



**SENATE ADMISSIONS COMMITTEE  
MEETING MINUTES**

Wednesday, February 8, 2023 from 10:01-11:40 am via Zoom

**Attendees**

**Senators** J. Fox, C. Jaeger (Chair), S. Pelech

**Ex Officio** J. Charbonneau, B. Gopaluni, S. Jarvis-Selinger, C. Krebs, B. Morey, L. Moss, R. Ng, S. Nicolaou, S. Saini, E. Salzberg, C. Scaman

**Guests** S. Barron, S. Burk, P. Culbert, C. D'Onofrio, C. Longhi

**Regrets** S. Kenston, B. Nguyen, I. Price, S. Shirzad, A. Zhao

**Senate Staff** B. Menard

**Call to Order and Land Acknowledgement** The meeting of the Senate Admissions Committee (the "Committee") was called to order at 10:01 am on 8 February 2023 by C. Jaeger, Chair.

**Agenda** *That the Senate Admissions Committee adopts the 8 February 2023 agenda, as presented.*

**Carried by general consent.**

**Meeting Minutes** *That the Senate Admissions Committee adopts the 11 January 2023 meeting minutes, as circulated.*

Moved: J. Fox  
Seconded: B. Gopaluni  
**Carried.**

**Business Arising** B. Menard informed the Committee that their Triennial Review discussion has been postponed until March 8 due to delays receiving the guiding questions.

J. Fox asked whether this committee-level discussion happens every three years. In response, B. Menard confirmed that it does and that the responses will inform part of the upcoming External Review. R. Ng added that recommendations from the last triennium will also be reviewed, and that final discussions are taking place with the Nominating Committee regarding the External Review. Once those details are confirmed, information will be shared with all standing committees and Senators.

## For Approval

### **Bachelor of Media Studies – Admission from Post-Secondary Study**

As presented by S. Burk and C. D’Onofrio:

*That the Committee approve and recommend to Senate for approval the revised admission requirements for the Bachelor of Media Studies, effective for the 2023 Winter Session and thereafter.*

Moved: S. Pelech  
Seconded: C. Krebs  
**Carried.**

The Chair invited Dr. Burk and Prof. D’Onofrio to present the proposal for revising the admission requirements for the Bachelor of Media Studies. S. Burk noted that the proposal is intended to allow greater flexibility for students by adding second-year entry as an option for admission.

The Chair noted that the proposal appears to state that by completing three courses in the first-year core, it would make an applicant eligible for entry to second-year. L. Moss responded by noting the intention of the wording is less about entry to secondary-year standing and more about having the grounding to be able to complete second-year coursework and also to make them eligible to be a transfer student. Discussion ensued about whether this would equate to second-year standing or entry into the second-year.

S. Saini noted that the program will still have limited space and that adding this entry pathway may lead to false expectation that there is more available space.

#### **Action item:**

**The proponent will revise the Calendar language to state “These 12 credits at a minimum will make you eligible to take courses in the 2nd year of the program.” The proponents will share the revised proposal with S. Saini, C. Jaeger, and the Senate Office.**

### **Master of Urban Forestry Leadership – Part-time Classification**

As presented by S. Barron:

*That the Committee approve and recommend to Senate for approval the Part-time Master’s Classification for applicants to the Master of Urban Forestry Leadership, effective for the 2023 Winter and thereafter.*

Moved: S. Pelech  
Seconded: L. Moss  
**Carried.**

The Chair invited Dr. Barron to present the proposal to add a Part-time option to the Master of Urban Forestry Leadership. Dr. Barron noted that the addition of a Part-time program option will add requested flexibility to the program. The program attracts adult learners from Canada and abroad.

J. Fox asked for clarification regarding why students cannot switch from part-time to full-time. In response, the Chair noted that it is standard across G+PS, and that it also relates to fees and services.

**Bachelor of  
Science in Natural  
Resources and  
Dual Degree  
Program in  
Natural Resources  
and Education –  
New Program  
Admission  
Requirements**

As presented by P. Culbert and C. Longhi:

*That the Committee approve and recommend to Senate for approval the admission requirements for the new Bachelor of Science in Natural Resources and the Dual Degree Program in Natural Resources and Education, effective for the 2024 Winter Session and thereafter.*

Moved: J. Fox  
Seconded: L. Moss  
**Carried.**

The Chair invited Dr. Culbert and Ms. Longhi to present the proposal for admissions requirements for the new Bachelor of Science in Natural Resources and the Dual Degree Program in Natural Resources and Education. P. Culbert noted that the new degree will combine the existing undergraduate degrees into one degree with six majors. Moving to this structure will mean that students no longer need to select their specialization going into first-year.

The Chair noted that the Grade 12 admission requirements appear to be missing “and.”

**Action item:**

**The proponent will revise the Grade 12 science admission requirements to add “One of”.**

S. Pelech noted that the degree does not include all types of natural resources. In response, P. Culbert noted that the degree name is not perfect but a long process and many discussions led to the name being selected. It was noted that the name comes as close as possible.

**Bachelor of  
Science in Forest  
Bioeconomy  
Sciences and  
Technology,  
Bachelor of  
Science in Forest  
Sciences, Bachelor  
of Science in  
Natural Resources  
Conservation,  
Bachelor of  
Science in Wood  
Products  
Processing, and**

As presented by P. Culbert and C. Longhi:

*That the Committee approve and recommend to Senate for approval suspension of admission to the Bachelor of Science in Forest Bioeconomy Sciences and Technology, Bachelor of Science in Forest Sciences, Bachelor of Science in Natural Resources Conservation, Bachelor of Science in Wood Products Processing, and Bachelor of Science in Forestry, effective for the 2024 Winter Session and thereafter.*

Moved: B. Morey  
Seconded: J. Fox  
**Carried.**

Dr. Culbert spoke to the proposal to suspend admission to the Bachelor of Science in Forest Bioeconomy Sciences and Technology, Bachelor of Science in Forest Sciences, Bachelor of Science in Natural Resources Conservation,

**Bachelor of Science in Forestry – Suspension of Admission**

Bachelor of Science in Wood Products Processing, and Bachelor of Science in Forestry. P. Culbert noted that these suspensions of admission will coincide with the effective session of the new Bachelor of Science in Natural Resources.

**Discussions**

**2022/23 Report on Enrolment (Information)**

As presented by R. Ng:

R. Ng provided an overview of the 2022/23 Report on Enrolment. 83% of UBC students were enrolled on the Vancouver campus with the remaining 17% enrolled on the Okanagan campus. Overall, Vancouver has 33,283 FTE funded undergraduate domestic students, and 6,081 FTE funded graduate students. The undergraduate utilization rate is at 110 and the graduate utilization rate is 155. There are 17,241 international students enrolled, and this represents a 3% increase over the previous year.

The Okanagan campus has 7,167 FTE. The utilization rate for the undergraduate is 110, and then the graduate is at 787.

J. Fox noted the graduate utilization rates for the Okanagan campus, and suggested that it points to the need to advocate the Ministry for more seat funding. In response, R. Ng noted that advocacy with the Ministry is being done.

S. Pelech noted the increase in international enrolment, particularly from China and India. He asked about recruitment activities in these countries. In response, S. Saini noted that India has grown as a source of international students for all of North America. The United States used to be the largest source of international students, it was replaced by China, and now India is starting to grow as a source.

S. Pelech asked why Hong Kong and China are listed separately in the report. In response, S. Saini noted that it is likely due to historical reasons. S. Pelech noted that it is potentially misleading to list them separately.

The Chair noted that gender data is not included for the number of applicants and the number of offers of admission. She noted the disparity at Vancouver campus between the number of male and female students. In response, R. Ng confirmed that she will compile that data and present it to the Committee, and that going-forward, it will be added to the report.

**Other Business**

B. Menard noted that both Category 2 proposals were approved by email, with several friendly amendments being received for the Bachelor of Pharmaceutical Sciences proposal.

**Next Meeting**

Wednesday, March 8, 2023 from 10 am-12 pm

**Adjournment**

The meeting adjourned at 11:40 am.

**Student Appeal**

The Committee considered one student appeal, which was dismissed.