



**SENATE ADMISSIONS COMMITTEE
MEETING MINUTES**

Wednesday, January 11, 2023 from 10:02-11:46 am via Zoom

Attendees

Senators J. Fox, C. Jaeger (Chair), S. Pelech

Ex Officio J. Charbonneau, B. Gopaluni, S. Jarvis-Selinger, C. Krebs, B. Morey, L. Moss, R. Ng, S. Saini, E. Salzberg, C. Scaman, S. Shirzad

Guests J. Anthony, A. Collier, L. Douesnard, G. Reynolds

Regrets S. Kenston, B. Nguyen, S. Nicolaou, I. Price, A. Yim, A. Zhao

Senate Staff B. Menard

Call to Order and Land Acknowledgement The meeting of the Senate Admissions Committee (the “Committee”) was called to order at 10:02 am on 11 January 2023 by C. Jaeger, Chair.

Agenda The Chair noted that the Category 2 Bachelor of Media Studies proposal on the agenda will be changed to a Category 1 proposal for discussion at the 8 February 2023 committee meeting.

That the Senate Admissions Committee adopts the revised 11 January 2023 agenda, as presented.

Carried by general consent.

Meeting Minutes *That the Senate Admissions Committee adopts the 1 December 2022 meeting minutes, as circulated.*

Moved: S. Pelech

Seconded: J. Charbonneau

Carried.

Business Arising A proposed seat expansion for the Doctor of Medicine undergraduate program was approved by the Committee via email consent in December. This proposal will be on the 18 January 2023 Vancouver Senate meeting agenda.

Committee Membership Changes Committee membership changes were noted:

- Sandra Brown, Associate Dean, Academic, Faculty of Land and Food Systems as outgoing.

- Chris Scaman, Associate Dean, Students, Faculty of Land and Food Systems as incoming.

For Approval

Renewal of Affiliation Agreement between UBC Peter A. Allard School of Law and Chulalongkorn University (Thailand) Faculty of Law

As presented by G. Reynolds:

That the Committee approve and recommend to Senate for approval the renewed terms of the affiliation between the University of British Columbia Peter A. Allard School of Law and Chulalongkorn University, as set out in the "Memorandum of Understanding (2022) Between Faculty of Law, Chulalongkorn University, Thailand (CU Law) and Peter A. Allard School of Law, The University of British Columbia, Canada (formerly UBC Law) (Allard Law)."

Moved: S. Jarvis-Selinger

Seconded: J. Fox

Carried.

The Chair invited Dr. Reynolds to present the proposal for renewal of an affiliation between the University of British Columbia Peter A. Allard School of Law and Chulalongkorn University (CU) Faculty of Law. He provided an overview of the history of the agreement, noting that the original agreement was between CU and several other universities. MOUs were signed with UBC in 2003, 2007, 2013, and 2017. In 2019 the agreement switched from multilateral to bilateral agreements between CU and the other universities. It was noted that the Peter A. Allard School of Law is keen to renew the bilateral agreement, which will allow UBC faculty to teach at a university in another jurisdiction, strengthen an existing relationship and raise awareness of the LL.M. program at CU.

The Chair asked whether the majority of the exchange is between members of faculty or students. In response it was noted that it is primarily UBC faculty going to teach at CU. It was further noted that there is interest in exploring student exchanges.

Senator Fox asked whether other universities have established bilateral agreements. In response, Dr. Reynolds stated that from his conversations with a representative from CU, it sounded like there are other universities that are continuing to partner with CU.

Senator Pelech asked about the success of the agreement, the benefit to UBC and the compensation afforded to faculty members who participate in the exchange. In response, Dr. Reynolds noted that roughly one faculty member per year participates in the exchange. He noted that compensation will be reviewed by University Counsel. Discussion ensued about benefits to UBC.

Bachelor of Pharmaceutical Sciences – Admission

As presented by A. Collier:

That the Committee approve and recommend to Senate for approval changes to

admission requirements for applicants to the Bachelor of Pharmaceutical Sciences, effective for the 2023 Summer Session.

Moved: S. Jarvis-Selinger

Seconded: C. Krebs

Carried.

The Chair invited Dr. Collier to present the proposal for revising the admission requirements for the Bachelor of Pharmaceutical Sciences. Dr. Collier noted that the B.P.Sc. was modelled after the Pharmacy program, which proved to be problematic in its Academic Calendar language and program-specific policies. Dr. Collier provided an overview of the proposals that the program had put-forward. The Chair noted that some of the proposals being described did not come to the Committee. B. Menard noted that other parts of the proposal will be proceeding to the Senate Curriculum Committee and Senate Academic Policy Committee.

Mr. Saini noted that there is no intake target reported to Enrolment Services for this program. He asked whether this will change with the proposed transfer policies and whether intake targets can be prepared to give context for how many students will be successful in transferring after studying at a different post-secondary school. In response, Dr. Collier noted that the program has moved to only first-choice. Even with this change, the interest in this program continues to exceed available spaces. She further confirmed that the program is improving in their work with applicants to identify opportunities to be admitted to the program.

**Master of Physical
Therapy – Post-
Acceptance
Requirements**

As presented by J. Anthony and L. Douesnard:

That the Committee approve and recommend to Senate for approval the new post-acceptance requirements for applicants to the Master of Physical Therapy, effective for the 2023 Winter Session.

Moved: J. Fox

Seconded: S. Jarvis-Selinger

Carried.

1 Opposed.

The Chair invited Dr. Anthony and Mr. Douesnard to present the proposal for new post-acceptance requirements for the Master of Physical Therapy degree. Dr. Anthony noted that the post-acceptance requirements are new to the Academic Calendar, but that they are not new to the program. The requirements were previously communicated to new students in their acceptance letters, but it was decided that the requirements should be added to the Academic Calendar for transparency.

The Chair noted a typographical error in the proposed second paragraph which read “thestudent.”

Dr. Shirzad noted that in the MD undergraduate program includes a notation that immunization with vaccinations required by the Provincial Health Authority

(PHA) is required to complete the MD's program requirements. Dr. Shirzad asked whether it is possible to complete the program without being vaccinated according to those required by the PHA. It was further asked whether it would be more efficacious to not admit those applicants who do not have the vaccinations required to complete their clinical placements in local healthcare facilities. In response, Dr. Anthony confirmed that clinical placements need to be completed in a variety of different settings and with a variety of different patient populations. If those students are going to complete the required hours in PHA sites, then they will need to be vaccinated according to the requirements of the PHA. The way that the proposed Academic Calendar language is worded puts the responsibility on the applicant to decide, based on the understanding that if the applicant is not vaccinated accordingly, then they will not be able to get their clinical placement hours.

Senator Pelech noted that he did not support the proposed change, noting that as far as he knows this is not a requirement in any other medical university in Canada, except possibly in Nova Scotia. He noted that applicants' bodily autonomy is being disregarded. In response, Dr. Anthony noted that this is a legal requirement from the Office of the Provincial Health Officer. The intention of the proposed language is to transparently state that requirement. Senator Pelech noted that the proposed language in this proposal is worded better than previous proposals from the Faculty of Medicine, but that he will be voting against the motion.

Dr. Jarvis-Selinger noted that the language in the first proposed paragraph regarding how the acceptance deposit will be applied could be refined to simply state that an acceptance deposit will be required. In response, Mr. Morey noted that there are only a handful of programs that require an acceptance deposit.

Action Item:

The proponent will work with the Senate Office to revise the Calendar language regarding the required acceptance deposit based on the noted feedback.

Dr. Jarvis-Selinger suggested that the health programs at UBC should work to develop common language around post-acceptance requirements. Discussion ensued about how long a post-acceptance requirement can apply, and whether new guidelines and mandates can be required if a student is already admitted. It was confirmed that they would apply and that the proposed calendar language allows for those changes.

Action Item:

The third paragraph will be revised to read "All MPT students, are required to follow guidelines and mandates for health care workers, including immunization and vaccination requirements, set by both the Provincial Health Officer and the Provincial Health Authorities. These may change during the course of the program. In order to participate in any activities with patients, MPT students must meet all immunization requirements. Students who are unable to complete the required clinical hours during the program due to

missing immunization requirements will not be able to graduate from the Master of Physical Therapy program.”

**2023/24
Enrolment Intake
Targets**

As presented by B. Gopaluni:

That the Committee approve and recommend to Senate for approval the 2023/24 Academic Year Enrolment Targets.

Moved: S. Jarvis-Selinger

Seconded: C. Krebs

Carried.

1 Abstention.

Dr. Gopaluni provided an overview of the 2023/24 Academic Year Enrolment Targets. He noted that the targets are set after extensive consultations with the Faculties. UBC is expecting to have about 53,332 FTEs at UBC Vancouver. Out of those 31,000 will be domestic undergraduate FTEs, 11,000 will be international undergraduate FTEs, 9,000 will be graduate FTEs, and approximately 1,500 will be residents in medicine, dentistry and pharmacy.

In terms of changes for the upcoming year, there have been requests for increases to targets from several faculties.

Senator Pelech asked for more information about the proposed targets, including a greater rationale for the focus on attracting international students. In response, Dr. Gopaluni stated that a lot of thought went into the proposed targets and they were decided in consultation with the Faculties. The Board of Governors has noted that they want roughly 20% of students to be international, and that UBC Vancouver is currently around 24%. Dr. Moss responded by stating that in the Faculty of Arts, the total number of domestic students is proposed to increase. She noted that the discussion of international students is separate from the discussion of domestic students. The Faculty fills the domestic target based on government funding. The Chair responded by stating that the targets show that a funded domestic seat never goes unfilled. In order to ensure that happens, the target is set around 110%.

Other Business

The Chair noted that the proposed renewal for the Student Mobility Agreement with Zhejiang University was approved by via.

B. Menard noted that at the next committee meeting, a discussion will be taking place regarding the Committee’s terms of reference and membership, as part of the Triennial Review. It was noted that more information about this review will be shared as part of the materials for the February 8 meeting.

Next Meeting

Wednesday, February 8, 2023 from 10 am-12 pm

Adjournment

The meeting adjourned at 11:46 am.