

THE UNIVERSITY OF BRITISH COLUMBIA



Vancouver Senate Secretariat

Enrolment Services
Senate and Curriculum Services
2016-1874 East Mall
Vancouver, BC V6T 1Z1
www.senate.ubc.ca

Vancouver Senate

AGENDA

THE FIFTH REGULAR MEETING OF THE VANCOUVER SENATE

WEDNESDAY, JANUARY 23, 2008

7:00 P.M.

ROOM 102, GEORGE F. CURTIS BUILDING (LAW), 1822 EAST MALL

- 1. Senate Membership -- Secretary Mr. Brian Silzer**
 - a. Representatives of the Convocation and the Joint Faculties to the Senate for the 2008 - 2011 term (information) (circulated)
 - b. Declaration of Vacancy: One representative of the Joint Faculties to replace resigning Senator Dr. Donald Paterson for the remainder of the Senate term ending August 31, 2008 (information)
- 2. Minutes of the Meeting of December 12, 2007-- Vice-Chair Rhodri Windsor-Liscombe**
(approval) (circulated)
- 3. Business Arising from the Minutes**
- 4. Admissions Committee -- Dr. James Berger**
 - a. Conditional Admission Program for International Applicants to Graduate Programs (approval) (circulated)
 - b. Changes to Admission Requirements for the Faculty of Science (approval) (circulated)
 - c. Changes to Admission Requirements for the Faculty of Forestry (approval) (circulated)
- 5. Library Committee -- Dr. Lee Gunderson**
 - a. Oral Report on the Closure of the Macmillan Library (information)
- 6. Tributes Committee -- Dr. Sally Thorne**
 - a. Memorial Minutes for Dr. John James Ramsay Campbell, Dr. Benjamin Nelson Moyls, and Dr. William L. Sauder. O.C., O.B.C. (approval) (circulated)
- 7. Reports from the Vice-President, Academic & Provost -- Dr. David Farrar**
 - a. UBC Policy #17: Appointment of Registrar and Librarians (approval) (circulated)
 - b. UBC Policy #18: Appointment of Designated Senior Academic Administrators (approval) (circulated)

.../continued

8. Reports from the Associate Vice-President, Enrolment Services & Registrar -- Mr. Brian Silzer

- a. Enrolment 2007/2008 (information) (circulated)
- b. Academic Year 2008/2009 (information) (circulated)

9. Report from the University Librarian *pro tem.* -- Dr. Peter Ward

- a. 2006/2007 Report of the University Librarian to the Senate (information) (circulated)

10. Report from the Faculty of Medicine -- Dr. David McLean

- a. Voting Membership in the Faculty of Medicine (approval) (circulated)

11. Proposed Agenda Items

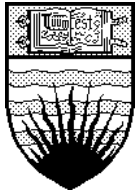
12. Other Business

*Senate regulation 3.1.2 of the Rules and Procedures of Senate states that
meetings will adjourn no later than 9:30 p.m.*

Regrets: Lisa Collins, telephone 604.822.2951 or e-mail: lisa.collins@ubc.ca

UBC Senates and Council of Senates website: <http://www.senate.ubc.ca>

THE UNIVERSITY OF BRITISH COLUMBIA



11 December 2007

TRIENNIAL ELECTIONS

Enrolment Services

2016 - 1874 East Mall

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To: Senate

From: Brian J Silzer, Secretary to the Convocation

RE: Vancouver Convocation and Joint Faculties Senators Election Results

Pursuant to Section 16 (1) of the *University Act*, this memorandum is to inform you that as a result of the Calls for Nominations issued on 12 November 2007, we have received and accepted twelve (12) nominations for the position of Convocation Senator and ten (10) for the position of Joint Faculties Senator. The deadline for nominations was 7 December 2007.

Twelve positions were available for Convocation Senators; as such, pursuant to Section 15 of the *Act* I am happy to inform you that the following persons are acclaimed as elected as Convocation Senators from 1 September 2008 until 31 August 2011 and thereafter until their successors are elected:

Mr Gavin Li Dew, BA (Brit. Col.)
Ms Andrea A Dulay, BA, BEd, MEd (Brit. Col.)
Mr Christopher L Gorman, BA (Brit. Col.)
Ms Deborah Herbert, BA (Carleton), MA (Brit. Col.)
Dr Stanley B Knight, BEd (Brit. Col.), MEd, PhD
Dr Bikkar S Lalli, PhD (Brit. Col.)
Mr Dean Leung, BAsC (Brit. Col.)
Mr William McNulty, BPE, MPE, MA (Brit. Col.)
Mr Clint F Meyers, BComm (Brit. Col.)
Mr Gerald W Podersky Cannon, BA, MA (Brit. Col.)
Mr Des Verma, MEd (Brit. Col.)
Dr Ronald Yaworsky, BAsC (Windsor), MEng, PhD (Brit. Col.)

Ten positions were available for Joint faculties Senators; as such, pursuant to Section 15 of the *Act* I am happy to inform you that the following persons are acclaimed as elected as Joint Faculties Senators from 1 September 2008 until 31 August 2011 and thereafter until their successors are elected:

Dr Yusuf Altintas, Faculty of Applied Science
Dr Richard Anstee, Faculty of Science
Dr Robert Gardiner, Faculty of Arts
Dr Paul Harrison, Faculty of Science
Dr André Ivanov, Faculty of Applied Science
Dr William McKee, Faculty of Education
Dr Katherine Patterson, Faculty of Arts
Dr Robert Sparks, School of Human Kinetics, Faculty of Education
Dr Sally Thorne, School of Nursing, Faculty of Applied Science
Dr Rhodri Windsor-Liscombe, Faculty of Arts

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Vancouver Senate

MINUTES OF DECEMBER 12, 2007

Attendance

Present: Dr. R. Windsor-Liscombe (Vice-Chair), Ms. L. M. Collins (Associate Secretary), Dr. P. Adebar, Mr. T. Ahmed, Mr. J. Aulakh, Dr. J. D. Berger, Dr. G. Bluman, Dean M. A. Bobinski, Dr. J. Brander, Dr. E. Dean, Dr. J. Dennison, Dr. W. Dunford, Dean B. Evans, Vice-President D. Farrar, Dr. S. Farris, Dr. D. Fielding, Dr. C. Friedrichs, Ms. M. Friesen, Dean N. Gallini, Mr. C. L. Gorman, Dr. D. Griffin, Dr. P. G. Harrison, Dr. R. Harrison, Dr. R. Irwin, Dean M. Isaacson, Dean M. Isman, Ms. J. Khangura, Ms. W. King, Dr. B. S. Lalli, Mr. T. Leaver, Mr. P. H. Lee, Mr. D. Leung, Mr. R. Lowe, Dr. M. MacEntee, Dr. P. Marshall, Dr. W. McKee, Mr. W. McNulty, Mr. A. Mohan, Principal L. Naismith, Mr. R. Pan, Dr. D. Paterson, Dean S. Peacock, Mr. L. Powell, Mr. G. Rawle, Ms. E. Rennie, Dean J. Saddler, Dr. J. Sarra, Ms. A. Shaikh, Dean C. Shuler, Dean R. Sindelar, Dr. R. Sparks, Dr. B. Stelck, Ms. M. Tee, Dr. J. Thompson, Dr. S. Thorne, Dean R. Tierney, Dr. M. Upadhyaya, Dr. D. Weary, Dr. R. A. Yaworsky, Dr. J. Young.

Guests in Attendance: Mr. A. Arida, Dr. G. Mackie, Ms. D. Robinson, Dr. W. Pue, Dr. D. Sylvester.

Regrets: President S. J. Toope (Chair), Mr. B. J. Silzer (Secretary), Dr. B. Arneil, Dr. N. Banthia, Prof. C. Boyle, Mr. P. Brady, Ms. S. Brkanovic, Dr. M. Bryson, Dr. H. Burt, Dr. L. Chui, Ms. D. Diao, Dr. S. Grayston, Dr. L. Gunderson, Dr. R. Helsley, Mr. A. Ionescu, Dr. S. B. Knight, Dr. A. McAfee, Dr. T. McDaniels, Dr. A. McEachern (Chancellor), Dr. D. McLean, Dean D. Muzyka, Dr. J. Plessis, Dr. P. Potter, Dr. K. Russell, Mr. B. Simpson, Dean G. Stuart, Mr. R. Taddei, Mr. H. Tse, Dr. P. Ward, Dr. R. Wilson.

Recording Secretary: Associate Secretary Ms. L. M. Collins.

Call to Order

Vice-Chair Dr. Windsor-Liscombe chaired the meeting in the absence of the President.

Senate Membership, continued

Senate Membership

NEW MEMBER

Dr. Barbara Evans, Dean, Faculty of Graduate Studies replaced Dean *pro tem*. Ann Rose as an ex-officio member of the Senate

REGISTRAR AND SECRETARY TO SENATE

Dr. Windsor-Liscombe was pleased to draw attention to the recent announcement that Mr. Brian J. Silzer, Associate Vice-President, Enrolment Services and Registrar, had been reappointed for a term ending June 30, 2009.

Minutes of the Previous Meeting

<i>Mr. McNulty</i>	}	<i>That the minutes of the meeting of November 14, 2007 be adopted.</i>
<i>Mr. Leung</i>		

Carried.

Report from the Vice-President, Academic & Provost

GRADUATE STUDENT INITIATIVES

Vice-President Farrar submitted a report on recent initiatives related to graduate education.

Highlights were as follows:

1. New Leadership: UBC had welcomed Dr. Barbara Evans as Dean of the Faculty of Graduate Studies.
2. The Ministry of Advanced Education had announced that it would fund 2500 new graduate student spaces in the province over a four-year period beginning July 1, 2007. UBC's share was to be 1250 spaces. Most of those seats were valued at \$20 000 each, with most new revenue slated for transfer to the Faculties for support of graduate students and graduate programs.
3. The new seats were targeted toward provincial priorities including: Life Sciences, Technology, Clean Technology, Natural Resources, Aboriginal Students, Asia-Pacific Studies, and Science & Engineering in Business. Nonetheless, it was expected that all Faculties would participate in this provincial initiative. Seats would be allocated to Faculties by the Graduate Task Force in consultation with Faculties in light of data about enrolment and the perfor-

Report from the Vice-President, Academic & Provost, continued

mance of graduate programs as demonstrated through the measures suggested in the draft Academic Planning Template.

4. Pacific Century Graduate Scholarships: new \$10 000 scholarships funded by the provincial government for the period from 2007 to 2011. The total value to UBC over the first four years of this program was to be \$5.7 million.
5. In June 2007, the Ministry of Advanced Education had announced a \$10 million expansion of the MITACS Internship Program. This funding launched ACCELERATE BC -- BC's Graduate Research Internship Program, expanding it to include all university Faculties and disciplines. 650 new internships were to be offered in the province between 2007 and 2011.
6. Graduate Support Initiative (GSI): a new system for funding graduate students. This initiative would maintain previous levels of funding, while also offering greater flexibility and wider eligibility. The GSI was to gradually replace the Ph.D. Tuition Award Program and was to be worth a minimum of \$10.8 million once fully implemented in 2012.
7. Ph.D. Tuition Award was to be phased out over a five-year period ending August 31, 2012. During this period, students registered in a graduate program by September 30, 2007 would retain their eligibility for the existing tuition award.

From the Board of Governors

The Senate received for information confirmation that the following recommendations of the Vancouver Senate had been approved by the Board of Governors as required under the *University Act* Sections 37 (l) (i) (o) and 38:

Senate Meeting of November 14, 2007

1. Curriculum proposals from the Faculties of Arts and Commerce & Business Administration
2. Reorganization of the School of Social Work and Family Studies in the Faculty of Arts
3. Reorganization of the Department of Theatre, Film, & Creative Writing in the Faculty of Arts
4. New student awards
5. Establishment of the UBC-RenDa Summer Program in Buddhist Studies

Academic Policy Committee

Committee Chair Dr. P. G. Harrison presented the reports.

Academic Policy Committee, continued

ACADEMIC CONCESSION POLICY

Dr. Harrison presented a proposed revision to the Academic Concession Calendar entry approved by Senate on October 18, 2006. The policy had been brought to Senate on September 19, 2007 and was referred back to the Academic Policy Committee for further consultation. That consultation had been completed. The most recent draft had been enhanced to include additional circumstances that may warrant the granting of academic concession, such as conflicting responsibilities and unforeseen events. The Committee was of the opinion that the policy had benefited greatly from input from students and others and was pleased to recommend approval.

<i>Dr. P. G. Harrison</i>	}	<i>That Senate approve the revised policy regarding Academic Concession.</i>
<i>Dr. Marshall</i>		

Carried.

SCHOOL OF PUBLIC AND POPULATION HEALTH

The Committee submitted the following report:

We note that December 2007 was the deadline given to the Faculty of Medicine by the Senate for submission of a final proposal for the establishment of a School of Public and Population Health. The Faculty has informed the Committee that, although much progress has been made, they are not yet ready to seek final approval and would appreciate more time. The Committee agrees that additional time would allow the Faculty to bring forward a more successful proposal and as such recommends to Senate as follows:

<i>Dr. P. G. Harrison</i>	}	<i>That the approval in principle granted by the Senate on 19 September 2007 to the Faculty of Medicine for a School of Public and Population Health -- and which is to expire on 31 December 2007 -- be extended to March 2008.</i>
<i>Dr. Sparks</i>		

Carried.

Dr. Harrison clarified that "March 2008" was to be interpreted as the March 2008 meeting of the Vancouver Senate.

Admissions Committee, continued

Admissions Committee

Committee Chair Dr. Berger presented the reports.

BC PROVINCIAL EXAMINATIONS AS ADMISSION REQUIREMENTS

The Committee had circulated a proposal to modify UBC Vancouver's admission requirements such that British Columbia high school students would no longer be required to write provincial examinations other than those required for high school graduation. For students choosing to write an optional provincial examination, the examination grade would only be used if it improved the student's admission average.

Dr. Berger reminded Senators that this item had appeared on the November 14, 2007 Senate meeting agenda for information. A decision was taken not to consider the proposal for approval at that time to allow additional time for discussion between the University and the Ministry of Education. Dr. Berger reported that those discussions had concluded and that the recommendation of the Admissions Committee remained unchanged.

Upon request by Dr. Berger, the Chair recognized Mr. Andrew Arida, Associate Director, Enrolment, and Ms. Deborah Robinson, Associate Registrar, Student Recruitment, Admissions & Awards. Mr. Arida gave a presentation on the use of provincial examinations in making admission decisions. He gave an overview of the current provincial examination requirements in BC high schools, the history of BC provincial examinations, and the process undertaken to reach the recommendation that UBC Vancouver modify its admission requirements. Mr. Arida reiterated

Admissions Committee, continued

that UBC could not use provincial examination results in calculating admission averages while at the same time making timely admission decisions that were fair to all applicant groups.

*Dr. Berger
Dr. Sparks*

} *That Senate approve the changes to the admission statement for applicants following the British Columbia secondary school curriculum; and*

That the Admissions Committee be directed to monitor the implementation of this policy change and report back to the Senate on this matter not later than the May 2008 meeting of the Senate.

DISCUSSION

Dr. Young, noting that acceptance of the motion would imply acceptance of Option C in the report, stated that he would prefer that the Senate instead adopt Option B or a variation thereof. Option B entailed maintaining the requirement that students write four grade 12 provincial examinations, but not using the examination mark in the calculation of the admission average in the first instance. Under Option C, BC students would not need to write provincial examinations other than those required for high school graduation. Dr. Young was hopeful that the arrangement adopted by the Senate would address the relatively narrow range of courses that BC students could currently present for admission.

Dr. Dunford acknowledged that the current admission process was problematic, but was of the opinion that Option C was not the preferred solution. He suggested that the University consider other types of applicant skills assessment that demonstrate a strong correlation with student academic performance at the post-secondary level. He mentioned other admissions models, such as admitting a larger first-year class and substantially reducing the numbers thereafter or conducting applicant interviews. He suggested that the University should only consider removing the examinations once a suitable replacement had been identified.

Admissions Committee, continued

Dr. Bluman spoke against the motion. He noted that Dean Tierney had raised concerns about the impact of online courses on learning. Dr. Bluman added that student grades for online courses were typically much higher compared to classroom courses. Dr. Bluman suggested that departments and the Senate Curriculum Committee ought to be consulted about the impact of a sudden increase in admission averages for BC applicants. He noted that Langara College required that students either write the Mathematics 12 provincial examination or take a placement test, even though Langara did not require the provincial examination as an admission requirement. Dr. Bluman pointed out that eligibility for the President's Entrance Scholarship was based on final high school grades. He suggested that, given that school-based marks averaged five percent higher than examination marks, the removal of the examination requirement could cause a budgetary problem for the University. He suggested that the Student Awards Committee and the Council of Senates Budget Committee ought to be consulted about budgetary impact. Dr. Bluman's recommendation was that the Senate postpone consideration of the motion to allow time for further study, the collection of input from faculty, and analysis of economic impact.

Responding to the suggestion that the Senate postpone its decision, Dr. Berger stated that an immediate Senate decision was desirable because students in semestered schools would need to make decisions about their January provincial examinations.

Dr. Dennison asked whether the Admissions Committee had explored the potential use of measures other than provincial exams as admission requirements. Dr. Berger stated that the four options considered by the Committee were outlined in the report. He added that the University could decide to require a standardized test like the SAT, or could explore other alternatives in the longer term. Dr. Dennison recalled an extensive debate approximately 10 years earlier about whether UBC should develop its own standardized admission tests. The idea had been rejected on fiscal grounds.

Admissions Committee, continued

Dr. Berger stated that he felt that there were two distinct issues related to provincial examinations: (1) the use of examinations as post-secondary admission requirements and (2) the role of provincial examinations in maintaining uniform standards across the secondary school system. He encouraged Senators to focus their consideration on the former issue because the latter issue was primarily the responsibility of the Ministry of Education.

In response to a question, Ms. Robinson stated that acceptance of the motion would open the door for Faculties to consider which high school courses they require for admission. Echoing Dr. Young's comments, she noted that people often complain about the narrow range of courses that BC students may present for admission. In response to a question from Dean Tierney about the impact of the proposed policy on students choosing to write optional examinations, Ms. Robinson clarified that the blended examination and classroom marks would only be used if the effect on the student's admission average was positive. In response to a question about awards eligibility, Dr. Berger stated that the Ministry of Education would still require students to write examinations if they wished to be considered for scholarships awarded by the secondary school system. The examinations would not be required for UBC scholarships. Ms. Robinson noted that one important purpose of awards was to influence applicant behaviour, and that provincial examination marks arrive too late to be used to award scholarships early enough to attract top students. She indicated that Enrolment Services was in discussions about how to move the awards process earlier in the application cycle.

Dean Tierney asked whether, instead of creating a new standardized test, the University could make better use of predictive data on student academic performance.

In response to a question from Dr. Thorne about the disadvantages of Option B, Ms. Robinson stated that Option B meant asking students to write examinations that would not be used to calculate admission averages, and that this might discourage students.

Admissions Committee, continued

In response to a question from Dr. Dunford, Mr. Arida stated that most secondary schools in the province were semestered, with the exception of Vancouver, West Vancouver, Richmond, and Burnaby schools, which were mostly linear with a few semestered courses.

Ms. Rennie asked whether the Committee had considered ways to address the problem of grade inflation and discrepancies between public and private school grading. Dr. Berger stated that, while there were options available to the university, further conversations with the Ministry of Education would need to occur.

A student noted that, four years earlier, he had received a guaranteed offer of admission from the University of Toronto significantly earlier than the UBC offer. He stated that it would have been more risk-averse for him to accept the earlier offer.

Dr. Brander stated that the decision to recommend Option C to the Senate had been contentious among members of the Admissions Committee, with several members voting against. He stated that he had voted in favour with some reservations. He stated that his most serious reservations related to significant discrepancies in grading between BC high schools that were likely to grow with the discontinuance of provincial examinations. Drawing attention to the second part of the motion regarding monitoring implementation, he stated that the Committee would need to address this issue among others. He added the opinion that examinations should be required for UBC scholarships as well as those offered by the Ministry of Education.

Dr. Paul Harrison summarized the discussion as confirming that current admission processes were not optimal. He stated that no admissions process was perfect, but that the current process selected students who succeed in most cases. He was doubtful that UBC would be able to identify an admission process that would address all of the inequities between applicants. He expressed disappointment that the recommendation had been derived from a need to react to a changing competitive recruitment environment where universities were struggling to attract the

Admissions Committee, continued

same students. He noted that the group that first considered the issue was an advisory committee to the Vice-President, Academic & Provost and that the group had been constituted quite differently than would have been a sub-committee of the Admissions Committee. Dr. Harrison was disappointed that the group had restricted its exploration to a narrow mandate, and hoped for broader work in future on how to implement a richer applicant evaluation scheme.

AMENDMENT

*Dr. P. G. Harrison
Dr. MacEntee*

} *That the second part of the motion beginning with "That the Admissions Committee..." be deleted and replaced with the following:*

That the Admissions Committee be directed to undertake a review of UBC's undergraduate admission policies with a view to determining their efficacy in meeting the goals of Trek 2010 and the UBC Academic Plan and report back to the Senate not later than the January 2009 meeting of the Senate with recommendations on any necessary changes.

DISCUSSION ON THE AMENDMENT

Dean Isaacson expressed the view that accepting the amendment and the main motion would be premature. He expressed support for a review of admissions policies, but preferred that the status quo remain in place until such time as the review had been completed. He asked whether there were serious disadvantages related to delaying a decision by 12 months. Dr. Berger responded that, while leaving the status quo in place would not create a crisis, recruitment and enrolment trends would continue during the interim period and that Enrolment Services had expressed concern that UBC would find itself in a less competitive position. Dr. Bluman suggested that the adoption of Option B could ameliorate this situation.

Admissions Committee, continued

Dean Tierney stated that he planned to abstain from voting. He was concerned that the University's messaging to students was unclear and unfair to students who would need to make decisions in the middle of their grade 12 year.

The amendment
was put and carried.

MOTION TO DIVIDE

*Dean Isaacson
Mr. Ahmed*

} *That the portion of the motion directing the
Admissions Committee to conduct a review be
divided from the main motion for separate
consideration.*

The motion to
divide was put and
carried.

DISCUSSION ON MAIN MOTION TO APPROVE CHANGES TO THE ADMISSIONS STATEMENT

Dr. Dunford agreed with Dean Tierney's point about changing requirements in mid-year and suggested that the Senate reject the main motion and keep the status quo for the time being.

Dr. Griffin stated described the status quo as inequitable for students, and expressed concern about the University attempting to assume the government's responsibility to maintain standards in secondary education.

Dean Gallini pointed out that the goal was to make early offers that would not be rescinded. She agreed that it would be very difficult to make early offers while still maintaining the examination requirement. She expressed support for either Option B or Option C, as well as for exploring options for fuller admission criteria.

Dr. Brander expressed a preference for Option B.

Admissions Committee, continued

MOTION TO AMEND

<i>Dr. Brander</i>	}	<i>That the main motion be amended to read, “That the Senate adopt Option B as described in the report on BC Grade 12 Provincial Examinations for a period of two academic years.”</i>
<i>Dr. Bluman</i>		

DISCUSSION ON MOTION TO AMEND

A Student Senator noted that, under Option B, a student could simply write their name on a provincial exam paper before walking out.

Dr. MacEntee was not convinced that any of the four options would solve the problem. He suggested that the University maintain examinations and postpone any other decisions until the Admissions Committee had a fuller discussion. He expressed the opinion that even an interim arrangement to remove the examination requirement would be difficult to rescind later.

The motion to
amend was put and
failed.

The main motion to
approve changes to
the admission
statement was put
and failed.

MOTION TO DIRECT THE ADMISSIONS COMMITTEE

By consent, the motion was amended to read as follows (modified text in bold):

<i>Dr. Harrison</i>	}	<i>That the Admissions Committee be directed to undertake a review of UBC’s undergraduate admission policies with a view to determining their efficacy in meeting the goals of Trek 2010 and the UBC Academic Plan and report back to the Senate not later than the December 2008 meeting of the Senate with recommendations on any necessary changes.</i>
<i>Dr. MacEntee</i>		

Carried.

Curriculum Committee

Committee Chair Dr. Marshall presented the reports.

NEW AND CHANGED CURRICULUM

Please see also 'Appendix A: Curriculum Summary.'

<i>Dr. Marshall</i>	}	<i>That the new and changed courses and programs brought forward by the Faculties of Applied science, Arts, Graduate Studies (Arts), Law, and Science be approved.</i>
<i>Mr. McNulty</i>		

Carried.

CERTIFICATE CONSULTATION PROCESS

The Curriculum Committee provided for information the following update on the approval process for certificate programs:

[T]he Committee has discussed the issue regarding consultation for certificate programs raised by a Senator at the last meeting of Senate. The Committee agrees that consultation with affected academic units is important for the integrity of our certificate offerings and other programs, both academic and otherwise.

As such, the Committee has directed that all new certificate programs are to be held to the same standard for consultations currently expected for academic programs such as degrees, specializations, and courses. The Committee hopes that this will resolve the issue raised.

Award for Dean Michael Isaacson

The Senate offered its congratulations to Dean Michael Isaacson on his recent BC Innovation Council 's Chairman's Award for Career Achievement in recognition of his continued contributions to the advancement of BC's scientific and engineering communities.

Nominating Committee

Dean Isaacson presented the report.

SENATE COMMITTEE MEMBERSHIP ADJUSTMENTS

<i>Dean Isaacson</i>	}	<i>That the Senate approve the revisions to the membership of Committees of Senate as recommended by the Nominating Committee.</i>
<i>Mr. Gorman</i>		

Carried.

Student Awards Committee

Committee Chair Dr. Bluman presented the reports.

GRADUATE SUPPORT INITIATIVE (GSI) AWARDS GUIDELINES

The Committee had circulated proposed guidelines for the Graduate Support Initiative (GSI) Awards. Dr. Bluman noted that the Committee had first intended to seek Senate's approval of the guidelines at the present meeting, but that several deans had requested an opportunity to provide more input prior to approval. Dr. Bluman indicated that the guidelines would come back to the Senate for approval by February 2008. He explained that the GSI Awards would gradually replace the Ph.D. tuition award over a four-year period and gave an overview of GSI Award eligibility criteria.

NEW AWARDS

See also 'Appendix B: New Awards.'

<i>Dr. Bluman</i>	}	<i>That Senate accept the awards as listed and forward them to the Board of Governors for approval; and that letters of thanks be sent to the donors.</i>
<i>Dr. R. Harrison</i>		

Carried.

Tributes Committee

Committee Chair Dr. Thorne presented the report.

CANDIDATES FOR EMERITUS STATUS

<i>Dr. Thorne</i>	}	<i>That Senate approve the list of individuals for emeritus or emerita status, as recommended by the Tributes Committee.</i>
<i>Dr. Dennison</i>		

Carried.

Ad Hoc Committee on Writing and Communication Skills

Committee Chair Dr. Paul Harrison presented a request for a deadline extension.

<i>Dr. P. G. Harrison</i>	}	<i>That the reporting deadline of the Ad Hoc Committee on Writing and Communication Skills be extended from December 2007 to March 2008.</i>
<i>Dr. Marshall</i>		

Carried.

Report from the Vice-President, Academic & Provost

ORAL REPORT ON STUDENT EVALUATION OF TEACHING

Vice-President Farrar gave a brief report on the implementation of the May 2007 Senate Policy on Student Evaluation of Teaching. He stated that the University Module referred to in the policy had been implemented in most courses on the Vancouver campus, with some courses requiring a temporary exemption. He noted that the Faculty of Applied Science had been at first unable to implement the University Module for logistical reasons, but planned to implement beginning in January 2008.

Vice-President Farrar stated that he would advise the UBC community in January about a plan to evaluate Term 1 data in partnership with the Office of Planning and Institutional Research and the Office of Applied Research and Evaluation Services. The Vice-President indicated that there would be opportunities to provide feedback, including a public forum and at least one further

Report from the Vice-President, Academic & Provost, continued

report to the Senate as implementation evolved. He noted that the Term 1 data would not be made available to the community. Vice-President Farrar thanked the Alma Mater Society for encouraging its members to participate in a thoughtful and responsible manner.

In response to a question from Dr. Young about the response rate, Vice-President Farrar indicated that it had varied across the Faculties. He cited as an example the Faculty of Science, which had implemented an online system and where the response rate compared favourably to the previous paper system at 65 percent. Dr. Bluman was encouraged by this estimated response rate.

Dean Isaacson noted some concern about the six questions in the University Module. He stated that deans and department heads are responsible for preparing promotion and tenure files, and that it may be useful to consult them with the goal of making minor refinements. He was encouraged to hear how the process was evolving and looked forward to further updates.

Reports from the Affiliated Theological Colleges

REPORT FROM ST. MARK'S COLLEGE

As representative of St. Mark's College, Dr. Dennison had circulated for information a report on the activities of the College. He expressed the opinion that all affiliated colleges should make periodic reports to the UBC Senate.

Upon recognition by the Chair, Dr. David Sylvester, President, Corpus Christi College gave a brief overview of the programs and activities of Corpus Christi, a private, not-for-profit college. 200 FTE students were enrolled in an undergraduate arts and humanities program, and courses were transferable to institutions across Canada. Approximately 60 percent of Corpus Christi students chose to complete their degrees at UBC.

Adjournment

There being no further business, the meeting was adjourned. The following regular meeting of the Senate was scheduled for Wednesday, January 23, 2008.

APPENDIX A: CURRICULUM SUMMARY

FACULTY OF APPLIED SCIENCE

COURSES

APSC 481 (3)

EECE 405 (3)

EECE 484 (3)

PROGRAMS

Academic Performance Evaluation

Course Enrolment Restrictions

FACULTY OF ARTS

COURSES

AFST 350 (3/6) D

ASIA 441 (3/6) D

CLST 319 (3)

HIST 495 (3)

MUSC 128 (3)

MUSC 323 (3)

PUNJ 401 (3)

PUNJ 402 (3)

PROGRAMS

Dual Degree Program in Arts and Science

FACULTY OF GRADUATE STUDIES

COURSES

PSYC 512 (3)

SOWK 699 (0)

FACULTY OF LAW

PROGRAMS

Change of name from Bachelor of Laws (LL.B.) to Juris Doctor (J.D.)

Appendix A: Curriculum Summary, continued

FACULTY OF SCIENCE

COURSES

BIOL 417 (3)
PHYL 398 (3)
PHYL 399 (3)
PHYL 498 (3)
PHYL 499 (3)
CHEM 340 (3)
ATSC 490 (3)
ENVR 490 (3)
EOSC 321 (3)
EOSC 490 (3)
PSYC 398 (3)
PSYC 399 (3)
PSYC 498 (3)
PSYC 499 (3)

PROGRAMS

Dean's Office Calendar Entry
Cellular and Physiological Sciences
Psychology

APPENDIX B: NEW AWARDS

Javier O. ARAGON Graduate Scholarship in Cancer Research: A \$2,000 scholarship is offered by Husayn and Britta Moody, in memory of his father-in-law and her father, Javier O. Aragon, to a graduate student in the Faculty of Medicine who is engaged in cancer research. Preference is given to a doctoral student researching cancers of the lung, liver, colon or brain. The award is made on the recommendation of the Faculty of Medicine in consultation with the Faculty of Graduate Studies. (First award available for the 2008/09 Winter Session)

CA Education Foundation Peter Stanley Scholarship: A \$1,200 scholarship is offered to a full-time student entering fourth year in the Accounting Option of the Sauder School of Business. The recipient must be continuing with the Accounting Option, have a high academic standing, express intent to become a Chartered Accountant, and be deserving of financial assistance. The award is made on the recommendation of the School. (First award available for the 2008/09 Winter Session)

ChemEd 2005 Bursary in Chemistry Education: Bursaries totalling \$1,250 have been endowed by the organizers of ChemEd 2005, a chemistry education conference which was held at UBC. The bursaries are offered to students enrolled in the Bachelor of Education (Secondary) Program who have satisfied the entrance requirement of a Major or Concentration in Chemistry and plan to pursue teaching in Chemistry Education at the secondary school level. Recipients must be in good academic standing and in need of financial assistance. (First awards available for the 2008/09 Winter Session)

Lorraine DOUGLASS Prize in Real Estate Law: Prizes totalling \$1,000 have been endowed for students who have obtained high academic standing in any course or seminar in Real Estate Law with preference given to those students who have demonstrated excellence in condominium law. The awards are made on the recommendation of the Faculty of Law. (First awards available for the 2008/09 Winter Session)

Beans JUSTICE Memorial Scholarship in Architecture: A \$1,600 scholarship has been endowed by family, friends and colleagues in memory of B. (Beans) Geoffrey Clive Justice, a founding partner in the architectural firm of Downs Archambault & Partners, for a student in the Master of Architecture or Master of Advanced Studies in Architecture Programs. Beans' legacy is a simple one: observe life with a perceptive eye, appreciate the spirit of place, seek beauty and delight in all things natural, let humour prevail. The award is made on the recommendation of the School of Architecture and Landscape Architecture. (First award available for the 2008/09 Winter Session)

KITZEL Award in Agroecology: A \$500 award is offered to a fourth year student in the B.Sc. (Agroecology) Program who has demonstrated a strong sense of professionalism and community spirit and an understanding of the importance of, and a personal commitment to, primary agriculture. The award is established in honour of the Kitzel Family who, since 1977, have hosted at their dairy farm in Surrey,

Appendix B: New Awards, continued

B.C. over 3,000 students and researchers from the Faculty of Land and Food Systems. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Peter M. LANSDORP Bursary: Bursaries totalling \$1,000 have been endowed by Dr. Peter M. Lansdorp through his company, Tetramerics Biotechnology Inc., for students in any year or faculty who are in need of financial assistance to begin or continue their postsecondary education. (First awards available for the 2008/09 Winter Session)

George E. LOVESETH Award in Geological Sciences: Awards totalling \$4,300 have been endowed by George E. Loveseth (B.A.Sc. 1958) to support and recognize undergraduate students registered in the final year of Geological Engineering or Honours Geology. The awards are made on the recommendation of the Department of Earth and Ocean Sciences. (First awards available for the 2008/09 Winter Session)

Ernest K. MURAKAMI Scholarship in Medicine: Scholarships totalling \$1,000 have been endowed in honour of Ernest K. Murakami (B.A. 1953, M.D. 1958) for students in the M.D. Program participating in an Infectious Disease elective. The awards are made on the recommendation of the Faculty of Medicine. (First awards available for the 2008/09 Winter Session)

PRO BONO Law of B.C. Award: A \$1,000 service award is offered by Pro Bono Law of B.C. to recognize a student entering third year in the Faculty of Law who is in good academic standing and has demonstrated community service through pro bono work. The award is made on the recommendation of the Faculty. (First award available for the 2008/09 Winter Session)

Richard SPLANE Doctoral Scholarship: A \$2,500 scholarship has been endowed to recognize and honour Dr. Richard Splane's work as a distinguished Social Policy and Social Work academic and Professor Emeritus at UBC. Dr. Splane's initial contribution to the endowment principal has been matched by the Faculty of Arts. The award is made on the recommendation of the School of Social Work, in consultation with the Faculty of Graduate Studies, to a doctoral student doing research in the area of social policy. (First award available for the 2008/09 Winter Session)

Previously-Approved Awards With Changes in Terms or Funding Source:

Award 01421 – Natalie and James LOH International Student Award – (revised description) Awards totalling US\$30,000 are offered by Natalie and James Loh and intended for international undergraduate students in any year or faculty. The awards, adjudicated on the basis of academic merit, potential for leadership and community service, are granted to students from Hong Kong, China or Singapore, with a preference for students who graduated from Wan Yah College or St. Stephen's Girls' College, both based in Hong Kong. The awards are made by the Office of Student Financial Assistance and Awards in consultation with the International Student Initiatives Program.

Appendix B: New Awards, continued

How amended: Financial need has been removed as a criterion and the terms have been clarified to indicate that, if there are potential candidates from the two preferred schools, they can be considered whether they are international, Canadian, or Permanent Residents.



Enrolment Services
Senate & Curriculum Services
Brock Hall
2016-1874 East Mall
Vancouver, BC V6T 1Z1

January 11, 2008

Memo to: Vancouver Senate

From: Admissions Committee

Re: **Conditional Graduate Admission (approval) and Changes to Admission Requirements-Faculty of Science (approval) and Faculty of Forestry (approval)**

- a. The Admissions Committee has reviewed and approved the Conditional Admission Program for International Applicants to Graduate Programs for highly qualified international applicants to graduate programs who do not meet the English Language Admission Standard (ELAS). Applicants offered conditional admission would be expected to successfully complete a prescribed term of study in the Intensive Academic English Program (IAEP) at the UBC English Language Institute prior to entry to a graduate program.

***Motion:** That Senate approve the Conditional Admission Program for International Applicants to Graduate Program, commencing September 2008.*

- b. Change to admission requirements for applicants to the Faculty of Science, commencing September 2008 (approval) (circulated)

The Admission Committee has reviewed and approved the proposed calendar entry on International Baccalaureate and Advanced Placement credit for equivalent first-year courses in the Faculty of Science.

***Motion:** That Senate approve the revised calendar entry on International Baccalaureate and Advanced Placement credit for applicants to the Faculty of Science, commencing September 2008.*

- c. Change to admission requirements for applicants to the Faculty of Forestry, commencing September 2008 (approval) (circulated)

The Admissions Committee has reviewed and approved the proposed calendar entry on admission requirements for applicants to the Bachelor of Science in Forestry, Bachelor of Science in Natural Resource Conservation and the Bachelor of Science in Forest Sciences programs.

***Motion:** That Senate approve the changes to the admission requirements for applicants to the Faculty of Forestry, commencing September 2008.*

Respectfully submitted,

Dr. James Berger, Chair
Senate Admissions Committee

THE UNIVERSITY OF BRITISH COLUMBIA

**Provost and Vice President Academic**

6328 Memorial Road
Vancouver, BC Canada V6T 1Z2

Tel: 604-822-4948

Fax: 604-822-3134

December 7, 2007

To: Vancouver Senate Admissions Committee
c/o Lisa Collins, Assistant Registrar, Senate and Curriculum Services

From: David H. Farrar
Provost and Vice President Academic

Re: Proposal: UBC Pilot Conditional Admission Program for International Applicants to Graduate Programs

I recommend that the Vancouver Senate approve the proposal “UBC Pilot Conditional Admission Program for International Applicants to Graduate Programs”, a pilot program for highly qualified international applicants to graduate programs who do not quite meet the UBC English language admission standards.

The background and rationale are provided in the attached documents, prepared by Dr. Craig Klafter, Associate Vice President International. The Pilot Conditional Admission Program for International Applicants to Graduate Programs has been approved by the Graduate Council and the Committee of Deans. The program will be reviewed by the Faculty of Graduate Studies in five years.

Attachments: 1. Proposal: UBC Pilot Conditional Admission Program for International Applicants to Graduate Programs
2. UBC Policy Proposal Form, Change to Calendar Entry

Proposal: UBC Pilot Conditional Admission Program for International Applicants to Graduate Programs

A Pilot Program for Highly Qualified International Applicants to Graduate Programs Who Do Not Quite Meet the UBC English Language Admission Standards

(Approved by the Graduate Council and the Committee of Deans)

Currently, UBC admits to graduate degree programs only students who have met the English Language Admission Standard for their particular program or who have had this requirement waived by the Dean of Graduate Studies as part of the admission process. Yet, many applicants with exceptional qualifications but with English proficiency just shy of a particular UBC graduate program's standard are not brought forward to the attention of the Dean. As such, exceptional applicants have been turned away solely because they did not meet the required English Language Admission Standard.

A Conditional Admission Program ("CAP") would encourage applications from academically-superior students without the English proficiency level required for admission to the University of British Columbia. Students who otherwise fully meet graduate admission requirements admitted to CAP would begin their studies in the University of British Columbia English Language Institute ("ELI") or an equivalent institution approved by the Vice-President Academic and Provost and, upon successful completion of prescribed terms of study in ELI's Intensive Academic English Program ("IAEP") or academically-equivalent pre-approved program, would then proceed directly into degree programs without further proof of English proficiency. In granting conditional admission, degree programs would guarantee a student admission at the date specified and assuming the student has met the program's English proficiency standard.

A CAP at UBC would directly address Trek 2010 goals to:

- ensure UBC attracts the best students from around the world, and
- enhance support services for international students at UBC.

Leading research universities in Canada, the United States, and Australia currently offer conditional admission programs for graduate students (see Appendices # 1). Benefits include:

- **Increase Number of Outstanding International Students** - Conditional Admission would help UBC achieve goals for international student recruitment. Highly qualified graduate applicants each year are not accepted at UBC because their English language proficiency scores fall marginally-short of current admission standards.
- **Improve Likelihood of Academic Success** - Completing the IAEP would help students acquire specific language, research and study skills needed for UBC graduate programs and provide them with first hand knowledge of academic and cultural norms.
- **Reduce International Student Support Workload** - Requiring completion of the IAEP would reduce the need for faculty members to provide ESL support to individual students. The English Language Institute would not replace services provided by, for example, the Writing Centre and Faculty specific support services, but would complement them by reducing demand on research supervisors and other support units.
- **Improve English Language Proficiency Admission Requirements** – The CAP will increase the number and yield of academically-qualified applicants to UBC. Consequently, some graduate programs may be able to raise its English language proficiency admission requirements. This would be attempted after increased international student enrolment rates are verified.

This pilot program will be reviewed by the Faculty of Graduate Studies Policy Committee 5 years after adoption. The academic progress of students will be tracked during and after completion of the Conditional Admission Program.

About The Intensive Academic English Program

The UBC Continuing Studies ELI is widely recognised as one of Canada's finest English language education organisations. The IAEP is the highest level of the ELI's intensive English programs which meets all Senate requirements for UBC certificate programs. In 1999, Senate recognised successful completion of this highest level as equivalent to UBC's other English Language Admission Standards for undergraduate study. An IAEP section will be developed to meet the specific needs of graduate students. IAEP students will be retested at the end of the course to ensure that they have met or surpassed the English Language Admission Standard for their particular graduate program.¹

As is typical for similar programs at other Canadian universities, the IAEP is 12 weeks in duration (ten in summer), with 26 classroom hours per week supplemented with essays and other homework such as oral presentations, pronunciation practice, and group work projects. Class size is small with a limit of 16 students.

The IAEP is designed for students who intend to study at UBC or other English speaking institutions. The program helps students address the intercultural and linguistic challenges experienced when developing proficiency in a complex, idiomatic language system. The IAEP prepares students for the self-directed role they are expected to play on North American campuses, helps them learn to handle a wide range of English accents and speech patterns, and develops their clarity and facility for moving between the technical and lay terms of their discipline. Successful completion of the IAEP will require a coursework mark of 75% plus a score equivalent to the graduate program standard on the Canadian Academic English Language test, which is scored within a week of testing.

Who could apply?

1. Any student who is planning to pursue a graduate degree program at the University of British Columbia, and
2. who possess a "first-class average" or whose academic qualifications, other than English language proficiency, would have ranked them in the top 33% of students admitted to the graduate program they are applying to for the year prior to the date of their application,
3. Any student whose English proficiency can reasonably be expected to be brought up to UBC's English language proficiency requirements by completing its English Language and Orientation Program in no more than one year (Appendix # 2).

Advantages of Guaranteed Offers

1. Successful applicants would be granted admission to UBC's English Language Institute ("ELI") and conditional admission to a graduate program.
2. Students would have the peace of mind of knowing that a place is waiting in the degree program before the student arrives in Canada.
3. UBC would be eligible to receive many foreign government graduate scholarships, which require conditional admission programs.

¹ Where a graduate program requires a higher standard of English proficiency than UBC's general English Language Admission Standard, ELI will engage the UBC Writing Centre to help raise participants' English proficiency.

4. A single letter offering conditional admission to both ELI and a degree program would facilitate the process of securing a Study Permit.
5. The English language and orientation courses offered by the ELI are designed to improve a student's English proficiency and to acclimatize them to academic study in a world-class Canadian university. Professionals would work closely with students to ensure English language preparedness prior to beginning graduate studies.

Duration and Timing of ELI Study

Based on English language proficiency test results, students will be required to complete one, two, or three terms of the Program. Such students will be required to complete the prescribed terms of English language and orientation classes before being able to begin graduate program study. Applicants accepted under the terms of the CAP would begin their ELI studies in January, May or September. Entry into specific degree programs would depend on the starting dates of individual graduate programs following completion of the prescribed ELI program of study. In certain cases, students enrolled in the CAP may be eligible to begin degree program research prior to completing the CAP, but will not be permitted to register for non-ELI courses. Students who fail to meet the English proficiency standard set for them within the prescribed time period will be denied admission to UBC.

Fees

CAP Students would pay the following fees (2008):

Degree Program Application Fee + ELI Assessment Fee
IAEP Tuition for Fall, Winter, or Spring Terms - \$4204
IAEP Tuition for Summer Term - \$3,817

Degree program tuition and UBC student fees would be charged beginning with the term the student starts the degree program.

Application and Offer Process

- | | |
|--------|---|
| Step 1 | Prospective student applies to a graduate program |
| Step 2 | The graduate program determines admission eligibility and eligibility for CAP. Forwards application and recommendation for CAP admission to the Faculty of Graduate Studies admission office. |
| Step 3 | If Faculty of Graduate Studies concurs, applicants receive UBC Conditional Offer. The Offer letter explains the conditions of the offer. |
| Step 4 | UBC IAEP Enrolment |
| Step 5 | ELI confirms that student has passed the IAEP |
| Step 6 | UBC Graduate Degree Program Enrolment |

Appendix 1:
Select Universities Offering Conditional Graduate Admission (July 2006)

Australian National University
Georgetown University
Indiana University
University of Alberta
University of Arizona
University of California, Berkeley
University of Michigan
University of New South Wales
University of Southern California
University of Texas
University of Washington

Appendix 2: Minimum Entry Scores for CAP

Students would enter CAP at slightly lower language scores than those currently required. The following chart shows international tests, minimum scores UBC currently accepts and proposed CAP entry scores. The English Language Instructional Provider (ELI or an equivalent institution approved by the Vice-President Academic and Provost) will set and substantiate minimum scores for CAP entry to their institutions where higher standards are required by individual graduate programs.

International Test (Acronym)	International Test (Full Name)	Minimum Entry Scores (will vary with program)	Proposed CAP Entry Scores
CAE	Cambridge Certificate in Advanced English	B	C
CAEL	Canadian Academic English Language assessment	Overall 70	Under determination ²
	With Speaking Sub-Test	60	Under determination
UBC CEL	UBC Certificate in English Language	600 level, 75%	500 level
CELP	Canadian English Language Proficiency Index Program CELPIT-A (Academic Reading and Writing) CELPIT-A (Academic Reading and Writing) CELL (Listening) CELTOP (Speaking)	4L	Under determination ³
CPE	Cambridge Certificate of Proficiency in English	C	CAE A
IELTS	International English Language Testing System (Academic)	6.5 with no part less than 6.0	6 with no part less than 5.5
MELAB	Michigan English Language Assessment Battery	85	80
TOEFL	Test of English as a Foreign Language		
	Either Paper-Based Test	550	520
	With the TWE (Test of Written English)	4	3
	Or Computer-Based Test	213	190
	With Essay	4	3
	Or Internet-Based Test	Overall Score: 80	Overall Score: 68

² The CAEL cut-off score is currently being determined with the assistance of the test's designers Carleton's Dept of Applied Linguistics

³ The CELPIP cut-off score is being determined with the assistance of UBC ARES.

IAEP students would have assured entry to UBC graduate programs on successful completion of the IAEP. The definition of successful completion is a minimum of 75% coursework plus a score of 70 on the standardized CAEL test – or higher if required by a particular graduate program.



UBC Policy Proposal Form Change to Calendar Entry

Category: (1 or 2)

<p>Faculty: Faculty of Graduate Studies/AVP International</p> <p>Faculty Approval Date: Sept 27, 2007</p> <p>Effective Session __W__ Term __1__ Year __08__ for Change</p>	<p>Date: December 6, 2007</p> <p>Contact Person: Dr. Craig Klafter</p> <p>Phone: 604-822-5607</p> <p>Email: craig.klafter@ubc.ca</p>
<p>Proposed Calendar Entry:</p> <p>English Language Proficiency Requirement</p> <p>Applicants from a university outside Canada in which English is not the primary language of instruction must present evidence of competency to pursue studies in the English language prior to being extended an <u>unconditional</u> offer of admission. Minimum acceptable English language proficiency scores for applicants to graduate studies are:</p> <ul style="list-style-type: none"> ▪ TOEFL (Test of English as a Foreign Language): minimum score of 550 (paper version); 213 (computer version); 80 (Internet version) ▪ IELTS (International English Language Testing Service): minimum overall band score of 6.5 with no other component score less than 6.0 ▪ MELAB (Michigan English Language Assessment Battery): minimum overall score of 81 <p>Graduate programs may set higher English language proficiency scores than those listed above. See the TOEFL and GRE Requirements chart.</p> <p>Conditional Admission Program</p> <p>The Faculty of Graduate Studies may extend a conditional offer of admission to a highly-qualified graduate applicant who does not quite meet the minimum English language proficiency requirement set by the graduate program to which the student has applied. A conditional admission allows a student to obtain a study permit (if necessary) and begin their studies in the UBC English Language Institute ("ELI") or an</p>	<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,204,340,181</p> <p>AND</p> <p>http://www.students.ubc.ca/calendar/index.cfm?tree=12,204,340,182 (change needs to me made for both masters and doctoral admissions Calendar sections)</p> <p>Present Calendar Entry:</p> <p>English Language Proficiency Requirement</p> <p>Applicants from a university outside Canada in which English is not the primary language of instruction must present evidence of competency to pursue studies in the English language prior to being extended an offer of admission. Minimum acceptable English language proficiency scores for applicants to graduate studies are:</p> <ul style="list-style-type: none"> ▪ TOEFL (Test of English as a Foreign Language): minimum score of 550 (paper version); 213 (computer version); 80 (Internet version) ▪ IELTS (International English Language Testing Service): minimum overall band score of 6.5 with no other component score less than 6.0 ▪ MELAB (Michigan English Language Assessment Battery): minimum overall score of 81 <p>Graduate programs may set higher English language proficiency scores than those listed</p>



equivalent institution approved by the Provost. Upon successful completion of the prescribed terms of study in the ELI Intensive Academic English Program (or pre-approved, equivalent alternative), the student will proceed directly into the graduate degree program. To be eligible for the Conditional Admission Program, the applicant must:

- o Possess a "first-class average" (or established equivalent) in a degree deemed as an eligible basis for admission, OR have academic qualifications that would have ranked them in the top 33% of students admitted to the graduate program to which they are applying, for the year prior to the date of their application.
- o Have English language proficiency, demonstrated via an accepted test, that can reasonably be expected to be brought up to the standard required by the graduate program to which the student has applied by completing ELI (or accepted equivalent) training in no more than one year.
- o Be recommended for the Conditional Admission Program by a UBC graduate program.

In recommending conditional admission, graduate programs guarantee a student admission at the date specified in the admission letter, assuming the student's successful completion of the terms of the ELI program (or approved equivalent). Students admitted via the Conditional Admission Program are not allowed to make academic progress toward their graduate degree before they successfully complete the English language training program and are admitted without condition to the graduate program.

above. See the [TOEFL and GRE Requirements](#) chart.

Type of Action: Addition to Calendar entries on English language proficiency requirements for Master's and Doctoral students

Rationale: New Conditional Admissions Program for graduate students. See attached proposal.

Proposed Calendar Entry:

Admission

Admission to the Ph.D., D.M.A. or Ed.D. program will be in one of the following categories:

1. **Unconditional admission.** Granted when the applicant meets all admission requirements and all final official documentation has been received. Applicants who have a bachelor's degree, or its academic equivalent, which does not meet the requirements stated above, but who have had significant formal training and relevant professional experience to offset such

URL:

<http://www.students.ubc.ca/calendar/index.cfm?tree=12,204,340,181>

AND

<http://www.students.ubc.ca/calendar/index.cfm?tree=12,204,340,182> (change needs to be made in both masters and doctoral admissions sections of Calendar)

Present Calendar Entry:



deficiencies, may be granted admission on the recommendation of the appropriate graduate program or faculty and approval of the Dean of the Faculty of Graduate Studies.

2. **Conditional admission.** Contains condition(s) that must be met before an offer can be considered final. Such conditions may include final documentation showing degree conferred, ~~or~~ submission of academic records from previous institutions, ~~or completion of the terms of the Conditional Admission Program.~~ The Letter of Admission stipulates deadline dates as to when the conditions must be met. Failure to comply with a condition will normally result in a student being required to withdraw from the program.

Admission

Admission to the master's program will be in one of the following categories:

1. **Unconditional admission.** Granted when the applicant meets all admission requirements and all final official documentation has been received. Applicants who have a bachelor's degree, or its academic equivalent, which does not meet the requirements stated above, but who have significant formal training and relevant professional experience to offset such deficiencies, may be granted admission on the recommendation of the appropriate graduate program or faculty and approval of the Dean of the Faculty of Graduate Studies.
2. **Conditional admission.** Contains condition(s) that must be met before an offer can be considered final. Such conditions may include final documentation showing degree conferred, ~~or~~ submission of academic records from previous institutions ~~or completion of the terms of the Conditional Admission Program.~~ The Letter of Admission stipulates deadline dates as to when the conditions must be met. Failure to comply with a condition will normally result in a student having to withdraw from the program.

Admission

Admission to the Ph.D., D.M.A. or Ed.D. program will be in one of the following categories:

1. **Unconditional admission.** Granted when the applicant meets all admission requirements and all final official documentation has been received. Applicants who have a bachelor's degree, or its academic equivalent, which does not meet the requirements stated above, but who have had significant formal training and relevant professional experience to offset such deficiencies, may be granted admission on the recommendation of the appropriate graduate program or faculty and approval of the Dean of the Faculty of Graduate Studies.
2. **Conditional admission.** Contains condition(s) that must be met before an offer can be considered final. Such conditions may include final documentation showing degree conferred, or submission of academic records from previous institutions. The Letter of Admission stipulates deadline dates as to when the conditions must be met. Failure to comply with a condition will normally result in a student being required to withdraw from the program.

Admission

Admission to the master's program will be in one of the following categories:

1. **Unconditional admission.** Granted when the applicant meets all admission requirements and all final official documentation has been received. Applicants who have a bachelor's degree, or its academic equivalent, which does not meet the requirements stated above, but who have significant formal training and relevant professional experience to offset such deficiencies, may be granted admission on the recommendation of the appropriate graduate program or faculty and approval of the Dean of the Faculty of Graduate Studies.
2. **Conditional admission.** Contains condition(s) that must be met before an offer can be considered final. Such conditions may include final

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	<p>documentation showing degree conferred, or submission of academic records from previous institutions. The Letter of Admission stipulates deadline dates as to when the conditions must be met. Failure to comply with a condition will normally result in a student having to withdraw from the program.</p> <p>Type of Action: Inclusion of wording regarding the Conditional Admission Program within the “Admission” category information</p> <p>Rationale: More complete and accurate information to assist students.</p>
--	--



**The University of British Columbia
Faculty of Science**

Curriculum Admissions Report

Fall 2007

Curriculum Committee

W. Ramey	Chair
C. Pang	Anesthesiology, Pharmacology and Therapeutics
G. Brayer	Biochemistry and Molecular Biology
W. Maddison	Botany
S. Osborne	Cellular and Physiological Sciences
G. Bates	Chemistry
K. Eiselt	Computer Science
S. Allen	Earth and Ocean Sciences
D. McClung	Geography
L. Groat	Integrated Sciences
V. Vatsal	Mathematics
W. Bingle	Microbiology and Immunology
T. Tiedje	Physics and Astronomy
B. Gorzalka	Psychology
B. Clarke	Statistics
W. Maddison	Zoology
Alan Robinson	SUS Representative
Ronan Geoghegan	SUS Representative
P. Jolliffe	Faculty of Land and Food Systems
S. Nashon	Faculty of Education, Curriculum Studies
I. Cavers	Dean's Office

OCT. 31, 2007

Contact: Dr. Bill Ramey
Phone: 822-3300

Faculty Approval Date: Oct. 30, 2007
Email: wramey@interchange.ubc.ca

DEAN'S OFFICE

Effective Date for Change: 08W
Proposed Web site Entry:

First-year credit

UBC recognizes the IB enriched secondary school program. The table below shows how first-year credit is granted for IB courses

...
take the course anyway.

Subject	Minimum IB higher level score*	UBC course granted (including credit values)
Physics HL	6	PHYS 100 (3), PHYS 1st (3), PHYS 101 (0) exempt
Physics SL	6	PHYS 100 (3)

*** HL or SL in the case of Physics**

Present you@UBC Web site Entry:

<http://you.ubc.ca/ubc/vancouver/ib.ezc#fyc>

First-year credit

UBC recognizes the IB enriched secondary school program. The table below shows how first-year credit is granted for IB courses

...
take the course anyway.

Subject	IB higher level grade	UBC course granted (including credit values)
Physics	6	100-level PHYS (6)

Action: Make the recognition given to IB Physics courses more specific and distinguish the higher level from the standard level course. Add “minimum” to the required IB score.

Rationale: Offering credit for completion of advanced high school courses has two purposes: to advise students of the appropriate university courses to take and to recognize the extra work done as a way of recruiting strong students. While the high school courses may help students to develop strong learning skills their curriculum never matches that in first-year university courses. UBC has a fairly generous recognition policy but a balance has to be struck between offering credit to attract students and encouraging students to take critical first-year courses.

The Department of Physics and Astronomy has conducted an in-depth study of the curriculum of IB Physics courses and of the performance at UBC of students entering with credit for those courses. Offering specific credit and exemption for the HL course will allow many students to fulfill their first-year physics requirement with the IB course. The department recommends that for the first time at UBC an SL course be granted specific credit but only three credits because much less time is spent in the SL course than in the HL course. (The SL program provides 80 hours of instruction over two

	<p>years and covers chapters 1-6 and options A& H. The HL program provides an additional 55 hours on chapters 7-12 and option G on relativity.) Some other universities (e.g., SFU) may grant more credit but they permit students to take theory-only physics courses whereas UBC links the theory and practical aspects of the subject in courses such as PHYS 100, 101, and 102 and so to offer inappropriate credit or exemption would do a disservice to UBC students. Adding “minimum” to the required score will encourage top students because the highest score possible is 7.</p> <p>The suggestion to change “grade” to “score” is semantic. Typically, the IB Organization uses “score” to refer to the mark assigned out on a scale of 1-7 for each course and “points” to refer to the total score for a Diploma student.</p>												
<p>Effective Date for Change: 08W Proposed Web Entry:</p> <p>First-year credit</p> <p>If you achieve a grade of 4 or better on approved AP exams, UBC will grant you credit.</p> <p>...</p> <p>take the course anyway.</p> <table border="1" data-bbox="151 1108 748 1587"> <tr> <th>Subject</th><th>UBC course granted (including credit values)</th></tr> <tr> <td>Physics B</td><td>100-level PHYS (3), PHYS 100 (3)</td></tr> <tr> <td>Physics C Mechanics*</td><td>PHYS 107 (3)</td></tr> <tr> <td>Physics C Electricity and Magnetism*</td><td>PHYS 108 (3)</td></tr> </table> <p>* Students who are intending to pursue a program in Physics should read footnote 1 on the following website before registering. http://www.physics.ubc.ca/undergrad/ph_intro.php</p>	Subject	UBC course granted (including credit values)	Physics B	100-level PHYS (3), PHYS 100 (3)	Physics C Mechanics*	PHYS 107 (3)	Physics C Electricity and Magnetism*	PHYS 108 (3)	<p>Present you@UBC Web site Entry: (https://you.ubc.ca/ubc/vancouver/ap.ezc)</p> <p>First-year credit</p> <p>If you achieve a grade of 4 or better on approved AP exams, UBC will grant you credit.</p> <p>...</p> <p>take the course anyway.</p> <table border="1" data-bbox="808 1108 1463 1383"> <tr> <th>Subject</th><th>UBC course granted (including credit values)</th></tr> <tr> <td>Physics B or Physie C (Elec) and Physie C (Mech)</td><td>100-level PHYS (3), PHYS 100 (3)</td></tr> </table> <p>Action: Make the recognition given to AP Physics courses more specific. Correct spelling. Rationale: Offering credit for completion of advanced high school courses has two purposes: to advise students of the appropriate university courses to take and to recognize the extra work done as a way of recruiting strong students. While the high school courses may help students to develop strong learning skills their curriculum never matches that in first-year university courses. UBC has a fairly generous recognition policy but a balance has to be struck between offering credit to attract students and encouraging students to take critical first-year courses.</p>	Subject	UBC course granted (including credit values)	Physics B or Physie C (Elec) and Physie C (Mech)	100-level PHYS (3), PHYS 100 (3)
Subject	UBC course granted (including credit values)												
Physics B	100-level PHYS (3), PHYS 100 (3)												
Physics C Mechanics*	PHYS 107 (3)												
Physics C Electricity and Magnetism*	PHYS 108 (3)												
Subject	UBC course granted (including credit values)												
Physics B or Physie C (Elec) and Physie C (Mech)	100-level PHYS (3), PHYS 100 (3)												

	<p>The Department of Physics and Astronomy has conducted an in-depth study of the curriculum of AP Physics courses and of the performance at UBC of students entering with credit for those courses.</p> <p>Students interested in study in the physical sciences are encouraged to take PHYS 107, 108, and 109 at UBC so a clear distinction between the AP Physics B and C courses will help students plan their programs. Students successfully completing AP Physics C will be exempted from PHYS 100 on the basis that their AP course is considered more than the equivalent of Physics 12. They will also need more course planning advice; hence the reference to the department's Web site.</p> <p>Students interested in study in other disciplines normally take PHYS 100 (or Physics 12) and PHYS 101. The current (and proposed) arrangement gives explicit credit for PHYS 100 but not 101. In some programs the extra unassigned 100-level PHYS credits will be useful in satisfying part of the "breadth" requirement for the B.Sc. degree.</p>
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UBC Undergraduate Admissions Proposal Form Change to Admission Requirements

<p>Faculty: Forestry Department: Forest Resources Management Faculty Approval Date: Nov.1, 2007 Effective Session: 08W, Term 1 Year for Change: 2008</p>	<p>Date: Oct. 31, 2007 Contact Person: Candace Parsons Phone: 2-3547 Email: candace.parsons@ubc.ca</p>
<p>Proposed Calendar Entry</p> <p><u><i>The Faculty of Forestry > Bachelor of Science in Forestry (B.S.F.) > Admission</i></u></p> <p>The majority of applicants from secondary school will be admitted on the basis of admission average, calculated as the average of four specified Grade 12 subjects. Students entering from secondary school must have met the general University entrance requirements (see <u>Admissions</u>) and have completed Principles of Mathematics 12, and one of Biology 12 or Chemistry 12 or Physics 12, as well as two of Biology 11, Chemistry 11, and Physics 11. Students intending to enroll in the Forest Operations Major, Harvest Planning and Engineering Option should have completed Physics 11.</p>	<p>Present Calendar Entry: URL: <u>http://www.students.ubc.ca/calendar/index.cfm?tree=12.203.328.166</u></p> <p><u><i>The Faculty of Forestry > Bachelor of Science in Forestry (B.S.F.) > Admission</i></u></p> <p>The majority of applicants from secondary school will be admitted on the basis of admission average, calculated as the average of four specified Grade 12 subjects. Students entering from secondary school must have met the general University entrance requirements including Principles of Mathematics 12, and one of Chemistry 12 or Physics 12 (see <u>Admissions</u>).</p> <p>Type of Action: Add Biology 12 as one of the possible grade 12 science courses for admission. Delete the first sentence since this information is covered in the general university admission requirements and is not necessary here. Physics 11 or Physics 12 are required in order to take the sequence of Physics courses required in the Forest Operations Major.</p> <p>Rationale: It is more likely that a high school student will take Biology 12 than Chemistry 12 or Physics 12. Including this course makes the admission requirements more inclusive, and will allow us to standardize Grade 12 admission requirements over all four degree programs. As the BSF degree is a Biology-based program, it makes sense to allow students who have focused on Biology in high school to be admitted.</p>

2



Faculty: Forestry Department: Forest Sciences Faculty Approval Date: Nov.1, 2007 Effective Session: 08W, Term 1 Year for Change: 2008	Date: Oct. 31, 2007 Contact Person: Candace Parsons Phone: 2-3547 Email: candace.parsons@ubc.ca
Proposed Calendar Entry <i><u>The Faculty of Forestry > Bachelor of Science in Forest Sciences (B.Sc. [Forest Sciences]) > Admission</u></i> Students entering from secondary school must have met the general University entrance requirements (see Admissions) and have completed Principles of Mathematics 12 and Biology 12 or Chemistry 12 or Physics 12, as well as two of Biology 11, Chemistry 11, and Physics 11.	Present Calendar Entry: URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,203,330,177 <i><u>The Faculty of Forestry > Bachelor of Science in Forestry (B.Sc. [Forest Sciences]) > Admission</u></i> General admission requirements to the Bachelor of Science (Forestry) Forest Science Major are the same as those for the Bachelor of Science in Forestry (B.S.F.). See Admission as listed under Bachelor of Science in Forestry (B.S.F.). Type of Action: Corrected program name in header. Admission requirements are now explicitly listed under the Forest Sciences program. Rationale: The program was incorrectly identified in the previous calendar statement. The admissions requirements are now listed under the program rather than sending an interested student to another program to look up the requirements. The Grade 12 entrance requirements now match with those of the other undergraduate programs offered by the Faculty of Forestry.

THE UNIVERSITY OF BRITISH COLUMBIA



Enrolment Services
Senate & Curriculum Services
Brock Hall
2016-1874 East Mall
Vancouver, BC V6T 1Z1
Tel: (604) 822-8141
Fax: (604) 822-5945

January 11, 2008

To: Senate
From: Tributes Committee
Subject: Memorial Minutes

The Tributes Committee has prepared memorial minutes for the following individuals:

Dr. John J. R. Campbell
Dr. Benjamin N. Moyls
Dr. William L. Sauder. O.C., O.B.C.

Motion: *The Tributes Committee moves that the Memorial Minutes for Dr. John. J. R. Campbell, Dr. Benjamin N. Moyls and Dr. William L. Sauder be entered into the Minutes of Senate and that a copy of the memorial minutes be sent to the families of the deceased.*

Respectfully submitted,

Dr. Sally Thorne, Chair
Senate Tributes Committee

SENATE OF THE UNIVERSITY OF BRITISH COLUMBIA

MEMORIAL MINUTES

Dr. John James Ramsay Campbell

A native of Vancouver, Dr. Jack Campbell was born on March 29, 1918. He obtained a Bachelor of Science in Agriculture from the University of British Columbia in 1939 and a Ph.D. from Cornell University in 1944. In the late 1940s, he accepted a position at UBC in the Faculty of Agriculture and quickly rose to the rank of Professor and eventually became the Head of the Department of Dairying. In 1965, Dr. Campbell was appointed the Head of the Department of Microbiology, where he remained until his retirement in 1983. Under his leadership, the Department of Microbiology earned the reputation of being one of the best in its field in Canada. Dr. Campbell was also an active member of the UBC Senate, serving a total of three terms as a representative of the Faculty of Agriculture and the Joint Faculties.

Beyond his administrative and scientific work, Dr. Campbell influenced UBC in other ways. He was an early president of the Faculty Association and played a key role in setting up the Biomedical Discussion Group. Through the Discussion Group and because of his conviction of the importance of biochemistry in the biological sciences, Dr. Campbell was instrumental in ensuring the viability of the discipline at UBC.

Outside of the University, he was a charter member of the Canadian Society of Microbiologists and served as President of the Society in 1974. He was also a member of the American Society for Microbiology and was elected a Fellow of the Royal Society of Canada in 1961.

Dr. Campbell's legacy is rich and far-reaching, both on a personal and professional level. He will be greatly missed by all who shared his life.

Dr. Benjamin Nelson Moyls

Dr. Benjamin Moyls was born in Vancouver on May 1, 1919. After attending Kitsilano Secondary School, he went on to continue his education at UBC and Harvard University. Dr. Moyls served in the Royal Canadian Navy as an officer during World War II. Upon completion of his Ph.D. in Mathematics, he began his storied teaching career at UBC and went on to become the department Head. He also served as the Acting Dean of the Faculty of Graduate Studies and the Director of Ceremonies and was a member of the UBC Senate as a representative of the Joint Faculties and the Acting Dean of the Faculty of Graduate Studies.

Dr. Moyls enriched the lives of many UBC students and was an outstanding teacher and mentor. His scholarly contributions, along with selfless administrative services to the university are accomplishments that bring tremendous pride to all those who have known him.

Dr. William L. Sauder O.C., O.B.C.

Dr. William L. Sauder was an honorable and generous individual whose immense contributions have had a profound impact on higher education in British Columbia, benefitting students for generations to come. Dr. Sauder graduated in 1948 with a Bachelor of Commerce degree. He returned to UBC as a member of the Board of Governors, and was later appointed Chair of the Board. He was awarded an honorary Doctor of Laws from UBC in 1990 and served as Chancellor of the University from 1996 to 2002.

Dr. Sauder's contributions to education and health research at UBC are almost immeasurable. He served the university in several capacities, including two terms as Chancellor. Thanks to his and his family's generosity, UBC has two Chairs and two Professorships in infectious and viral disease research, cardiology and stroke research. In 2003, he endowed the Faculty of Commerce and Business Administration with the largest single private donation ever made to a Canadian business school with a gift of \$20 million. From 2003 onward, he continued to be involved in the growth of the business school and served on its faculty advisory board.

Among his other contributions, Dr. Sauder served as a director of the Toronto Dominion Bank, the British Columbia Development Corporation, the Heart and Stroke Foundation of B.C. and the Yukon, and on the executive committee of the board of directors of BC Hydro. He was also a director of the World Presidents' Organization. In 2004, he was a recipient of the Order of British Columbia and, in 2005, was awarded the Order of Canada for his services and contributions.

Dr. William Sauder was an exemplary citizen. He was one of the builders of modern British Columbia in business, in education and in community life and a strong advocate for creating opportunities which will benefit students for generations to come.

THE UNIVERSITY OF BRITISH COLUMBIA



Provost and Vice President Academic

6328 Memorial Road
Vancouver, BC Canada V6T 1Z2

Tel: 604-822-4948

Fax: 604-822-3134

MEMORANDUM

January 10, 2008

To: Senate, UBC Vancouver
c/o Lisa Collins, Assistant Registrar, Senate and Curriculum Services

From: David H. Farrar
Provost and Vice President Academic

A handwritten signature in blue ink, appearing to read 'DAF', followed by a horizontal line.

Re: **New Policy #17, Appointment of Registrar and Librarians, Joint Senate and Board Policy**

Recommendation:

I recommend that the procedures established by the Board of Governors on May 1, 1981 and approved by the Senate on May 20, 1981 for the recommendation and selection of candidates for the position of University Librarian be rescinded and replaced by a new Policy #17 Appointment of Registrar and Librarians (Joint Senate and Board Policy) in the form attached hereto as Attachment 2.

Background:

Under section 27(2)(f) of the *University Act*, the Board of Governors, with the approval of the relevant Senate(s), is empowered to establish procedures for the recommendation and selection of candidates for the positions of Registrar, University Librarian, and other senior academic administrators as may be designated by the Board of Governors.

Summary of Proposed Policy:

The proposal for Policy #17 is consistent in structure and style with Policy #21 – Appointments of Deans and Principals (Joint Senate and Board Policy), which was approved by the Senates and the Board of Governors in November, 2007.

The proposal provides that for any librarian other than the University Librarian, appointments will be made in accordance with the applicable terms of the Collective Agreement between UBC and the UBC Faculty Association.

To: Senate, UBC Vancouver
From: David H. Farrar, Provost
Re: New Policy #17, Appointment of Registrar and Librarians
(Joint Senate and Board Policy)
January 10, 2008

page 2

For the position of University Librarian, the proposal provides that candidates will be considered by an Advisory Committee with representation from students from both campuses and Senators from both campuses, as well as the Provost and Vice President Academic (UBC Vancouver), the Associate Vice-President, Learning Services (UBC Okanagan), members of the professional librarian staff, and Presidential appointees.

For the position of Registrar, the proposal provides that candidates will be considered by an Advisory Committee with representation from students from both campuses and Senators from both campuses, as well as the Vice President, Students, the Associate Vice-President, Students (UBC Okanagan), members of the staff in the Registrar's Office, and Presidential appointees.

The Advisory Committees will consider candidates and advise the President as to recommended candidates. The President will then make a recommendation to the Board of Governors, which then has the responsibility for making the actual appointment.

The proposed text for Policy #17, as well as the associated Procedures, is attached to these docket materials as Attachment 2.

As the proposal for Policy #17 deals with candidates for positions with system-wide application at both UBC Okanagan and UBC Vancouver, it is being forwarded to both the UBC Okanagan Senate and the UBC Vancouver Senate for their consideration and approval, as well as to the Board of Governors.

Provided that approval is received from all three bodies, the Policy will be effective as of the date of the last approval, which is anticipated to be from the Board of Governors on February 7, 2008.

ATTACHMENTS:

Attachment 1 – Procedures established in May 1981
Attachment 2 – Proposal for Policy #17

THE UNIVERSITY OF BRITISH COLUMBIA

May 8, 1981

To: SENATE

From: The Board of Governors

ESTABLISHMENT OF PRESIDENTIAL ADVISORY COMMITTEE FOR THE
RECOMMENDATION AND SELECTION OF CANDIDATES FOR THE
POSITION OF UNIVERSITY LIBRARIANThe Board of Governors at its meeting on Friday,
May 1, 1981, RESOLVED:


That, subject to approval by Senate, a President's
Advisory Committee for the recommendation and selection
of candidates for the position of University Librarian
be established whose function and composition shall be
as follows:

- Functions (1) To consider candidates for the position
of University Librarian
(2) To advise the President on the choice of
a University Librarian in order that he
may make an appropriate recommendation to
the Board of Governors.

Membership of Committee

Chairman	President or his designate	
Secretary	To be chosen by the Committee from among its members	
Members	Elected by professional librarian staff	- 2
	*Elected by Senate (including at least one student)	- 3
	Appointed by the President	- 3

*In accordance with past practice, the Nominating
Committee of Senate will nominate three members to be
elected by Senate.

<div></div> <div>The University of British Columbia</div> <div>Board of Governors</div> <div>Okanagan Senate</div> <div>Vancouver Senate</div>	<div>Policy #:</div> <div>17</div> <div>Passed:</div> <div>Anticipated</div> <div>Feb. 7, 2008</div>	<div>History:</div> <div>1) 2007 Approvals</div> <div><ul style="list-style-type: none">UBCO Senate <i>Anticipated</i> January 16, 2008UBCV Senate <i>Anticipated</i> January 23, 2008Board <i>Anticipated</i> February 7, 2008</div> <div>Next Review:</div> <div>TBD</div>
	<div>Responsible Executives:</div> <div><ul style="list-style-type: none">Provost and Vice President Academic (UBC Vancouver)Vice President, Students</div>	
<div>Title:</div> <div>Appointment of Registrar and Librarians</div> <div>(Joint Senate and Board Policy)</div>		
<div>Background and Purpose</div> <div>Section 27(2)(f) of the <i>University Act</i>, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for the <i>Registrar</i> and <i>Librarians</i>.</div>		
<div>Note: Who Should Read This Policy</div> <div><div>Generally:</div><div><ul style="list-style-type: none">RegistrarLibrariansDeansPrincipals</div></div> <div><div>Specifically:</div><div><ul style="list-style-type: none"><i>Responsible Executives</i>Members of Advisory Committees</div></div>		
<div>Related Policies, Materials, and Notes</div> <div>Note: Approvals from the Senates are required for this Policy per section 27(2)(f) of the <i>University Act</i>, R.S.B.C. 1996 c. 468.</div>		
<div>End of Cover page / Cover Notes</div>		

POLICY TITLE: Appointment of Registrar and Librarians (Joint Senate and Board Policy)

1. Governing Principles

1.1. Purpose: This Policy is intended to:

- 1.1.1. comply with section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 and, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the selection and recommendation of candidates for the *Registrar* and *Librarians*; and

1.2. Method: To succeed in this purpose this Policy:

- 1.2.2. must be approved by the UBC Okanagan Senate, the UBC Vancouver Senate, and the Board of Governors, and not be amended without the same approvals; and
- 1.2.3. will describe the creation of committees advising the President on recruitment and selection of the *Registrar* and the *University Librarian*, before the President makes a recommendation to the Board of Governors.

2. Definitions and Interpretation Rules: A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

3. Scope

3.1. General:

- 3.1.1. This Policy applies to all appointments of the *Registrar*, the *University Librarian*, and all other *Librarians*.
- 3.1.2. *Librarians* other than the *University Librarian* are appointed in accordance with the Collective Agreement between the University and the Faculty Association.
- 3.1.3. The appointment of the Registrar and the appointment of the University Librarian are subject to the approval of the Board of Governors. The President shall provide advice and recommendations to the Board of Governors on the selection of the *Registrar* and the *University Librarian*.
- 3.1.4. *Advisory Committees* are to be established at the call of the President to consider candidates for an appointment as the *Registrar* and the *University Librarian* and to advise the President on recommendations to the Board of Governors.

3.2. Exclusions: This Policy does not apply to appointments for positions other than the *Registrar* and *Librarians*.

4. Advisory Committees

- 4.1. **President Convenes:** For the selection of candidates for the *Registrar* and the *University Librarian*, the President shall convene an *Advisory Committee* to

consider and advise the President on the candidates before the President makes a recommendation to the Board of Governors (“*Advisory Committee*”).

5. University Librarian

5.1. For the selection of the *University Librarian*, the President will convene an *Advisory Committee* with the following membership:

For the selection of the University Librarian			
Position	#	Source/Composition	Appointed by:
Chair	1	Provost and Vice President Academic (UBC Vancouver)	Ex Officio
Secretary	*	A member of the administrative staff of the Provost and Vice President Academic (UBC Vancouver) *(non-voting and not counted in quorum)	Chair
Members	1	Associate Vice-President, Learning Services (UBC Okanagan)	Ex Officio
	4	Persons	President
	1	<i>Librarian</i> elected by and from the <i>Librarians</i> associated with UBC Okanagan, other than the <i>University Librarian</i>	Librarians
	3	<i>Librarians</i> elected by and from the <i>Librarians</i> associated with UBC Vancouver, other than the <i>University Librarian</i>	Librarians
	1	Student elected by and from the students registered at UBC Okanagan	Students
	1	Student elected by and from the students registered at UBC Vancouver	Students
	1	Person selected by and from the UBC Okanagan Senate	Senate
	1	Person selected by and from the UBC Vancouver Senate	Senate
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One <i>Librarian</i> elected by and from the <i>Librarians</i> , other than the <i>University Librarian</i> , for each Additional Member appointed by the President	Librarians
	N/A	One student elected by and from the students registered at UBC Okanagan for every four Additional Members appointed by the President	Students
	N/A	One student elected by and from the students registered at UBC Vancouver for every four Additional Members appointed by the President	Students
	N/A	One person selected by and from the UBC Okanagan Senate for every four Additional Members appointed by the President	Senate
	N/A	One person selected by and from the UBC Vancouver Senate for every four Additional Members appointed by the President	Senate

5.2. **Student Member Elections:** For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.

5.3. **Senate Selections:** For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

5.4. **Appointment Term** The *University Librarian* may be appointed for up to 6 years per term.

6. Registrar

6.1. **Registrar:** For the selection of the *Registrar*, the President will convene an *Advisory Committee* with the following membership:

For the selection of the Registrar			
Position	#	Source/Composition	Appointed by:
Chair	1	Vice President, Students	Ex Officio
Secretary	*	A member of the administrative staff of the Vice President, Students *(non-voting and not counted in quorum)	Chair
Members	1	Associate Vice-President, Students (UBC Okanagan)	Ex Officio
	2	Persons	President
	2	Members of the staff of the <i>Registrar's</i> Office elected by and from the members of the staff of the <i>Registrar's</i> Office, other than the <i>Registrar</i>	Staff
	1	Student elected by and from the students registered at UBC Okanagan	Students
	1	Student elected by and from the students registered at UBC Vancouver	Students
	1	Person selected by and from the UBC Okanagan Senate	Senate
	1	Person selected by and from the UBC Vancouver Senate	Senate
Additional Members	N/A	Such other person(s) as the President may choose to appoint	President
	N/A	One member of the staff of the <i>Registrar's</i> Office elected by and from the members of the staff of the <i>Registrar's</i> Office, other than the <i>Registrar</i> , for each Additional Member appointed by the President	Staff

	N/A	One student elected by and from the students registered at UBC Okanagan for every four Additional Members appointed by the President	Students
	N/A	One student elected by and from the students registered at UBC Vancouver for every four Additional Members appointed by the President	Students
	N/A	One person selected by and from the UBC Okanagan Senate for every four Additional Members appointed by the President	Senate
	N/A	One person selected by and from the UBC Vancouver Senate for every four Additional Members appointed by the President	Senate

6.2. **Student Member Elections:** For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Vice President, Students. The Vice President, Students may authorize the incumbent *Registrar* or another person or entity, including a student society to conduct the nominations and/or elections processes on his or her behalf, notwithstanding the fact that the incumbent *Registrar* may be a candidate for appointment.

6.3. **Senate Selections:** For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

6.4. **Appointment Term:** The *Registrar* may be appointed for up to 6 years per term.

7. **Replacement of Advisory Committee Members**

7.1. **Vacancy or Inability to Participate:** If a member of an *Advisory Committee* becomes unwilling or unable to serve as a member of the *Advisory Committee* before it has completed its work the President may appoint a replacement member in his/her discretion. While the replacement member may be any person whose participation is expected to contribute significantly to the *Advisory Committee's* activities, the usual practice is for the President to replace a member from a stakeholder group with a person from that group. If the President does not appoint a replacement member, the *Advisory Committee* may complete its work notwithstanding the vacancy.

7.2. **Student Status:** If a student member of an *Advisory Committee* ceases to be a student at the University but remains willing and able to continue to serve as a member of the *Advisory Committee*, the President may permit the student to continue to serve or may appoint a replacement student member at his or her discretion.

8. **Customary Practices:** In making appointments to an *Advisory Committee*, including replacement appointments under Section 7, the President will consider gender balance.
9. **Procedures Not to Conflict:** Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.


Schedule to Policy # 17
Definitions and Other Interpretation Rules

1. Definitions

In Policy # 17 - Appointment of Registrar and Librarians (Joint Senate and Board Policy), the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with that Policy:

- a. ***“Advisory Committee”*** means an advisory committee to the President as defined in section 4.1.
- b. ***“Librarians”*** means the members of UBC’s professional librarian staff.
- c. ***“Registrar”*** means the Associate Vice President, Enrolment Services and Registrar.
- d. ***“University Librarian”*** means the person who is responsible for UBC’s overall library system across both UBC Okanagan and UBC Vancouver.
- e. ***“Responsible Executive”*** means:
 1. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
 2. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.

<u>Approval of Policy</u>	
Certified Approved by Board of Governors	
(signature or seal)	Date Approved
Board Secretary	Date Signed/Sealed

 <div>Authorized Procedures to Policy # 17 Version: Passed: <i>Anticipated</i> Feb. 7, 2008</div>	Procedure Version #: 1 (since adoption of last policy version)	Procedure History: 1) PENDING Next Review: TBD
Related Procedures, Materials, And Notes Pursuant to Policy #1: Administration of Policies, "Procedures may be amended by the President, provided the new procedures conform to the approved policy. Such amendments are reported at the next meeting of the Board of Governors and are incorporated in the next publication of the UBC Policy and Procedure Handbook."		
Pursuant to Policy #17 the President may delegate certain power to amend schedules.		
End of Cover page / Cover Notes		

PROCEDURES

1. *Responsible Executive*

- 1.1. **Appointment:** The individuals assigned by the President to be responsible for Policy #17 and these associated Procedures are the Provost and Vice President Academic (UBC Vancouver) and the Vice President, Students.
- 1.2. **Sub-Delegation:** The Responsible Executives are not limited in sub-delegation of the duties hereunder but remain responsible for oversight and answerable to the President.

2. Remuneration: The form and amount of remuneration of the *Registrar* and the *University Librarian* must be established and documented in writing at or before the effective date of the appointment.

3. Administrative Leaves

- 3.1. As part of the terms of an appointment, the *University Librarian* and the *Registrar* may be granted an administrative leave, to be taken at the conclusion of the appointment, provided however that any such grant of administrative leave as well as any remuneration and/or benefits to be received by the *University Librarian* or the *Registrar* during any such administrative leave must be documented in writing at or before the effective date of the appointment. Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members or *Librarians*, administrative leave will only be granted to the *University Librarian* and the *Registrar* if they hold a tenured appointment and actually return to active

duty as a faculty member or a *Librarian* for at least one year immediately after the period of the administrative leave.

- 3.2. Time on administrative leave will not be included in years of service for the purpose of calculating study leave.
- 3.3. Any arrangements with respect to administrative leave that that were established and documented in writing prior to February 1, 2008 will not be affected by these Procedures.
- 3.4. Any deviations from the provisions of these Procedures dealing with administrative leave may only be made with the written approval of the President.

THE UNIVERSITY OF BRITISH COLUMBIA



Provost and Vice President Academic
6328 Memorial Road
Vancouver, BC Canada V6T 1Z2
Tel: 604-822-4948
Fax: 604-822-3134

MEMORANDUM

January 10, 2008

To: Senate, UBC Vancouver
c/o Lisa Collins, Assistant Registrar, Senate and Curriculum Services

From: David H. Farrar
Provost and Vice President Academic

Re: **New Policy #18 – Appointment of Designated Senior Academic Administrators, Joint Senate and Board Policy**

Recommendation:

I recommend that UBC Policy #18 Appointment of Vice-Presidents and Deputy Vice-Chancellors be rescinded and replaced by the new Policy #18 Appointment of Designated Senior Academic Administrators (Joint Senate and Board Policy) in the form attached hereto as Attachment 2.

Background:

Under section 27(2)(f) of the *University Act*, the Board of Governors, with the approval of the relevant Senate(s), is empowered to establish procedures for the recommendation and selection of candidates for senior academic administrators as may be designated by the Board of Governors.

Summary of Proposed Policy:

In order to facilitate compliance with section 27(2)(f) of the *University Act*, the proposed replacement for Policy #18 explicitly designates the following positions as “senior academic administrators”.

1. Provost and Vice President Academic (UBC Vancouver);
2. Deputy Provost (UBC Vancouver);
3. Vice Provost and Associate Vice-President, Academic Affairs (UBC Vancouver);
4. Vice Provost and Associate Vice-President, Academic Resources (UBC Vancouver);
5. Vice President, Research;

6. Associate Vice President, Research;
7. Deputy Vice-Chancellor (UBC Okanagan); and
8. Provost (UBC Okanagan).

Positions 2, 3, 4, 6 and 8 are not dealt with by the current Policy #18. These positions have been incorporated into the scope of the proposed replacement Policy #18 because the duties of the positions are academic in nature and require as a prerequisite that a successful candidate be a faculty member or a member of the professional librarian staff.

The following positions are currently dealt with by Policy #18 but are now excluded from the scope of the proposed replacement for Policy #18:

1. Vice President, Administration and Finance;
2. Vice President, External, Legal, and Community Relations; and
3. Vice President, Students.

The administration anticipates bringing a separate policy proposal to the Board of Governors in March of 2008 that will deal with these positions.

The proposal for a replacement for Policy #18 is consistent in structure and style with Policy #21 – Appointments of Deans and Principals (Joint Senate and Board Policy), which was approved by the Board of Governors on November 28, 2007.

For the position of Provost and Vice President, Academic (UBC Vancouver), the proposal provides that candidates will be considered by an Advisory Committee with a student from UBC Vancouver, Senators from UBC Vancouver, and a faculty member selected by the Senior Appointments Committee, as well as the President and members of the Board of Governors selected by the President.

For the position of Deputy Vice-Chancellor (UBC Okanagan), the proposal provides that, so long as the incumbent also holds the position of Vice-President, Academic and Research (UBC Okanagan), candidates will be considered by an Advisory Committee with the same composition as that for the position of Provost and Vice President, Academic (UBC Vancouver) except that UBC Okanagan representatives will be substituted for UBC Vancouver representatives.

For the remaining “Academic Associate Vice-President” positions, the proposal provides that candidates will be considered by an Advisory Committee with students from the relevant campus, Senators from the relevant campus, and a faculty member from the relevant campus, as well as the Vice President to whom the candidate will report and Presidential appointees.

To: Senate, UBC Vancouver
From: David H. Farrar, Provost and Vice President Academic
Re: New Policy #18 – Appointment of Designated Senior Academic Administrators
Joint Senate and Board Policy
January 10, 2008

page 3

For the position of Vice President, Research, the proposal provides that candidates will be considered by an Advisory Committee with graduate students from both campuses, Senators from both campuses, and a faculty member selected by the Senior Appointments Committee, as well as the President and members of the Board of Governors selected by the President.

For the position of Associate Vice-President, Research, the proposal provides that candidates will be considered by an Advisory Committee with graduate students from both campuses, Senators from both campuses, and faculty members from both campuses, as well as the Vice President, Research and Presidential appointees.

The Advisory Committees will consider candidates and advise the President as to recommended candidates. The President will then make a recommendation to the Board of Governors, which then has the responsibility for making the actual appointment.

The proposed text for Policy #18, as well as the associated Procedures, is attached to these docket materials as Attachment 2.


As the proposal for Policy #18 would deal with candidates for positions at both UBC Okanagan and UBC Vancouver as well as system-wide positions, it is being forwarded to both the UBC Okanagan Senate and the UBC Vancouver Senate for their consideration and approval, as well as to the Board of Governors.

Provided that approval is received from all three bodies, the Policy will be effective as of the date of the last approval, which is anticipated to be from the Board of Governors on February 7, 2008.

ATTACHMENTS:

Attachment 1 – Current Policy #18

Attachment 2 – Proposed replacement for Policy #18

 The University of British Columbia Board of Governors	Policy No.: 18	Approval Date: November 1995 Last Revision: June 2005
	Responsible Executive: President	
Title: Appointment of Vice-Presidents and Deputy Vice-Chancellors		
Background & Purposes: To describe the composition of the committees advisory to the President on recruitment and selection of Vice-Presidents and Deputy Vice-Chancellors.		

1. Scope

- 1.1. This Policy applies to the appointment of Vice-Presidents and Deputy Vice-Chancellors.

2. General

- 2.1. Appointments of Vice-Presidents and Deputy Vice-Chancellors are made by the Board of Governors. Advisory Committees are established to consider candidates for Vice-President positions, and to advise the President on recommendations to the Board of Governors.

PROCEDURES

Approved: November 1995

Revised: June 2005

Pursuant to Policy #1: Administration of Policies, "Procedures may be amended by the President, provided the new procedures conform to the approved policy. Such amendments are reported at the next meeting of the Board of Governors and are incorporated in the next publication of the UBC Policy and Procedure Handbook."

1. Appointment of Vice-Presidents

- 1.1. For the selection of a Vice-President other than an Academic Vice-President (currently referred to in the case of UBC Vancouver as the Vice-President Academic and in the case of UBC Okanagan as the Vice-President, Learning & Research), the President shall convene an Advisory Committee to consider candidates for the position, and to advise the President on the choice of a Vice-President, so that he/she may make an appropriate recommendation to the Board of Governors. The membership of the Advisory Committee shall be as follows:

Chair	- the President
Secretary (non-voting)	- from the staff of the President's Office
Members	<ul style="list-style-type: none">- one member of the Board of Governors, appointed by the President- one other Vice-President, appointed by the President- one Dean, appointed by the President- one Head/Director of an academic unit, appointed by the President- one student from UBC Vancouver and one student from UBC Okanagan- up to two directors of units or Associate Vice-Presidents within the portfolio, appointed by the President- one or more person(s), appointed by the President, whose participation will contribute significantly to the committee's activities and who is representative of stakeholder group(s) that is/are directly affected by the portfolio- a member of faculty without an administrative appointment elected by the Senior Appointments Committee

- 1.2. For the selection of an Academic Vice-President, the President shall convene an Advisory Committee to consider candidates for the position, and to advise the President on the choice, so that he/she may make an appropriate recommendation to the Board of Governors. The membership of the Advisory Committee shall be as follows:

Chair	- the President
Secretary (non-voting)	- to be chosen by the Advisory Committee from its members

- | | |
|---------|--|
| Members | <ul style="list-style-type: none"> - three members of the Board of Governors, appointed by the President - three members of the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, elected by the members of that Senate - one member of faculty without an administrative appointment elected by the Senior Appointments Committee - one student from UBC Vancouver and one student from UBC Okanagan, as applicable |
|---------|--|


2. Appointment of Deputy Vice-Chancellors

- 2.1. Currently, the President of the University holds the title of Deputy Vice-Chancellor for UBC Vancouver and the Academic Vice-President holds the title of Deputy Vice-Chancellor for UBC Okanagan. In the event that it is determined that the position of Deputy Vice-Chancellor is to be held by a person other than the President of the University or an Academic Vice-President, the President shall convene an Advisory Committee to consider candidates for the position, and to advise the President on the choice, so that he/she may make an appropriate recommendation to the Board of Governors. The membership of the Advisory Committee shall be as follows:

- | | |
|------------------------|--|
| Chair | - the President |
| Secretary (non-voting) | - to be chosen by the Advisory Committee from its members |
| Members | <ul style="list-style-type: none"> - three members of the Board of Governors, appointed by the President - three members of the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable, elected by the members of that Senate - one member of faculty without an administrative appointment elected by the Senior Appointments Committee - one student from UBC Vancouver and one student from UBC Okanagan as applicable - up to two directors of units or Associate Vice-Presidents within the portfolio, appointed by the President - one or more person(s), appointed by the President, whose participation will contribute significantly to the committee's activities and who is representative of stakeholder group(s) that is/are directly affected by the portfolio |

3. Advisory Committees

- 3.1. In the event that one or more members of an Advisory Committee becomes unable to participate in the Advisory Committee before it has completed its work, the President may appoint replacement members in his/her discretion.
- 3.2. In making appointments to an Advisory Committee, the President considers gender balance and representation from both UBC Vancouver and UBC Okanagan.

<div></div> <div>The University of British Columbia</div> <div>Board of Governors</div> <div>Okanagan Senate</div> <div>Vancouver Senate</div>	<div>Policy #:</div> <div>18</div> <div>Passed:</div> <div>Anticipated</div> <div>Feb. 7, 2008</div>	<div>History:</div> <div>1) 2007 Approvals</div> <div><ul style="list-style-type: none">UBCO Senate Anticipated January 16, 2008UBCV Senate Anticipated January 23, 2008Board Anticipated February 7, 2008</div> <div>Next Review:</div> <div>TBD</div>
	<div>Responsible Executive:</div> <div><ul style="list-style-type: none">President</div>	
<div>Title:</div> <div>Appointment of Designated Senior Academic Administrators (Joint Senate and Board Policy)</div>		
<div>Background and Purpose</div> <div>Section 27(2)(f) of the <i>University Act</i>, R.S.B.C. 1996 c. 468 empowers the Board of Governors, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the recommendation and selection of candidates for senior academic administrators.</div>		
<div>Note: Who Should Read This Policy</div> <div><div>Generally:</div><div><ul style="list-style-type: none">Provost and Vice-President Academic (UBC Vancouver)Deputy Provost (UBC Vancouver)Vice-Provost and Associate Vice-President Academic Affairs (UBC Vancouver)Vice-Provost and Associate Vice-President Academic Resources (UBC Vancouver)Vice-President, ResearchAssociate Vice-President, ResearchDeputy Vice-Chancellor (UBC Okanagan)Provost (UBC Okanagan)</div></div> <div><div>Specifically:</div><div><ul style="list-style-type: none">Responsible ExecutiveMembers of Advisory Committees</div></div>		

Related Policies, Materials, and Notes

Note:

- Policy #17 deals with the selection process for the Registrar and Librarians.
- Policy #21 deals with the selection process for Deans of Faculties, the Principal of the College of Health Disciplines, and the Principal of the College for Interdisciplinary Studies.
- This Policy deals with the selection process for other senior academic administrators designated by the Board of Governors
- Approvals from the Senates are required for this Policy per section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468.

End of Cover page / Cover Notes

POLICY TITLE: Appointment of Designated Senior Academic Administrators (Joint Senate and Board Policy)

1. Governing Principles

1.1. **Purpose:** This Policy is intended to:

- 1.1.1. comply with section 27(2)(f) of the *University Act*, R.S.B.C. 1996 c. 468 and, with the approval of the UBC Okanagan Senate and the UBC Vancouver Senate, to establish procedures for the selection and recommendation of candidates for *Designated Senior Academic Administrators*.

1.2. **Method:** To succeed in this purpose this Policy:

- 1.2.2. must be approved by the UBC Okanagan Senate, the UBC Vancouver Senate, and the Board of Governors, and not be amended without the same approvals; and
- 1.2.3. will describe the creation of committees advising the President on recruitment and selection of *Designated Senior Academic Administrators* before the President makes a recommendation to the Board of Governors.

2. Definitions and Interpretation Rules: A schedule to this Policy establishes the definitions of terms used in this Policy and any unique rules of interpretation that apply to this Policy.

3. Scope

3.1. General:

- 3.1.1. This Policy applies to all appointments of *Designated Senior Academic Administrators*.
- 3.1.2. The appointments of *Designated Senior Academic Administrators* are subject to the approval of the Board of Governors. The President shall provide advice and recommendations to the Board of Governors on the selection of *Designated Senior Academic Administrators*.
- 3.1.3. *Advisory Committees* are to be established at the call of the President to consider candidates for an appointment as a *Designated Senior Academic Administrator* and to advise the President on recommendations to the Board of Governors.

3.2. Exclusions: This Policy does not apply to appointments for positions other than *Designated Senior Academic Administrators*.

4. Advisory Committees

4.1. **President Convenes:** For the selection of candidates for *Designated Senior Academic Administrators*, the President shall convene an *Advisory Committee* to consider and advise the President on the candidates before the President makes a recommendation to the Board of Governors (“*Advisory Committee*”).

5. Deputy Vice-Chancellors

5.1. Currently, the President of the University holds the title of Deputy Vice-Chancellor for UBC Vancouver and the Vice-President, Academic and Research (UBC Okanagan) holds the title of Deputy Vice-Chancellor for UBC Okanagan. If, at some point in the future, it is determined that the position of Deputy Vice-Chancellor is to be held by a person other than the President in the case of UBC Vancouver or the Vice-President, Academic and Research (UBC Okanagan) in the case of UBC Okanagan, the President will convene an *Advisory Committee* with the membership set out in the table below. However, unless and until such a determination is made, the normal selection process for the President or for the Vice-President, Academic and Research (UBC Okanagan), as applicable, will be used and the balance of this section 5 shall be of no effect.

For the selection of a Deputy Vice-Chancellor			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the President *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the President from the members of the Board of Governors	President
	3	Person selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable	Senate
	1	Faculty member from UBC Okanagan or UBC Vancouver, as applicable, who does not hold an administrative appointment, selected by the Senior Appointments Committee	Senior Appointments Committee
	1	Student elected by and from the students registered at UBC Okanagan or UBC Vancouver, as applicable	Students
Additional Members	Up to 2	Associate Vice-Presidents or Directors of units within the portfolio of the Deputy Vice-Chancellor as the President may choose to appoint	President
	N/A	Such other person(s) as the President may choose to appoint	President

5.2. **Student Member Elections:** For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.

5.3. **Senate Selections:** For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as,

for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

5.4. **Senior Appointments Committee Selections:** For members selected by the Senior Appointments Committee, the selection process is to be conducted in accordance with procedures satisfactory to the Senior Appointments Committee. Without limiting the generality of the foregoing, the Senior Appointments Committee may authorize a committee to conduct the process or may simply nominate the faculty members.

5.5. **Appointment Term** A Deputy Vice-Chancellor may be appointed for up to 6 years per term.

6. Academic Vice Presidents

6.1. The *University Act* refers to an “academic vice president” at each of UBC Okanagan and UBC Vancouver (the “***Academic Vice Presidents***”). At UBC Okanagan, the *Academic Vice President* carries the title “Vice President, Academic and Research”. At UBC Vancouver, the *Academic Vice President* carries the title “Provost and Vice President Academic”. For the selection of an *Academic Vice President*, the President will convene an *Advisory Committee* with the following membership:

For the selection of an Academic Vice President			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the President *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the President from the members of the Board of Governors	President
	3	Person selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable	Senate
	1	Faculty member from UBC Okanagan or UBC Vancouver, as applicable, who does not hold an administrative appointment, selected by the Senior Appointments Committee	Senior Appointments Committee
	1	Student elected by and from the students registered at UBC Okanagan or UBC Vancouver, as applicable	Students

6.2. **Student Member Elections:** For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.

6.3. **Senate Selections:** For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting

the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

6.4. Senior Appointments Committee Selections: For members selected by the Senior Appointments Committee, the selection process is to be conducted in accordance with procedures satisfactory to the Senior Appointments Committee. Without limiting the generality of the foregoing, the Senior Appointments Committee may authorize a committee to conduct the process or may simply nominate the faculty members.

6.5. Appointment Term: An *Academic Vice President* may be appointed for up to 6 years per term.

7. Vice President, Research

7.1. For the selection of the Vice President, Research, the President will convene an *Advisory Committee* with the following membership:

For the selection of the Vice President, Research			
Position	#	Source/Composition	Selected by:
Chair	1	President	Ex Officio
Secretary	*	A member of the administrative staff of the President *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the President from the members of the Board of Governors	President
	1	Person selected by and from the UBC Okanagan Senate	Senate
	2	Persons selected by and from the UBC Vancouver Senate	Senate
	1	Faculty member who does not hold an administrative appointment, selected by the Senior Appointments Committee	Senior Appointments Committee
	1	Student elected by and from the graduate students registered at UBC Okanagan	Students
	1	Student elected by and from the graduate students registered at UBC Vancouver	Students
Additional Members	Up to 2	Associate Vice-Presidents or Directors of units within the portfolio of the Vice President, Research as the President may choose to appoint	President
	N/A	Such other person(s) as the President may choose to appoint	President

7.2. Student Member Elections: For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the

Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.

7.3. **Senate Selections:** For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

7.4. **Senior Appointments Committee Selections:** For members selected by the Senior Appointments Committee, the selection process is to be conducted in accordance with procedures satisfactory to the Senior Appointments Committee. Without limiting the generality of the foregoing, the Senior Appointments Committee may authorize a committee to conduct the process or may simply nominate the faculty members.

7.5. **Appointment Term:** The Vice President, Research may be appointed for up to 6 years per term.

8. Academic Associate Vice-Presidents

8.1. For the selection of an *Academic Associate Vice-President*, the President will convene an *Advisory Committee* with the following membership:

For the selection of an Academic Associate Vice-President other than the Associate Vice-President, Research			
Position	#	Source/Composition	Selected by:
Chair	1	The Vice President to whom the <i>Academic Associate Vice-President</i> will report	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the President	President
	3	Person selected by and from the UBC Okanagan Senate or the UBC Vancouver Senate, as applicable	Senate
	1	Faculty member from UBC Okanagan or UBC Vancouver, as applicable, who does not hold an administrative appointment, selected by the Senior Appointments Committee	Senior Appointments Committee
	2	Students elected by and from the students registered at UBC Okanagan or UBC Vancouver, as applicable	Students

For the selection of the Associate Vice-President, Research			
Position	#	Source/Composition	Selected by:
Chair	1	The Vice President, Research	Ex Officio
Secretary	*	A member of the administrative staff of the Chair *(non-voting and not counted in quorum)	Chair
Members	3	Persons appointed by the President, at least 1 of whom is a staff member from within the portfolio of the Vice President, Research	President
	1	Person selected by and from the UBC Okanagan Senate	Senate
	1	Person selected by and from the UBC Vancouver Senate	Senate
	1	Faculty member from UBC Okanagan who does not hold an administrative appointment, selected by the Senior Appointments Committee	Senior Appointments Committee
	1	Faculty member from UBC Vancouver who does not hold an administrative appointment, selected by the Senior Appointments Committee	Senior Appointments Committee
	1	Student elected by and from the graduate students registered at UBC Okanagan	Students
	1	Student elected by and from the graduate students registered at UBC Vancouver	Students

8.2. **Student Member Elections:** For student members, the nominations and the elections are to be conducted in accordance with procedures satisfactory to the Registrar. The Registrar may authorize a student society to conduct the nominations and/or elections processes on his or her behalf.

8.3. **Senate Selections:** For Senators, the selection process is to be conducted in accordance with procedures satisfactory to the relevant Senate. Without limiting the generality of the foregoing, the Senate may authorize a committee (such as, for example, the Nominating Committee) to conduct the process or to simply nominate the Senators from that Senate.

8.4. **Senior Appointments Committee Selections:** For members selected by the Senior Appointments Committee, the selection process is to be conducted in accordance with procedures satisfactory to the Senior Appointments Committee. Without limiting the generality of the foregoing, the Senior Appointments Committee may authorize a committee to conduct the process or may simply nominate the faculty members.

8.5. **Appointment Term:** An *Academic Associate Vice-President* may be appointed for up to 6 years per term.

9. Replacement of Advisory Committee Members

- 9.1. Vacancy or Inability to Participate:** If a member of an *Advisory Committee* becomes unwilling or unable to serve as a member of the *Advisory Committee* before it has completed its work the President may appoint a replacement member in his/her discretion. While the replacement member may be any person whose participation is expected to contribute significantly to the *Advisory Committee's* activities, the usual practice is for the President to replace a member from a stakeholder group with a person from that group. If the President does not appoint a replacement member, the *Advisory Committee* may complete its work notwithstanding the vacancy.
- 9.2. Student Status:** If a student member of an *Advisory Committee* ceases to be a student at the University but remains willing and able to continue to serve as a member of the *Advisory Committee*, the President may permit the student to continue to serve or may appoint a replacement student member at his or her discretion.
- 10. Customary Practices:** In making appointments to an *Advisory Committee*, including replacement appointments under Section 9, the President will consider gender balance.
- 11. Procedures Not to Conflict:** Provided that they are not in conflict with this Policy, the Procedures associated with this Policy may be created and amended in the same way as the Procedures associated with any other Policy passed by the Board of Governors.

Schedule to Policy # 18
Definitions and Other Interpretation Rules

1. Definitions

In Policy # 18 - Appointment of Designated Senior Academic Administrators (Joint Senate and Board Policy), the following terms have the meaning defined below, and shall have the same meaning in any Procedures associated with that Policy:

- a. ***“Advisory Committee”*** means an advisory committee to the President as defined in section 4.1.
- b. ***“Designated Senior Academic Administrators”*** means the following:
 1. Deputy Vice-Chancellors;
 2. *Academic Vice Presidents*;
 3. Vice President, Research; and
 4. *Academic Associate Vice-Presidents*.
- c. ***“Academic Vice Presidents”*** means the following:
 1. Provost and Vice President Academic (UBC Vancouver); and
 2. Vice President, Academic and Research (UBC Okanagan).
- d. ***“Academic Associate Vice-Presidents”*** means the individuals designated as such by the President, from time to time, in the Procedures associated with this Policy.
- e. ***“Responsible Executive”*** means:
 3. individual(s) assigned by the President, from time to time, to be responsible for this Policy and any associated Procedures; and
 4. any sub-delegate of that assigned responsible individual(s) except to the extent that the power to delegate is specifically excluded in this Policy or in the appointment by the President.

Approval of Policy


Certified Approved by Board of Governors

Date Approved

(signature or seal)

Board Secretary

Date Signed/Sealed

 <p style="text-align: center;">Authorized Procedures to Policy # 18 Version: Passed: <i>Anticipated</i> Feb. 7, 2008</p>	<p>Procedure Version #:</p> <p style="text-align: center; color: red; font-size: 2em;">1</p> <p>(since adoption of last policy version)</p>	<p>Procedure History: 1) PENDING</p> <p>Next Review: TBD</p>
<p>Related Procedures, Materials, And Notes Pursuant to Policy #1: Administration of Policies, "Procedures may be amended by the President, provided the new procedures conform to the approved policy. Such amendments are reported at the next meeting of the Board of Governors and are incorporated in the next publication of the UBC Policy and Procedure Handbook." Pursuant to Policy #18 the President may delegate certain power to amend schedules. End of Cover page / Cover Notes</p>		

PROCEDURES

1. *Responsible Executive*

1.1. **Appointment:** The individual responsible for Policy #18 and these associated Procedures is the President.

1.2. **Sub-Delegation:** The Responsible Executive is not limited in sub-delegation of the duties hereunder but remains responsible for oversight.

2. *Academic Associate Vice-Presidents:* The following individuals are designated as *Academic Associate Vice-Presidents*:

2.1. Deputy Provost (UBC Vancouver);

2.2. Vice Provost and Associate Vice-President, Academic Affairs (UBC Vancouver);

2.3. Vice Provost and Associate Vice-President, Academic Resources (UBC Vancouver);

2.4. Provost (UBC Okanagan); and

2.5. Associate Vice President, Research.

3. Remuneration: The form and amount of remuneration of *Designated Senior Academic Administrators* must be established and documented in writing at or before the effective date of the appointment.

4. Administrative Leaves

4.1. As part of the terms of an appointment, a *Designated Senior Academic Administrators* may be granted an administrative leave, to be taken at the conclusion of the appointment, provided however that any such grant of

administrative leave as well as any remuneration and/or benefits to be received by the *Designated Senior Academic Administrator* during any such administrative leave must be documented in writing at or before the effective date of the appointment. Recognizing that administrative leave is intended to provide for a reasonable period of time for senior administrators who are returning the academic ranks to focus on their scholarly and professional activities and to re-integrate with their disciplines before they resume their regular duties as faculty members, administrative leave will only be granted to the *Designated Senior Academic Administrator* if he/she holds a tenured appointment and actually returns to active duty as a faculty member for at least one year immediately after the period of the administrative leave.

- 4.2. Time on administrative leave will not be included in years of service for the purpose of calculating study leave.
- 4.3. Any arrangements with respect to administrative leave for a *Designated Senior Academic Administrator* that that were established and documented in writing prior to February 1, 2008 will not be affected by these Procedures.
- 4.4. Any deviations from the provisions of these Procedures dealing with administrative leave may only be made with the written approval of the President.

THE UNIVERSITY OF BRITISH COLUMBIA



Enrolment Services
Senate & Curriculum Services
Brock Hall
2016-1874 East Mall
Vancouver, BC V6T 1Z1
www.senate.ubc.ca

10 January 2008

To: Vancouver Senate

From: Brian Silzer, Associate Vice-President, Enrolment Services and Registrar

Subject: Enrolment Report 2007/2008 (information)

Please find enclosed for your information the *UBC Annual Report on Enrolment 2007/2008*. The following supplementary documents are also included:

- UBC Vancouver 2007 – Undergraduate Enrolment Headcount and FTE, Domestic - Winter Session
- UBC Vancouver 2007 – Undergraduate Enrolment Headcount and FTE, Domestic - Summer Session
- UBC Vancouver 2007 – Undergraduate Enrolment Headcount and FTE, International – Winter Session
- UBC Okanagan 2007 – Undergraduate Enrolment Headcount and FTE, Domestic - Winter Session
- UBC Okanagan 2007 – Undergraduate Enrolment Headcount and FTE, Domestic - Summer Session
- UBC Okanagan 2007 – Undergraduate Enrolment Headcount and FTE, International – Winter Session
- UBC Vancouver and UBC Okanagan 2007 Graduate Enrolment Headcount, Domestic and International, Winter Session

A photograph of a group of students in a lecture hall, looking towards the right. The focus is on a young woman in the foreground with long, wavy brown hair, wearing a pink shirt. Behind her, a young man with short brown hair in a blue shirt is visible, and further back, another student is partially seen. The lighting is warm and soft.

Enrolment Services: Annual Report on Enrolment 2007



YOUR
ENROLMENT
SERVICES



THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER | OKANAGAN

The University of British Columbia is recognized nationally and internationally as one of the world's leading public universities. At the core of our reputation is our student body. The ability to attract the best and the brightest students from BC, Canada and around the world is key to UBC maintaining its global reputation.

As the oldest degree granting institution in BC, UBC has long enjoyed an outstanding reputation within the province. But the post-secondary landscape is changing and both our environment and our aspirations are in flux.

The current environment is defined by student choice. Between 2001 and 2004, provinces across Canada responded to overcrowding in universities and colleges by dramatically increasing the number of student seats. This increased capacity arrived at a time when the number of students graduating from secondary schools in Canada was dropping and demographers were predicting this decline would continue until at least 2010.

Today's increased capacity means GPA admission cut-offs are coming down, making it easier to gain admission to post-secondary institutions. Students are responding with applications to multiple institutions; survey data tells us that over 60% of secondary school applicants to UBC who identified us as their top choice also applied to other universities.

Recent developments in the BC Ministry of Education also encourage student choice. With increasing availability of distance and continuing education courses, and, most notably, new graduation requirements making the majority of Grade 12 provincial examinations optional, BC students have come to expect more choice in pursuing their education.

As a result, universities across Canada are targeting BC for undergraduate student recruitment. Some of Canada's top universities no longer require BC students to write provincial examinations. Offers of admission are being made earlier in the cycle (with many schools using Grade 11 grades to admit top students). BC secondary school counsellors confirm an increase in requests from out of province universities wanting access to their students. And a booming economy means that students are more likely to consider a variety of post-secondary options.

BC students are responding. In a year when there were fewer BC Grade 12 students, peer universities in central Canada report a 10% to 15% increase in the number of first-year students from BC high schools. For the first time in 18 years, the number of applications to UBC from Vancouver secondary school students decreased. The yield rate for BC secondary school students – the proportion of admitted BC students who register and attend classes at UBC – also dropped.

With approximately three-quarters of our new first-year students traditionally coming from BC, UBC is dependent upon a local market that is clearly changing.

Despite the increase in competition and the challenges this brings, our aspirations as an institution are higher than ever. UBC's desire to maintain a national and international reputation requires that we maintain a national and international presence. This at a time when it is more challenging than ever to recruit further afield.

There have been significant accomplishments over the past year. Admission practices have been streamlined. Enrolment continues to grow at UBC Okanagan. And our incoming class is as diverse and academically capable as ever before.

This report, the second annual Enrolment Service: Report on Enrolment, is intended to give you a broader perspective on both our challenges and our accomplishments. Inside you will learn how 9,086 new undergraduate students came to join our community over the past year. You will see the metrics and the processes detailing how UBC has performed in today's competitive post-secondary environment. Finally, you will read about issues that require broad engagement from UBC faculty, staff and stakeholders in order to ensure that UBC continues to bring the best and the brightest students to our campuses.



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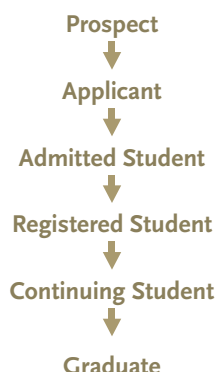
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NOTE:

- This report focuses on undergraduate degree enrolment at both UBC Vancouver and UBC Okanagan. Graduate students, post-baccalaureate students, and certificate and diploma students are excluded, except where noted.
- Data is accurate as of November 1, 2007.
- All data includes winter and summer session, except where noted.
- All data includes visitors, exchange and unclassified students, except where noted.
- All data includes both domestic and international students, except where noted.

ENROLMENT MANAGEMENT AT UBC

From an enrolment management perspective, there are six stages that a student moves through during their post-secondary education:



UBC's Student Recruitment and Advising and Undergraduate Admissions units work primarily with students in the first four stages (prospect through registered student). It should be noted that Student Recruitment and Advising works with prospective domestic students whereas the International Student Initiative works with prospective international students. All undergraduate applications, regardless of citizenship, are managed by Undergraduate Admissions.

PROSPECT

For many prospective students, their first impression of UBC comes from meeting a UBC Student Recruiter-Advisor. During the 2006/07 cycle, our team of nine Student Recruiter-Advisors (both in Vancouver and Kelowna) travelled across BC and the rest of Canada to meet with prospective students and their families. In total, we visited over 400 schools in nine provinces throughout the fall of 2006.

Of course, recruitment of a prospective student does not end when the student applies. In February and April 2007, Student Recruitment & Advising staff partnered with various faculties to re-visit selected communities across Canada and offer on-campus events to meet with applicants and admitted students.

Throughout the year, over 7,000 visitors participated in a campus tour at UBC Vancouver or UBC Okanagan, including 67 school groups. In addition, over 3,600 prospective students met with a Student Recruiter-Advisor for an advising appointment to help plan their academic path to UBC.

APPLICANT

Overall, UBC Vancouver saw an increase in undergraduate applications in 2007, whereas UBC Okanagan experienced a slight decrease over the previous year.

The 2006/07 BC secondary school graduating class was approximately 4% smaller than in 2006 and both UBC Vancouver and UBC Okanagan saw a corresponding decrease in applications from BC high school students. However, as evidenced by Chart 1, UBC Vancouver compensated with applications from students from other national and international jurisdictions. As the 2007/08 BC Grade 12 class is more or less the same size as its predecessor, maintaining a diverse applicant pool in 2008 will be critical to ensuring steady enrolment management at UBC.

It is interesting to note from Chart 2 that UBC Okanagan admitted more students than actually applied to UBC Okanagan. This is the result of second choice applications and "alternate offers of admission", where applicants who were unsuccessful in their application to UBC Vancouver received an offer from UBC Okanagan¹. This technique has proven effective in helping UBC Okanagan attain its ambitious enrolment targets; in 2007, 129 students who applied to UBC Vancouver chose to accept an alternate offer to UBC Okanagan.

In total, UBC Undergraduate Admissions processed 34,762 applications (including currently attending UBC students wanting to change programs), received 95,889 academic transcripts (a 2% increase over the previous year), and evaluated 37,852 program choices (an 8% increase).

ADMITTED STUDENTS

In 2007, 76% of all secondary school applicants to UBC who completed their admission files (i.e. provided all the information requested by UBC) were admitted to either their first or second choice of program. This rate of admissibility is almost identical to what it was ten years ago. This consistency in admissibility is the result of an increase in student performance and enrolment management techniques that have become more sophisticated, ensuring less fluctuation in GPA cut-offs throughout the cycle.

¹ All undergraduate applicants to UBC can identify a maximum of two program or campus choices on their application form.

Chart 1: UBC Vancouver, New to UBC Enrolment, 1997–2007

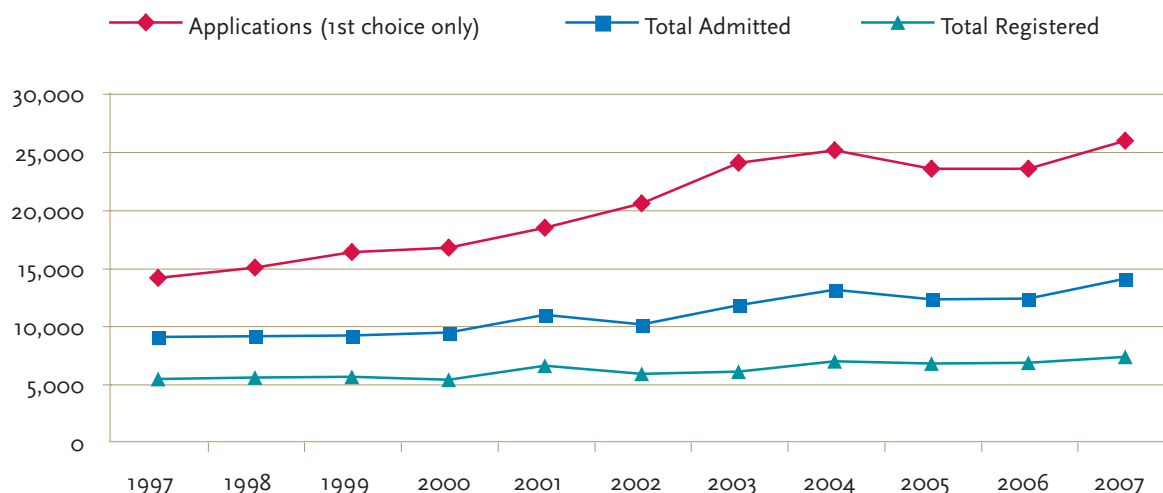
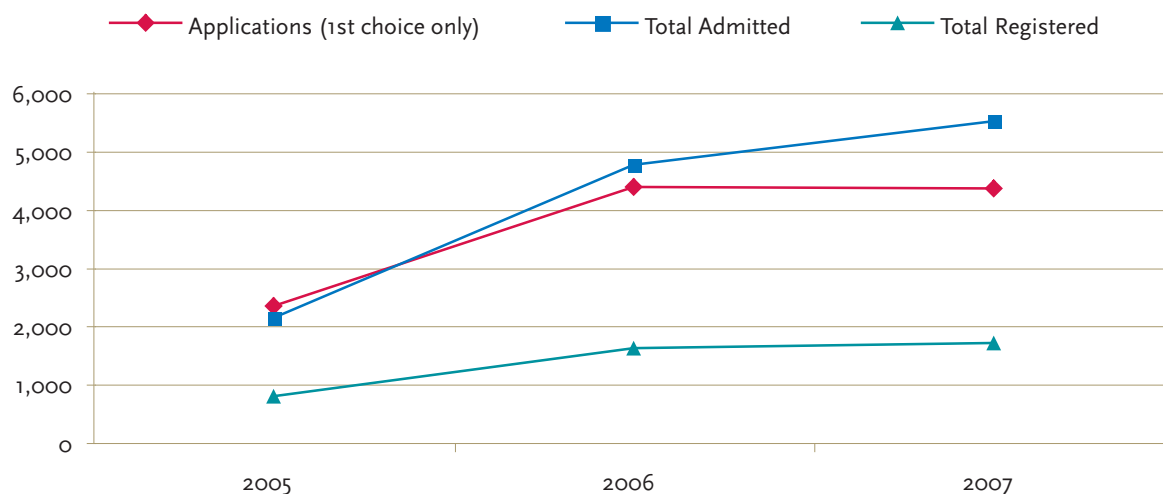


Chart 2: UBC Okanagan, New to UBC Enrolment, 2005–2007



An increase in application volume with a decrease in registration rate (the proportion of admitted students who accept the offer of admission) suggests that prospective students are applying to more post-secondary institutions. As a result, UBC must admit more students to yield the same number of registrants. For example, in 1997, UBC had to admit 1.66 students for every student it registered; by 2007, that ratio has increased to 1.90. Making more offers of admission increases UBC's susceptibility to over-enrolment and requires Enrolment Services to pay very close attention to registration rates.

Despite the increase in volume and complexity of undergraduate applications, the 2007 winter and summer offers of admission were made faster than ever before. Chart 3 shows the proportion of total admitted students by date throughout recent admission cycles.

Chart 3: Timing of Undergraduate Offers of Admission, 2005–2007

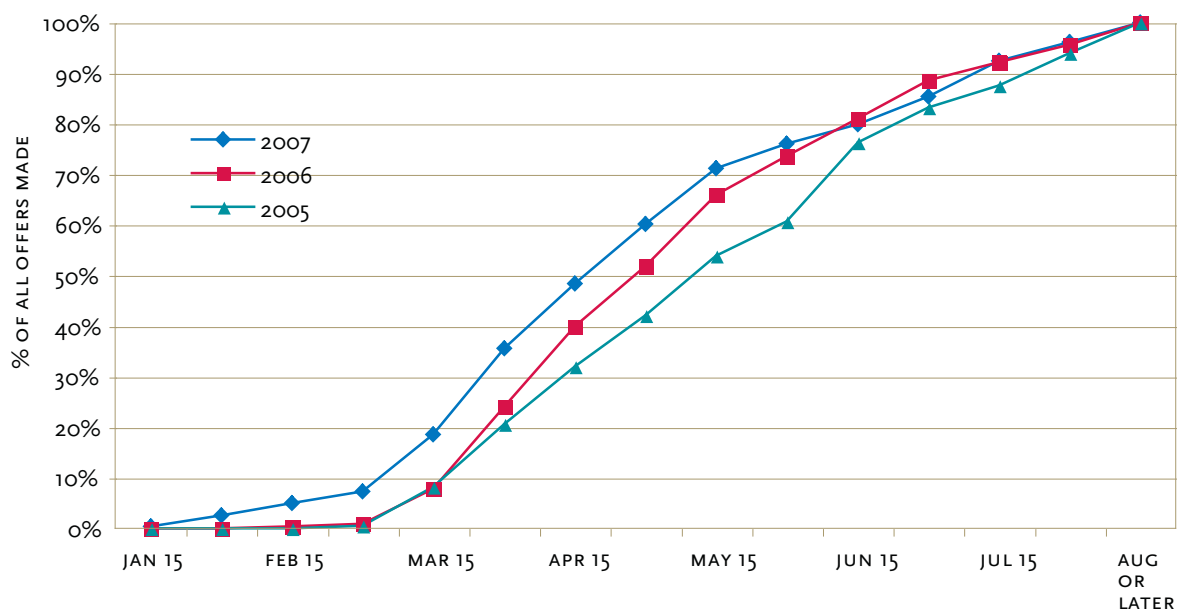
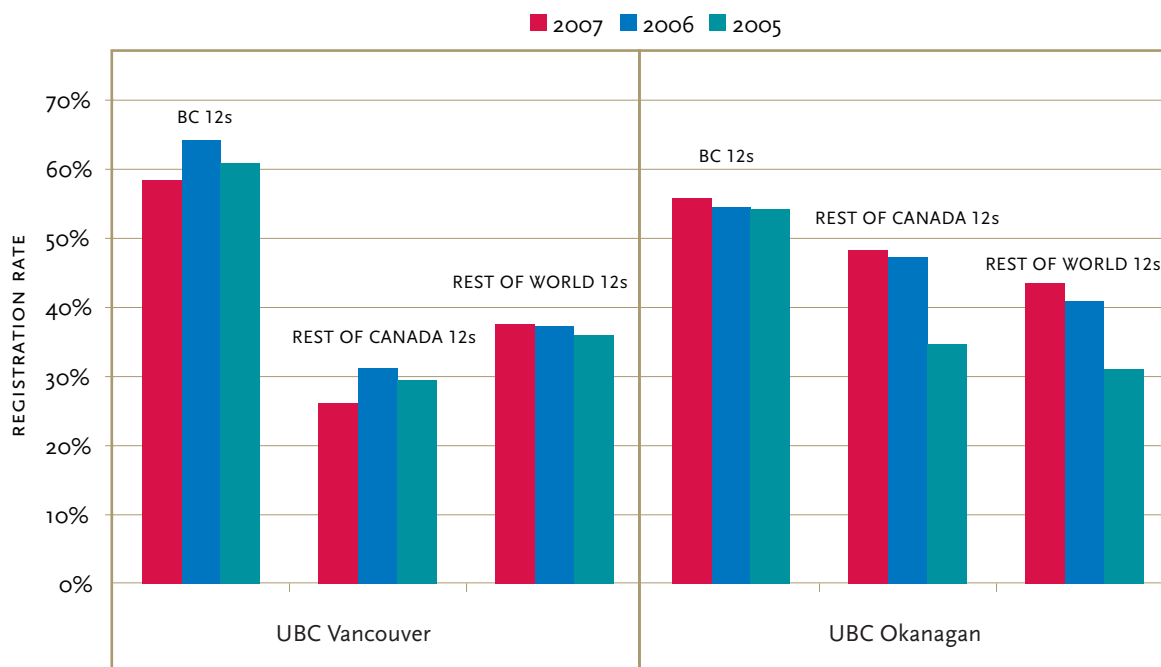


Chart 4: Admitted (1st Choice) Secondary School Students, Registration Rate, UBC Vancouver and Okanagan, 2005–2007



REGISTERED STUDENTS

Generally speaking, UBC Vancouver received an increase in first choice applications from secondary school students, but experienced a decrease in registration rates. UBC Okanagan experienced the opposite: a decrease in first choice applicants, but an increase in the proportion of admitted students who accepted the offer of admission. This suggests that although UBC Okanagan recruited fewer applicants, the students who did apply were more serious with their applications than in previous years.

In 2007, 49% of admitted secondary school applicants accepted UBC's offer; in 2006 that number was 53%. This decrease was particularly noted in BC Grade 12s (57% in 2007, down from 62% in 2006), and specifically from the Vancouver school district (63% in 2007, down from 72% in 2006).

Decreases in registration rates can trigger a reduction in GPA admission cut-offs very late in the cycle in order to admit more students and fill remaining seats. This is evidenced in the decline in the Vancouver Faculty of Science's May to September GPA cut-offs shown in Table 2.

Applying to multiple institutions gives students a lot of choice, but it makes enrolment management more difficult for institutions. A survey of students admitted to UBC Vancouver in 2007 indicated that on average, secondary school applicants applied to three post-secondary institutions for September 2007. Of the secondary school applicants who identified UBC Vancouver as their top choice, 62% indicated they applied to other institutions.

2007 ENROLMENT HIGHLIGHTS

1. UBC's total enrolment now exceeds 49,000 students.

- 44,660 undergraduate, post-baccalaureate, diploma, and graduate students (continuing or on leave) enrolled at UBC Vancouver, a 2.5% increase over Winter 2006.
- 4,857 undergraduate, post-baccalaureate and graduate students (continuing or on leave) enrolled at UBC Okanagan, a 17.6% increase over Winter 2006.

– Source: Planning and Institutional Research

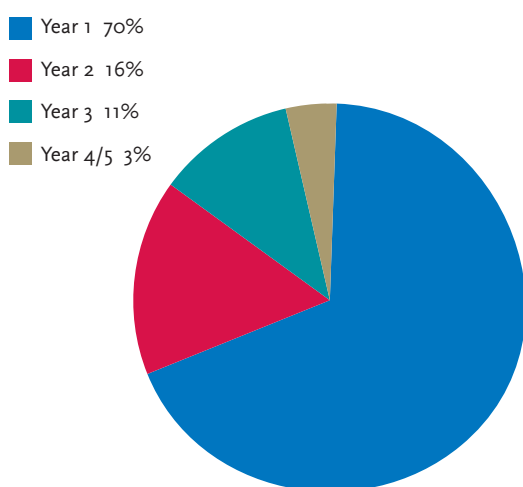
2. Demand for UBC remained healthy in 2007.

- On the Vancouver campus, undergraduate applications for winter session were up 3% among domestic applicants and up 8% among international applicants over the previous year.
- On the Okanagan campus, undergraduate applications for winter session were down 5% for both domestic and international students from 2006, but up 91% and 185% (respectively) over 2005, the initial year of UBC Okanagan operation.

In terms of BC's secondary school graduating class of 2006,

- UBC Vancouver received 8,660 winter session applications from domestic students, a decrease of 4% over 2006, and
- UBC Okanagan received 1,587, a decrease of 3% over 2006.

Chart 5: New To UBC, Vancouver & Okanagan, Undergraduate Degree Students, by Year Level, 2007



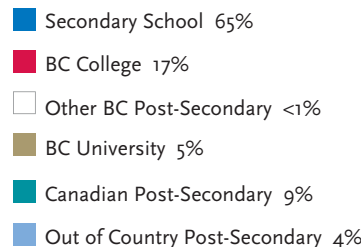
3. This year, UBC welcomed 9,086 new undergraduate degree students to our two campuses.

- UBC Okanagan replicated its strong performance in 2006, when the incoming class doubled in size over the previous year.
- UBC Vancouver enrolled 4,694 new students from secondary school. Another 2,675 students transferred to UBC from another post-secondary institution. Overall, UBC Vancouver experienced an 8% increase over 2006.
- UBC Okanagan enrolled 1,115 new students from secondary school and 602 new transfer students, for an overall increase of 6% over 2006.

4. New students to UBC continue to be a diverse group.

Although we typically think of an incoming class of students as fresh-faced 17 year-olds entering first-year, in reality, new students to UBC campuses continue to be a much more diverse group.

Chart 6: New To UBC, Vancouver & Okanagan, Undergraduate Degree Students by Last Institution Attended, 2007



5. UBC will provide over \$52 million in the form of awards, bursaries and fellowships.

- \$48 million is earmarked for distribution amongst Vancouver's 44,660 students.
- \$4 million is earmarked for UBC Okanagan's 4,857 students.
- UBC continues to be one of the few universities in Canada with a policy that no qualified domestic student be denied access for financial reasons alone.

6. UBC's Full Time Equivalencies in 2007–2008 are projected to be 99.4% of funded target.

UBC reports enrolment to the provincial government in terms of Full Time Equivalencies (FTEs) as opposed to headcount; this calculation weights student enrolment by course load. The following is accurate as of November 1st, 2007 and does not include international students.

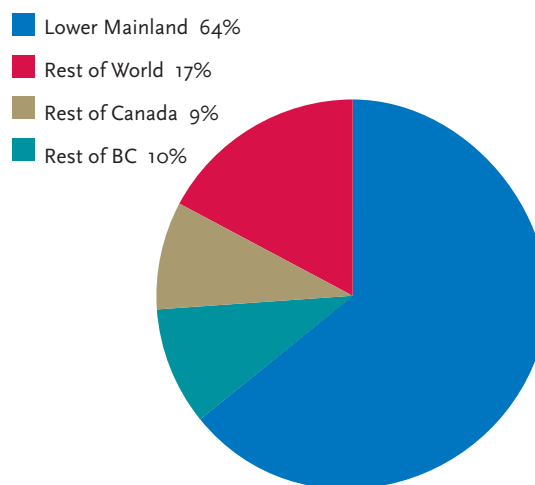
- All Undergraduate 32,045
 - Undergraduate – UBC Vancouver 28,284
 - Undergraduate – UBC Okanagan 3,761
- All Graduate 6,874
 - Graduate – UBC Vancouver 6,713
 - Graduate – UBC Okanagan 161
- Total Annualized FTE 38,919
- Total Funded Target 39,153
- Percentage of Funded Target 99.4%

– Source: Planning and Institutional Research

UBC STUDENTS OF 2007 – UBC VANCOUVER

Where do our new students come from?

Chart 7: UBC Vancouver, New to UBC First-Year Students by Secondary School Location, Winter 2007



What is the composition of UBC Vancouver's first-year class?

Table 1: UBC Vancouver, New to UBC First-Year Students, Winter 2006 – 2007

	September 2007	September 2006
% male	47%	46%
% female	53%	54%
Mean entrance average from secondary school	87.5%	86.5%
% who will live on campus	35%	35%
% receiving an entrance scholarship	62%	63%

FIRST-YEAR ENTRANCE REQUIREMENTS

Every fall, Student Recruiter-Advisors travel to schools all across Canada to meet with prospective students. And every fall, the students' most common question is, "What grades do I need to get in?"

Early in the cycle, GPA cut-offs are determined by categorizing applications by student/program type and modeling enrolment based upon historical data for application volumes, the likelihood of the applicant being admitted, and the likelihood of the admitted student accepting the offer of admission.

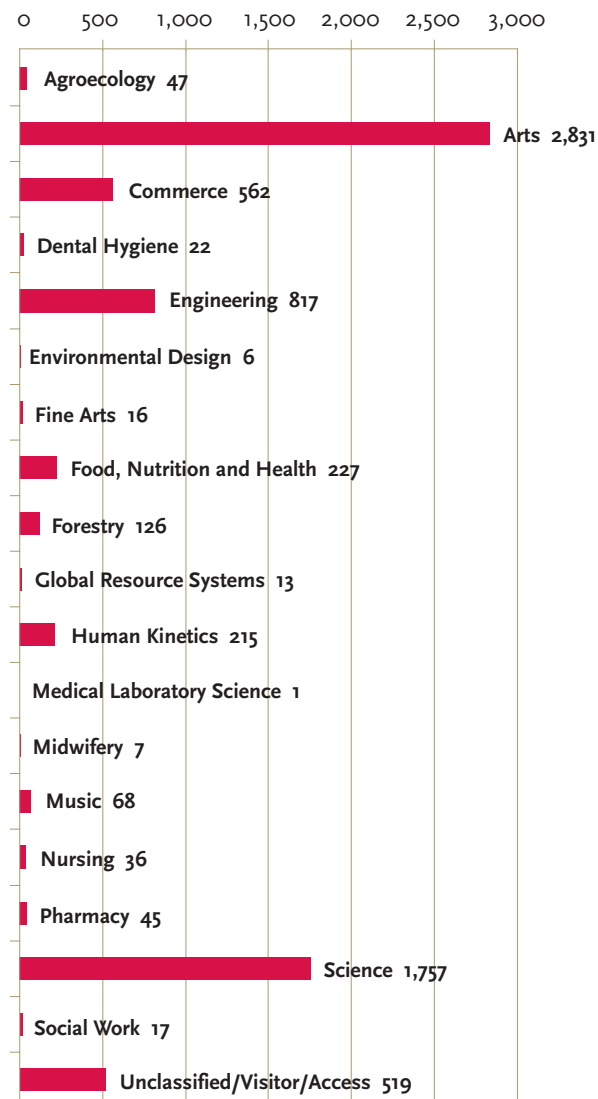
Enrolment Services reviews registration data in June to determine if GPAs need to be lowered in order to admit more students to fill remaining seats. Because the demand to enter UBC Vancouver exceeds the availability of funded seats, it is important that the correct enrolment is achieved without going over or under the available seats. (Over or under enrolment is usually the result of GPAs set too high or too low, or changes in admitted student behaviour).

Table 2: UBC Vancouver Direct-Entry Admission Requirements, 2006 – 2007

	2007			2006		
	May 2007	Sept 2007	Mean entrance average, 2007 ¹	May 2006	Sept 2006	Mean entrance average, 2006 ¹
Agroecology	78%	78%	80.9%	77%	77%	82.7%
Arts	83%	83%	86.2%	84%	83%	86.2%
Commerce	84% + personal profile		89.4%	84% + personal profile		89.4%
Dental Hygiene	67% + personal profile		83.5%	91%	87%	86.0%
Engineering	81%	81%	86.2%	79%	79%	86.5%
Food, Nutrition & Health	82%	80%	84.3%	80%	80%	83.7%
Forest Sciences	78%	78%	83.7%	77%	77%	79.4%
Forestry	75%	75%	79.6%	75%	75%	77.5%
Human Kinetics	87%	86%	86.5%	87%	87%	87.4%
Midwifery	67% + personal profile		N/A	67% + personal profile		N/A
Music	67% + audition		84.3%	67% + audition		82.2%
Natural Resource Conservation	78%	78%	84.3%	75%	75%	82.2%
Science	89% or 84% + personal profile	86%	90.4%	90% or 84% + personal profile	89%	90.9%
Wood Products Processing	75%	75%	78.5%	75%	75%	75.8%

1. Based upon final grades in August, students entering from secondary school only.

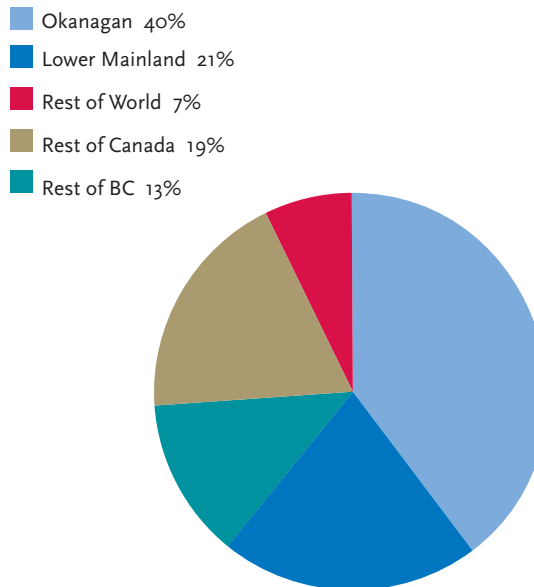
Chart 8: UBC Vancouver, New to UBC Students by Program/Faculty, 2007



UBC STUDENTS OF 2007 – UBC OKANAGAN

Where do our new students come from?

Chart 9: UBC Okanagan, New to UBC Direct-Entry First-Year Students by Secondary School Location, Winter 2007



What is the composition of UBC Okanagan's first-year class?

Table 3: UBC Okanagan, New to UBC First-Year Students, Winter 2006–2007

	September 2007	September 2006
% male	44%	43%
% female	56%	57%
Mean entrance average from secondary school	80.0%	79.7%
% who will live on campus	43%	48%
% receiving an entrance scholarship	47%	49%

Table 4: UBC Okanagan Admission Requirements, 2006–2007

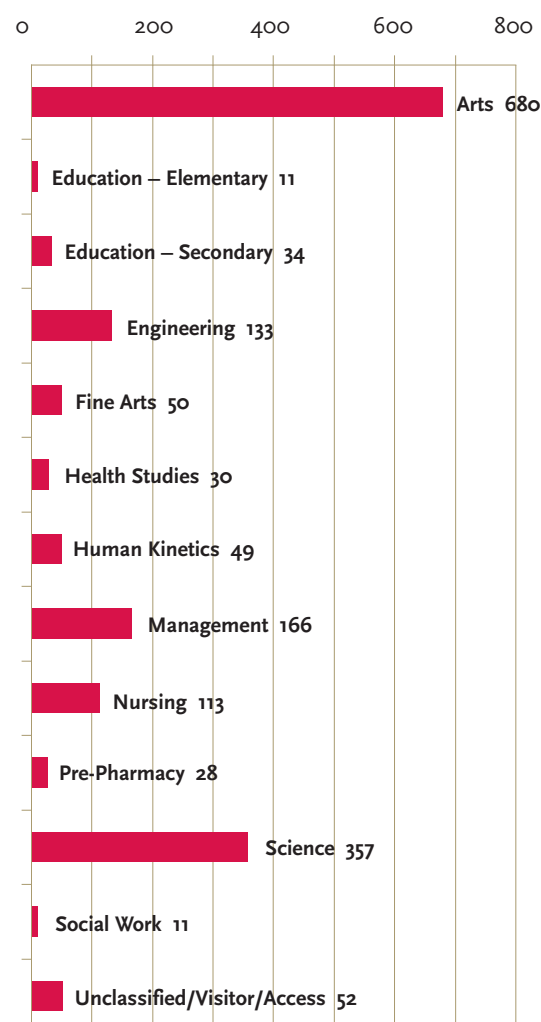
	2007			2006		
	May 2007	Sept 2007	Mean entrance average, 2007 ¹	May 2006	Sept 2006	Mean entrance average, 2006 ¹
Arts	72%	72%	78.8%	75%	75%	79.7%
Engineering	75%	75%	81.2%	75%	75%	81.2%
Fine Arts	67% + portfolio		77.2%	67% + portfolio		77.8%
Health Studies	72%	72%	77.5%	Not offered in 2006		
Human Kinetics	75%	72%	81.5%	Not offered in 2006		
Management	73%	73%	79.3%	75%	75%	80.0%
Nursing	80%	79%	82.7%	80%	80%	84.1%
Pre-Pharmacy	73%	73%	81.9%	75%	75%	83.3%
Science	73%	73%	81.5%	75%	75%	82.2%

¹ Based upon final grades in August, students entering from secondary school only.

FIRST-YEAR ENTRANCE REQUIREMENTS

Because UBC Okanagan has more unfilled capacity than UBC Vancouver, admission guarantees can be made to applicants prior to evaluation without fear of over-enrolling. As a result, UBC Okanagan openly guarantees admission to most programs with a 75% from secondary school or 2.0 from college.

Chart 10: UBC Okanagan, New to UBC Students by Program/Faculty, 2007



2007 ENROLMENT INITIATIVES

There is no doubt there will be new students on campus each September regardless of UBC's recruitment practices. However, enrolment initiatives serve to affect who shows up. Whether it is to attract the best and the brightest, attain specific enrolment targets, or simply to provide outstanding student service, the following were key Enrolment Services initiatives from the 2007 cycle:

PARTNERSHIPS WITH FACULTIES

As soon as a student is admitted, their relationship begins with their faculty. Survey data of admitted students tells us that, when making a final decision on choosing a university, the perception of the faculty/program is as important as the perception of the institution itself. As such, Student Recruitment & Advising and the International Student Initiative continue to partner with faculties to recruit outstanding students to UBC. Examples include:

- An on-going partnership with the Faculty of Science in Vancouver to target regional and national science fair winners, as well as gifted mathematicians identified by the Euclid competition.
- Student Recruitment & Advising in the Okanagan worked with Dr. Lisa Grekul, an Assistant Professor in English in the Faculty of Creative and Critical Studies, to develop an online faculty blog. "Dr.G" (as she is known to her students) and her online insights

on the UBC Okanagan experience have been a big hit with both prospective and current students (see <http://blogs.students.ubc.ca/lgregkul/> for her latest entry).

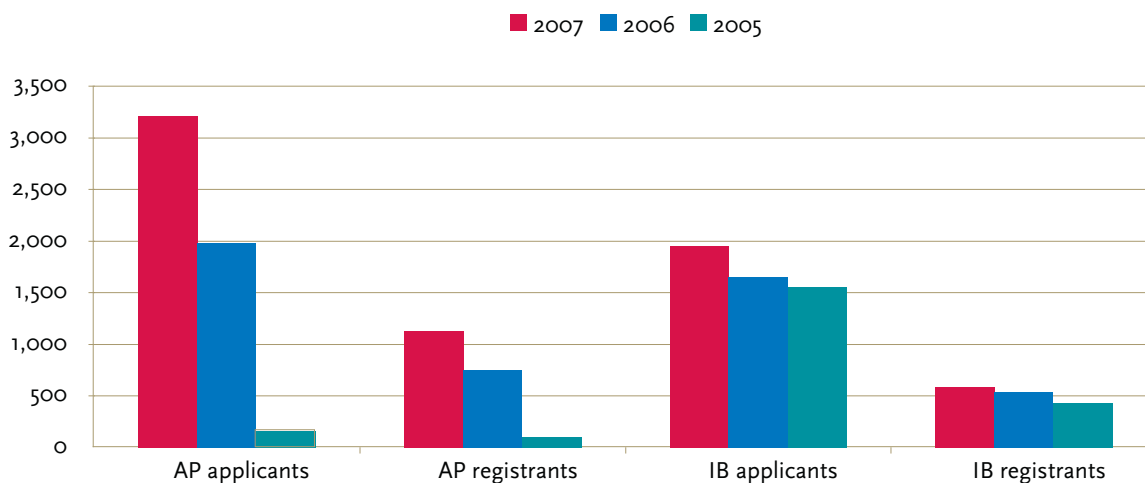
- A partnership with UBC Vancouver and Okanagan Faculties to offer academic planning workshops for newly admitted students.
- Participation in the development of faculty-specific print publications for distribution to newly admitted students.

TARGETING INTERNATIONAL BACCALAUREATE AND ADVANCED PLACEMENT STUDENTS

International Baccalaureate (IB) and Advanced Placement (AP) are international secondary school programs offering enriched curricula and the opportunity to garner first-year university credit. UBC's admissions and first-year credit policies have made UBC a top destination for these students (we are the number one receiving institution in Canada for AP transcripts and number two for IB transcripts). But with peer universities in Canada beginning to catch up, deliberate recruitment efforts are required to continue to attract these top students to UBC.

As shown in Chart 11, 2007 saw an increase in the number of applications and registrants for both AP and IB. This is the result of the continued growth of both these programs nationally and internationally, increased

Chart 11: Advanced Placement and International Baccalaureate Program Applicants and Registrants, 2005–2007.



recruitment activities (from both Student Recruitment & Advising and the International Student Initiative), strong partnerships with the IB and AP administering bodies, and targeted scholarships and communications.

ABORIGINAL STUDENTS

The University of British Columbia is committed to outreach and recruitment initiatives that encourage Aboriginal youth to enroll at UBC. In 2004, Student Recruitment & Advising created a new position to focus on recruitment of Aboriginal students and liaison with Aboriginal communities.

Since that time, UBC has experienced a 103% increase in newly enrolled Aboriginal students, sustained over the past three years. This positive trend is partially the result of increased community liaison, streamlining of admissions processes, better data tracking, and strong partnerships with the First Nations House of Learning and faculty representatives on both campuses.

In 2007, UBC registered 121 new students who self-identified as Aboriginal, roughly the same number as in 2006. As mentioned in the President's November 2007 letter to the community, there is still much work to be done to address the needs of Aboriginal learners in BC and Enrolment Services will continue to pursue initiatives designed to increase Aboriginal enrolment on both our campuses.

UBC OKANAGAN RECRUITMENT CAMPAIGN

In September 2006, UBC Okanagan was proud to announce that recruitment efforts had paid off and that the institution had doubled the size of its incoming class over the previous year. With an even bigger incoming class in 2007, UBC Okanagan has shown that 2006 was no accident.

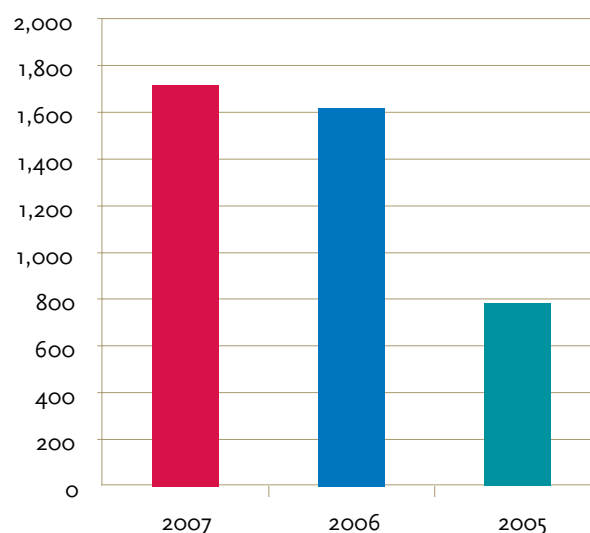
Some notable highlights of the UBC Okanagan 2007 enrolment cycle include:

- A new program in Human Kinetics reached its enrolment target of 60 students in the first year of operation².
- UBC Okanagan saw a 75% increase in enrolment from Canadian secondary school students outside of BC. This represents the largest growth of any major applicant group at UBC Okanagan, due mostly to a significant increase from Ontario.
- Despite a 4% decrease in the number of school-aged Grade 12 students in Okanagan school districts, UBC Okanagan saw an 8% increase in enrolment from the local area. This suggests that the presence of UBC Okanagan is having a positive impact on post-secondary participation rates in the region.

Despite the large increase in new student intake, UBC Okanagan is still below its ambitious target of enrolling 7,500 Full Time Equivalent (FTE) students by 2010. UBC Okanagan is currently at 72% of total funded capacity and will see capacity increase by another 900 FTE for 2008/09.

² Target enrolment includes continuing UBC Okanagan students and new to UBC Okanagan students.

Chart 12: New Student Enrolment, UBC Okanagan, 2005–2007



LOOKING TOWARD 2008

In September 2007, while UBC faculty and students were focused on the start of a new year, Enrolment Services staff were already looking to September 2008. Currently, Student Recruiter Advisors are visiting high schools across Canada, applications are coming in (via our new website, www.you.ubc.ca), and Undergraduate Admissions are revisiting procedures to ensure a smooth running operation.

The following are some of the issues we expect to emerge in the months to come:

BC GRADE 12 PROVINCIAL EXAMINATIONS

As many are aware, the 2004 BC Ministry of Education graduation program introduced new provincial exams at the Grade 10 and 11 levels, making the vast majority of existing Grade 12 provincial examinations optional (English 12 being the most notable exception). As many of UBC's peer universities outside the province began accepting BC Grade 12 courses without provincial examinations, BC secondary schools contacted UBC throughout 2007 to inquire as to whether we will do the same.

At the request of the Vice President, Academic, an ad hoc committee was struck to look into the role provincial examinations play in the undergraduate admission process (independent of the role the exams serve as pedagogical tools). The ensuing report found that because a complete set of provincial examination results are not available until early August, over 98% of all BC secondary school admission decisions made in 2007 were rendered without a complete set of examination results. In fact, by the time first-year registration opened in June, 22% of all admitted BC grade 12 students had been admitted without any provincial examination results whatsoever. As such, UBC cannot consistently use provincial examination data to make admission decisions in a timely manner.

As a result, the Vice President, Academic submitted a proposal to Senate Admissions Committee to make the provincial examinations optional for BC secondary school applicants. The proposal will go to Senate in late 2007 or early 2008.

Enrolment data suggests that more BC secondary school students are choosing to leave the province than in previous years; peer institutions in central Canada have seen

a 10% to 15% increase in first year enrolment from BC secondary school students. These are some of the stronger students from BC's graduating class, as evidenced by the admission averages of the peer institutions and UBC enrolment data that suggests admitted BC students who chose to not write all required provincial exams (effectively abandoning their application to UBC) had a slightly higher admission average than the mean.

MORE ACCESS AND FEWER STUDENTS LEAD TO INCREASED COMPETITION

While BC universities continue to increase access, the 2008 Grade 12 class is the same size as it was in 2007. However, key school districts for UBC Vancouver have seen a decrease in Grade 12 students over 2007, the most notable being the Vancouver school district (down 5% over previous year), which accounts for approximately 25% of UBC Vancouver's total domestic first-year enrolment. Also, should the trend of lower registration rates for admitted students continue, there will be downward pressure on UBC Vancouver GPA cut-offs in order to achieve target enrolment.

All BC universities are in the same situation; as a result, recruitment is on the increase. Universities are visiting more secondary schools (and visiting repeatedly), offering guaranteed admission, often by a very early date in the cycle.

A survey of admitted Canadian secondary school students from outside the province of BC was conducted in summer 2006. In the survey, only 29% of respondents indicated that UBC's communications made apparent the differences between UBC and other universities. Furthermore, students suggested that they did not receive frequent enough communication from UBC during the admissions process.

As a result, all promotional materials have been redesigned for 2007/08 to highlight three key messages: Vancouver and Kelowna as outstanding destinations, the institution-wide focus on sustainability, and our diversity of academic opportunity. Enrolment Services, in partnership with the International Student Initiative, has implemented an electronic communication management system that allows for a more strategic communication campaign throughout the year to deliver these messages (along with updates on the admissions process).

UBC BUCKS THE TREND IN COLLEGE TRANSFER APPLICANTS

To date, the BC government has funded 15,574 of the 25,000 new full time spaces promised to BC's post-secondary institutions³. Increased access has resulted in many BC universities lowering their admission GPAS to fill seats. As a result, many students who might have completed a year or two of college transfer prior to entering university are now entering directly into the universities. This has had a negative impact on university-transfer program enrolment in many of BC's colleges, and, consequently, a negative impact on college transfer applications to BC universities.

UBC, however, has bucked this trend. Over the past year, UBC has seen a 14% increase in college transfer applications to both campuses, a 27% increase in registrants at UBC Vancouver and a 5% increase at UBC Okanagan. This suggests that despite the decrease in university transfer program enrolment in the colleges, demand from college transfer students remains strong.

Nevertheless, Enrolment Services continues to closely monitor college transfer student enrolment, as even small changes in the size and composition of this applicant pool can have an effect on overall enrolment.

Enrolment Services has also recently concluded an extensive review of UBC's procedures for awarding transfer credit to newly-admitted post-secondary transfer students. Once implemented, the recommendations will serve to provide better student service and increase UBC's ability to recruit transfer students from colleges and universities across Canada.

NATIONAL RECRUITMENT

At the request of the President, Enrolment Service has made it a priority to increase first-year enrolment of Canadian secondary school students from outside of BC. National recruitment is key to maintaining UBC's national profile and ensuring that the Okanagan campus attains its enrolment objectives.

Direct-entry first-year enrolment at UBC Vancouver from out of province Canadian students remained more or less flat in 2007. However, there was an increase at UBC Okanagan, particularly with new students from Ontario (a critical market in maintaining a national presence). System-wide, UBC has seen a 14% increase in enrolment from Canadian secondary school students from outside BC. International enrolment is still outpacing national enrolment, as first-year direct-entry students from outside the country increased by 27% system-wide over 2006.

³ *The Facts About Post-Secondary Education in B.C.*, Sept 4, 2007; BC Government Media Room; www.mediaroom.gov.bc.ca/For_the_Record/07sep04_the_facts_about_post_secondary_education.htm

Chart 13: Applications and Registrants from BC Colleges, 2005 – 2007

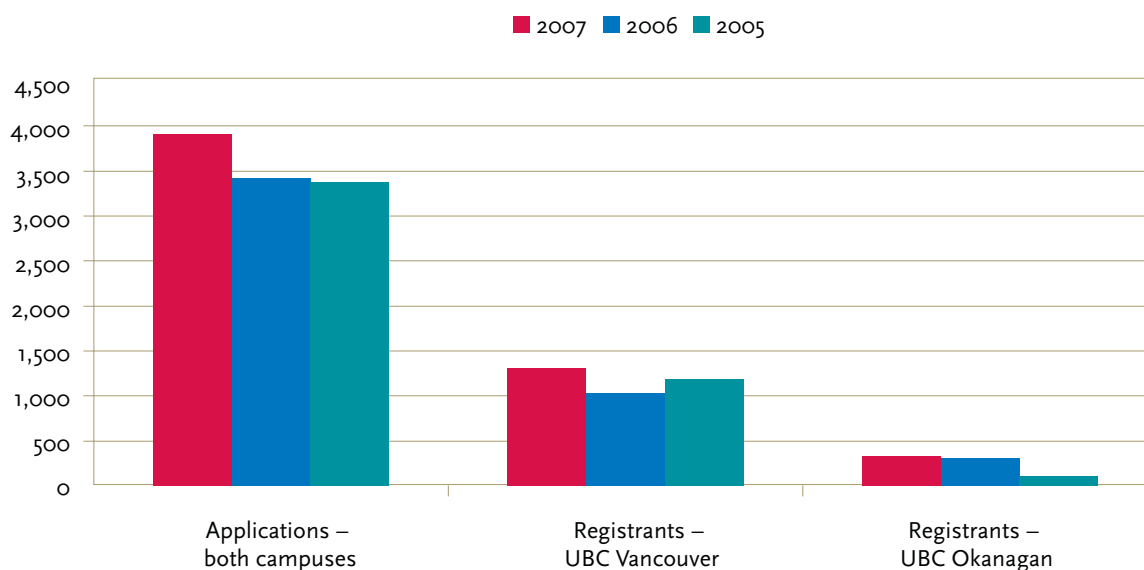


Chart 14: First-Year, Direct Entry Secondary School Students from Other Canadian Jurisdictions, 2006–2007

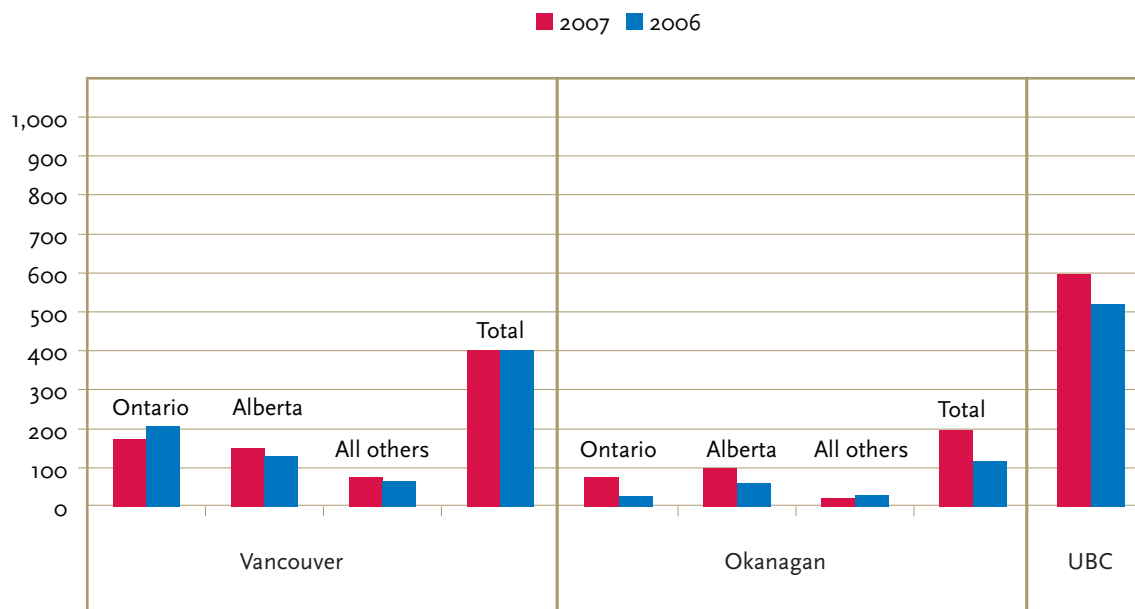
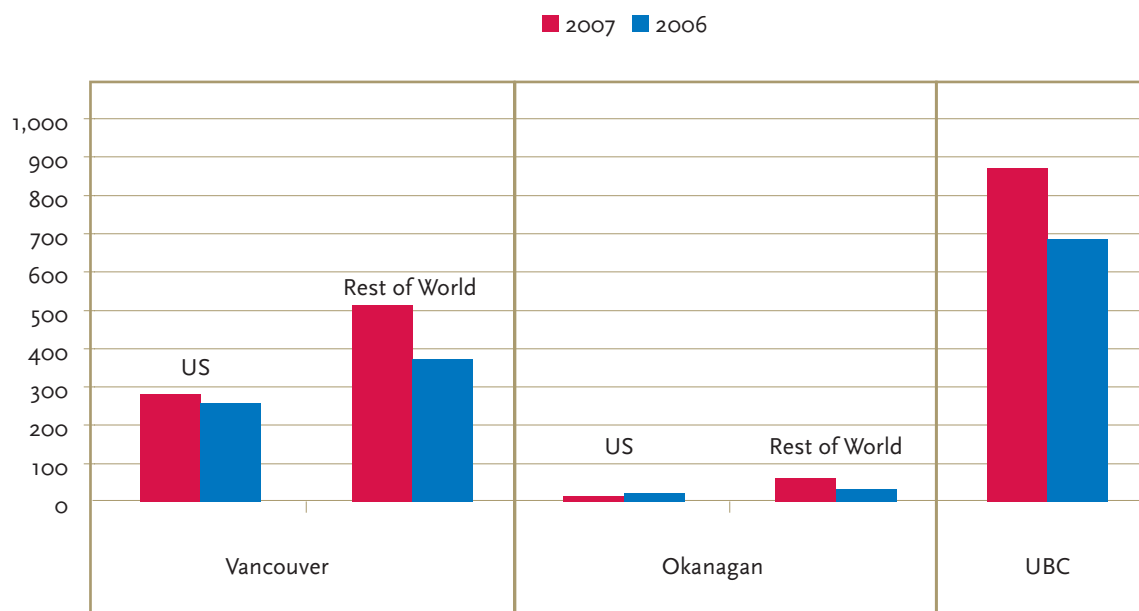


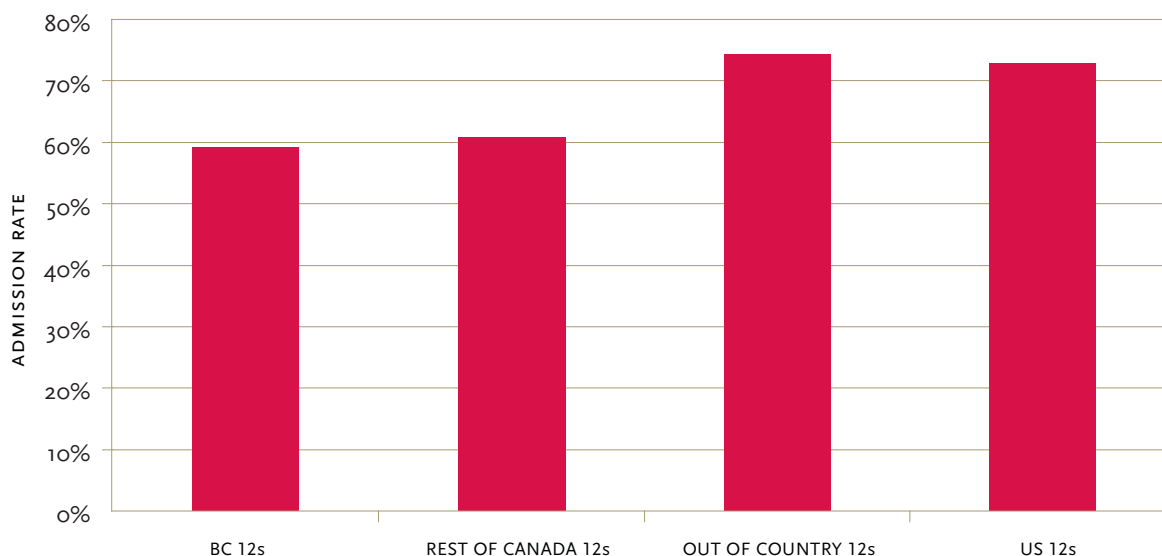
Chart 15: First-Year, Direct Entry Out of Country Secondary School Students, 2006–2007



During the past year, Enrolment Services has reviewed processes to ensure timely offers of admission for out of province and out of country students. The result was that 74% of all secondary school applicants had an offer of admission by May 1, a 7% increase over 2006 and a 14% increase over 2005. Additional work is required to review admissions policies to ensure that the manner in which evaluations are done is appropriate for other Canadian jurisdictions. While the BC secondary school system shares many similarities with other Canadian jurisdictions, there are some important differences (such as the percentage grade that constitutes an “A” or “excellent” grade) that have yet to be factored into admissions policies.

As indicated by Chart 16, students from the rest of Canada are much less likely to be admitted to UBC Vancouver than students from international jurisdictions. One contributing factor is that UBC’s desire to internationalize resulted in applicants from outside the country enjoying a much broader set of admission policies in order to recognize significant differences in curricula. If UBC Vancouver is to successfully increase its national enrolment (and national profile), similar policies must be developed in evaluating applicants from Canadian secondary schools outside of BC.

Chart 16: Admissibility to First Choice by Secondary School Applicant Jurisdiction, UBC Vancouver, 2007



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THE UNIVERSITY OF BRITISH COLUMBIA VANCOUVER | OKANAGAN



UBC 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Winter Session

			2007W Actuals (December 6)						2006W Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
APSC														
	BASC	1	625	47	672	671	35	707	632	21	653	676	15	691
	BASC	2	151	602	753	170	670	840	160	554	714	178	610	788
	BASC	3	29	986	1,015	37	891	928	43	923	966	42	795	838
	BASC	4	0	750	750	0	726	726	0	747	747	0	689	689
	BASC	5	0	77	77	0	76	76	0	65	65	0	69	69
	BASC Total		805	2,462	3,267	878	2,398	3,276	835	2,310	3,145	896	2,178	3,075
	BEND	3	21	0	21	25	0	25	1	13	14	1	14	15
	BEND	4	1	11	12	1	11	12	0	15	15	0	15	15
	BEND Total		22	11	33	26	11	37	1	28	29	1	29	30
	BSN	2	0	0	0	0	0	0	0	27	27	0	18	18
	BSN	3	85	115	200	61	55	116	131	134	265	77	54	131
	BSN	4	0	186	186	0	122	122	0	201	201	0	125	125
	BSN Total		85	301	386	61	177	238	131	362	493	77	197	274
Faculty Total			912	2,774	3,686	965	2,586	3,551	967	2,700	3,667	975	2,404	3,379
ARTS														
	BA	1	1,592	388	1,980	1,397	287	1,684	1,621	418	2,039	1,437	298	1,734
	BA	2	518	1,470	1,988	403	1,233	1,636	449	1,491	1,940	333	1,182	1,515
	BA	3	543	2,167	2,710	421	1,654	2,075	462	2,084	2,546	347	1,555	1,901
	BA	4	28	2,544	2,572	19	1,696	1,714	47	2,676	2,723	29	1,722	1,751
	BA Total		2,681	6,569	9,250	2,239	4,870	7,109	2,579	6,669	9,248	2,146	4,756	6,902
	BFA	2	12	7	19	10	6	15	13	3	16	12	2	14
	BFA	3	34	15	49	28	13	41	46	28	74	37	22	60
	BFA	4	5	79	84	4	55	59	2	78	80	1	52	53
	BFA Total		51	101	152	42	74	116	61	109	170	50	77	127
	BMUS	1	44	0	44	46	0	46	54	0	54	53	0	53
	BMUS	2	14	49	63	14	48	61	8	44	52	8	44	52
	BMUS	3	10	52	62	11	49	60	13	43	56	13	41	54
	BMUS	4	0	78	78	0	61	61	0	86	86	0	67	67
	BMUS Total		68	179	247	70	158	229	75	173	248	73	152	226
	BSW	1	0	1	1	0	0	0	0	11	11	0	2	2
	BSW	2	0	8	8	0	2	2	0	0	0	0	0	0
	BSW	3	29	5	34	30	2	32	33	3	36	30	1	31
	BSW	4	0	28	28	0	23	23	0	47	47	0	35	35
	BSW Total		29	42	71	30	27	57	33	61	94	30	38	68
	CTDE	1	1	0	1	1	0	1	0	0	0	0	0	0
	CTDE Total		1	0	1	1	0	1	0	0	0	0	0	0
Faculty Total			2,830	6,891	9,721	2,382	5,129	7,511	2,748	7,012	9,760	2,299	5,023	7,322

NOTES:

* New Headcount (HC) and New Full Time Equivalency (FTE) are students registered in 2007W who started a new program in 2007 (Winter or Summer)

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* RES = Resident



UBC 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Winter Session

			2007W Actuals (December 6)						2006W Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
COMM														
	BBRE		0	1	1	0	0	0	0	0	0	0	0	0
	BBRE	2	1	0	1	0	0	0	1	1	2	0	0	1
	BBRE	3	7	4	11	2	2	4	7	2	9	3	0	4
	BBRE	4	0	1	1	0	0	0	1	0	1	0	0	0
	BBRE Total		8	6	14	2	2	4	9	3	12	4	0	4
	BCOM	1	298	2	300	292	1	293	312	5	317	305	4	308
	BCOM	2	193	301	494	185	282	467	168	287	455	151	267	418
	BCOM	3	92	471	563	88	415	503	89	432	521	81	374	455
	BCOM	4	0	587	587	0	416	416	0	592	592	0	398	398
	BCOM Total		583	1,361	1,944	565	1,114	1,679	569	1,316	1,885	537	1,042	1,579
Faculty Total			591	1,367	1,958	567	1,116	1,683	578	1,319	1,897	540	1,043	1,583
DENT														
	BDSC	1	28	1	29	23	1	24	10	0	10	9	0	9
	BDSC	2	0	1	1	0	1	1	0	0	0	0	0	0
	BDSC	3	20	21	41	7	7	14	32	6	38	12	1	14
	BDSC	4	36	50	86	9	18	27	22	45	67	8	16	23
	BDSC Total		84	73	157	39	27	66	64	51	115	29	17	46
	DMD	1	37	2	39	37	2	39	39	2	41	39	2	41
	DMD	2	0	42	42	0	42	42	1	34	35	1	34	35
	DMD	3	10	33	43	10	33	43	10	44	54	10	44	54
	DMD	4	0	49	49	0	49	49	0	48	48	0	48	48
	DMD Total		47	126	173	47	126	173	50	128	178	50	128	178
	RES Total		11	3	14	11	3	14	12	4	16	12	4	16
Faculty Total			142	202	344	97	156	253	126	183	309	91	149	240

NOTES:

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UBC 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Winter Session

			2007W Actuals (December 6)						2006W Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
EDUC														
	BEDE	1	404	23	427	515	12	527	423	24	447	523	16	540
	BEDE	2	1	120	121	1	125	125	1	116	117	0	134	134
	BEDE	3	0	4	4	0	3	3	1	7	8	0	5	5
	BEDE	4	0	6	6	0	6	6	0	6	6	0	6	6
	BEDE	5	0	6	6	0	5	5	0	8	8	0	9	9
	BEDE Total		405	159	564	516	151	666	425	161	586	524	170	694
	BEDM	1	33	1	34	43	1	44	35	2	37	44	2	45
	BEDM Total		33	1	34	43	1	44	35	2	37	44	2	45
	BEDS	1	323	34	357	462	24	486	382	14	396	517	13	530
	BEDS	2	1	6	7	0	4	4	1	4	5	0	1	2
	BEDS	3	0	3	3	0	2	2	0	1	1	0	1	1
	BEDS Total		324	43	367	462	30	492	383	19	402	517	16	533
	BHK	1	144	13	157	127	10	136	126	9	135	114	6	120
	BHK	2	40	107	147	33	97	130	37	115	152	29	100	129
	BHK	3	72	144	216	59	123	182	76	110	186	64	91	155
	BHK	4	1	326	327	1	234	235	5	360	365	4	260	264
	BHK Total		257	590	847	220	464	684	244	594	838	212	457	668
Faculty Total			1,019	793	1,812	1,240	646	1,887	1,087	776	1,863	1,296	643	1,940
FRST														
	BSCN	1	44	31	75	40	26	65	49	12	61	42	9	50
	BSCN	2	2	10	12	2	8	10	7	14	21	5	14	19
	BSCN	3	0	24	24	0	18	18	2	36	38	2	27	29
	BSCN	4	0	39	39	0	31	31	1	25	26	1	19	20
	BSCN Total		46	104	150	42	83	125	59	87	146	50	69	119
	BSCW	1	24	10	34	24	8	32	21	9	30	16	8	24
	BSCW	2	0	6	6	0	5	5	5	8	13	5	7	13
	BSCW	3	0	22	22	0	17	17	0	24	24	0	21	21
	BSCW	4	0	37	37	0	28	28	0	33	33	0	21	21
	BSCW Total		24	75	99	24	58	82	26	74	100	21	58	79
	BSF	1	64	18	82	60	14	74	41	4	45	35	2	37
	BSF	2	7	13	20	6	12	18	5	13	18	4	12	16
	BSF	3	1	22	23	1	17	18	2	23	25	2	19	20
	BSF	4	0	29	29	0	22	22	0	34	34	0	23	23
	BSF Total		72	82	154	67	66	133	48	74	122	41	55	96
	BSFS	1	9	7	16	8	6	15	29	0	29	24	0	24
	BSFS	2	1	3	4	1	2	3	8	0	8	6	0	6
	BSFS	3	1	10	11	1	9	10	9	0	9	8	0	8
	BSFS	4	0	10	10	0	6	6	8	0	8	5	0	5
	BSFS Total		11	30	41	10	24	34	54	0	54	43	0	43
Faculty Total			153	291	444	143	231	374	187	235	422	155	182	337

NOTES:

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			2007W Actuals (December 6)						2006W Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
LAW														
	LLB	1	189	8	197	220	8	227	194	4	198	223	4	227
	LLB	2	4	198	202	4	197	201	4	188	192	4	188	193
	LLB	3	0	190	190	0	181	181	0	206	206	0	191	191
	LLB Total		193	396	589	224	386	610	198	398	596	227	384	611
Faculty Total			193	396	589	224	386	610	198	398	596	227	384	611
LFS														
	BSAG	1	39	16	55	33	11	44	55	12	67	46	7	52
	BSAG	2	11	37	48	10	28	37	8	40	48	6	31	37
	BSAG	3	1	21	22	1	18	19	5	24	29	5	21	26
	BSAG	4	1	23	24	0	18	18	0	26	26	0	19	19
	BSAG Total		52	97	149	44	74	118	68	102	170	57	78	134
	BSFN	1	186	37	223	166	21	187	195	16	211	165	8	173
	BSFN	2	57	152	209	46	122	168	58	165	223	44	130	174
	BSFN	3	30	169	199	25	141	166	29	151	180	28	128	156
	BSFN	4	1	175	176	1	123	124	1	151	152	1	108	109
	BSFN	5	0	28	28	0	17	17	0	29	29	0	18	18
	BSFN Total		274	561	835	237	424	661	283	512	795	238	392	630
	BSGR	2	24	3	27	23	2	25	22	3	25	20	2	22
	BSGR	3	10	21	31	9	12	21	7	14	21	5	10	15
	BSGR	4	2	28	30	2	16	18	0	34	34	0	22	22
	BSGR Total		36	52	88	34	30	64	29	51	80	25	35	59
Faculty Total			362	710	1,072	315	528	843	380	665	1,045	320	504	824
MEDI														
	BMLS	3	24	1	25	30	1	30	23	0	23	28	0	28
	BMLS	4	0	21	21	0	20	20	0	22	22	0	23	23
	BMLS Total		24	22	46	30	21	50	23	22	45	28	23	51
	BMW	1	10	0	10	5	0	5	12	0	12	5	0	5
	BMW	2	0	11	11	0	8	8	0	11	11	0	8	8
	BMW	3	0	10	10	0	10	10	0	10	10	0	11	11
	BMW	4	0	10	10	0	10	10	0	12	12	0	11	11
	BMW Total		10	31	41	5	29	34	12	33	45	5	30	35
	MD	1	252	5	257	252	5	257	222	0	222	222	0	222
	MD	2	0	221	221	0	221	221	0	220	220	0	220	220
	MD	3	0	224	224	0	224	224	0	200	200	0	200	200
	MD	4	0	192	192	0	192	192	0	123	123	0	123	123
	MD Total		252	642	894	252	642	894	222	543	765	222	543	765
	RES Total		276	598	874	276	598	874	271	541	812	271	541	812
Faculty Total			562	1,293	1,855	563	1,289	1,852	528	1,139	1,667	526	1,137	1,663

NOTES:

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			2007W Actuals (December 6)						2006W Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
PHAR														
	BSCP	1	152	0	152	154	0	154	133	21	154	140	15	155
	BSCP	2	1	157	158	1	162	163	0	152	152	0	174	174
	BSCP	3	0	150	150	0	165	165	0	141	141	0	152	152
	BSCP	4	0	138	138	0	133	133	0	128	128	0	119	119
	BSCP Total		153	445	598	155	460	614	133	442	575	140	461	601
RES Total			22	0	22	22	0	22	23	4	27	23	4	27
Faculty Total			175	445	620	177	460	636	156	446	602	163	465	628
SCIE														
	BCS	1	0	0	0	0	0	0	1	0	1	0	0	0
	BCS	2	0	0	0	0	0	0	1	0	1	1	0	1
	BCS	3	23	8	31	18	4	22	22	4	26	17	2	19
	BCS	4	1	39	40	1	22	23	0	37	37	0	21	21
	BCS Total		24	47	71	19	26	45	24	41	65	18	23	40
	BSC	1	1,303	127	1,430	1,330	103	1,432	1,230	52	1,282	1,233	36	1,269
	BSC	2	406	1,247	1,653	328	1,142	1,470	286	1,141	1,427	229	1,027	1,256
	BSC	3	76	1,132	1,208	64	986	1,050	183	1,315	1,498	148	1,083	1,231
	BSC	4	1	1,816	1,817	0	1,373	1,373	6	1,947	1,953	6	1,424	1,430
	BSC Total		1,786	4,322	6,108	1,721	3,604	5,325	1,705	4,455	6,160	1,615	3,570	5,186
Faculty Total			1,810	4,369	6,179	1,741	3,630	5,371	1,729	4,496	6,225	1,633	3,593	5,226
Grand Total			8,749	19,531	28,280	8,414	16,158	24,572	8,684	19,369	28,053	8,225	15,527	23,753

NOTES:

* New Headcount (HC) and New Full Time Equivalency (FTE) are students registered in 2007W who started a new program in 2007 (Winter or Summer)

* Full Time Equivalency (FTE) counts are determined by dividing the total student credit count per degree program / year by 30 credits, the typical "full-time" credit load. This calculation is used to measure teaching and course volume. Thirty-credit FTEs are not used for budgetary purposes. For FTEs related to UBC's annual submission to the Ministry of Advanced Education, please contact Planning and Institutional Research.

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UBC 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Summer Session

			2007S Actuals (December 6)						2006S Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
APSC														
	BASC	1	5	294	299	0	51	52	4	223	227	1	36	37
	BASC	2	7	508	515	1	97	98	6	506	512	1	98	99
	BASC	3	1	690	691	0	107	108	1	669	670	0	102	102
	BASC	4	0	175	175	0	30	30	0	155	155	0	24	24
	BASC	5	0	10	10	0	2	2	0	15	15	0	2	2
	BASC Total		13	1,677	1,690	2	287	289	11	1,568	1,579	2	262	265
	BEND	2	0	0	0	0	0	0	0	2	2	0	0	0
	BEND	3	0	5	5	0	1	1	0	2	2	0	0	0
	BEND	4	0	1	1	0	0	0	0	2	2	0	0	0
	BEND Total		0	6	6	0	1	1	0	6	6	0	1	1
	BSN	1	0	0	0	0	0	0	0	6	6	0	1	1
	BSN	2	0	3	3	0	0	0	0	2	2	0	0	0
	BSN	3	0	185	185	0	68	68	0	211	211	0	65	65
	BSN	4	0	99	99	0	34	34	0	111	111	0	35	35
	BSN Total		0	287	287	0	102	102	0	330	330	0	102	102
Faculty Total			13	1,970	1,983	2	391	392	11	1,904	1,915	2	365	368
ARTS														
	BA	1	18	702	720	4	127	131	11	746	757	2	134	136
	BA	2	50	830	880	11	159	170	31	902	933	6	178	184
	BA	3	56	1,350	1,406	13	302	314	36	1,445	1,481	8	312	320
	BA	4	1	712	713	0	137	137	0	758	758	0	147	147
	BA Total		125	3,594	3,719	28	724	752	78	3,851	3,929	16	771	787
	BFA	2	0	4	4	0	1	1	0	6	6	0	1	1
	BFA	3	1	25	26	0	5	5	0	31	31	0	6	6
	BFA	4	0	16	16	0	3	3	0	15	15	0	3	3
	BFA Total		1	45	46	0	9	9	0	52	52	0	10	10
	BMUS	1	0	17	17	0	3	3	0	14	14	0	3	3
	BMUS	2	0	28	28	0	7	7	0	31	31	0	8	8
	BMUS	3	0	38	38	0	8	8	0	34	34	0	8	8
	BMUS	4	0	19	19	0	4	4	0	22	22	0	4	4
	BMUS Total		0	102	102	0	21	21	0	101	101	0	23	23
	BSW	1	0	0	0	0	0	0	0	12	12	0	3	3
	BSW	3	0	24	24	0	5	5	3	33	36	1	8	9
	BSW	4	0	6	6	0	2	2	0	12	12	0	2	2
	BSW Total		0	30	30	0	7	7	3	57	60	1	14	15
Faculty Total			126	3,771	3,897	28	761	789	81	4,061	4,142	17	818	835

NOTES:

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UBC 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Summer Session

			2007S Actuals (December 6)						2006S Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
COMM														
	BBRE		0	1	1	0	0	0	0	0	0	0	0	0
	BBRE	2	0	0	0	0	0	0	1	0	1	0	0	0
	BBRE	3	2	2	4	1	0	1	1	0	1	0	0	0
	BBRE	4	0	2	2	0	0	0	0	0	0	0	0	0
	BBRE Total		2	5	7	1	1	1	2	0	2	1	0	1
	BCOM	1	0	152	152	0	29	29	2	141	143	0	27	27
	BCOM	2	1	214	215	0	37	37	0	218	218	0	37	37
	BCOM	3	0	299	299	0	53	53	0	274	274	0	50	50
	BCOM	4	0	103	103	0	16	16	0	101	101	0	17	17
	BCOM Total		1	768	769	0	134	134	2	734	736	0	130	130
Faculty Total			3	773	776	1	135	135	4	734	738	1	130	131
DENT														
	BDSC	1	0	3	3	0	1	1	0	3	3	0	1	1
	BDSC	2	0	1	1	0	0	0	0	0	0	0	0	0
	BDSC	3	0	17	17	0	4	4	0	3	3	0	1	1
	BDSC	4	0	15	15	0	2	2	0	15	15	0	1	1
	BDSC Total		0	36	36	0	6	6	0	21	21	0	3	3
	DMD	3	10	0	10	10	0	10	10	1	11	10	1	11
	DMD Total		10	0	10	10	0	10	10	1	11	10	1	11
	RES Total		11	3	14	11	3	14	12	4	16	12	4	16
Faculty Total			21	39	60	21	9	30	22	26	48	22	8	30
EDUC														
	BEDE	1	34	319	353	15	205	220	33	352	385	15	222	237
	BEDE	2	0	8	8	0	2	2	1	11	12	0	3	3
	BEDE	3	0	4	4	0	1	1	0	4	4	0	1	1
	BEDE	4	0	3	3	0	1	1	0	6	6	0	2	2
	BEDE	5	0	1	1	0	0	0	0	0	0	0	0	0
	BEDE Total		34	335	369	15	209	224	34	373	407	15	228	243
	BEDM	1	0	33	33	0	23	23	0	25	25	0	17	17
	BEDM Total		0	33	33	0	23	23	0	25	25	0	17	17
	BEDS	1	36	371	407	13	220	233	36	358	394	14	211	225
	BEDS	2	0	1	1	0	0	0	0	0	0	0	0	0
	BEDS Total		36	372	408	13	220	233	36	358	394	14	211	225
	BHK	1	4	39	43	1	7	7	0	47	47	0	8	8
	BHK	2	4	75	79	1	13	13	3	44	47	0	8	8
	BHK	3	11	88	99	1	18	19	2	125	127	0	26	26
	BHK	4	0	103	103	0	20	20	0	93	93	0	19	19
	BHK Total		19	305	324	3	58	60	5	309	314	1	62	62
Faculty Total			89	1,045	1,134	30	510	540	75	1,065	1,140	30	517	547

NOTES:

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UBC 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Summer Session

			2007S Actuals (December 6)						2006S Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
FRST														
	BSCF	1	0	0	0	0	0	0	0	21	21	0	4	4
	BSCF	2	0	0	0	0	0	0	0	7	7	0	1	1
	BSCF	3	0	0	0	0	0	0	0	2	2	0	0	0
	BSCF Total		0	0	0	0	0	0	0	30	30	0	6	6
	BSCN	1	0	17	17	0	3	3	2	12	14	0	2	3
	BSCN	2	0	7	7	0	1	1	0	10	10	0	1	1
	BSCN	3	0	14	14	0	2	2	1	11	12	0	2	2
	BSCN	4	0	8	8	0	1	1	0	4	4	0	1	1
	BSCN Total		0	46	46	0	6	6	3	37	40	1	6	7
	BSCW	1	0	18	18	0	3	3	0	13	13	0	2	2
	BSCW	2	0	9	9	0	1	1	0	14	14	0	3	3
	BSCW	3	0	13	13	0	1	1	0	11	11	0	1	1
	BSCW	4	0	12	12	0	1	1	0	11	11	0	1	1
	BSCW Total		0	52	52	0	7	7	0	49	49	0	7	7
	BSF	1	3	22	25	1	4	5	2	11	13	0	1	1
	BSF	2	0	5	5	0	1	1	0	7	7	0	0	0
	BSF	3	0	1	1	0	0	0	0	5	5	0	0	0
	BSF	4	0	4	4	0	0	0	0	8	8	0	0	0
	BSF Total		3	32	35	1	5	6	2	31	33	0	2	2
	BSFS	1	0	11	11	0	1	1	0	0	0	0	0	0
	BSFS	2	0	3	3	0	1	1	0	0	0	0	0	0
	BSFS	3	0	7	7	0	1	1	0	0	0	0	0	0
	BSFS	4	0	4	4	0	1	1	0	0	0	0	0	0
	BSFS Total		0	25	25	0	4	4	0	0	0	0	0	0
Faculty Total			3	155	158	1	21	22	5	147	152	1	21	22
LAW														
	LLB	2	0	1	1	0	0	0	0	0	0	0	0	0
	LLB	3	0	1	1	0	0	0	0	0	0	0	0	0
	LLB Total		0	2	2	0	0	0	0	0	0	0	0	0
Faculty Total			0	2	2	0	0	0	0	0	0	0	0	0

NOTES:

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UBC 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Summer Session

			2007S Actuals (December 6)						2006S Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
LFS														
	BSAG	1	1	31	32	0	5	6	0	24	24	0	4	4
	BSAG	2	0	18	18	0	3	3	2	22	24	0	4	4
	BSAG	3	0	6	6	0	1	1	0	20	20	0	3	3
	BSAG	4	0	11	11	0	2	2	0	5	5	0	1	1
	BSAG Total		1	66	67	0	12	12	2	71	73	0	12	12
	BSFN	1	3	132	135	1	28	28	8	104	112	1	23	24
	BSFN	2	3	144	147	1	26	27	6	74	80	1	13	14
	BSFN	3	0	127	127	0	21	21	0	101	101	0	19	19
	BSFN	4	0	66	66	0	9	9	0	112	112	0	17	17
	BSFN	5	0	30	30	0	6	6	0	0	0	0	0	0
	BSFN Total		6	499	505	1	90	92	14	391	405	2	72	74
	BSGR	2	0	10	10	0	2	2	0	5	5	0	1	1
	BSGR	3	0	7	7	0	1	1	0	8	8	0	1	1
	BSGR	4	0	3	3	0	1	1	0	10	10	0	1	1
	BSGR Total		0	20	20	0	3	3	0	23	23	0	3	3
Faculty Total			7	585	592	2	106	107	16	485	501	3	86	89
MEDI														
	BMLS	3	0	11	11	0	1	1	0	9	9	0	1	1
	BMLS	4	0	1	1	0	0	0	0	0	0	0	0	0
	BMLS Total		0	12	12	0	1	1	0	9	9	0	1	1
	BMW	1	0	2	2	0	1	1	0	1	1	0	0	0
	BMW	2	0	2	2	0	0	0	0	1	1	0	0	0
	BMW	3	0	10	10	0	4	4	0	10	10	0	4	4
	BMW	4	0	0	0	0	0	0	0	1	1	0	0	0
	BMW Total		0	14	14	0	5	5	0	13	13	0	5	5
	MD	2	0	217	217	0	217	217	0	198	198	0	198	198
	MD	3	0	1	1	0	1	1	0	0	0	0	0	0
	MD Total		0	218	218	0	218	218	0	198	198	0	198	198
	RES Total		272	824	1,096	272	824	1,096	266	543	809	266	543	809
Faculty Total			272	1,068	1,340	272	1,048	1,320	266	763	1,029	266	747	1,013
PHAR														
	BSCP	1	0	82	82	0	17	17	1	80	81	0	18	18
	BSCP	2	0	152	152	0	21	21	0	141	141	0	19	19
	BSCP	3	0	136	136	0	19	19	0	128	128	0	17	17
	BSCP	4	0	0	0	0	0	0	0	3	3	0	1	1
	BSCP Total		0	370	370	0	57	57	1	352	353	0	55	55
	RES Total		22	0	22	22	0	22	21	4	25	21	4	25
Faculty Total			22	370	392	22	57	79	22	356	378	21	59	80

NOTES:

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UBC 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Summer Session

			2007S Actuals (December 6)						2006S Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
SCIE														
	BCS	1	0	1	1	0	0	0	0	0	0	0	0	0
	BCS	2	0	1	1	0	0	0	0	2	2	0	1	1
	BCS	3	1	22	23	0	6	6	0	29	29	0	9	9
	BCS	4	0	20	20	0	3	3	0	10	10	0	2	2
	BCS Total		1	44	45	0	9	9	0	41	41	0	11	11
	BSC	1	9	800	809	2	156	158	2	719	721	0	139	139
	BSC	2	34	833	867	7	157	165	22	882	904	4	174	178
	BSC	3	7	848	855	2	159	160	18	970	988	3	181	184
	BSC	4	0	519	519	0	83	83	0	497	497	0	83	83
	BSC Total		50	3,000	3,050	11	555	566	42	3,068	3,110	8	577	585
Faculty Total			51	3,044	3,095	11	564	576	42	3,109	3,151	8	588	596
Grand Total			607	12,822	13,429	389	3,602	3,991	544	12,650	13,194	371	3,338	3,709

NOTES:

* Full Time Equivalency (FTE) counts are determined by dividing the total student credit count per degree program / year by 30 credits, the typical "full-time" credit load. This calculation is used to measure teaching and course volume. Thirty-credit FTEs are not used for budgetary purposes. For FTEs related to UBC's annual submission to the Ministry of Advanced Education, please contact Planning and Institutional Research.

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UBC 2007 Undergraduate Enrolment Headcount and FTE, International, Winter Session

			2007W Actuals (December 6)						2006W Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
APSC														
	BASC	1	78	7	85	75	4	79	71	3	74	69	2	71
	BASC	2	16	65	81	15	66	81	28	64	92	29	67	96
	BASC	3	0	115	115	0	104	104	5	85	90	4	75	79
	BASC	4	0	61	61	0	60	60	0	45	45	0	40	40
	BASC	5	0	4	4	0	4	4	0	4	4	0	6	6
	BASC Total		94	252	346	90	238	328	104	201	305	102	190	292
	BEND	3	3	0	3	4	0	4	0	0	0	0	0	0
	BEND	4	0	0	0	0	0	0	0	2	2	0	2	2
	BEND Total		3	0	3	4	0	4	0	2	2	0	2	2
	BSN	3	1	1	2	1	1	1	3	1	4	2	1	3
	BSN	4	0	3	3	0	3	3	0	2	2	0	2	2
	BSN Total		1	4	5	1	4	4	3	3	6	2	3	5
Faculty Total			98	256	354	94	242	336	107	206	313	104	195	299
ARTS														
	BA	1	360	58	418	307	45	352	271	70	341	230	52	281
	BA	2	86	201	287	67	166	233	96	225	321	69	188	257
	BA	3	64	352	416	53	284	337	64	285	349	49	226	275
	BA	4	2	305	307	2	216	217	6	225	231	4	163	167
	BA Total		512	916	1,428	428	711	1,140	437	805	1,242	352	629	981
	BFA	2	3	0	3	3	0	3	3	0	3	3	0	3
	BFA	3	2	4	6	2	3	5	9	1	10	6	1	7
	BFA	4	1	10	11	1	8	9	0	3	3	0	2	2
	BFA Total		6	14	20	6	11	17	12	4	16	9	2	11
	BMUS	1	5	0	5	5	0	5	1	0	1	1	0	1
	BMUS	2	0	1	1	0	1	1	1	1	2	1	1	1
	BMUS	3	0	1	1	0	1	1	0	1	1	0	1	1
	BMUS	4	0	4	4	0	3	3	0	5	5	0	4	4
	BMUS Total		5	6	11	5	5	9	2	7	9	2	5	7
Faculty Total			523	936	1,459	439	727	1,165	451	816	1,267	363	636	999
COMM														
	BCOM	1	79	0	79	71	0	71	58	0	58	55	0	55
	BCOM	2	64	44	108	53	40	92	52	18	70	43	17	59
	BCOM	3	23	79	102	20	66	85	42	58	100	37	47	84
	BCOM	4	0	104	104	0	74	74	0	146	146	0	101	101
	BCOM Total		166	227	393	144	180	324	152	222	374	135	164	299
Faculty Total			166	227	393	144	180	324	152	222	374	135	164	299
DENT														
	BDSC	1	0	1	1	0	1	1	2	0	2	2	0	2
	BDSC	3	1	0	1	1	0	1	0	0	0	0	0	0
	BDSC Total		1	1	2	1	1	1	2	0	2	2	0	2
Faculty Total			1	1	2	1	1	1	2	0	2	2	0	2

NOTES:

* New Headcount (HC) and New Full Time Equivalency (FTE) are students registered in 2007W who started a new program in 2007 (Winter or Summer)

* Full Time Equivalency (FTE) counts are determined by dividing the total student credit count per degree program / year by 30 credits, the typical "full-time" credit load. This calculation is used to measure teaching and course volume. Thirty-credit FTEs are not used for budgetary purposes. For FTEs related to UBC's annual submission to the Ministry of Advanced Education, please contact Planning and Institutional Research.

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UBC 2007 Undergraduate Enrolment Headcount and FTE, International, Winter Session

			2007W Actuals (December 6)						2006W Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
EDUC														
	BEDE	1	2	0	2	2	0	2	1	0	1	1	0	1
	BEDE Total		2	0	2	2	0	2	1	0	1	1	0	1
	BEDM	1	1	0	1	1	0	1	0	0	0	0	0	0
	BEDM Total		1	0	1	1	0	1	0	0	0	0	0	0
	BEDS	1	1	0	1	1	0	1	0	0	0	0	0	0
	BEDS Total		1	0	1	1	0	1	0	0	0	0	0	0
	BHK	1	10	1	11	9	1	9	4	0	4	4	0	4
	BHK	2	0	4	4	0	3	3	2	7	9	2	5	7
	BHK	3	0	6	6	0	4	4	0	3	3	0	3	3
	BHK	4	0	3	3	0	3	3	0	4	4	0	3	3
	BHK Total		10	14	24	9	11	20	6	14	20	5	11	17
Faculty Total			14	14	28	14	11	25	7	14	21	7	11	18
FRST														
	BSCN	1	14	7	21	14	7	20	10	7	17	9	6	16
	BSCN	2	0	2	2	0	1	1	1	1	2	1	1	2
	BSCN	3	0	4	4	0	3	3	0	3	3	0	3	3
	BSCN	4	0	4	4	0	3	3	0	3	3	0	2	2
	BSCN Total		14	17	31	14	14	28	11	14	25	10	13	23
	BSCW	1	5	2	7	4	2	6	4	2	6	4	2	6
	BSCW	2	0	0	0	0	0	0	0	1	1	0	1	1
	BSCW	3	0	4	4	0	4	4	0	1	1	0	1	1
	BSCW	4	0	1	1	0	0	0	0	0	0	0	0	0
	BSCW Total		5	7	12	4	7	11	4	4	8	4	3	7
	BSF	1	2	1	3	2	1	3	1	1	2	1	1	2
	BSF	3	0	1	1	0	1	1	0	2	2	0	2	2
	BSF	4	0	2	2	0	2	2	0	1	1	0	1	1
	BSF Total		2	4	6	2	4	6	1	4	5	1	4	5
	BSFS	1	2	2	4	2	2	4	3	0	3	2	0	2
	BSFS	2	0	0	0	0	0	0	3	0	3	2	0	2
	BSFS	3	0	2	2	0	1	1	0	0	0	0	0	0
	BSFS	4	0	2	2	0	2	2	1	0	1	1	0	1
	BSFS Total		2	6	8	2	5	7	7	0	7	4	0	4
Faculty Total			23	34	57	22	29	51	23	22	45	20	20	40
LAW														
	LLB	1	4	0	4	5	0	5	2	0	2	2	0	2
	LLB	2	0	2	2	0	2	2	0	3	3	0	3	3
	LLB	3	0	3	3	0	3	3	0	3	3	0	3	3
	LLB Total		4	5	9	5	5	9	2	6	8	2	6	9
Faculty Total			4	5	9	5	5	9	2	6	8	2	6	9

NOTES:

* New Headcount (HC) and New Full Time Equivalency (FTE) are students registered in 2007W who started a new program in 2007 (Winter or Summer)

* Full Time Equivalency (FTE) counts are determined by dividing the total student credit count per degree program / year by 30 credits, the typical "full-time" credit load. This calculation is used to measure teaching and course volume. Thirty-credit FTEs are not used for budgetary purposes. For FTEs related to UBC's annual submission to the Ministry of Advanced Education, please contact Planning and Institutional Research.

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UBC 2007 Undergraduate Enrolment Headcount and FTE, International, Winter Session

			2007W Actuals (December 6)						2006W Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
LFS														
	BSAG	1	5	1	6	4	0	5	5	1	6	4	1	5
	BSAG	2	1	3	4	1	3	3	0	1	1	0	1	1
	BSAG	3	0	1	1	0	1	1	0	2	2	0	2	2
	BSAG	4	0	1	1	0	1	1	0	0	0	0	0	0
	BSAG Total		6	6	12	5	4	10	5	4	9	4	4	8
	BSFN	1	11	2	13	9	1	10	24	2	26	20	1	21
	BSFN	2	9	17	26	7	15	22	9	8	17	7	6	12
	BSFN	3	0	16	16	0	12	12	1	21	22	1	18	19
	BSFN	4	1	17	18	1	12	13	1	7	8	1	4	5
	BSFN Total		21	52	73	17	40	57	35	38	73	29	29	58
	BSGR	2	5	4	9	5	3	7	6	2	8	5	1	6
	BSGR	3	1	3	4	1	1	2	0	3	3	0	2	2
	BSGR	4	0	5	5	0	3	3	1	6	7	0	4	4
	BSGR Total		6	12	18	6	7	12	7	11	18	5	7	12
Faculty Total			33	70	103	28	51	79	47	53	100	38	39	77
MEDI														
	BMLS	3	0	0	0	0	0	0	1	0	1	1	0	1
	BMLS	4	0	1	1	0	1	1	0	0	0	0	0	0
	BMLS Total		0	1	1	0	1	1	1	0	1	1	0	1
Faculty Total			0	1	1	0	1	1	1	0	1	1	0	1
SCIE														
	BCS	2	0	3	3	0	1	1	2	0	2	1	0	1
	BCS	3	1	0	1	1	0	1	0	0	0	0	0	0
	BCS	4	0	1	1	0	1	1	0	1	1	0	1	1
	BCS Total		1	4	5	1	2	3	2	1	3	1	1	2
	BSC	1	97	10	107	92	9	101	60	3	63	55	2	57
	BSC	2	56	62	118	45	50	95	52	69	121	37	57	94
	BSC	3	8	99	107	6	82	88	22	95	117	19	78	97
	BSC	4	0	123	123	0	97	97	0	99	99	0	71	71
	BSC Total		161	294	455	143	238	381	134	266	400	111	208	319
Faculty Total			162	298	460	144	240	384	136	267	403	112	208	321
Grand Total			1,024	1,842	2,866	889	1,486	2,375	928	1,606	2,534	784	1,280	2,064

NOTES:

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UBCO 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Winter Session

			2007W Actuals (December 6)						2006W Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
APSO														
	BASC-O	1	118	1	119	135	1	136	97	1	98	111	1	112
	BASC-O	2	13	61	74	16	70	86	12	30	42	14	35	50
	BASC-O	3	2	37	39	2	27	29	0	0	0	0	0	0
	BASC-O Total		133	99	232	152	98	250	109	31	140	126	36	162
Faculty Total			133	99	232	152	98	250	109	31	140	126	36	162
ARSC														
	BA-O	1	441	56	497	397	37	434	397	33	430	345	18	363
	BA-O	2	134	276	410	108	230	338	141	253	394	107	187	294
	BA-O	3	118	335	453	98	258	356	151	281	432	116	209	325
	BA-O	4	11	426	437	7	297	304	10	435	445	6	300	306
	BA-O Total		704	1,093	1,797	610	822	1,432	699	1,002	1,701	575	714	1,289
	BSAG-O	2	0	0	0	0	0	0	0	2	2	0	1	1
	BSAG-O Total		0	0	0	0	0	0	0	2	2	0	1	1
	BSC-O	1	267	58	325	248	40	288	299	17	316	262	9	271
	BSC-O	2	63	189	252	52	161	212	64	165	229	52	131	183
	BSC-O	3	40	167	207	33	136	170	32	136	168	22	106	128
	BSC-O	4	0	176	176	0	132	132	1	165	166	0	115	116
	BSC-O Total		370	590	960	333	468	802	396	483	879	336	361	697
	PHAR-O	1	27	0	27	26	0	26	29	0	29	27	0	27
	PHAR-O Total		27	0	27	26	0	26	29	0	29	27	0	27
Faculty Total			1,101	1,683	2,784	969	1,290	2,259	1,124	1,487	2,611	938	1,075	2,013
EDUO														
	BEDE-O	4	62	2	64	73	2	75	65	1	66	75	1	76
	BEDE-O	5	0	65	65	0	68	68	0	74	74	0	78	78
	BEDE-O Total		62	67	129	73	70	143	65	75	140	75	79	154
	BEDS-O	5	75	3	78	83	1	84	66	4	70	70	1	71
	BEDS-O Total		75	3	78	83	1	84	66	4	70	70	1	71
Faculty Total			137	70	207	155	71	226	131	79	210	145	80	225
FCCS														
	BFA-O	1	40	6	46	44	3	47	38	5	43	39	2	41
	BFA-O	2	5	34	39	4	29	33	8	22	30	6	18	24
	BFA-O	3	6	30	36	5	22	27	3	40	43	2	31	33
	BFA-O	4	1	38	39	1	29	30	1	44	45	1	34	34
	BFA-O Total		52	108	160	53	83	136	50	111	161	47	84	132
Faculty Total			52	108	160	53	83	136	50	111	161	47	84	132

NOTES:

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UBCO 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Winter Session

			2007W Actuals (December 6)						2006W Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
HSD														
	BAHS-O	1	27	0	27	26	0	26	0	0	0	0	0	0
	BAHS-O	2	5	0	5	4	0	4	0	0	0	0	0	0
	BAHS-O Total		32	0	32	30	0	30	0	0	0	0	0	0
	BHK-O	1	66	0	66	61	0	61	0	0	0	0	0	0
	BHK-O Total		66	0	66	61	0	61	0	0	0	0	0	0
	BSN-O	1	110	3	113	103	2	105	108	1	109	98	1	99
	BSN-O	2	10	106	116	8	65	73	3	88	91	2	53	55
	BSN-O	3	6	79	85	3	70	73	8	90	98	2	70	71
	BSN-O	4	0	92	92	0	71	71	1	85	86	1	67	67
	BSN-O Total		126	280	406	114	207	321	120	264	384	103	190	293
	BSW-O	2	5	2	7	4	2	6	6	0	6	5	0	5
	BSW-O	3	36	13	49	33	12	46	50	2	52	45	2	46
	BSW-O	4	0	42	42	0	35	35	0	41	41	0	35	35
	BSW-O Total		41	57	98	37	49	86	56	43	99	49	36	86
Faculty Total			265	337	602	242	256	498	176	307	483	152	226	379
MGMT														
	BMGT-O	1	101	22	123	97	19	116	92	0	92	81	0	81
	BMGT-O	2	38	46	84	31	39	70	44	23	67	33	21	54
	BMGT-O	3	27	56	83	30	61	91	1	0	1	1	0	1
	BMGT-O Total		166	124	290	158	118	276	137	23	160	115	21	135
Faculty Total			166	124	290	158	118	276	137	23	160	115	21	135
Grand Total			1,854	2,421	4,275	1,729	1,916	3,645	1,727	2,038	3,765	1,522	1,523	3,045

NOTES:

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UBCO 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Summer Session

			2007S Actuals (December 6)						2006S Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
APSO														
	BASC-O	1	0	4	4	0	1	1	0	3	3	0	0	0
	BASC-O	2	0	29	29	0	3	3	0	0	0	0	0	0
	BASC-O Total		0	33	33	0	4	4	0	3	3	0	0	0
Faculty Total			0	33	33	0	4	4	0	3	3	0	0	0
ARSC														
	BA-O	1	2	33	35	1	6	6	1	43	44	1	8	9
	BA-O	2	4	56	60	1	12	13	6	56	62	2	11	13
	BA-O	3	7	107	114	2	23	25	7	106	113	2	23	24
	BA-O	4	1	76	77	0	15	15	1	70	71	0	12	12
	BA-O Total		14	272	286	4	56	59	15	275	290	4	54	58
	BSC-O	1	1	31	32	0	5	6	3	23	26	0	4	4
	BSC-O	2	1	37	38	0	6	6	2	16	18	0	2	3
	BSC-O	3	0	37	37	0	6	6	0	24	24	0	3	3
	BSC-O	4	0	23	23	0	3	3	0	22	22	0	3	3
	BSC-O Total		2	128	130	1	21	21	5	85	90	1	12	12
	PHAR-O	1	0	1	1	0	0	0	0	0	0	0	0	0
	PHAR-O Total		0	1	1	0	0	0	0	0	0	0	0	0
Faculty Total			16	401	417	4	76	81	20	360	380	5	66	70
EDUO														
	BEDE-O	4	0	0	0	0	0	0	0	3	3	0	1	1
	BEDE-O	5	0	2	2	0	0	0	0	0	0	0	0	0
	BEDE-O Total		0	2	2	0	0	0	0	3	3	0	1	1
	BEDS-O	5	71	65	136	29	12	41	60	59	119	24	23	47
	BEDS-O Total		71	65	136	29	12	41	60	59	119	24	23	47
Faculty Total			71	67	138	29	12	41	60	62	122	24	24	48
FCCS														
	BFA-O	1	0	2	2	0	0	0	0	1	1	0	0	0
	BFA-O	2	0	2	2	0	0	0	0	3	3	0	0	0
	BFA-O	3	0	9	9	0	2	2	0	0	0	0	0	0
	BFA-O	4	0	2	2	0	0	0	0	1	1	0	0	0
	BFA-O Total		0	15	15	0	3	3	0	5	5	0	1	1
Faculty Total			0	15	15	0	3	3	0	5	5	0	1	1

NOTES:

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* New Headcount (HC) and New Full Time Equivalency (FTE) are registered students who started a new program in 2007 Summer



UBCO 2007 Undergraduate Enrolment Headcount and FTE, Domestic, Summer Session

			2007S Actuals (December 6)						2006S Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
HSD														
	BSN-O	1	0	6	6	0	1	1	0	1	1	0	0	0
	BSN-O	2	0	76	76	0	16	16	0	87	87	0	17	17
	BSN-O	3	0	84	84	0	28	28	0	80	80	0	22	22
	BSN-O	4	0	84	84	0	14	14	1	0	1	0	0	0
	BSN-O Total		0	250	250	0	59	59	1	168	169	0	40	40
	BSW-O	2	0	4	4	0	1	1	0	0	0	0	0	0
	BSW-O	3	0	30	30	0	5	5	1	23	24	0	3	4
	BSW-O	4	0	10	10	0	2	2	0	0	0	0	0	0
	BSW-O Total		0	44	44	0	8	8	1	23	24	0	3	4
Faculty Total			0	294	294	0	67	67	2	191	193	0	43	43
MGMT														
	BMGT-O	1	0	7	7	0	1	1	0	0	0	0	0	0
	BMGT-O	2	0	6	6	0	1	1	0	0	0	0	0	0
	BMGT-O Total		0	13	13	0	3	3	0	0	0	0	0	0
Faculty Total			0	13	13	0	3	3	0	0	0	0	0	0
Grand Total			87	823	910	33	165	198	82	621	703	29	134	163

NOTES:

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UBCO 2007 Undergraduate Enrolment Headcount and FTE, International, Winter Session

			2007W Actuals (December 6)						2006W Actuals (December 7)					
Faculty	Degree	Yr	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE	New HC	Cont HC	Total HC	New FTE	Cont FTE	Total FTE
APSO														
	BASC-O	1	7	0	7	7	0	7	3	0	3	3	0	3
	BASC-O	2	0	1	1	0	1	1	1	1	2	1	1	2
	BASC-O	3	0	2	2	0	1	1	0	0	0	0	0	0
	BASC-O Total		7	3	10	7	2	10	4	1	5	4	1	6
Faculty Total			7	3	10	7	2	10	4	1	5	4	1	6
ARSC														
	BA-O	1	22	10	32	20	6	26	29	3	32	24	2	26
	BA-O	2	6	9	15	5	6	11	3	6	9	3	5	7
	BA-O	3	7	10	17	6	8	14	3	5	8	3	5	8
	BA-O	4	0	7	7	0	6	6	0	7	7	0	5	5
	BA-O Total		35	36	71	31	26	57	35	21	56	30	17	46
	BSC-O	1	13	2	15	11	1	13	10	2	12	8	1	10
	BSC-O	2	1	6	7	1	4	4	2	7	9	1	5	6
	BSC-O	3	1	4	5	1	3	4	0	6	6	0	5	5
	BSC-O	4	0	7	7	0	5	5	0	7	7	0	2	2
	BSC-O Total		15	19	34	13	13	26	12	22	34	10	13	22
	PHAR-O	1	1	0	1	1	0	1	0	0	0	0	0	0
	PHAR-O Total		1	0	1	1	0	1	0	0	0	0	0	0
Faculty Total			51	55	106	45	39	83	47	43	90	39	29	68
FCCS														
	BFA-O	1	3	1	4	4	0	4	0	1	1	0	0	0
	BFA-O	2	0	0	0	0	0	0	1	1	2	1	1	2
	BFA-O	3	0	3	3	0	2	2	0	1	1	0	1	1
	BFA-O Total		3	4	7	4	3	6	1	3	4	1	2	3
Faculty Total			3	4	7	4	3	6	1	3	4	1	2	3
HSD														
	BAHS-O	1	1	0	1	1	0	1	0	0	0	0	0	0
	BAHS-O Total		1	0	1	1	0	1	0	0	0	0	0	0
	BSW-O	3	1	0	1	1	0	1	0	0	0	0	0	0
	BSW-O Total		1	0	1	1	0	1	0	0	0	0	0	0
Faculty Total			2	0	2	2	0	2	0	0	0	0	0	0
MGMT														
	BMGT-O	1	22	3	25	21	2	23	13	0	13	11	0	11
	BMGT-O	2	10	8	18	6	8	14	3	1	4	3	1	3
	BMGT-O	3	5	5	10	6	6	11	0	0	0	0	0	0
	BMGT-O Total		37	16	53	33	15	48	16	1	17	14	1	14
Faculty Total			37	16	53	33	15	48	16	1	17	14	1	14
Grand Total			100	78	178	90	59	149	68	48	116	58	33	91

NOTES:

* New Headcount (HC) and New Full Time Equivalency (FTE) are students registered in 2007W who started a new program in 2007 (Winter or Summer)

* Full Time Equivalency (FTE) counts are determined by dividing the total student credit count per degree program / year by 30 credits, the typical "full-time" credit load. This calculation is used to measure teaching and course volume. Thirty-credit FTEs are not used for budgetary purposes. For FTEs related to UBC's annual submission to the Ministry of Advanced Education, please contact Planning and Institutional Research.

* Does not include current UBC students who have not registered for the current year

* RES = Resident



UBC & UBC Okanagan
2007 Graduate Enrolment
Headcount, Domestic and Visa Students



UBC Vancouver

	2006/07			2007/08		
	Domestic	Visa Students	Total	Domestic	Visa Students	Total
Combined LL.B. & M.B.A.	2		2	4		4
Combined M.A.S. & M.L.I.S.	20	9	29	28	14	42
Combined M.D. & Ph.D.	13		13	17		17
Combined MSC/Dip. Periodontics	5	2	7	4		4
Doctor of Education	60		60	70		70
Doctor of Musical Arts	33	11	44	27	7	34
Doctor of Pharmacy	17		17	15		15
Doctor of Philosophy	2,104	930	3,034	2,225	976	3,201
MA (Asia Pacific) and LLB	4		4	5		5
Master Health Administration	56	3	59	67	3	70
Master of Adv.Studies in Architecture	9	7	16	10	5	15
Master of Applied Science	279	125	404	269	128	397
Master of Architecture	103	30	133	116	32	148
Master of Archival Studies	21	8	29	17	4	21
Master of Arts	627	149	776	606	149	755
Master of Arts (Asia Pacific)	13	12	25	17	5	22
Master of Arts (Planning)	54	17	71	49	14	63
Master of Business Administration	213	119	332	233	124	357
Master of Educational Technology	144	35	179	172	29	201
Master of Education	538	30	568	553	32	585
Master of Engineering	87	16	103	108	28	136
Master of Fine Arts	133	22	155	161	23	184
Master of Food Science				12	15	27
Master of Forestry	6	4	10	8	2	10
Master of Health Science	21	4	25	18	6	24
Master of Human Kinetics	9		9	9	1	10
Master of Journalism	36	10	46	40	7	47
Master of Jurisprudence	1		1	1		1
Master of Landscape Architecture	51	20	71	43	13	56
Master of Laws	21	7	28	21	7	28
Master of Library & Information Studies	106	24	130	108	22	130
Master of Management	6	14	20	9	12	21
Master of Music	47	13	60	41	10	51
Master of Occupational Therapy	115	1	116	81		81
Master of Physical Therapy	119		119	122		122
Master of Rehab Science	28	1	29	40	1	41
Master of Science (Business Admin.)	6	14	20	4	11	15
Master of Science	897	245	1,142	882	270	1,152
Master of Science (Planning)	19	7	26	16	9	25
Master of Science in Nursing	212	1	213	199	1	200
Master of Social Work	94	1	95	105	2	107
Master of Software Systems	15	8	23	13	13	26
Master, Adv.Stud. Landscape Architecture	3	3	6	2	2	4
MBA International	8	30	38	12	38	50
No program	6	8	14	4	3	7
Grand Total	6,361	1,940	8,301	6,563	2,018	8,581



UBC & UBC Okanagan
2007 Graduate Enrolment
Headcount, Domestic and Visa Students



UBC Okanagan

	2006/07			2007/08		
	Domestic	Visa Students	Total	Domestic	Visa Students	Total
Doctor of Philosophy	9	3	12	30	6	36
Master of Applied Science				4	6	10
Master of Arts	24		24	55		55
Master of Education	42		42	39		39
Master of Fine Arts	3		3	8		8
Master of Science	9	2	11	26	3	29
Master of Science in Nursing	15		15	27		27
Master of Social Work	25		25	36		36
Grand Total	127	5	132	225	15	240

THE UNIVERSITY OF BRITISH COLUMBIA



Enrolment Services
Senate & Curriculum Services
Brock Hall
2016-1874 East Mall
Vancouver, BC V6T 1Z1
www.senate.ubc.ca

January 10, 2008

To: Vancouver Senate

From: Brian Silzer
Associate Vice President Enrolment Services and Registrar

Subject: Academic Year 2008/2009

Please be advised that the draft academic year dates for 2008/2009 are available for your review at:

<http://www.students.ubc.ca/calendar/academicyear.cfm?page=2008&action=draft>

These draft dates were circulated widely throughout the campus in November and all academic units that list program-specific dates have been consulted.

Key dates for 2008/2009 Winter Session:

Term 1

Tuesday, September 2, 2008	Classes begin for all Faculties not already in session
Friday, November 28, 2008	Last day of Term 1 classes for most Faculties
Wednesday, December 3, 2008	First day of exams Term 1
Wednesday, December 17, 2008	Last day of exams Term 1
Number of Teaching Days	62

Term 2

Monday, January 5, 2009	Classes begin for most Faculties
February 16-20, 2009	Midterm Break
Wednesday, April 8, 2009	Last day of Term 2 classes for most Faculties
Tuesday, April 14, 2009	First day of exams Term 2
Tuesday, April 28, 2009	Last day of exams Term 2
Number of Teaching Days	63

Should you have any questions or comments regarding the 2008/2009 Academic Year, please forward them to Ginette Vallée at ginette.vallee@ubc.ca or (604) 822-0140.

THE UNIVERSITY OF BRITISH COLUMBIA



Office of the University
Librarian *pro tem*
Walter C. Koerner Library
7th Floor, 1958 Main Mall
Vancouver, B.C. V6T 1Z2

January 23, 2008

To: Vancouver Senate

From: Peter Ward
University Librarian *pro tem*

Subject: 2006/07 Report of the University Librarian to the Senate

In an effort to promote sustainability, UBC Library has published the latest version of its Report of the University Librarian to the Senate online.

Please be advised that the 2006/07 Report is available for your viewing at:

http://www.library.ubc.ca/home/UBC_RS_2006-07_fa.pdf

You can also link to the Report from the Library's home page (www.library.ubc.ca) – the link appears on the lower right hand side of the page under the Spotlight heading.

I will present the 2006/07 Report to the UBC Senate on Wednesday, January 23. If you have any questions, please contact me at 604-827-3486 or peter.ward@ubc.ca.

THE UNIVERSITY OF BRITISH COLUMBIA



Enrolment Services
Senate & Curriculum Services
Brock Hall
2016-1874 East Mall
Vancouver, BC V6T 1Z1
www.senate.ubc.ca

January 11, 2008

To: Vancouver Senate

From: Dean Gavin Stuart, Faculty of Medicine

Subject: Membership in the Faculty of Medicine

Voting and Non-Voting Membership in the Faculty of Medicine was last considered by Senate in September 2005. In May 2007, Senate approved the disestablishment of the School of Rehabilitation Sciences and the establishment of the Department of Occupational Science & Occupational Therapy and the Department of Physical Therapy. That change has prompted this proposal to revise the Faculty's membership with respect to student representatives with voting privileges.

Motion: *That Senate approve the proposed revisions to membership in the Faculty of Medicine.*

THE UNIVERSITY OF BRITISH COLUMBIA

**Faculty of Medicine**

317 - 2194 Health Sciences Mall
Vancouver, B.C., Canada V6T 1Z3

Tel: 604-822-2421

Fax: 604-822-6061

Dean's Office

November 29, 2007

UBC Vancouver Senate
c/o Associate Secretary, Lisa Collins
Brock Hall 2016
1874 East Mall
University of British Columbia

Dear Ms. Collins:

I am writing to request that you arrange for UBC Senate to approve the revised voting and non-voting membership of the Faculty of Medicine. The attached proposal was approved by Faculty Executive on October 16, 2007 and by Faculty on November 26, 2007. An electronic copy will also be forwarded to your office.

I would appreciate it if this could be brought forward to the next meeting of Senate for approval.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Gavin'.

Gavin C.E. Stuart, MD, FRCSC
Dean

enclosure

Preamble:

The current Senate approved list of voting members of the Faculty of Medicine includes student representatives as follows:

- 16 undergraduate MD students
- 16 residents
- 12 graduate students
- 3 Rehabilitation Sciences students**
 - 2 Audiology & Speech Sciences students
 - 1 Bachelor of Midwifery student
 - 1 Bachelor of Medical Laboratory Science student

The following was approved by UBC Senate May 16, 2007 and BOG May 22, 2007:

The recommendation of the UBC Vancouver Senate to approve disestablishing the School of Rehabilitation Sciences and establishing the Department of Occupational Science & Occupational Therapy and the Department of Physical Therapy in the Faculty of Medicine.

Proposal:

That the number of Rehabilitation Sciences' students with voting privileges be changed from three to four, with two from the Department of Occupational Therapy & Occupational Sciences and two from the Department of Physical Therapy.

Justification:

Individual departments do not have student representatives; however, as Occupational Sciences & Occupational Therapy and Physical Therapy are distinct programs, there should be two students with voting privileges from each Department to represent these programs. These numbers are based on a percentage calculation of total FoM graduate students.

Proposed	Current
Faculty Approval Date: 26 November 2007 Anticipated Senate Approval: 23 January 2008	Approved by Senate 21 Sept 2005
<u>Voting Members of the Faculty of Medicine</u> <ul style="list-style-type: none">a) The Dean (Chair)b) The President or nomineec) The Dean of the Faculty of Graduate Studiesd) The Librariane) All full-time Professors, Associate Professors, Assistant Professors, Instructors and Lecturers, including those in the School of Audiology and Speech Sciencesf) Such other members of the teaching or	<u>Voting Members of the Faculty of Medicine</u> <ul style="list-style-type: none">a) The Dean (Chair)b) The President or nomineec) The Dean of the Faculty of Graduate Studiesd) The Librariane) All full-time Professors, Associate Professors, Assistant Professors, Instructors and Lecturers, including those in the School of Audiology and Speech Sciencesf) Such other members of the teaching or

<p>administrative staffs of the Faculty or University as the Faculty shall appoint in conformity with rules determined by the Faculty and approved by the Senate:</p> <p>(i) Part-time, Clinical and Affiliate Faculty Members at the ranks of Professor, Associate Professor and Assistant Professor</p> <p>(ii) Representatives from other Faculties:</p> <ul style="list-style-type: none"> -Science (3) -Dentistry (the Dean) -Arts (1) -Pharmaceutical Sciences (1) -College of Health Disciplines (the Principal) <p>g) Student representatives with voting privileges:</p> <ul style="list-style-type: none"> 16 undergraduate medical students 16 residents 12 graduate students 2 Physical Therapy students 2 Occupational Science & Occupational Therapy students 2 Audiology & Speech Sciences students 1 Bachelor of Midwifery student 1 Bachelor of Medical Laboratory Science student <p><u>Individuals who are invited to participate in Faculty Meetings without voting privileges:</u></p> <ul style="list-style-type: none"> (i) Emeritus Faculty (ii) Director, Centre for Continuing Education (iii) Honorary and Visiting Teaching Staff (iv) Clinical, Affiliate, and Part-time Instructors (v) Adjunct Faculty appointees (vi) Consultants, Teaching Fellows, Fellows, Research Associates, and miscellaneous Board appointments within the Faculty of Medicine 	<p>administrative staffs of the Faculty or University as the Faculty shall appoint in conformity with rules determined by the Faculty and approved by the Senate:</p> <p>(i) Part-time, Clinical and Affiliate Faculty Members at the ranks of Professor, Associate Professor and Assistant Professor</p> <p>(ii) Representatives from other Faculties:</p> <ul style="list-style-type: none"> -Science (3) -Dentistry (the Dean) -Arts (1) - Pharmaceutical Sciences (1) - The College of Health <p>Disciplines (The Principal)</p> <p>g) Student representatives with voting privileges:</p> <ul style="list-style-type: none"> 16 undergraduate medical students 16 residents 12 graduate students 3 Rehabilitation Sciences students 2 Audiology & Speech Sciences students 1 Bachelor of Midwifery Student 1 Bachelor of Medical Laboratory Science Student <p><u>Individuals who are invited to participate in Faculty Meetings without voting privileges:</u></p> <ul style="list-style-type: none"> (i) Emeritus Faculty (ii) Director, Centre for Continuing Education (iii) Honorary and Visiting Teaching Staff (iv) Clinical, Affiliate, and Part-time Instructors (v) Adjunct Faculty appointees (vi) Consultants, Teaching Fellows, Fellows, Research Associates, and miscellaneous Board appointments within the Faculty of Medicine
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