senate. President Piper agreed and referred the matter, as suggested. Dr. Tees stated that the Committee hoped to report to Senate either in December 2003 or January 2004.

Reports from the Associate Vice President, Enrolment Services and Registrar

REPORT ON ENROLMENT 2003/2004

Note: The full text of this report is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services.

Mr. Silzer had circulated a collection of reports showing enrolment statistics for the 2003/2004 academic year. He reviewed headcount enrolment by student category, with comparisons between current enrolment and the previous two academic years. He reminded members of Senate that new student enrolment was the only cohort that could be controlled, to some extent, through enrolment management techniques. The Enrolment Management Committee attempted to meet enrolment targets as closely as possible, but where there was error, the Committee preferred to err on the side of accommodating extra students, as opposed to admitting too few.

Mr. Silzer gave an overview of undergraduate and graduate student enrolment trends, full-time vs. part-time enrolment, total enrolment by gender, international student enrolment, and new student enrolment by home province. He introduced Ms. Sham Pendleton and Mr. Walter Sudmant of the Office of Planning and Institutional Research, and invited Ms. Pendleton to report further on the enrolment planning and management processes.

Ms. Pendleton reported on UBC's enrolment plan, and compared actual figures to enrolment targets, touching on the following highlights:

- There had been a 13% increase in undergraduate applications over the previous year, with the largest increase in the international applicant pool.

- The largest group of applicants was from British Columbian high schools, and demand for access had continued to increase.
- GPA cutoffs for admission had risen to 82% for Arts and 89.5% for Commerce and Business Administration. Higher competitive GPA cutoffs, however, did not correspond to a lower new student intake. Applied Science had maintained a cutoff of 81%, due to the ability to accommodate additional students under the Doubling the Opportunity initiative.
- Faculties using broader based admissions criteria (including Science and Commerce & Business Administration) had been able to admit some exceptional students who had not reached the high GPA cutoffs.
- Since 1997, UBC had enrolled a total of approximately 2500 students over funded targets. The Enrolment Management Committee hoped to hold enrolment steady at its current level over three years, while funded targets hopefully increase to meet actual enrolment.
- Although new student intake was very close to target, return rates for continuing students had increased, resulting in a projected total enrolment of 1200 students over target. The return rate increase was attributed to the slow British Columbian economy.
- The enrolment plan had included a target increase in the amount of 20% for new international students under the International Student Initiative (ISI). Efforts to recruit new ISI students had been successful.
- Unlike other British Columbian universities, UBC does not include international students in funded target totals. When UBC instituted full cost tuition for international students, the international student FTEs among the funded target totals were replaced by domestic student FTEs. Other British Columbian universities were expected to follow suit in the near future.
- Enrolment targets for 2004/2005 were expected to be roughly equivalent to the 2003/2004 targets, although some Faculties were expected to see a modest decrease.

Discussion

Dr. Windsor-Liscombe expressed the opinion that he had not seen an increase in the quality of students admitted, despite the higher GPA cutoffs. He added that he was glad to hear that some Faculties are considering a broader set of criteria for admission, including writing skills. In response to a query from Dr. Windsor-Liscombe about master's student enrolment, Ms. Pendleton stated that the Faculty of Graduate Studies was responsible for managing graduate student enrolment. Mr. Sudmant stated that total enrolment in master's programs had risen, although there had been some decreases in individual departments.

Tributes Committee - in camera

CANDIDATES FOR HONORARY DEGREES 2004

Note: The names of the candidates for honorary degrees are not included in the Minutes. A public announcement of the names of those who agreed to accept the honorary degrees was planned for January 2004.

As Chair of the Committee, Dr. Slonecker presented 12 candidates for honorary degrees to be conferred at graduation ceremonies in 2004.

<i>Dr. Slonecker</i>	}	<i>That the list of candidates for honorary degrees be approved.</i>
<i>Mr. McNulty</i>		

Carried.

Adjournment

There being no further business, the meeting was adjourned. The next regular meeting of Senate was scheduled for December 17, 2003 at 7:00 p.m.