



**SENATE ADMISSIONS COMMITTEE
MEETING MINUTES**

Thursday, December 1, 2022 10:02-11:31 am via Zoom

Attendees

Senators	J. Fox, C. Jaeger (Chair), S. Pelech
Ex Officio	S. Brown, J. Charbonneau, B. Gopaluni, S. Jarvis-Selinger, C. Krebs, B. Morey, L. Moss, R. Ng, S. Saini, S. Shirzad
Guests	J. Anthony, A. Bradley, C. de Holanda Araujo, G. Kim, J. Phelps, J. Steen, E. Tan
Regrets	S. Kenston, B. Nguyen, N. Savvas, I. Price, E. Salzberg, A. Yim, A. Zhao
Senate Staff	A. Breen, B. Menard

Call to Order and Land Acknowledgement The meeting of the Senate Admissions Committee (the “Committee”) was called to order at 10:02 am on 1 December 2022 by C. Jaeger, Chair.

The chair welcomed Rella Ng to the Committee as a new Ex Officio member.

Agenda *That the Senate Admissions Committee adopts the 1 December 2022 agenda, as presented.*

Carried by general consent.

Meeting Minutes *That the Senate Admissions Committee adopts the 12 October 2022 meeting minutes, as circulated.*

Moved: C. Jaeger
Seconded: C. Krebs
Carried.

Business Arising S. Pelech noted his intention to bring a topic for discussion to a future committee meeting regarding admission requirements, and noted the example of a recent proposal from the School of Nursing.

For Approval

Bachelor of Medical Laboratory As presented by A. Bradley:
That the Committee approve and recommend to Senate for approval changes to

**Science –
Admission**

admission requirements for applicants to the Bachelor of Medical Laboratory Science, effective for the 2023 Winter Session and thereafter.

Moved: C. Krebs

Seconded: J. Fox

Carried.

The Chair invited Dr. Bradley to present the proposal for revising the admission requirements for the Bachelor of Medical Laboratory Science. Dr. Bradley noted that the program had undertaken a complete review of the admission requirements. Current students, alumni, and stakeholders within Faculties were consulted regarding the proposed changes.

Action Items:

Footnote 1 to be updated so that it refers to the correct section of the proposal. Hyperlinks to the Course Equivalency list to be updated under First Year and in the Footnote. Senate Office to work with proponent on revisions.

**Bachelor of
Science in Nursing
– Application and
Document
Submission**

As presented by E. Tan and G. Kim:

That the Committee approve and recommend to Senate for approval changes to the application process for admission to the Bachelor of Science in Nursing, effective for the 2023 Summer Session.

Moved: S. Pelech

Seconded: S. Brown

Carried.

The Chair invited Ms. Tan and Mr. Kim to present the proposal for revising the application and documentation requirements for the Bachelor of Science in Nursing. Ms. Tan noted that the effective session for this change is intended to be 2022 Winter Term 2. These changes are prompted due to there being a recurring need to update application dates, based on Enrolment Services. The intention is to have UBC deadlines remain in the Calendar, whereas rolling dates will be moved to only the department's webpage. Mr. Kim emphasized the intention to have the effective session be as immediate as possible.

Action Items:

An introductory sentence to be added, clarifying the UBC deadline and then directing applicants to the Nursing website for additional dates and deadlines.

Motion to lay on the table.

**Master of Science
in Speech
Language
Pathology –
Revised
Enrolment Targets**

As presented by J. Anthony:

That the Committee approve and recommend to Senate for approval an increase in enrolment targets for the Master of Science in Speech Language Pathology, from 36 to 38, for entry to the 2023 Winter Session only.

Moved: S. Pelech

Seconded: C. Krebs

Carried.

The Chair invited Dr. Anthony to present the proposal for temporarily increasing the number of available seats for the Master of Science in Speech Language Pathology. Dr. Anthony noted that there is a shortage of speech language pathologists in BC. The Ministry of Health has asked the Ministry of Advanced Education and Skills Training to support increasing the number of available seats. A larger, future expansion is in the works, with this smaller temporary increase being a stop-gap solution until the future expansion that is anticipated to take effect in September 2024.

**Bachelor of
Science in Nursing
– Application and
Document
Submission**

Motion to take from the table.

Discussion continued on the proposed revisions to the application and documentation requirements for the Bachelor of Science in Nursing.

A member asked whether it is problematic to remove specific admission requirements from the Academic Calendar, and to only list them on a department webpage. In response, it was noted that the high-level requirements will remain in the Calendar, whereas only the granular details of those requirements are getting moved to the department's webpage.

Action Items:

Numbered list to be reordered. Senate Office to work with proponent on revisions.

**English Language
Proficiency
Standards and
GRE Requirements
– Faculty of
Graduate and
Postdoctoral
Studies**

As presented by B. Morey:

That the Committee approve and recommend to Senate for approval changes to English Language Proficiency Standards and GRE Requirements for applicants to programs in the Faculty of Graduate and Postdoctoral Studies, effective for Term 2 of the 2022 Winter Session and thereafter.

Moved: B. Morey

Seconded: S. Brown

Mr. Morey presented the proposal for revisions to the English Language Proficiency Standards and GRE Requirements for applicants to programs in the Faculty of Graduate and Postdoctoral Studies.

Discussion ensued regarding the proposal. It was asked whether “and/or” should be added to the end of bullet 1. It was confirmed that not using “and/or” is standard at the undergraduate level.

It was asked why proficiency beyond 2 years will not be accepted. In response, it was noted that it is a standard period of time used across UBC. There is an exception to the process at the undergraduate level that could be included at the graduate level.

It was asked why there is an immediate effective date for this proposal. In response, it was noted that there is no immediate urgency.

The proponent will assess the potential cost incurred, and whether language should be added for exceptions where English universities or programs are located in a country that is not an English-speaking country.

Motion withdrawn.

C. Jaeger relinquished the Chair.

Senator J. Fox assumed the Chair.

**Individual Joint
Doctoral Programs
– Suspension of
Admission**

As presented by J. Phelps:

That the Committee approve and recommend to Senate for approval suspension of admission to Individual Joint Doctoral Programs, effective for Term 2 of the 2022 Winter Session and thereafter.

Moved: B. Morey
Seconded: S. Pelech
Carried.

The Chair invited Dr. Phelps to present the proposal for suspension of admission to Individual Joint Doctoral Programs. Dr. Phelps provided an overview of the history of this program. It was noted that roughly 40 students have enrolled in the program during the 10 years that it was offered.

**Memorandum of
Understanding –
UBC and Curtin
University
(Australia)**

As presented by C. de Holanda Araujo and J. Steen:

That the Committee approve and recommend to Senate for approval the terms of the affiliation between the UBC Faculty of Science (Department of Earth, Ocean and Atmospheric Sciences), Curtin University, Rio Tinto Services Limited, and Ernst & Young Services Pty Limited, as set out in the “Memorandum of Understanding Introduction to Mine Closure Course.”

Moved: S. Pelech
Seconded: S. Jarvis-Selinger
Carried.

The Chair invited Dr. Steen and Ms. de Holanda Araujo to present the proposal for the affiliation between the UBC Faculty of Science (Department of Earth, Ocean and Atmospheric Sciences), Curtin University, Rio Tinto Services Limited, and Ernst & Young Services Pty Limited. Dr. Steen provided an overview of the affiliation. Mine closure is one of the biggest environmental problems being faced globally. It is an interdisciplinary field involving engineering, sociology and community planning on a range of different issues. The field is closely tied to Indigenous communities, where many mines are located. Indigenous leaders will be speakers within the program and will be members of the advisory board.

The academic side of this proposal is affiliated with Curtin University. Both UBC and Curtin University are top research universities in the field of mining. This 3-

course micro-credential is being positioned in anticipation of the approval of UBC's policy on micro-credentials.

It was asked why this proposal is being considered by the Committee. In response, it was noted that the Committee is being asked to approve the affiliation agreement only, per Council Policy C-2 the Committee is not being asked to consider curriculum. All terms of the agreement have been vetted by University Counsel.

Curriculum of the courses will be approved by Curtin University and UBC, but the private companies will underwrite the courses and have representation on an advisory board.

Other Business

A. Breen noted that in agenda item 14d of the Category 2 proposals, a reference to LPI was included, but UBC has not used LPI since 2019. That has been revised in the proposal.

S. Pelech reiterated his intention to bring a topic for discussion to a future committee meeting, regarding mandatory vaccine requirements for admission to programs.

Next Meeting

Wednesday, January 11, 2023 from 10 am-12 pm

Adjournment

The meeting adjourned at 11:31 am.