

THE UNIVERSITY OF BRITISH COLUMBIA



Vancouver Senate Secretariat

Senate and Curriculum Services

Enrolment Services

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www.senate.ubc.ca

VANCOUVER SENATE

MINUTES OF OCTOBER 15, 2003

Attendance

Present: Dr. R. C. Tees (Acting Vice-Chair), Dr. P. Adebar, Mr. R. Affleck, Ms. J. Barnaby, Dr. B. Bemmels, Mr. K. Blevings, Dr. L. Brinton, Prof. P. Burns, Dr. M. Cameron, Dr. J. Carolan, Mr. G. Duck, Dr. D. Fielding, Ms. M. Friesen, Dean N. Gallini, Ms. J. Gartner, Dr. J. H. V. Gilbert, Dr. D. Granot, Ms. J. Greenblatt, Dr. L. Gunderson, Dr. P. G. Harrison, Dr. R. Harrison, Ms. J. Hutton, Dr. J. Johnson, Ms. N. Karim, Dr. B. S. Lalli, Dr. V. LeMay, Mr. R. Lowe, Dr. P. Marshall, Mr. W. McNulty, Mr. A. Merali, Dean D. Muzyka, Dr. H. J. Rosengarten, Dr. C. Shields, Mr. B. J. Silzer, Mr. B. Simpson, Dean R. Sindelar, Mr. C. Ste-Croix, Dean G. Stuart, Mr. N. Taylor, Dr. J. Thompson, Dean R. Tierney, Dr. H. van Vuuren, Mr. D. Verma, Dr. R. Windsor-Liscombe, Dr. R. Yaworsky, Dean E. H. K. Yen, Mr. D. Younan, Mr. M. Yung

By Invitation: Dr. N. Guppy, Ms. J. Low Ah Kee, Mr. J. Marples, Mr. R. McNichol, Ms. D. Merritt, Mr. A. Poettcker, Dr. D. Shackleton, Vice President T. Sumner

Regrets: Dr. M. C. Piper (President), Mr. A. McEachern (Chancellor), Vice President B. C. McBride, Dean M. A. Bobinski, Prof. C. Boyle, Mr. P. Brady, Dr. J. Brander, Dr. B. Crawford, Ms. D. Del Vecchio, Dr. J. Dennison, Dr. B. Elliott, Dean F. Granot, Mr. E. Greathed, Dr. J. Hepburn, Mr. R. Hira, Dr. R. Irwin, Dean M. Isaacson, Dr. R. Kerekes, Dr. S. B. Knight, Ms. Kim LeDrew, Mr. T. P. T. Lo, Dr. M. I. MacEntee, Dr. K. MacQueen, Dr. D. Paterson, Dr. P. Potter, Dean M. Quayle, Ms. C. Quinlan, Dr. B. Rodrigues, Mr. J. Rogers, Dr. A. Rose, Dean J. Saddler, Mr. N. Seddon, Dr. C. E. Slonecker, Ms. L. Sparrow, Dr. B. Stelck, Ms. M. Tee, Dr. S. Thorne, Dean pro tem. L. Whitehead, Dr. R. Wilson, Mr. C. Zappavigna

Dr. Tees called the meeting to order.

Senate Membership

Dr. Tees welcomed the following new members to Senate:

NEW EX-OFFICIO MEMBERS

Dean Mary Anne Bobinski, Faculty of Law

Dean Gavin Stuart, Faculty of Medicine

REPLACEMENTS

Dr. Brian Elliott (replacing Dr. Mark Vessey as a representative of the Joint Faculties)

Dr. Richard J. Kerekes (replacing Dr. Dale Cherkas as faculty representative of the Faculty of Applied Science)

Minutes of the Previous Meeting

<i>Dr. Rosengarten</i>	}	<i>That the Minutes of the Meeting of May 14, 2003 be approved as circulated.</i>
<i>Dr. Gilbert</i>		

Carried.

Business Arising From the Minutes

UNIVERSITY TOWN PROJECT ORAL REPORT

Mr. Al Poettcker, President of the UBC Properties Trust, reported on the status of the University Town project. A member of Senate had requested the report at the May 2003 meeting of Senate, citing the opinion that the project appeared to be moving forward in the absence of Senate discussion.

The University Town vision included the creation of a collection of University Neighbourhoods around the academic core of the campus. Each of the eight proposed Neighbourhoods, including University Boulevard, would offer housing, shops, services, etc. The 1997 UBC Official Community Plan (OCP), the 1992 Main Campus Plan, and the 2000 GVRD-UBC Memorandum of Understanding all guided the articulation of the University Town Vision. A Comprehensive Community Plan, which built upon both the OCP and the Main Campus Plan, was created to guide the development in the eight local areas. The Board of Governors had previously approved Neighbourhood Plans for the Theological

and Mid-Campus local areas, and at its October 2, 2003 meeting, endorsed the Draft University Boulevard Neighbourhood Plan.

The University Boulevard Neighbourhood was to comprise of six precincts: Gateway, Park/Greenway, University Square (including an underground transit station), Athletic Commons, Student Union Boulevard, and Main Mall Greenway. Buildings would be limited to five storeys. Shops and services would be located at grade level, with institutional space on the second floor, and housing on the upper-level floors of some buildings.

Mr. Poettcker noted that one of the major recent changes to the University Boulevard Neighbourhood Plan had been to relocate the transit station below grade. Increased ridership had already necessitated the use of an overflow area for buses near War Memorial Gymnasium, and the implementation of U-Pass would further increase bus traffic. The underground station would be modelled after the Burrard Skytrain Station, and Translink and the University planned to share the responsibility of providing adequate security.

The consultation process included a series of open houses, forums, and public meetings. [Editor's note: a consultation summary report is available at: http://www.universitytown.ubc.ca/neighbourhoods/boulevard/pdf/consultation_report.pdf]

Discussion

In response to a question with respect to the impact of increased traffic and parking on University Boulevard, Mr. Poettcker stated that it had become apparent early on that the current roadway could not handle the increased traffic. Measures to improve the situation included moving the transit station below grade, limiting the number of housing units in the immediate area, and instituting appropriate traffic controls (including the banning of some turns) aimed at decreasing car traffic. Approximately 50 retail parking spaces would

be available at grade, while institutional and residential parking would be located underground.

In response to a query about the future availability of short-term parking spaces currently located adjacent to the Student Recreation Centre, Mr. Poettcker stated that existing parking spaces would probably be relocated below grade.

In response to a question about selection of retail shops and allocation of space, Mr. Poettcker explained that plans were subject to a five-step Board of Governors management process, which required consultation with respect to the nature of shops and services. He added that shops and services must clearly relate to the daytime and evening requirements of a university population.

In response to a question about shuttle service for those who do not walk long distances or cycle, Mr. Poettcker stated that alternately fuelled, quiet shuttle buses would start running as early as 2004.

In response to a question about the location of the transit hub during construction of the new underground station, Mr. Poettcker stated that this portion of the construction was planned to take place during the summer months. Trolley buses would likely turn around either at Blanca Street or at one of the B-lots during the construction phase. It was intended that bus service be fully operational during the Winter Session.

Financial Statements

Note: The full text of the Financial Statements is not included in the Minutes. Copies are available from the Assistant Registrar, Senate & Curriculum Services.

Vice President Sumner gave the background and context for the University's Financial Statements for the fiscal year ending March 31, 2003, as well as some fiscal highlights.

The Statements had been approved by the Board of Governors on May 29, 2003, upon recommendation from the Board of Governors Audit Committee. Vice President Sumner was scheduled to present the Statements at the UBC Annual General Meeting on October 28, 2003. The Auditor General of British Columbia had given the unqualified opinion that the consolidated Financial Statements present fairly, in all material respects, the financial position of the University as at March 31, 2003.

FISCAL HIGHLIGHTS

- Total revenue was \$1.1 billion, compared to \$960.9 billion for 2001/2002. The increase was attributed to funding for the indirect costs of research, the Doubling the Opportunity funding, the medical school expansion, and increases in research funding.
- The University ended the year with an unrestricted operating surplus of \$3.7 million. When combined with the unrestricted operating deficit from previous years, the unrestricted accumulated operating surplus was \$1.6 million.
- Total long-term debt was calculated at \$176.8 million; a significant portion of this debt was related to a recent bond issue.
- Market value on endowments had decreased for the first time in the past 10 to 15 years. The market value of the endowment was \$571.2 million at March 31, 2003, a reduction of \$61.7 million over the previous year. Since April 1, 2003, however, the University has earned 8% on its endowment accounts.
- Ongoing and planned construction of new buildings included the Computer Science Building, the Chemical and Biological Engineering Building, and the Electrical and Computer Engineering Building (all related to Doubling the Opportunity), the Life Sciences Centre, the Irving K. Barber Learning Centre, the Museum of Anthropology Renewal, and two student housing projects: Korea-UBC House and Tec de Monterrey-UBC House.
- Moody's Investors Services had recently upgraded the long-term debt rating for the University from Aa2 to Aa3.

From the Board of Governors

Notification that the following recommendations from Senate were approved, subject, where applicable, to the proviso that none of the programs be implemented without formal reference to the President; and that the Deans and Heads concerned with new programs be asked to indicate the space requirements, if any, of such new programs. The following were approved as required under the University Act, Sections 37 (i)(l)(o) and 38.

- i. Curriculum proposals from the Faculties of Arts, Forestry, Graduate Studies (including six new BRDG courses), Law, and the School of Nursing (p. 13064-7).
- ii. New awards (p. 13067).
- iii. The establishment of the iCAPTURE Centre in the Faculty of Medicine (p. 13070-1).
- iv. Curriculum proposals from the Faculties of Applied Science, Commerce & Business Administration, Graduate Studies, and Science (pp. 13092-5).
- v. New Awards (p. 13096).
- vi. The establishment of the Irving K. Barber Chair in Diabetes Research (p. 13101).

Admissions Committee

FACULTY OF MEDICINE: SELECTION OF CANDIDATES FOR ADMISSION - REVISED CALENDAR ENTRY

Dr. Rosengarten presented the following report, as Chair of the Committee.

Selection of Candidates for Admission

The entering class for September 2004 is limited to 200 full-time students. The number of qualified applicants significantly exceeds the number of available positions. Therefore, not every qualified applicant will be offered admission. Admission is based on a selection process which strives to enrol the most highly qualified applicants who will be evaluated on the following criteria:

1. Academic criteria at the time of application, including:
 - a. Overall academic record, based on the average of all university-level courses attempted. Consideration is given to performance in courses at senior undergraduate and graduate levels, and to trends in grades from year to year;
 - b. Most recent 60 credits average;
 - c. Prerequisite average, based on the average of the prerequisites at the time of application.
 - d. MCAT scores.
2. Non-academic criteria, including motivation, maturity, integrity, emotional stability, realistic self-appraisal, social concern and responsibility, reliability, creativity, scientific and intellectual curiosity, attitude toward continuing learning, problem solving and decision-making aptitude, ability to communicate verbally and in writing, leadership potential, capacity to understand and co-operate with others, concern for human welfare, and demonstrated high

level of performance in any aspect of human endeavour. Evaluation of these non-academic criteria is based on:

- a. a non-academic autobiographical essay submitted by the applicant;
- b. additional essay by Aboriginal (First Nations, Metis, or Inuit) candidate, if applicable;
- c. a list of extra-curricular activities prepared by the applicant;
- d. a report of non-academic experiences and rural interest statement;
- e. three references, when requested, and,
- f. panel interview.

The interview is a critical component of the admission process. Applicants selected for an interview will be contacted by the admissions office and will also be asked to submit their reference letters. The interview dates have been scheduled for March 12 - 15, 2004.

The selection of candidates is made by consensus of the admissions committee. At present, admission is limited to Canadian citizens and permanent residents of Canada. Preference is given to residents of British Columbia. Currently, a maximum of five (5) positions may be made available to out-of-province applicants in the medical program each year. (Check with the Faculty for residency requirements.)

Successful applicants are offered a position in the Faculty of Medicine, UBC. Each applicant will have the opportunity to rank her/his preferred choice of site.

Students are reminded that the general policies of the University of British Columbia as to admission and academic regulations will be followed.

BC Medical School

The UBC Faculty of Medicine is collaborating with the University of Northern British Columbia in Prince George and the University of Victoria in offering a distributed program involving 200 students at geographically separated campuses. 24 students will be in the Northern Medical Program and another 24 will be in the Island Medical Program. The remaining 152 students will be located at UBC.

Application Procedure

Applicants are strongly encouraged to apply using the Faculty of Medicine's web based Online Admissions System. Applications will be available from June 15 to October 1, 2003 and can be found at <https://www.admissions.med.ubc.ca/applyonline/security/logon.jsp>. All inquiries should be addressed to Admissions, Faculty of Medicine, Dean's Office. Supporting documentation must be received by the Admissions office no later than 4:30 pm PST on October 1. Final post-secondary transcripts for students currently enrolled in a program of studies must be received by June 15, 2004.

Applicants who wish their file to be reviewed in any way differently from the usual processes can apply, at the time of application, for special consideration in

the review of the application. They should, however, be aware that special consideration is granted only in exceptional circumstances.

All residents of British Columbia are required to pay an application fee of CAD\$105; out-of-province applicants are required to pay CAD\$155. An additional evaluation fee of CAD\$30 is required if transcripts are from an institution outside of BC. Applications with incomplete documentation or without the correct fee will be returned. Fees are non-refundable and are not applicable to tuition.

About 500 applicants will be selected to have an interview. These applicants will be those with high combined academic and non-academic scores. The interview process will be a panel interview comprised of three members: a clinician, an academic and a community member. The admissions process incorporates a new evaluation tool, which includes a rural interest statement to determine the degree to which an applicant will "fit" into a rural context of medical education. For further information, please refer to the Faculty website.

Notification to successful applicants will be issued by the end of May. Successful applicants are offered a position in the Faculty of Medicine, UBC. Each applicant will have the opportunity to rank her/his preferred choice of site.

Aboriginal Applicants

The UBC Faculty of Medicine welcomes applications from qualified Aboriginal applicants. The Aboriginal admission process of the Faculty of Medicine has a target of 5% of the annual complement of funded seats in the first year MD Undergraduate Program. Aboriginal applicants can apply both to the regular stream of admission or to the Aboriginal admission process. Applicants who self-identify as Aboriginal will be considered under the Aboriginal admission process as well as under the regular admission process. If you wish to apply as an Aboriginal applicant, you will be required to write an additional essay that will be reviewed by the Aboriginal Admissions Sub-committee. Based on your completed application, you may be offered an interview with the Aboriginal Interviewing Panel. The Aboriginal admission process may require further information and an interview by members of the Aboriginal Admission Selection Committee. Please contact the Aboriginal Programs Coordinator in the Faculty of Medicine at 604-822-3236 or email james.andrew@ubc.ca for further information.

Post-Acceptance Requirements

Upon receipt of an official letter of offer, each successful applicant must send a deposit of CAD\$300 payable to the University of British Columbia, by the date specified therein. The deposit is non-refundable but will be applied to tuition fees if the student attends the Doctor of Medicine program in the academic session specified.

Upon acceptance, each applicant must submit to Student Health Services evidence of immunizations (Tetanus/Diphtheria-Toxoid, Polio, MMR) and a negative TB skin test (if the skin test is positive, a chest x-ray is required).

Undergraduate medical students without immunity to Hepatitis B are at risk for infection. Students who are Hepatitis B antigen positive may pose a risk of passing infection to others. All students are strongly encouraged to know their serological status for Hepatitis B prior to applying to the undergraduate program of the Faculty of Medicine. Students are advised that undergraduate medical students who test positive for Hepatitis B antigen may face certain restrictions in the course of their medical training and may be constrained in their ability to practice.

All undergraduate medical students admitted to the Faculty of Medicine at UBC will have their vaccination records reviewed to determine their risk for communicable diseases. Undergraduate medical students who have not been vaccinated against Hepatitis B will be required to complete a vaccination series, unless they demonstrate they are Hepatitis B surface antigen positive. Sero-conversion will be tested in all medical students either upon entry if they have received prior vaccination, or upon completion of a vaccination series.

Undergraduate medical students who continue to fail to sero-convert will be tested for the presence of Hepatitis B antigen by Student Health. Students who demonstrate Hepatitis B infectivity may be required to complete a modified course of training and may pursue their studies only as long as their continued involvement does not pose a health or safety hazard to themselves or others and as long as they are able to meet the core requirements for a medical degree at UBC.

The Faculty of Medicine will make every reasonable effort to ensure that a modified course of training will meet professional licensing requirements. Licensing requirements and decisions are within the sole jurisdiction of the College of Physicians and Surgeons of BC. The Faculty of Medicine cannot guarantee that a modified course of training which will lead to the granting of an MD degree will be accepted or recognized by this or any other licensing body.

Counseling resources are available to any undergraduate medical student identified as Hepatitis B positive.

Dr. Rosengarten recalled that Senate had approved a Calendar entry in the spring of 2003 that briefly summarized upcoming admissions changes related to the medical school expansion. The present report offered significantly more detail. He pointed out that the Medical College Admissions Test (MCAT) would still be required, and that the introduction of the rural index would allow rural students who had not had the opportunity to

amass volunteer experience, for example, to identify desirable qualities. The rural index would also help the selection committee determine which students are likely to return to a rural setting to practice, thereby improving medical services in underserved areas.

Interview panels would comprise an academic, a clinician, and a community member. References would still be required, but only of those applicants who are selected for an interview. The goal was to select approximately 500 candidates for interviews, from which 200 successful candidates would be offered admission.

Dr. Rosengarten
Dean Stuart

}

*That Senate approve the revised Calendar
entry on Selection of Candidates for
Admission.*

Dr. Carolan, noting that the academic selection criteria was numeric in nature, asked whether decisions would be made based on the numbers alone, or whether committee members could apply discretion. He added that he found it odd that problem-solving skills had been included as non-academic criteria, considering their importance with respect to academic success. Dr. Rosengarten replied that the score by which the applicant pool is ranked would be composed of both academic and non-academic criteria rankings. Dr. Tees added that review of an applicant's academic record would be similar to the current practice, which involved consideration of the quality of the courses and the institutions presented.

Mr. Burns expressed concern about the listing of scientific and intellectual curiosity as non-academic attributes. He asked what weighting would be given to academic vs. non-academic criteria, stating that highly desirable, academically brilliant students might be seriously prejudiced for lack of non-academic achievements. Dr. Rosengarten expressed the opinion that the consideration of attributes that were not easily measured, such as character, experience, and interpersonal skills, was crucial in the selection of those candi-

dates who had the potential to become good doctors. He stated that the selection committee was looking for more than scientific knowledge. In response to Mr. Burns' question, he stated that in the weighting between academic and non-academic criteria, about 40% of the score had been derived from the interview. Academics had usually made up the bulk of the score. Dr. Lalli and Dr. Windsor-Liscombe both agreed that non-academic criteria were important.

The motion was
put and carried.

Nominating Committee

SENATE COMMITTEE MEMBERSHIP AND QUORUM CHANGE

Dr. Gilbert, as Chair of the Committee, presented the following report.

I. Senate Committee Membership

1. The Nominating Committee recommends that Senate approve the following revisions to the membership of Committees of Senate:
2. Academic Building Needs Committee: Add Dr. Brian Rodrigues to replace Dr. Dale Cherchas, and add Dr. John Dennison to replace Dr. Mark Vessey.
3. Academic Policy Committee: Add Dr. Richard Kerekes to replace Dr. Dale Cherchas.
4. Continuing Studies Committee: Add Dr. Rod Wilson to replace Dr. Mark Vessey.
5. Curriculum Committee: Add Dr. Jim Berger to replace Dr. John Hepburn (effective November 1, 2003).
6. Elections Committee: Add Dean Mary Anne Bobinski to replace Dean Joost Blom.
7. Liaison With Post-Secondary Institutions Committee: Add Dean Gavin C. E. Stuart to replace Dean John Cairns.
8. Library Committee: Add Dr. Richard Kerekes to replace Dr. Mark Vessey.
9. Teaching and Learning Committee: Add Dean Gavin C. E. Stuart to replace Dean John Cairns.
10. Tributes Committee: Add Dr. John Dennison to fill a vacancy.

II. Quorum Change

The Nominating Committee recommends that Senate approve the following revision to the Terms of Reference of the Tributes Committee: reduce quorum from 12 to 8.

<i>Dr. Gilbert</i>	}	<i>That Senate accept the recommendations of the Nominating Committee with respect to Senate Committee Membership and Quorum Change.</i>
<i>Dr. Rosengarten</i>		

Carried.

Dr. Gilbert reminded members of Senate that the current Committee assignments had been derived, in part, in response to preferences collected from members of Senate at the beginning of the three-year term in September 2002. He noted that resignations from Committee service are not accepted, as they cause difficulty for both the Committee(s) in question and the Nominating Committee. He reminded members of Senate that much of the work of Senate is done in its Committees.

Student Awards Committee

Please see also 'Appendix A: New Awards.'

As Chair of the Committee, Dr. Thompson presented the new awards for approval, noting that they represented a total of \$115 K annually in new funding for UBC students.

<i>Dr. Thompson</i>	}	<i>That the awards listed be accepted and forwarded to the Board of Governors for approval, and that letters of thanks be sent to the donors.</i>
<i>Mr. Ste-Croix</i>		

Carried.

Tributes Committee

Mr. Burns presented the reports on behalf of the Committee.

CANDIDATES FOR EMERITUS STATUS

The Tributes Committee recommends that the following people be granted emeritus status.

Name	Proposed Rank (effective June 30, 2003)
Bose, Mandakranta	Assistant Professor Emerita of Asian Research
Carr, Donald	Clinical Associate Professor Emeritus of Medicine
Dennis, Patrick	Professor Emeritus of Biochemistry & Molecular Biology
Jeffrey, Ingrid	Clinical Associate Professor Emerita of Audiology & Speech Sciences
Queree, Terence	Clinical Associate Professor Emeritus of Anaesthesia
Simmer, Ronald V.	General Librarian Emeritus
Snelling, Charles	Clinical Professor Emeritus of Surgery
Turnbull, Kenneth W.	Clinical Professor Emeritus of Anaesthesia
<i>Mr. Burns</i> <i>Dr. Gilbert</i>	} <i>That Senate accept the recommendations of the Tributes Committee with respect to emeritus status.</i>

Carried.

MEMORIAL MINUTE

The following memorial minute had been circulated.

Robert F. Osborne

1913 - 2003

Robert (Bob) Osborne was a UBC Athlete, coach and a founding father of the UBC School of Physical Education. He enrolled at UBC in 1930 and excelled as a student athlete in basketball and track and field. He led the 1930/31 Basketball team to UBC's first national championship. In 1936 he played on Canada's Olympic Basketball team. They finished with the silver medal in the Berlin Olympics. He taught high school at Lord Byng Secondary and coached Women's Varsity Basketball during WWII. Following the war, in 1945, Dr. Gordon Shrum appointed Bob Osborne to the position of Director of the School of Physical Edu-

cation. He was also coach of the basketball and the track and field teams. In 1945/46, UBC played in the US Pacific Northwest Basketball Conference and was the first Canadian Basketball team to win an American Intercollegiate Conference Championship. This team, coached by Osborne, also defeated the Harlem Globetrotters. Osborne also coached the 1947/48 UBC Basketball team to a National Championship and the 1948 Canadian Olympic Team.

As Director of Physical Education, he implemented the Degree Program in Physical Education and developed a Bachelor of Recreational Education Degree, as well. He also played an important role in the construction of the War Memorial Gymnasium. In the early 1960's, he was one of the original founders of CIAU - national league for Canadian university sport.

Bob Osborne served on the Senate of UBC from 1969-78. He retired in 1978 after serving 33 years as the Director of Physical Education. He received the Order of Canada in 1981. Bob Osborne's association with UBC Athletics covered seven decades. He not only established precedents and standards as a UBC and Canadian athlete and builder, but this dignified and ethical gentleman was a special person in UBC's history. UBC's Osborne Gymnasium is named in his honour. Bob Osborne passed away in May of 2003, following his 90th birthday.

<i>Mr. Burns</i>	}	<i>That the memorial minute for Robert F. Osborne, an eminent British Columbian, be entered into the Minutes of Senate.</i>
<i>Dr. Rosengarten</i>		

Carried.

Reports from the Vice President, Academic and Provost

Note: in the absence of the Vice President, the reports were presented by Dr. Rosengarten.

CRITICAL CURATORIAL STUDIES PROGRAM NAME CHANGE

The Vice President had circulated a memorandum recommending that Senate approve a name change from "Critical Curatorial Studies" to "Critical and Curatorial Studies." The previously interdisciplinary program had been reconfigured as a disciplinary program

within the Department of Art History, Visual Art, and Theory. The name change was intended to coincide with this new administrative arrangement within the Faculty of Arts.

<i>Dr. Rosengarten</i>	}	<i>That the program name change from "Critical Curatorial Studies" to "Critical and Curatorial Studies" be approved.</i>
<i>Dr. Windsor-Liscombe</i>		

Carried.

UNIVERSITY KILLAM PROFESSORS

Vice President McBride had circulated a memorandum announcing the recent conferral of the designation University Killam Professor on Dr. Ian K. Affleck, Dr. David H. Dolphin, and Dr. Michael R. Hayden. The designation is conferred to recognize exceptional members of faculty who have distinguished themselves as scholars in research and teaching and, as a result, have received the highest acclaim by the academic community and the general public.

Reports from the Associate Vice President, Enrolment Services and Registrar

SUDDEN EXAMINATION DISRUPTION

The Associate Vice President and Registrar had circulated the following report for information.

October 3, 2003

To: Senate

From: Brian Silzer, AVP Enrolment Services & Registrar

Re: Sudden Exam Disruption

Please find attached for your information a document on procedures governing sudden exam disruptions. The intent is to implement these procedures for the first time for the December 2003 examination period.

The President's Office requested that an ad hoc committee be formed to study and draft policy and propose procedures governing the disruption of university examinations occasioned by (1) a bomb threat, (2) fire alarm, (3) inclement weather,

natural disaster and a campus-wide power outage, or (4) building specific power outage.

Justin Marples, Director, Classroom Services was asked to form and chair this committee at the request of Derek Atkins, AVP Academic Planning and Brian Sullivan, VP Students. The committee was struck in September 2002 and includes:

Michelle Aucoin, Executive Coordinator, VP Students
Michelle.aucoin@ubc.ca

Lois Bishop, Scheduling Coordinator, Classroom Services
lois.bishop@ubc.ca

Jennifer Black, Operations Manager, Campus Security
jblack@security.ubc.ca

Belle Dale-Wills, Associate Director, Facility Services
belle.dale-wills@ubc.ca

Maureen Dunn, Ass't to the Principal, College of Health Disciplines
mdunn@interchange.ubc.ca

Anne-Marie Fenger, Assistant Dean, Faculty of Arts
fenger@arts.ubc.ca

Robert Frid, Facility Manager, Human Kinetics
bfrid@interchange.ubc.ca

Paul Harrison, Associate Dean, Faculty of Science
bchan@interchange.ubc.ca

Dan Leslie, Associate Director, Facility Services
dan.leslie@ubc.ca

Chris Lythgo, Vice President Academic, AMS
vpacademic@ams.ubc.ca

Justin Marples, Director, Classroom Services
Justin.marples@ubc.ca

Iain McLellan, Admin. Manager, Campus Security
mclellan@security.ubc.ca

Paul Tennant, Director, Foundations Program, Faculty of Arts
ptennant@interchange.ubc.ca

The committee met four times during the latter quarter of 2002 and in early 2003 members were consulted for feedback on draft policy and procedures. In addition to committee members, input was also sought from the campus detachment of the RCMP regarding procedures in the event of a bomb threat. Dean, Directors, Heads, and the University Safety Committee were also consulted. Feedback should be forwarded to Justin Marples at justin.marples@ubc.ca or 604-822-0116.

DRAFT

Policy and Procedures Governing the Disruption of an Examination

RATIONALE

The President's Office has requested that an ad hoc committee be formed to study and draft policy and propose procedures governing the disruption of university examinations occasioned by 1) a bomb threat, 2) fire alarm, 3) inclement weather, natural disaster and a campus-wide power outage or 4) building specific power outage.

PURPOSE

To delineate responsibility for decisions concerning disruption of examinations in the event of a bomb threat, fire alarm, inclement weather, natural disaster or power outage(s) and to outline guidelines for communication.

POLICY

The Associate Vice-President, Enrolment Services and Registrar is responsible for the schedule and coordination of university examinations. For the purposes of this policy, "examination" refers to those examinations scheduled by Enrolment Services during the December and April examination periods. The decision to curtail or cancel examination(s) or evacuate a building will be made by the Associate Vice-President, Enrolment Services and Registrar (or designate) in accordance with the procedures below.

I. Bomb Threat - Initial Response

PROCEDURES:

A bomb threat that is received by a department on campus should be directed to the RCMP by calling 911.

The RCMP will contact Campus Security and the Associate Vice-President, Enrolment Services and Registrar to commence the Assessment Process.

Campus Security, the Associate Vice-President, Enrolment Services and Registrar and the RCMP will take steps to contact the appropriate building authority.

The RCMP with assistance from Campus Security will obtain information to determine if formal examinations are scheduled in the targeted building. If an examination is being held in a threatened building, the RCMP, Campus Security and the Associate Vice-President, Enrolment Services and Registrar or designate will decide on which course of action is appropriate with consideration given to an assessment of risk using RCMP standard operating procedures with regard to Bomb Threats.

The building authority will be informed of the decision whether or not to evacuate by the Associate Vice-President, Enrolment Services and Registrar or the RCMP. If the decision is to evacuate the fire alarm in the building will be activated by Campus Security or the RCMP who will be on site.

II. Fire Alarm

PROCEDURES:

In the event a fire alarm rings due to a bomb threat or any other cause, the building will be evacuated.

If the occupants can return to the examination and complete the examination within 3 hours of the time the examination commenced, it is recommended that the examination be resumed. Invigilators are responsible for the examination papers left in the examination room.

The building authority will notify Campus Security every time the fire alarm is activated. During examinations, Campus Security will assess the situation and may attend to assist with examination security. Campus Security will file an incident report and provide a report to Classroom Services and the building authority.

Invigilators are responsible for knowing the location of the designated meeting area for the building in which their examination is scheduled.

The invigilator will, prior to the commencement of the examination, inform students of the procedures to be followed in the event the fire alarm is activated. Students will be instructed to leave the examination papers face down on their desk, exit to the designated meeting area, remain as a group and neither disperse nor discuss the examination.

The invigilator will report to the muster station to gather information from the building authorities and the Fire Department.

The invigilator will make the decision whether or not to resume the examination. In making this decision, the invigilator shall take into account the class size, the length of the exam, the weather and any other pertinent circumstances. (Invigilators will be sensitive to the reality that students have different strategies for writing an examination; hence some students may be penalized more than others by the decision.)

Academic Departments are responsible for establishing and implementing internal procedures regarding examination disruption. These procedures should consider the various conditions for examinations such as a course with multiple sections located in more than one building.

Should an invigilator decide not to resume the examination and it is determined that the examination cannot be graded as complete, the course instructor shall contact Classroom Services and request that the examination be rescheduled.

Classroom Services, in consultation with the Academic Department, will reschedule the examination with the possibility that the examination will be rescheduled for the forthcoming Sunday provided that the Sunday falls within the posted examination period.

III. Inclement weather, natural disasters and campus wide power outages

PROCEDURES:

The Public Affairs Office will inform the media of the decision regarding examinations.

Information will be posted by Classroom Services on the examination website and in buildings as noted.

Classroom Services will reschedule examinations on the following Sunday provided that this day falls within the examination period.

IV. Building(s) Specific Power Outage

PROCEDURES:

Immediately, upon notice of power disruption, Plant Operations will contact the local power authority for an assessment of the projected duration of the power disruption. This information is to be forwarded to the Plant Operations Trouble Calls desk as soon as possible.

Classroom Services will contact Trouble Calls (822-2173) for an assessment of the estimated length of time of the power disruption. Classroom Services will record a message on the examination line with information for invigilators regarding the anticipated length of the disruption.

If examinations are to be cancelled, the Associate Vice President, Enrolment Services and Registrar will make the decision in consultation with Land and Building Services.

In the event of a power outage, if the examination room has no windows and the only light is from emergency sources, the room should be evacuated. Examinations should be left face down on the desk and the students instructed to not discuss the examination nor disperse.

The invigilator should contact Classroom Services who will provide information obtained through consultation with Trouble Calls. An updated voice message will be placed on the Classroom Services Examination telephone to provide information to invigilators.

The same procedures should be followed as outlined in the section dealing with fire alarms.

REPORTING

In the event of an examination disruption leading to the rescheduling of an examination, the head invigilator will, within 24 hours of the cancellation, submit a written report to their Department Head and Dean, with copy to Classroom Services, outlining the cause of the disruption and the outcome.

In the event of an examination disruption NOT leading to the rescheduling of an examination, the invigilator will, within 5 days of the event, submit a written report to their Department Head and Dean, with copy to Classroom Services, outlining the cause of the disruption and the outcome.

In the event the Associate Vice President, Enrolment Services and Registrar is involved in an examination disruption, s/he will submit a report to the affected Department Head(s) and Dean(s) and Campus Security, with copy to Classroom Services.

V. Communication

Consistent information will be provided to five target groups: students, invigilators, academic and non-academic building administrators and, when warranted, the media.

PROCEDURES:

Students: In the event of an examination disruption, information regarding the re-scheduling of the examination will be posted by Classroom Services on the examination web site and in Brock Hall. This information will be available as soon as possible with due consideration to all constituents.

In the event of inclement weather, natural disaster or campus wide power outages, information regarding the status of the examinations will be posted on the examination website and in Brock Hall. The Associate Vice President Enrolment Services and Registrar or designate will forward this information to Public Affairs to communicate to the media.

Invigilators: Invigilators will follow procedures as outlined in this Policy. Invigilators will, prior to commencing an examination, instruct students of procedures in the event of a fire alarm. Such instructions will include examinations to be left face down on the desks, students not to discuss the examination, the location of the Designated Meeting Area, the requirement to remain as a group and await further instructions from the invigilator. In the event of a disruption, the invigilator will file a report to the Department Head and Dean, with copy to the course instructor and to the Director of Classroom Services. In the event the invigilator determines an examination is to be postponed, the instructor of the course will request Classroom Services for the examination to be re-scheduled and have notices posted on the web and in Brock Hall.

In the event of a power outage, the invigilator should contact Classroom Services who will solicit updates from Plant Operations Trouble Calls on a regular basis.

Invigilators will receive notice of this Policy and related procedures prior to each formal examination period.

Academic and non-academic building administrators: In the event of a bomb threat, Campus Security will contact academic and non-academic building administrators to help assess any unusual circumstances regarding the building situation at the time of the threat. Once the Associate Vice President, Enrolment Services and Registrar reaches a decision whether to evacuate, the academic administrators and non-academic building users will be notified of the decision. All academic departments will be provided with the same information that is provided to invigilators.

Media: In the event of inclement weather, natural disaster or campus wide power outages, information from consultation with the Associate Vice-President, Enrolment Services and Registrar, Classroom Services and the President's Office will be forwarded to Public Affairs to communicate to the media.

Discussion

Mr. Silzer stated that the sudden disruption of examinations was not a common occurrence, but there had been a lack of clarity about how to proceed during such a disruption. He hoped that these procedures would allow the University to respond appropriately. The document had been well circulated to members of the campus community, and consultants included faculty members and the RCMP. He introduced Mr. Justin Marples, Director, Classroom Services.

Mr. Ste-Croix asked whether there was any specific provision to prevent students from reading notes or textbooks while waiting outside a building during an examination disruption. Mr. Marples stated that invigilators were responsible for outlining procedures to be followed in the event of a sudden disruption before the start of the exam, and that invigilators were responsible for monitoring the behaviour of students during the disruption period. Dr. Tees added that all instructors and invigilators work very hard during a disruption to ensure the integrity of the examination.

ENROLMENT FIGURES

Note: The full text of the enrolment reports is not included in the Minutes. Copies may be obtained from the Assistant Registrar, Senate & Curriculum Services.

The Associate Vice President and Registrar reported that UBC had experienced record enrolment for the 2003/2004 academic year, with the total student headcount exceeding 40,000 students for the first time. He noted that the Enrolment Management Committee continued to implement controls aimed at matching enrolment with established targets as closely as possible. He added that the Committee cannot control the rate at which continuing students enrol in courses, and that a higher-than-predicted participation rate by continuing students had led to increases in the FTE enrolment totals. Mr. Silzer hoped to have final numbers and a more comprehensive report available at the November meeting of Senate.

Other Business

SAUDER SCHOOL OF BUSINESS: NOTICE OF MOTION

Dr. Gilbert drew attention to the recent renaming of the Faculty of Commerce and Business Administration as the Sauder School of Business. The renaming had followed a significant donation to the Faculty in the amount of \$20 million from former UBC Chancellor William Sauder. Dr. Gilbert noted that renaming the Faculty as a school was consistent with the practice of some other very prestigious business schools, both in Canada and in other countries. Dr. Gilbert reported that, when asked whether the proposed name change should be approved by Senate, Vice President Barry McBride had replied that the "Sauder School of Business" was not an official name, and that a proposal for any official change would be forwarded to Senate for approval. Dr. Gilbert stated that he wished to add this item to a future Senate agenda for discussion, as well as draw attention to the fact that Senate had, in 1949, discussed the nature of a school. If the Faculty

Adjournment

were to be renamed officially as a school, the issue of terminology should be revisited by Senate. Dr. Tees confirmed that the name change would not be considered official until approved by Senate, and asked that the Secretary add the item to the next regular Senate meeting agenda.

Adjournment

There being no further business, the meeting was adjourned. The next regular meeting of Senate was scheduled to be held on Wednesday, November 19, 2003, at 7:00 p.m.

Appendix A: New Awards

Ted T. AOKI Prize: A \$400 prize has been endowed in honour of the contributions of Professor Ted T. Aoki to recognize an excellent dissertation in the area of curriculum inquiry written by a doctoral student in the Faculty of Education. The award is made on the recommendation of the Faculty of Education. (First award available for the 2003/2004 academic year.)

Stewart-Mary ARBUCKLE Bursary in Medicine: Bursaries totalling \$4,200 have been endowed through a bequest by Stewart-Mary Arbuckle for undergraduate students in the Faculty of Medicine. (First awards available for the 2003/2004 academic year - partial award in initial year)

Gerhard Henrik ARMAUER-HANSEN Memorial Scholarship: Scholarships totalling \$4,500 have been endowed in memory of Dr. Gerhard Henrik Armauer-Hansen, through a bequest by Mary Armauer-Hansen, for graduate students in the Faculty of Medicine or the Department of Microbiology and Immunology who are pursuing research into Hansen's Disease (leprosy) or other bacterial diseases. The award is made on the recommendation of the Faculty of Graduate Studies. (First awards available for the 2004/2005 academic year.)

Bernard BOE Memorial Scholarship: Scholarships totalling \$5,000 have been endowed through the estate of Phyllis Elizabeth Duncan in memory of Bernard Boe for undergraduate students entering their final year of study in Geological Engineering or Mining Engineering. The awards are made on the recommendation of the eligible departments with the total amount being shared equally between the two departments. (First awards available for the 2003/2004 academic year - partial award in first year)

CARIBOO Woodlot Education Society Scholarship in Forestry: A \$1,000 scholarship is offered by the Cariboo Woodlot Education Society to a student entering second or third year of the Forest Resources Management or the Forest Operations Programs in the Faculty of Forestry. Preference is given to students who have graduated from B.C. secondary schools outside the Greater Vancouver Regional District or the Capital Region District. The award is made on the recommendation of the Faculty of Forestry. (First award available for the 2003/2004 academic year.)

Guy CHANCE Scholarship in Conservation Biology: A \$1,000 scholarship has been endowed by Guy Chance for students in a major or honors program in Conservation Biology. The award is made on the recommendation of the Faculty of Science. (First award available for the 2004/2005 academic year.)

CHOW Family Bursary in Dentistry: Two bursaries of \$2,000 each are offered by Dr. Kenneth Chow, a local oral and maxillofacial surgeon. One bursary is offered to a student entering first year and the other to a student entering third year of the D.M.D. Program. (First awards available for the 2003/2004 academic year.)

Conrad CRUICKSHANK Memorial Bursary in Pharmaceutical Sciences: Bursaries totalling \$1,000 are offered by family, friends and the Sea-Going Hacks in memory of Conrad Cruicks-

hank for undergraduate students in Pharmaceutical Sciences. The Sea-Going Hacks were formed to foster fellowship and social gatherings among the drug travelers of British Columbia. (First awards available for the 2003/2004 academic year.)

Evelyn Mary DAVIS Memorial Bursary: Bursaries totalling \$5,500 have been endowed in memory of Evelyn Mary Davis to assist undergraduate students with children in licensed childcare. A British Columbia resident for her entire life, Evelyn Davis was a dedicated teacher for over thirty years and strongly supported post-secondary education, completing her own education degree at UBC when she was over sixty years old. (First awards available for the 2003/2004 academic year - partial award in first year)

DENTAL Undergraduate Society Award: A \$500 award has been endowed by the Dental Undergraduate Society to recognize an undergraduate student participating in an externship focused on volunteer dentistry in an underprivileged and underserved area. Preference is given to students who are entering the fourth year of the D.M.D. Program. The award is made on the recommendation of the Faculty of Dentistry. (First award available for the 2003/2004 academic year - partial award in first year)

Al FISHER Skiing Award: One or more awards, which may range from a minimum of \$500 each to the maximum allowable under athletic association regulations, are offered to outstanding members of the Thunderbird Alpine or Nordic Ski Team in any year of study. The awards are made on the recommendation of the President's Athletic Awards Committee. (First awards available for the 2003/2004 academic year.)

GRADUATING Class of Dentistry 1972 Bursary: Bursaries totalling \$4,000 have been endowed by the D.M.D. Class of 1972 for students entering the second year of the D.M.D. Program. (First awards available for the 2003/2004 academic year - partial award in first year.)

GRADUATING Class of Law 1958 Bursary: Bursaries totalling \$1,000 for students in the Faculty of Law have been endowed by the Class of Law 1958 in honour of their forty-fifth anniversary. (First awards available for the 2003/2004 academic year.)

GRADUATING Class of Law 1967 Award: Awards totalling \$2,000 have been endowed by the Class of Law 1967 for students in the Faculty of Law. Selection is based on academic achievement, athletic achievement, and contributions to the university and community. The awards are made on the recommendation of the Faculty. (First awards available for the 2003/2004 academic year - partial award in first year.)

Brian GRAHAM Memorial Service Award: A \$1,000 award has been endowed in memory of Brian Graham for a third or fourth year undergraduate student majoring in Mechanical Engineering in the Faculty of Applied Science. Candidates must have achieved a minimum 75% average in their most recent academic year and participated actively in extra curricular activities in the Department of Mechanical Engineering. The award is made on the recommendation of the Department. (First partial award available for the 2003/2004 academic year.)

GREAT-WEST Life Scholarship in Vocational Rehabilitation Counselling: A \$1,500 scholarship is offered by Great-West Life to students in the Master of Arts Program in Vocational Rehabilitation Counselling. The scholarship is given to students in the program who best represent the Scientist-Practitioner Model in Vocational Rehabilitation Counselling by combining scholastic ability with superior clinical skills. The scholarship is made on the recommendation of the Department of Educational and Counselling Psychology and Special Education. (First award available for the 2003/2004 academic year.)

Max and Susan GRONLUND Bursary: Bursaries totalling \$550 have been endowed through a gift from Susan Gronlund for undergraduate students in any year or faculty. (First awards available for the 2004/2005 academic year.)

Walter G. HARDWICK Scholarship in Urban Studies: Three scholarships have been endowed by his family in honour of Dr. Walter G. Hardwick, one of North America's leading urban geographers. One scholarship of \$1,000 is provided for a doctoral student in Urban Studies and two scholarships of \$500 each are provided for outstanding undergraduate students in Urban Studies. The awards are made on the recommendation of the Department of Geography and, in the case of the graduate scholarship, in consultation with the Faculty of Graduate Studies. (First awards available for the 2004/2005 academic year.)

INTERNATIONAL Student Award in Dentistry: A \$1,000 award is offered to a fourth year student graduating from the International Dental Degree Completion program who has demonstrated an interest in community outreach, including first nations communities, seniors and socially marginalized peoples. The award is made on the recommendation of the Faculty of Dentistry. (First award available for the 2003/2004 academic year.)

Margaret Duncan JENSEN Memorial Scholarship: A \$1,000 scholarship has been endowed by family, friends and colleagues in memory of Margaret Duncan Jensen, a long-time professor and a leader in maternal child nursing at the School of Nursing. The scholarship is offered, on the recommendation of the School of Nursing, to students who demonstrate a particular interest in maternal child nursing. In the case of graduate students, the award is made in consultation with the Faculty of Graduate Studies. (First award available for the 2004/2005 academic year.)

Mildred Daly KASTNER Bursary: Bursaries totalling \$11,000 have been endowed through the estate of Mildred Daly Kastner for students in the Faculty of Applied Science. (First awards available for the 2003/2004 academic year.)

Ted and Fiona LEUNG Memorial Scholarship: A \$1,000 scholarship has been endowed by family, friends and colleagues of Ted and Fiona Leung, honouring the life-long contribution of Ted Leung to the practice of accounting and auditing at Vancouver City Hall. The scholarship is awarded on the recommendation of the Faculty of Medicine to students in the M.D. Program who have demonstrated excellence in the study of internal medicine. (First award available for the 2003/2004 academic year.)

Appendix A: New Awards

LAWSON Lundell Prize in Administrative Law: A \$1,250 prize is offered by the firm of Lawson Lundell to a student achieving high academic standing in Administrative Law. The award is made on the recommendation of the Faculty of Law. (First award available for the 2003/2004 academic year.)

LAWSON Lundell Prize in Corporations I: A \$1,000 prize is offered by the firm of Lawson Lundell to a student achieving high academic standing in Corporations I (Law 459). The award is made on the recommendation of the Faculty of Law. (First award available for the 2003/2004 academic year.)

LAWSON Lundell Prize in Federalism: Two prizes of \$750 each are offered by the firm of Lawson Lundell to students achieving high academic standing in Federalism (Law 345). The awards are made on the recommendation of the Faculty of Law. (First awards available for the 2003/2004 academic year.)

LAWSON Lundell Prize in Securities Regulation: A \$1,000 prize is offered by the firm of Lawson Lundell to a student achieving high academic standing in Securities Regulation (Law 463). The award is made on the recommendation of the Faculty of Law. (First award available for the 2003/2004 academic year.)

G.B. John MANCINI Resident Research Achievement Prize: A \$500 prize is offered to a Senior Resident or Fellow in the Department of Medicine who has participated consistently and at a high level in the Resident Research Day Symposium through presentation of original research. The award is made on the recommendation of the Department of Medicine. (First award available for the 2003/2004 academic year.)

MAYBUD Holdings Commerce Exchange Scholarship: A \$2,000 scholarship is offered by Maybud Holdings to an undergraduate student entering the third or fourth year of a Bachelor of Commerce degree and participating in a recognized exchange program with an institution in Europe. The award is made on the recommendation of the Sauder School of Business. (First award available for the 2003/2004 academic year.)

Olga and Richard MURRAY Bursary in Engineering: Bursaries totalling \$8,000 have been endowed through a bequest by Richard Allan Murray for students in the Department of Electrical Engineering. (First awards available for the 2004/2005 academic year.)

David NAIRNE Memorial Scholarship in Civil Engineering: Scholarships totalling \$3,300 have been endowed by the family, friends and colleagues of David Nairne (B.A.Sc.1964), founder of David Nairne and Associates Ltd., who for over thirty years was dedicated to working with First Nations communities throughout B.C. and Yukon. The awards are given to undergraduate or graduate First Nations students in Civil Engineering on the recommendation of the Department in consultation with the First Nations House of Learning and, in the case of graduate students, in

consultation with the Faculty of Graduate Studies. (First awards available for the 2003/2004 academic year.)

NOBEL BioCare Achievement Award in Osseointegration: A \$1,000 prize is offered by Nobel BioCare Canada Inc. to honour an outstanding student in the area of dental implant education, treatment planning and clinical achievement. The award is made on the recommendation of the Faculty of Dentistry to students in the Graduate Periodontology Program. (First award available for the 2003/2004 academic year.)

Olav SLAYMAKER Scholarship in Environment: Scholarships totalling \$12,000 have been endowed by The Simons Foundation and UBC in recognition of Dr. Olav Slaymaker's contributions to research on environmental issues. They are awarded to graduate student(s) pursuing studies in environment who are affiliated with the Liu Institute for Global Issues. The awards are made on the recommendation of the Faculty of Graduate Studies. (First awards available for the 2003/2004 academic year.)

VANCOUVER Foundation First Nations Bursary: Bursaries totalling \$4,000 are offered by the Vancouver Foundation to First Nations students from British Columbia. The awards are made on the recommendation of the First Nations House of Learning. (First award available for the 2004/2005 academic year.)

Hari VARSHNEY Scholarship: A \$2,750 scholarship has been endowed by the Varshney family for an undergraduate student in the Sauder School of Business. The award is made on the recommendation of the Sauder School of Business. (First award available for the 2004/2005 academic year. Partial award in inaugural years.)

Madhu VARSHNEY Scholarship: A \$2,750 scholarship has been endowed by the Varshney family for an undergraduate student in the Sauder School of Business. The award is made on the recommendation of the Sauder School of Business. (First award available for the 2004/2005 academic year. Partial award in inaugural years.)

WEYERHAEUSER Scholarship in Forestry: A \$3,000 scholarship is offered by Weyerhaeuser Company Limited to an outstanding undergraduate student in the Wood Products Processing Program. The award is made on the recommendation of the Faculty of Forestry. (First award available for the 2003/2004 academic year.)

PREVIOUSLY-APPROVED AWARDS WITH CHANGES IN TERMS:

Award 03110 - COLLEGE of Physicians and Surgeons Medical Entrance Bursary (revised wording): Four bursaries of \$5,000 each are offered by the College of Physicians and Surgeons. Two bursaries are available for students in the first year of the M.D. Program and two bursaries for students in the second year of the M.D. Program.

How amended? - Total value of the award has increased from \$5,000 per year to \$20,000 per year and the focus has been changed from scholarships to bursaries.

Award 01301 - CONWAY Summer Travel Scholarship in German History (revised wording): A \$3,000 summer travel scholarship has been endowed by Professor John Conway to commemorate thirty-eight years of teaching in the History Department. The award is offered to honours or graduate students in History or International Relations. Applications should outline the candidate's interest or research in the history of Germany and include a proposed itinerary, and plans for further study. Applications should be submitted to the Chair, Scholarship Committee, Department of History by February 6th. The award is made by nomination of the committee.

How amended? - The award is now endowed after being funded on an annual basis for several years. The application deadline has been moved from January to February after consultation with the Department.

Award 04846 - William and Dorothy GILBERT Scholarship in Biomedical Sciences (revised wording): Scholarships totalling \$3,000 have been endowed in honour of William and Dorothy Gilbert. The awards are made on the recommendation of the Biotechnical Laboratory Graduate Student Awards Committee to Ph.D. student(s) in the Biotechnical Laboratory.

How amended? - Total value of the award has increased from \$2,000 per year to \$3,000 per year and the award has been fully endowed after being funded on an annual basis for many years.

Award 00342 - NATIVE Daughters of British Columbia Scholarship (revised wording): A \$1,450 scholarship has been endowed by the Native Daughters of British Columbia for a Canadian-born graduate or undergraduate student doing research on the early history of British Columbia. The award is made on the recommendation of the Department of History.

How amended? - The previous requirement that research be carried out in the Provincial Archives in Victoria has been deleted from the terms, thereby making the award much easier to assign.

Award 5105 - James and Mildred OLDFIELD Scholarship A \$500 scholarship is offered by Dr. J.E. Oldfield, an alumnus of UBC and professor emeritus of Oregon State University. The award is made on the recommendation of the Faculty of Agricultural Sciences to an undergraduate student in the Faculty.

How amended? - Was previously a OSU-UBC Student Exchange Scholarship offered to undergraduate students in the College of Agricultural Sciences from Oregon State University who were attending UBC on the Education Abroad program. The award was not being given out on a regular basis so the donor decided to make the criteria broader.