

THE UNIVERSITY OF BRITISH COLUMBIA



Vancouver Senate Secretariat

Enrolment Services
Senate and Curriculum Services
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Vancouver Senate

AGENDA

THE SIXTH REGULAR MEETING OF THE VANCOUVER SENATE FOR THE 2009/2010 ACADEMIC YEAR

WEDNESDAY, MARCH 3, 2010

7:00 P.M.

ROOM 182, IRVING K. BARBER LEARNING CENTRE, 1961 EAST MALL

1. Senate Membership -- Mr. James Ridge (information)

Call for Nominations for Vice-Chair of Senate

This is a call for nominations for one (1) Senator to serve as Vice-Chair of the Vancouver Senate for a term of one year beginning April 1, 2010. Senators may forward self-nominations to Ms. Lisa Collins, Associate Secretary until Friday, March 26, 2010. If necessary, an election will be conducted at the Senate meeting of March 31, 2010.

2. Minutes of the Meeting of January 20, 2010-- Prof. Stephen J. Toope (approval) (circulated)

3. Business Arising from the Minutes

4. Remarks from the Chair and Related Questions -- Prof. Stephen J. Toope

5. From the Board of Governors -- Prof. Stephen J. Toope

Confirmation that the following items approved by the Vancouver Senate were subsequently approved by the Board of Governors as required under the *University Act* (information)

Senate Meeting of September 16, 2009

Curriculum proposal from Continuing Studies and the Faculty of Commerce & Business Administration.

.../continued

Senate Meeting of December 16, 2009

Curriculum proposals from curriculum proposals from the Faculty of Applied Science, the College of Health Disciplines, the Faculty of Dentistry, Faculty of Graduate Studies (Arts, Dentistry, Law and Medicine) and the Faculty of Science.

New Awards

Senate Meeting of January 20, 2010

Curriculum proposals from the Faculties of Arts, Commerce and Business Administration, and Science.

6. **Academic Policy Committee -- Dr. Paul Harrison**
UBC Policy 69: Student Safety Abroad (approval) (circulated)
7. **Admissions Committee (approval) (circulated) -- Dr. David Fielding**
 - a. Advanced Credit or Placement - Calendar Change on Admission
 - b. British Columbia Adult Graduation Diploma - Calendar Change on Admission
 - c. Doctoral and Master's Degrees: Faculty of Graduate Studies - Calendar Change on Admission
 - d. Bachelor of Human Kinetics: Broad-Based Admission - Changes in Admission Requirements
 - e. Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum - Changes in Admission Requirements
 - f. Bachelor of Science in Food, Nutrition and Health - Changes in Admission Requirements
 - g. Bachelor of Science (Forest Sciences, Natural Resources Conservation, Wood Products Processing, Forestry) - Changes in Admission Requirements
8. **Nominating Committee -- Dr. Rhodri Windsor-Liscombe**
Adjustments to Committee Composition and Senate Representative to the St. Mark's College Board of Directors (approval) (circulated)
9. **Student Awards Committee (approval) (circulated) -- Dr. Brian Stelck**
 - a. Revisions to Regulations Governing University Awards
 - b. New Awards
10. **Report from the Provost and Vice-President, Academic -- Dr. David Farrar**
Relocation of ICORD to the Faculty of Medicine (approval) (circulated)
11. **Report from the University Librarian - Ms. Ingrid Parent**
2008/2009 Report of the University Librarian to Senate¹ (information) (circulated)
12. **Proposed Agenda Items**

.../continued

1. Recommended maximum of 20 minutes for this item.

13. Other Business

14. Tributes -- in camera -- Dr. Sally Thorne

Honorary Degree(s) (approval) (to be circulated at the meeting)

Section 16 (b) of the *Rules and Procedures of Senate* states that
meetings will adjourn no later than 9:30 p.m.

Regrets: Lauren Hume, telephone 604.822.5239 or e-mail: lauren.hume@ubc.ca

UBC Senates and Council of Senates website: <http://www.senate.ubc.ca>

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MINUTES OF JANUARY 20, 2010

Attendance

Present: Prof. S. J. Toope (Chair), Mr. J. Ridge (Secretary), Dr. R. Anstee, Mr. C. Au, Dr. K. Baimbridge, Dean M. A. Bobinski, Dr. J. Brander, Principal M. Burgess, Mr. A. Cheung, Mr. G. Costeloe, Mr. G. Dew, Dr. W. Dunford, Dean B. Evans, Dr. D. Farrar (Provost & Vice-President, Academic), Rev. Dr. S. Farris, Dr. D. Fielding, Ms. M. Friesen, Dean N. Gallini, Mr. R. Gardiner, Mr. C. Gorman, Mr. S. Haffey, Dr. W. Hall, Dr. P. G. Harrison, Ms. K. Ho, Dr. A. Ivanov, Mr. A. Johal, Ms. A. Johl, Mr. D. Leung, Dr. P. Loewen, Dr. P. L. Marshall, Dr. W. McKee, Mr. W. McNulty, Mr. J. Mertens, Mr. C. Meyers, Dr. G. Öberg, Dr. C. Orvig, Ms. I. Parent, Dr. K. Patterson, Dean S. Peacock, Mr. B. Perrin, Dr. J. Plessis, Ms. S. Purewal, Dr. A. Riseman, Dr. T. Ross, Dr. L. Rucker, Mr. J. Sealy-Harrington, Dr. S. Singh, Dr. R. Sparks, Dr. B. Stelck, Dr. S. Thorne, Dean R. Tierney, Mr. B. Tomlinson, Dr. M. Upadhyaya, Mr. D. Verma, Mr. A. Wazeer, Dr. R. A. Yaworsky, Dr. T. Young.

By invitation: Mr. A. Arida, Mr. N. Beyzaei, Mr. R. Bredin, Ms. S. Chung, Mr. A.C. Embree, Ms. M. Fryer, Mr. A.J. Hajian, Ms. H. Kim, Dr. A. Kindler, Ms. K. McKellin, Mr. W. Sudmant, Mr. G. Tse.

Regrets: Dean T. Aboulnasr, Dr. Y. Altintas, Ms. K. Aminoltejari, Dr. B. Cairns, Mr. B. Cappellacci, Ms. B. Craig, Dr. J. Dennison, Ms. A. Dulay, Mr. S. Heisler, Dean M. Isman, Ms. A. Kelly, Dr. S. B. Knight, Dr. B. S. Lalli, Dr. B. Larson, Dr. D. Lehman, Mr. B. MacDougall, Ms. S. Morgan-Silvester (Chancellor), Dean D. Muzyka, Principal L. Nasmith, Dean J. Saddler, Mr. M. Sami, Ms. E. Segal, Ms. A. Shaikh, Dean C. Shuler, Dean R. Sindelar, Dean G. Stuart, Mr. D. Thakrar, Dr. M. Vessey, Dr. R. Wilson, Dr. R. Windsor-Liscombe.

Recording Secretary: Ms. L. M. Collins.

Senate Membership

DECLARATION OF VACANCY

The Secretary declared a vacancy for one faculty representative of the Joint Faculties to replace resigning Senator Dr. Yusuf Altintas.

Senate Membership, continued

SERVICE RECOGNITION

The President noted that Dr. Robert Tierney was attending his last meeting of Senate before stepping down as Dean of the Faculty of Education. Senators applauded in appreciation of Dean Tierney's dedicated service to the Senate.

Minutes of the Previous Meeting

<i>Mr. Mertens</i>	}	<i>That the minutes of the meeting of December 16, 2009 be adopted as circulated.</i>
<i>Dr. Anstee</i>		

Carried.

Business Arising from the Minutes

METRO VANCOUVER AND ACADEMIC LAND USE (P. 09/10 79)

Further to his remarks at the December 2009 meeting, Prof. Toope reported that Mr. Stephen Owen, Vice-President, External, Legal and Community Relations, had scheduled a meeting with the Senate Academic Building Needs Committee to discuss Metro Vancouver's plan to introduce new regulations governing use of academic land. In response to a question from Mr. Costeloe, the assembly recognized Ms. Collins, who stated that guests were welcome at meetings of Senate Committees at the discretion of each Committee, and that requests should be directed to the Committee Chair through the Secretariat.

Remarks from the Chair and Related Questions

PROVINCIAL HST REBATE

The President was pleased to report that the provincial government had decided to provide a provincial Harmonized Sales Tax (HST) rebate for universities. He stated that this action underscored the provincial government's commitment to post-secondary education. Eligible universities would receive a rebate of 75 percent, meaning that they would pay no more after harmonization than under the Provincial Sales Tax.

Remarks from the Chair and Related Questions, continued

STRUCTURAL DEFICIT AND ANNUAL CAPITAL ALLOWANCE REDUCTION

The President noted that the provincial government planned to reduce the University's Annual Capital Allowance (ACA) by \$7 million in the following fiscal year, in addition to a \$6-million reduction in 2009/2010. As a result, the University's structural deficit had grown from \$25 million to approximately \$32 million. The University executive was working aggressively to centrally recover as much of this amount as possible, rather than distributing cuts across academic units. Increases in revenue and centralized cost savings were therefore expected to make up \$22 million, leaving \$10 million to be addressed through budget cuts to Faculties and other units. The President was hopeful that this action would stabilize the budget, if grant funding remained steady.

VANCOUVER 2010 WINTER OLYMPIC AND PARALYMPIC GAMES

The President noted that the Olympic Games were soon to begin, and emphasized the opportunity to generate excitement about UBC. Highlights included the following:

- The Olympic Torch Relay was to cross the Point Grey campus on February 11, and a community celebration was scheduled for that day.
- The Robson Square campus was prepared to host thousands of journalists at the International Media Centre.
- Five 'Sport and Society' dialogs were scheduled to take place at the Chan Centre for the Performing Arts.

INTERNATIONAL ENGAGEMENT STRATEGY

At the President's request, Vice-President John Hepburn had convened an international advisory council to draft an International Engagement Strategy. The Strategy would refine and expand upon the ideas in Prof. Toope's earlier discussion paper on this topic. A draft plan was expected by the summer of 2010.

Remarks from the Chair and Related Questions, continued

CANADA EXCELLENCE RESEARCH CHAIRS

The President had recently attended presentations of four excellent UBC proposals for Phase 2 of the federal Canada Excellence Research Chairs (CERC) competition. Final determinations were to be made by a peer review committee. The CERC program was to fund up to 20 chairs across Canada at an annual amount of up to \$1.4 million each over seven years. The President described the work involved in developing these proposals as tremendous and he was optimistic that UBC would be successful in the competition.

Academic Policy Committee

Committee Chair Dr. Harrison presented the report.

THURSDAY NOON-HOUR BREAK

The Committee had circulated the following report for information:

As the Senate was informed at its meeting of 13 May 2009, the Academic Policy Committee has undertaken a review of the policy prohibiting the scheduling of classes from 12:30 to 2:00 pm each Thursday. The Committee has consulted with and received data from faculties and administrative offices, considered detailed documents prepared by student representatives, and discussed the matter at its meetings in November and December of 2009. The importance of a time for non-scheduled curricular or non-curricular activities and meetings to regularly occur during the school day has been made clear to the Committee, but so have the difficulties in fully implementing the existing policy.

In its deliberations, the Committee has attempted to balance the aspirations of UBC - as exemplified by Place and Promise commitments to creating an “out-standing work environment” and providing “enriched educational experiences and rewarding campus life” - with the realities of limited classroom space and student and instructor demands for reasonably compact schedules. The Committee is aware of the difficulties faced by faculties in finding suitable and sufficient spaces and times for instruction, and thus the erosion of this policy in current practice, but still views this break as an important mechanism to facilitate the scheduling activities beyond those in classes.

The Committee has determined that there is not a consensus to rescind or amend the policy, but is acutely aware that its full implementation is challenged by the reality of our scheduling and space situations. As such, the Committee can make no recommendation to Senate at this time for any changes to the existing policy,

Academic Policy Committee, continued

but takes this opportunity request that faculties and departments endeavour to implement the policy as much as is possible.

DISCUSSION

In response to a question from Mr. Costeloe, Dr. Harrison expressed the opinion that given the intractability of various conflicting factors, it would not be productive to refer this matter back to Academic Policy Committee at that time.

Mr. Tomlinson raised the issue of an apparent failure to notify Faculties that the Noon-hour Break had been reinstated for 2009/2010 following the 2008/2009 suspension. Dr. Harrison indicated that he thought a reminder had been sent to Faculties. Ms. Collins agreed to follow up.

Admissions Committee

Committee Chair Dr. Fielding presented the reports, which are summarized below.

ITEM 6(A), BACHELOR OF SCIENCE IN NATURAL RESOURCES CONSERVATION

The Committee recommended a revised calendar entry on admission requirements for applicants to the Bachelor of Science in Natural Resources Conservation program. Applicants were required to complete Chemistry 11 for admission to the program.

ITEM 6(B), BACHELOR OF SCIENCE IN FORESTRY

The Committee recommended a revised calendar entry on admission requirements for applicants to the Bachelor of Science in Forestry program. Applicants who had completed more than one Grade 12 Science course were to have additional elective options in first year. The revised calendar entry also included additional information on the program's broader-based admission application process.

ITEM 6(C), BACHELOR OF SCIENCE IN WOOD PRODUCTS PROCESSING/MINOR

Admissions Committee, continued

IN COMMERCE

The Committee recommended a revised calendar entry on admission requirements for applicants to the Bachelor of Science in Wood Products Processing/Minor in Commerce program. The revised calendar entry outlined a modified application deadline and a list of courses applicants must complete for admission to the program.

ITEM 6(D), BACHELOR OF COMMERCE: COLLEGE/UNIVERSITY TRANSFER STUDENTS

The Committee recommended a revised calendar entry on admission requirements for applicants to the Bachelor of Commerce program. College and university transfer students would be able to satisfy the program's English admission requirement by completion of either ASTU 150 or ENGL 100, in addition to Arts One or a Coordinated Arts Program satisfying the three-credit Writing component of the Faculty of Arts Writing and Research requirement.

*Dr. Fielding
Mr. Dew*

} *That Senate accept the recommendations as listed in the report of the Admissions Committee with respect to Agenda Items 6(a) through 6(d), with changes to take effect for entry for the 2010 Winter Session and thereafter.*

Carried.

ITEM 6(E), ENGLISH LANGUAGE ADMISSION STANDARD: LANGUAGE PROFICIENCY INDEX REQUIREMENT FOR FIRST-YEAR ENGLISH COURSES

The Committee recommended a revised calendar entry on the LPI requirement for first-year English courses. The proposed changes reflected the introduction of the Writing and

Admissions Committee, continued

Research Requirement for applicants to the Faculty of Arts, approved by Senate in May 2009.

<i>Dr. Fielding</i>	}	<i>That Senate approve the revised calendar entry on the English Language Admission Standard.</i>
<i>Mr. Johal</i>		

AMENDMENT

Dr. Fielding circulated an amended version of the proposal, which removed references to “Applied Research and Evaluation Services (ARES)”, a unit that no longer existed.

The motion to approve the calendar entry as amended was put and carried.

ITEM 6(F) CHANGE OF DEGREE PROGRAM/CAMPUS

The Committee recommended a revised calendar entry on Change of Degree Program/Campus. Requests for readmission and change of degree program would be considered for both the Summer and Winter sessions.

<i>Dr. Fielding</i>	}	<i>That Senate approve the revised calendar entry on Change of Degree Program/Campus, effective for entry to the 2011 Winter Session and thereafter.</i>
<i>Dr. Marshall</i>		

Carried.

Admissions Committee, continued

ITEM 6(G) POLICY ON ADMISSION

The Admissions Committee recommended a revised calendar entry on Policy on Admission to better reflect the use of broad-based admission information in admission decisions.

<i>Dr. Fielding</i>	}	<i>That Senate approve the revised calendar entry on Policy on Admission.</i>
<i>Mr. Mertens</i>		

DISCUSSION

Mr. Johal questioned the need to delete specific references to denial of admission “on the basis of overall academic record,” noting that the revised text seemed less transparent. Prof. Toope explained that because most programs used broader-based admission, it was possible to deny admission based on criteria other than the academic record.

The motion was put and carried.

ITEM 6(H) BACHELOR OF SCIENCE IN APPLIED BIOLOGY

The Admissions Committee recommended a revised calendar entry on admission to the Bachelor of Science in Applied Biology program. The proposed changes removed references to the Bachelor of Science Agroecology program, which had been replaced by the Bachelor of Science in Applied Biology and reflected recent changes in mathematics admission requirements for applicants following the BC/Yukon Secondary School Curriculum.

<i>Dr. Fielding</i>	}	<i>That Senate approve the changes in admission requirements for applicants to the Bachelor of Science in Applied Biology program, effective for entry to the 2010 Winter Session and thereafter.</i>
<i>Ms. Purewal</i>		

Carried.

Curriculum Committee

See also 'Appendix A: Curriculum Summary.'

Committee Chair Dr. Marshall presented the report.

<i>Dr. Marshall</i>	}	<i>That the new and changed courses and programs brought forward by the Faculties of Arts, Commerce and Business Administration, and Science be approved.</i>
<i>Dr. Harrison</i>		

Carried.

Teaching and Learning Committee

ITEM OF BROAD ACADEMIC INTEREST: COMMUNITY SERVICE LEARNING AND COMMUNITY-BASED RESEARCH

Committee Chair Ms. Friesen introduced the topic, which had been identified as an item of broad academic interest in response to the Agenda Committee's annual call for submissions. At the request of Ms. Friesen, the assembly recognized guest speaker Dr. Margo Fryer, Director, Learning Exchange and UBC Community Learning Initiative. The Committee had circulated a briefing note written by Dr. Fryer on the advancement of Community Service Learning (CSL) and Community-based Research (CBR) at UBC.

The following is excerpted from Dr. Fryer's briefing note:

The Growth of Community Service Learning at UBC

Community Service Learning (CSL) has three key elements: classroom learning; volunteer work that responds to community-identified priorities; and structured reflection activities that challenge students to make connections between what they are studying and their experiences in the community.

At its inception in 1999, the Learning Exchange began bringing student volunteers into non-profit agencies and public schools in the Downtown Eastside. Students' enthusiastic response to this opportunity resulted in a doubling of the number of student participants every year until 2004 when enrolment had to be limited. In 2002, the Learning Exchange began working with faculty members to integrate students' volunteer work into academic course work. In 2006, the UBC-

Teaching & Learning Committee, continued

Community Learning Initiative (UBC-CLI) was created, with funding from the J.W. McConnell Family Foundation and UBC, to develop innovative approaches to course-based (curricular) CSL. With the integration of students' community-based activity into course work and the focus among many faculties on providing students with research experience, students also began doing Community-Based Research (CBR), which is the conduct of research that addresses questions or issues identified by a community organization.

In 2008-2009, almost 1700 students engaged in CSL and/or CBR through the Learning Exchange or the UBC-CLI, a 44% increase since the previous year. About 60% of these students did CSL or CBR as part of their participation in a course. The 31 courses that incorporated this kind of community-based experiential learning in 2008-2009 covered a variety of disciplines and subjects. In addition to the students who take part in CSL or CBR activities supported by the Learning Exchange or the UBC-CLI, many students take part in courses where the CSL or CBR activities are facilitated by an individual faculty member (in 2007-2008 about 350 students were involved in such courses). For more information about student participation rates in CSL and CBR activities in 2008-2009, see Appendix A.¹

The Strategic Plan for the Advancement of CSL and CBR

The strategic plan was developed in response to a call from the President and other leaders within UBC to significantly increase the participation of students and faculty in community-based experiential learning. This challenge to “scale up” is especially focused on two approaches to experiential learning that are growing quickly at UBC, i.e., Community Service Learning (CSL) and Community-Based Research (CBR). The continued advancement of CSL and CBR will enable UBC to significantly expand and deepen its engagement with external communities thereby contributing to the achievement of the UBC Place and Promise vision and associated commitments, especially the commitment to community engagement.

The goals and strategies outlined in this plan are intended to move UBC's use of CSL and CBR increasingly towards the “thick” end of the spectrum of community-engaged scholarship where decisions about means and ends are made collaboratively by the university and the community, both costs and benefits are shared, and learning is a reciprocal, iterative process.

This plan is grounded in the recognition that a rethinking of the processes whereby CSL and CBR programs are initiated, planned, implemented, and evaluated will be required if UBC is to achieve the significant growth that is envisioned (from approximately 1,000 students per year in the period from 2004 to 2008 to 4,000 students per year by 2014) while at the same time achieving “thick” community engagement. This plan aims to achieve changes in social or cultural fac-

1. Appendix not included in this excerpt for the Minutes of Senate.

Teaching & Learning Committee, continued

tors (e.g., conventions around how decisions are made) as well as structural changes (e.g., formal roles and responsibilities). It is recognized that difficulties will inevitably arise as these strategies are pursued.

Based on UBC's experiences building its CSL programs over the past ten years, and especially the recognition that personal relationships are fundamental to the success of community engagement, we propose that the advancement of CSL and CBR at UBC be grounded in metaphors arising from the fields of biology, ecology, and living systems. Metaphors related to complex adaptive systems are highly applicable to the terrain of Community-University Engagement where change, complexity, and diversity are the norm and the challenge of adapting to both crises and opportunities in the environment needs to be embraced.

The four specific goals to be achieved through the implementation of this plan are given below. Examples of specific strategies and indications of which entities will take the lead in implementing each strategy are also given.²

Goal 1: To Enhance Student Learning: Help to create an exceptional learning environment that fosters global citizenship for both undergraduate and graduate students by providing learning experiences in a variety of off-campus community settings that enable students to apply their talent, knowledge and skills to real-world issues while learning from the people and issues they encounter. These learning experiences will challenge students to reflect on the complexity of community issues and the range of ways that they, as citizens, might respond.

Goal 2: To Contribute to Society: Make a demonstrable contribution to the advancement of a civil and sustainable society by applying the resources of the university (including people, knowledge, and methods of inquiry) to important community issues, priorities, or needs. Increase the number of students, faculty, staff, and community organizations involved in CSL and CBR. Aim to have 10% of UBC students involved in CSL and CBR programs every year by 2013-2014.

Goal 3: To Collaborate with Community: Engage in mutually beneficial relationships with community organizations characterized by the collaborative development, implementation, and evaluation of students' learning, service, and research experiences.

Goal 4: To Embed CSL and CBR in the Academic Fabric of the University: Advance CSL and CBR by supporting Faculty-driven CSL and CBR initiatives while providing centralized, integrative support.

DISCUSSION

Dr. Thorne noted that nursing students were already engaged in practica as part of their curriculum. As the number of overall students participating in CSL and CBR increased,

2. Strategies not included in this excerpt for the Minutes of Senate.

Teaching & Learning Committee

she predicted that competition for certain assignments would become intense and that tensions would increase. Dr. Thorne asked how an appropriate balance might be maintained. Dr. Fryer acknowledged the need for careful planning. She noted that, as relationships between the University and the community became thicker, the focus would move away from ad hoc arrangements with community organizations and toward collective strategic decision making. She noted that all past and future growth depended upon receptivity in the community.

In response to a question from Dr. Dunford, Dr. Fryer stated that the definition of “community” was inclusive and could be construed to include for-profit companies. The idea was to engage students in a real-life setting away from the campus and possibly beyond the student’s usual “comfort zone.”

In response to a question from Mr. Costeloe, Dr. Fryer stated that early communications with faculty had been most often initiated by her office. As awareness and interest had grown, many faculty had begun taking the initiative to find out how to integrate CSL into existing and new courses. Dr. Fryer expressed the opinion that there were benefits for faculty, observing that faculty involved in CSL/CBR often demonstrated stronger research and teaching records and therefore fared better with respect to promotion and tenure.

Ms. Purewal asked whether a standardized framework was available for the development of CSL/CBR curricula. Dr. Fryer acknowledged that development to date had happened on a relatively ad hoc basis, and that the institution would need to become more cohesive in future. She noted that it would be important to identify the curricular areas where it made the most pedagogical sense to invest time and energy.

In response to a question from Dr. Marshall, Dr. Fryer noted that the number of student participants cited in the briefing note did not include students participating in all forms of

Teaching & Learning Committee, continued

community-based experiential learning, such as cooperative education or practica. Dr. Marshall suggested that information be gathered from each Faculty to supplement current tracking mechanisms. Dr. Fryer indicated that she was also working with the Office of Planning & Institutional Research to refine participation tracking.

Dr. Hall asked about resources available to support increased participation, particularly during a time of budgetary restraint. Dr. Fryer replied that financial support would come from a combination of the University budget and outside donors, and that donors viewed CSL/CBR as an attractive opportunity. Prof. Toope described the Learning Exchange as a “jewel in the crown of UBC,” but explained that it had historically operated on soft funds. This arrangement had recently been determined to be inappropriate, and the decision was taken to allocate approximately \$1.5 million of base funding in the University budget. He added that efforts to attract external support had been very successful, and that this type of cost sharing would be necessary to cover all costs.

Mr. Mertens asked how accessible CSL/CBR opportunities would be for students across programs as participation increased to the target of 10 percent. Dr. Fryer stated that this was yet to be determined, and that strategic choices about where to apply resources would be necessary. Although some curricular areas lent themselves more readily to CSL/CBR than others, certain activities at the Learning Exchange would always be open to all UBC students. Mr. Mertens noted that students in Civil Engineering participating in a CSL project had expressed concern about high credit loads, and that some had been more satisfied with the experience than others. He identified interdisciplinary CSL as an area for growth.

Principal Burgess congratulated Dr. Fryer on the collaborative and practical work undertaken to date. He noted implications for the relevance of the University in the community

Teaching & Learning Committee, continued

that could positively affect government relations. He spoke strongly in support of the initiative, expressing the opinion that there were few opportunities for development that were more important. He suggested convening a series of dialogues in areas where the government seemed particularly interested.

In response to a question about how the 10 percent target had been selected, Dr. Fryer stated that the target had been set several years earlier as an arbitrary yet aspirational goal. Dr. Fryer clarified that not all students would be working in inner-city areas, and agreed that it would be important not to saturate the Downtown East Side.

Dr. Young expressed support for the initiative and asked about ways (other than letter grades) to evaluate student performance in order to capture the benefit. Dr. Fryer stated that this question would be important to consider as the curricular integration increased. Dr. Rucker suggested consultation with Faculties offering curricula with practical components, where much thought had already been given to how best evaluate students in experiential learning situations.

Mr. Dew asked whether faculty participation in CSL/CBR would be considered teaching or service activity for the purposes of promotion and tenure. Dr. Farrar stated that this area was evolving. He noted that CSL/CBR activities often involved significant teaching and research components, and that he did not view them as chiefly service contributions.

In response to a question from Mr. Johal, Dr. Fryer confirmed that additional costs to date had been borne by the University, with no additional fees assessed to students. She noted that other universities were considering asking students to share the costs. A decision for UBC had not yet been taken, and Prof. Toope confirmed that additional discussion was necessary. He envisioned, as one example, replacing certain types of scholarships with a

Teaching & Learning Committee, continued

voucher system that would allow each student to purchase a high-impact learning experience.

In response to a question from Dr. Baimbridge, Dr. Fryer confirmed that the majority of student participants were undergraduate, although some graduate students were also involved.

Dr. Fryer stated that a revised version of the strategic plan was to be posted for comment by early March.

Prof. Toope thanked Dr. Fryer for her presentation, noting that Dr. Fryer was nationally regarded as a leader in CSL. He described her approach as “quietly passionate, utterly thoughtful, and absolutely pragmatic.”

Tributes Committee

Committee Chair Dr. Thorne presented the report.

MEMORIAL MINUTE FOR DR. PATRICIA MARCHAK

The Committee had circulated the following memorial minute.

Dr. Marchak served as Dean of the Faculty of Arts at UBC from 1990 to 1996. Prior to becoming Dean, she was the Head of the Department of Anthropology and Sociology.

Dr. Marchak received a Bachelor of Arts in 1958 and a PhD in 1970, both at UBC, and joined the Faculty of Arts in 1973. As a student, she was editor-in-chief of the *Ubyyssey* newspaper and a secretary to President Norman MacKenzie. As a faculty member, she served as faculty associate with the Institute for Resources and Environment, and as a Distinguished Scholar at the Peter Wall Institute of Advanced Studies.

Dr. Marchak served as President of the Canadian Sociology and Anthropology Association, and on the executive board of numerous Canadian and international associations in the fields of Sociology, Forestry and Ecology. She also served on the editorial boards of various journals, including *Canadian Review of Sociology and Anthropology*, *Canadian Journal of Sociology*, *BC Studies*, and *Current Sociology*.

Tributes Committee, continued

At the University, Dr. Marchak was a member of both the Board of Governors and the Senate. She served on the B.C. Rhodes Scholarship Selection Committee, on the Board of the Open Learning Institute and on the Board of University Hospital.

In 1987 she was elected to Fellowship in the Royal Society of Canada, and served for two years as the Vice-President of Academy II for the Humanities and Social Sciences. She has also served as Chair of the B.C. Buildings Corporation, and on the Forest Appeals Commission.

Dr. Marchak authored numerous articles on political ideology, economic development, resources industries and the social context of ecological issues. Her books include *Ideological Perspectives on Canada; In Whose Interest; Green Gold: The Forest Industry in British Columbia; The Integrated Circus: The New Right and the Restructuring of Global Markets; Logging the Globe; Reigns of Terror* and *No Easy Fix: Global Responses to International Wars and Crimes Against Humanity*. She also co-edited *Uncommon Property: The Fishing and Fish Processing Industries in British Columbia*.

Dr. Thorne	}	<i>That the memorial minute for Dr. Patricia Marchak be entered into the Minutes of Senate and that a copy be sent to the family of the deceased.</i>
Dr. Orvig		

Carried
unanimously.

Report from the Associate Vice-President, Enrolment Services & Registrar

Mr. Ridge presented the reports.

ANNUAL REPORT ON ENROLMENT 2009/2010

The Secretary had circulated the “UBC Annual Report on Enrolment 2009,” a collaborative effort by Enrolment Services, Planning & Institutional Research, the International Student Initiative, and several UBC strategic enrolment management groups. At the request of the Secretary, the assembly recognized guest co-presenter Mr. Walter Sudmant, Director, Planning & Institutional Research.

The highlights of the presentation were as follows:

Reports from the Associate Vice-President, Enrolment Services & Registrar, continued

- In addition to the data in the report, specific data (including historical data) had been provided to each Faculty.
- UBC's 2009 target was 41,488 FTE (full-time equivalents), an increase of 1,301 FTE over 2008.
- Approximately 400 FTE growth in graduate, 900 FTE growth in undergraduate, mostly UBC Okanagan.
- 2009/10 enrolment forecast at 42,514 FTE, 1,026 FTE (or 1.5%) over funded enrolment.
- Unfunded graduate and undergraduate enrolment at Vancouver continue to compensate for undergraduate shortfall at the Okanagan campus.
- New student undergraduate applications:
 - UBC Vancouver: 19,362 (up 6%)
 - UBC Okanagan: 3,024 (up 5%)
- Access:
 - UBC Vancouver: 69% admitted (1st choice: 59% / 2nd choice: 10%)
 - UBC Okanagan: 80% admitted (1st choice: 74% / 2nd choice: 6%)
- Registration:
 - UBC Vancouver: 54% (up 4.5%)
 - UBC Okanagan: 59% (up 4.2%)
- Very fine line between over and under enrolment. Taking new steps this year to manage to targets.
 - Each faculty is setting targets for both Domestic and ISI.
 - EMC will assess the inter-faculty impacts.
 - Initial increase of GPAs to limit first round admissions (create a larger buffer).
 - Later admissions will be a function of faculty capacity.
 - Very conservative estimates of yield and attrition.
 - Assisting Arts with demand analysis.
- Enrolment planning recently integrated with the new budget allocation framework.
- Strategic enrolment objectives should be aligned with *Place and Promise*.

DISCUSSION

Mr. Sealy-Harrington inquired about gender balance within and across programs. Mr. Sudmant noted that, while the percentage of male students had declined overall, women

Reports from the Associate Vice-President, Enrolment Services & Registrar, continued

remained underrepresented in some programs, such as medicine. Prof. Toope stated that institutions across the country were reporting disproportionately low numbers of male undergraduate students, and that this issue bore watching over the following years. Dr. Farrar stated that there was no overall plan to engineer gender parity, and noted that gender was not considered in UBC admissions processes. While women were strongly represented in the undergraduate population, representation declined somewhat at the graduate level, and again among post-doctoral fellows, and yet again through the tenure-track professorial ranks.

Dr. Loewen asked why direct-entry admission averages had risen. Mr. Sudmant replied that this increase was related to an increase in the number of applications. He was uncertain as to whether grade inflation also played a role. Mr. Sudmant stated that admission averages above a certain threshold were very unreliable as predictors of success at UBC. In the absence of a standardized admission test, most programs relied to some extent on broader-based admission criteria to evaluate applicants.

Noting the closer connection between enrolment and Faculty budgets, Dr. Baimbridge asked whether the composition of the current Enrolment Management Committee was sufficient. Dr. Farrar agreed that it would be critical to work closely with Faculties to manage enrolment. He gave an overview of the Strategic Enrolment Management Steering Committee, a broadly representative group of approximately 40 people that met six times each year. In response to a further question, Dr. Farrar stated that decisions about Faculty enrolments were made in collaboration between the Office of the Provost and Vice-President, Academic and the Committee of Deans.

Mr. Costeloe expressed hope that all programs would implement broader-based admissions processes in the near future. He also hoped that the University could find alternative

Reports from the Associate Vice-President, Enrolment Services & Registrar, continued

solutions to reliance on international tuition to balance its budget. Dr. Farrar agreed on both points, but clarified that increasing international enrolment was one piece of the strategy to build a sustainable University budget. Prof. Toope stated that UBC's scholarship programs for international students were the most extensive among Canadian universities. UBC hoped to attract international students primarily as a way of enriching the student body, rather than focusing on their tuition as a revenue stream.

In response to a question from Ms. Purewal, Mr. Sudmant stated that the majority of international students admitted to UBC had followed an International Baccalaureate (IB) program, and that a much larger range of IB programs were becoming available around the world. Dr. Farrar expressed the opinion that IB grades were more reliable than other high school grades as predictors of academic performance.

In response to a question from Dr. Singh about mechanisms to attract international students, Dr. Farrar stated that UBC's international recruitment strategies were based on relationships with specific schools in targeted areas. The assembly recognized Ms. Karen McKellin, Director, International Student Initiative, who added that a team of approximately 25 international recruiters worked with prospective students around the world.

Mr. Wazeer asked about lower retention rates for international students, and suggested that insufficient supportive programming was in place to meet the needs of this group. Dr. Farrar stated that the University was taking a closer look at areas of demand and would respond as appropriate.

In response to a question, Dr. Farrar stated that there had been significant growth in the numbers of domestic students presenting Advanced Placement (AP) grades for admission, with approximately 40 percent of new UBC students presenting at least one AP grade.

Reports from the Associate Vice-President, Enrolment Services & Registrar, continued

In response to a question from Mr. Haffey about enrolment trends, Dr. Farrar stated that enrolments were up across the country, even in areas where recruitment was usually difficult. This increase in enrolment was associated to some extent to the state of the economy. UBC remained a destination of choice, and had maintained strong enrolment patterns over a long period of time. In response to a further question about how many new students were first-generation post-secondary students, Dr. Farrar stated that some data about students from non-traditional backgrounds could be found in the results of the recent New to UBC (NUBC) survey.

Dr. Hall noted that while doctoral applications had risen by 22 percent over the previous year, the number of admissions had not grown by the same proportion. She noted that programs in nursing had been recently “discovered” by international applicants. While applications had increased, many applicants’ qualifications were found not to meet the UBC standard for admission.

ACADEMIC YEAR 2010/2011

The Secretary had circulated for information key dates for the 2010/2011 academic year. The full academic year was available at: **www.students.ubc.ca/calendar/academicyear.cfm?page=2010&action=draft**. Mr. Ridge invited Senators to direct any comments or suggested changes to the Senate Secretariat.

Adjournment

There being no further business, the meeting was adjourned. The following regular meeting of the Senate was scheduled for March 3, 2010.

APPENDIX A: CURRICULUM SUMMARY

Faculty of Arts

NEW COURSES

ASIA 258 (3)
PSYC 402 (3)
PSYC 404 (3)
PSYC 408 (3)
PSYC 409 (3)

CALENDAR CHANGES

POLI 492 (12)
PSYC 414 (3)
PSYC 466 (3)
FIPR 434 (3/6)d
FIPR 435 (3/6)d
FIPR 436 (3/6)d

Faculty of Commerce & Business Administration

NEW COURSES

BAEN 550 (1.5)
BA 511 (1.5)
BA 551 (1.5)

Faculty of Science

NEW AND CHANGED COURSES

BIOL 111 (3)
BIOL 203 (4)
BIOL 326 (3)
BIOL 363 (2)
BIOL 428 (3)
ENVR 400 (3)
ENVR 448 (3/6)d
ISCI 320 (3)
ISCI 344 (3)
MICB 301 (3)
MICB 425 (3)
PSYC 466 (3)

THE UNIVERSITY OF BRITISH COLUMBIA



Vancouver Senate Academic Policy Committee
c/o
Enrolment Services | Senate & Curriculum Services
Brock Hall 2016 – 1874 East Mall
Vancouver BC V6T 1Z1
Tel : (604) 822-2951 | Fax : (604) 822-5945

February 18, 2010

To: Vancouver Senate

From: Academic Policy Committee

Re: Policy 69: Student Safety Abroad (**approval**)

In late 2009, both the Okanagan and the Vancouver Senate Academic Policy Committees received for a first reading *UBC Policy 69: Student Safety Abroad*. In parallel process Policy 69 was considered for information by the Board of Governors and posted for public comment. Feedback from all sources was incorporated into a final policy draft. The Vancouver Academic Policy Committee approved Policy 69 on 26 January 2010.

Because some sections of Policy 69 have academic implications for students, these sections require the approval of both Senates; the policy overall requires approval by the Board of Governors. The Okanagan Senate granted its approval on 27 January 2010, and the Board of Governors granted its approval on 4 February 2010, making the Vancouver Senate the last of the three governance bodies to consider this policy for approval.


The Academic Policy Committee makes the following recommendation to Senate:

Motion: That Senate approve the following sections of UBC Policy 69: Student Safety Abroad:

- *Article 1 of the Policy – Definitions;*
- *The following articles in the Procedures:*
 - *Article 4 Travel to Level 1 “Exercise Normal Security Precautions” or Level 2 “Exercise High Degree of Caution” Travel Advisory Destinations;*
 - *Article 5 Authorization for Travel to Level 3 “Avoid non-essential travel” or Level 4 “Avoid all travel” Travel Advisory Destinations;*
 - *Article 6 Revocation of Authorization; and*
 - *Article 8 Unauthorized Travel.*

Respectfully submitted,

Dr. Paul G. Harrison
Chair, Academic Policy Committee

 The University of British Columbia	Policy No.: 69	Approval Date: DRAFT
	Responsible Executives: Vice President, Students Provost and Vice President Academic (UBC Vancouver) Deputy Vice Chancellor and Principal (UBC Okanagan)	
Title: Student Safety Abroad		
Background & Purpose: <u>Background</u> UBC is a global university with internationalization as one of the core elements of its mission, and an increasing number of students undertake international travel for the purpose of study, research, work, volunteer and service learning as part of the UBC experience. Such activities can expose students to certain health and safety risks. <u>Purpose</u> The purpose of this Policy is to set standards to enable safer student experiences abroad. This will be done by providing a process for approving student international travel for University Activities; by providing tools to enable the assessment of any risks associated with individual locations students may travel to for a University Activity; to enable the University to better respond to emergency situations; and by establishing risk management resources to enable student travelers to be informed of and manage the risks associated with travelling abroad.		

1. **Definitions**

- 1.1. **“Activity Sponsor”** means with respect to a University Activity the UBC faculty or staff member who has actively organized or coordinated a University Activity, or if there is no such person, the Head of Unit.
- 1.2. **“Head of Unit”** is the head of the academic unit or the administrative unit that approves the University Activity, sponsors the University Activity or gives academic credit for the University Activity. Particular instances include:
 - 1.2.1. In the case of travel sponsored by the Go Global Office, the Director of Go Global.
 - 1.2.2. In the case of a Graduate Student enrolled in the Faculty of Graduate Studies (Vancouver Campus) or the College of Graduate Studies (Okanagan Campus):
 - 1.2.2.1. when the University Activity is related to a particular University course the Head of Unit is the Department Head of the Department offering the course,

or the Dean of the Faculty offering the course if the Faculty does not have Departments.

1.2.2.2. when the University Activity is non-course related the Head of Unit is the Dean of the Faculty of Graduate Studies (Vancouver Campus) or Dean of the College of Graduate Studies (Okanagan Campus).

1.2.3. In the case of a student enrolled in a Continuing Studies course the Head of Unit is the Executive Director, Continuing Studies.

1.3. **“Student”** means individuals enrolled in a program of study or registered in credit or non-credit courses at the University.

1.4. **“University Activity”** means any activity:

1.4.1. undertaken by a student to fulfill a requirement for academic progress at the University; or

1.4.2. officially organized by the University; or

1.4.3. paid for in whole or in part from University funds, including without limitation, third party research or other funds administered by the University.

University Activities do not include:

1.4.3.1 activities sponsored or organized by student clubs or associations affiliated with the Alma Mater Society of UBC Vancouver, the Graduate Students Society or the Students’ Union of the University of British Columbia Okanagan; or

1.4.3.2 activities organized solely by a student or group of students;

unless they otherwise meet the definition of University Activities.

2. Scope

2.1 This policy applies to any Student travel outside of Canada in connection with a University Activity.

2.2 Faculty and staff are frequently approached by individual Students or groups of Students for advice regarding planned international travel. Faculty or staff providing advice to such Students should clarify with the Students at the outset whether or not such travel is for a University Activity and if so, inform the Students of their obligations pursuant to this Policy.

2.3 If any person is uncertain whether or not contemplated travel is considered to be for a University Activity pursuant to this Policy, they should consult with the Go Global Office for a determination.

2.4 All Students planning to travel abroad for a purpose other than a University Activity do so as private citizens. Such Students are solely responsible for making their own travel arrangements and making their own decisions regarding personal safety. While they are not required to comply with this Policy, such Students are nonetheless permitted and encouraged to

voluntarily contact Go Global for advice, support and/or registration of their travel arrangements with the Student Safety Abroad Registry.

3. Travel Planning and Responsibilities

- 3.1. The University provides resources and support services aimed at facilitating safe travel experiences for Student travelers. The University maintains the Go Global Office to, among other functions, educate Student travelers about health and safety issues, facilitate Student travel in a safe manner, and act as a resource for Student travelers, Activity Sponsors and Heads of Units. However, the University cannot ensure that Student travel will be problem free or account for all the potential health and safety risks that Students might experience while out of country.
- 3.2. All Student travelers have the primary responsibility to prepare themselves in advance of international travel, to research and be aware of the risks involved in their planned trip, to ensure that they are physically and mentally prepared for the travel, to ensure they have appropriate medical and other insurance for the travel, to conduct themselves in a safe manner while travelling, and to bring any concerns they may have to the attention of the senior University official at the place of travel (if any) as well as the Go Global Office as soon as possible after the concern arises.
- 3.3. Prior to participating in University Activities outside of Canada Students must register their travel plans with the University through the Go Global Office and obtain any authorizations to travel that are required in the Procedures to this Policy.
- 3.4. Any Student planning to travel for a University Activity who has concerns about their personal safety during the upcoming travel should identify their concerns with the Activity Sponsor and/or their Head of Unit as well as the Go Global Office who will work with the student to address the issue.
- 3.5. Where required by the Procedures, Activity Sponsors must consult with the Go Global Office regarding University Activities outside of Canada and must comply with the directions of the Go Global Office.
- 3.6. Each Head of Unit must consider applications for authorization to travel for Students participating in University Activities in accordance with this Policy and any accompanying Procedures.
- 3.7. The University has no control over international events, and will not be responsible to refund any costs or losses, including the loss of timely academic progress, associated with Student travel or the cancellation of Student travel. This will be the case whether:
 - 3.7.1. the Student travel is not authorized pursuant to this Policy; or
 - 3.7.2. authorization for travel is revoked pursuant to this Policy; or
 - 3.7.3. the Student doesn't travel because of concerns for personal safety.

PROCEDURES

Pursuant to Policy #1: Administration of Policies, "Procedures may be amended by the President, provided the new procedures conform to the approved policy. Such amendments are reported at the next meeting of the Board of Governors and are incorporated in the next publication of the UBC Policy and Procedure Handbook."

1. Definitions

1.1. **"DFAIT"** means the Canadian Department of Foreign Affairs and International Trade.

2. Travel Support

2.1. The Go Global Office provides support for the implementation of this Policy by:

- 2.1.1. Maintaining the UBC Student Safety Abroad Registry, including Student emergency contact information;
- 2.1.2. Staying informed of changing conditions as articulated in the DFAIT Travel Advisories and communicating these changes to affected University units and Students traveling abroad provided the Students are registered with Go Global in accordance with this Policy and these Procedures;
- 2.1.3. Working with Activity Sponsors, academic units and other programs to provide advice and assistance, particularly in cases where there is a Level 3 or 4 DFAIT Travel Advisory, and advising University authorities on decisions to restrict Student travel;
- 2.1.4. Working with academic units and other programs to assist when risk ratings change;
- 2.1.5. Offering pre-departure checklists, workshops and resource materials, and advising, to outgoing Student travelers.

3. Risk Rating System

The University relies upon the Risk Rating System established by DFAIT to assess whether or not Students should engage in University Activities in various regions of the world. The table below lists the DFAIT Ratings and the recommendations of DFAIT associated with them as well the level assigned to them when referred to in this Policy. The Risk Rating System is generated and maintained by DFAIT and other outside agencies. The Go Global website (<http://www.students.ubc.ca/global/>) provides a link to the DFAIT Travel Advisories but the University is not responsible for the accuracy and content of the travel information provided by DFAIT.

DFAIT Rating	Definitions	University Equivalent Travel Advisory Risk Level
"Exercise Normal	There are no significant security concerns.	Level 1

Security Precautions”	DFAIT advises to exercise normal security precautions in this country or region.	
“Exercise High Degree of Caution”	There are identifiable security concerns, and travelers should be alert and vigilant to their surroundings. DFAIT advises to exercise a high degree of caution in this country – or in specified regions of this country.	Level 2
“Avoid Non-Essential Travel.”	There is a specific security concern, and travelers should reconsider their need to travel at this time. DFAIT advises against non-essential travel to this country – or specified regions of this country. Travelers without essential reasons to be in this country or specified regions should leave.	Level 3
“Avoid all travel.”	There is an extreme risk to personal safety, and Canadians should not travel at this time. DFAIT advises against all travel to this country - or specified regions of this country. Canadians in this country or specified regions should leave.	Level 4

4. Travel to Level 1 “Exercise Normal Security Precautions” or Level 2 “Exercise High Degree of Caution” Travel Advisory Destinations

- 4.1. Students may travel for University Activities to locations with a DFAIT Travel Advisory of Level 1 or Level 2 provided that they comply with the conditions and requirements set out in the Policy and these Procedures (see for example the requirements in Article 10 of the Procedures). Provided they comply with the conditions and requirements set out in this Policy they are not required to seek authorization for such travel pursuant to this Policy.

5. Authorization for Travel to Level 3 “Avoid non-essential travel” or Level 4 “Avoid all travel” Travel Advisory Destinations

- 5.1. The University will not authorize Student travel to a country or region of a country with a Level 3 or a Level 4 Travel Advisory to engage in a University Activity unless exceptional circumstances exist. If a Student believes exceptional circumstances exist to justify the University giving the Student a special authorization, he or she may apply for special authorization as outlined in Article 5.2 of these Procedures.
- 5.2. A Student seeking special authorization to travel in a country or region of a country with a DFAIT Level 3 or Level 4 Travel Advisory must apply to their Head of Unit to seek authorization following the process provided by Go Global, within the timeframes stipulated by Go Global. The Go Global website at (<http://www.students.ubc.ca/global/>) outlines the process needed to apply to the Head of Unit, and the timelines for such application.

- 5.3. It is the responsibility of the Head of Unit to determine whether to grant or to decline to grant the authorization requested in Article 5.2 of these Procedures. Such determination must be made using the process outlined on the Go Global website which will include notification to the Student. Before approving this travel the Head of Unit must consult with the Go Global Office, and at a minimum, be satisfied that:
- 5.3.1. The travel has the written support of the Activity Sponsor;
 - 5.3.2. The travel has the written support of the Go Global Office;
 - 5.3.3. For a Student under the age of 19 years, the trip has the written support of the Student's parents or legal guardians;
 - 5.3.4. The travel is academically necessary for the Student and if not carried out at the proposed location and time there will be serious negative consequences for the Student's academic program;
 - 5.3.5. The Activity Sponsor or Student has submitted a risk assessment and emergency planning document which has been developed in consultation with the Go Global Office and which is deemed by the Go Global Office as satisfactory;
 - 5.3.6. The Activity Sponsor or Student can demonstrate that the Student has taken adequate steps to mitigate risks at the location and will have adequate support and guidance while in the region. In making this assessment the Head of Unit should consider the Student's experience and background in the region, whether a University employee is travelling with the Student and/or whether the Student is travelling with an established local organization with expertise in providing safe travel within the region;
 - 5.3.7. If the travel is to a region of a country with a Level 4 Travel Advisory, the travel has written support of the Dean of the Student's Faculty;

Special authorizations of this nature will only be granted in exceptional circumstances. The fact that the conditions listed above have been met does not create any entitlement to a special authorization from the Head of Unit.

6. Revocation of Authorization

- 6.1. Notwithstanding a decision made by the Head of Unit pursuant to Article 5.3 of these Procedures to authorize travel for a particular Student, the Academic Responsible Executive or his or her delegate (with respect to University Activities that that receive academic credit), or the Vice President Students or his or her delegate (for non-credit bearing University Activities), may review a Student's application for authorization and may decide to revoke such authorization for the Student to travel as a result of safety concerns. Such determination must be made in writing and sent to the Head of Unit, the Student and the Go Global Office. For the purposes of this Article the Academic Responsible Executive with respect to Students registered in courses at the University's Vancouver Campus is the Provost and Vice President Academic, and the Academic Responsible Executive with respect to students registered in courses at the University's Okanagan Campus is the Deputy Vice Chancellor and Principal UBC Okanagan.

7. Changes to Risk Ratings

- 7.1. Should the DFAIT Travel Advisory Risk Rating of a country or region of a country be increased while Students are participating in University Activities, Go Global will advise Students registered in the Student Safety Abroad Registry and the appropriate Head of Unit. In this situation Students are required to follow the direction of the University, and leave the region or country if instructed by the University to do so. Students who refuse to follow the instructions of the University will be considered to be on unauthorized travel and will be subject to the provisions of Article 8 of the Procedures.
- 7.2. The Go Global Office may, when it is in receipt of compelling information that a country or region of a country presents a material increased risk to travelers, may determine that a country or region of a country has a higher risk Level for the purposes of this Policy, notwithstanding that DFAIT has not done so. In such cases this Policy will apply as if such country or region of country has such higher risk Level, and Go Global shall take steps to communicate this decision to appropriate persons in the University community. Nothing in this Article 7.2 shall act to create an obligation on the part of the University to independently assess risk levels in other countries in any particular case.

8. Unauthorized Travel

- 8.1. Where the University has not authorized Student travel for a University Activity, or where such authorization has been revoked as a result of safety concerns, then if the Student undertakes the travel, he or she will be considered to be travelling as a private citizen and may not hold himself or herself out as travelling for a University Activity.
- 8.2. No University resources can be used, or University sponsorship provided, in support of unauthorized Student travel for a University Activity. In the event the University becomes aware of such unauthorized travel the Head of Unit may, at his or her discretion, take any of the following measures:
 - 8.2.1. suspend or cancel the University Activity or the Student's participation in the University Activity;
 - 8.2.2. suspend or cancel any funding to the Student from sources controlled by the University;
 - 8.2.3. subject to applicable laws, and with the approval of the University's Access and Privacy Manager,
 - 8.2.3.1 advise third parties of the Student's situation (for example government agencies, or the parents, guardians or next of kin of the Student);
 - 8.2.3.2 advise third parties that the Student is not travelling under the auspices of the University or with the authorization of the University;
 - 8.2.4. if the Head of Unit is the head of an academic unit;
 - 8.2.4.1 with the approval of the Dean of the relevant Faculty, withdraw the Student from registration in, or place the Student on leave from, any course or program related to the travel;

- 8.2.4.2 with the approval of the Dean of the relevant Faculty, decline to award academic credit for activities undertaken while travelling;
- 8.2.4.3 determine that any research conducted while traveling may not be used as a means of meeting a degree requirement at the University.
- 8.2.5. impose such other restrictions as the Head of Unit feels are warranted by the situation.
- 8.3. When making a decision pursuant to Article 8.2, a Head of Unit must consider any information that has been received by the Head of Unit from the Student.
- 8.4. Decisions made pursuant to Article 8.2.4 may be subject to appeal within the Student's Faculty and can be ultimately appealed to the appropriate committee of Senate that has jurisdiction.

9. Requirements to Report Problems

- 9.1. UBC staff and faculty must report significant problems related to the health and safety of Students abroad to the Head of Unit as soon as possible after learning of the problem. The Head of Unit is then required to consult with the Director of Go Global in determining how best to support the Student;
- 9.2. UBC Students should report any concerns or problems related to their own health and safety abroad to the senior University official in the place of travel (if any) and to the Go Global Office as soon as possible during their travel;
- 9.3. The Go Global Office will provide the Student with access to all relevant UBC resources, and where necessary, will coordinate a response to any problem and notify the appropriate University officials.

10. General Travel Procedures

- 10.1. Any Student who travels for a University Activity abroad must register in the Student Safety Abroad Registry maintained by the Go Global Office and comply with any other requirements issued by the Go Global Office.
- 10.2. All Students with Canadian citizenship are required to register in the DFAIT "Registry of Canadians Abroad" system prior to undertaking travel outside of Canada for a University Activity. Students who hold other citizenships can still register in this system, and may also wish to register with the consulate of their home country.
- 10.3. Students traveling outside of Canada for a University Activity to destinations with a Level 1 Travel Advisory are required to complete the online pre-departure health and safety checklist offered through the Go Global Office.
- 10.4. Students traveling outside of Canada for a University Activity to locations with a Level 2 "Exercise High Degree of Caution" Travel Advisory are required to complete the online pre-departure health and safety workshop, offered through the Go Global Office and must sign the Level 2 Student Mobility Agreement.

- 10.5. Students who have been authorized to travel outside of Canada for a University Activity to locations with a DFAIT Level 3 “Avoid Non-Essential Travel” Travel Advisory or a DFAIT Level 4 “Avoid All Travel” Travel Advisory pursuant to this Policy must meet the conditions outlined in Article 5.3 of the Procedures, must work with Go Global to complete a Safety Planning Record and emergency plan, must complete an in-person pre-departure health and safety briefing, and must sign the Level 3 Student Mobility Agreement or Level 4 Student Mobility Agreements, as appropriate.
- 10.6. Go Global will keep a copy of all written authorizations granted by Head of Units, as well as refusals to authorize travel made by Head of Units, as well as the risk assessment and emergency plan developed for each Student traveler.



Vancouver Senate Admissions Committee
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February 19, 2010

To: Vancouver Senate

From: Admissions Committee

Re: **Calendar Changes on Admission (Advanced Credit or Placement, British Columbia Adult Graduate Diploma and Doctoral and Master's Degrees: Faculty of Graduate Studies) (approval)**

a) Advanced Credit or Placement – Calendar Change on Admission (approval)(circulated)

The Admissions Committee has reviewed and recommends to Senate for approval the revised calendar entry on Advanced Credit or Placement. Applicants seeking advanced credit/placement for secondary school subjects must complete the required course work and examinations prior to attendance in a degree program at UBC.

Motion: *That Senate approve the revised calendar entry on Advanced Credit or Placement, effective for entry to the 2010 Summer Session and thereafter.*

b) British Columbia Adult Graduation Diploma – Calendar Change on Admission (approval)(circulated)

The Admissions Committee has reviewed and recommends to Senate for approval the revised calendar entry on British Columbia Adult Graduation Diploma. Applicants presenting Adult Basic Education courses must meet a minimum final standard of 70% as a final grade in English 11 or 12. This recommendation is consistent with the changes to minimum standards in English for secondary school applicants approved at the November 2009 meeting of Senate.

Motion: *That Senate approve the revised calendar entry on British Columbia Adult Graduation Diploma, effective for entry to the 2011 Winter Session and thereafter.*

c) Doctoral and Master's Degrees: Faculty of Graduate Studies – Calendar Change on Admission (approval)(circulated)

The Admissions Committee has reviewed and recommends to Senate for approval the revised calendar entry on Doctoral and Master's Degrees. The circulated document outlines a number of small editorial changes.

Motion: *That Senate approve the revised calendar entry Doctoral and Master's Degrees.*

Respectfully submitted,

Dr. David Fielding
Chair, Admissions Committee



UBC Undergraduate Admissions Proposal Form Change to Admission Requirements

Unit: Undergraduate Admissions Effective Session: 2010 Summer Year for Change: 2010	Date: January 27, 2010 Contact Person: Rosalie Vlaar, Sr. Policy Analyst, Undergraduate Admissions Phone: 604-822-4240 Email: rosalie.vlaar@ubc.ca
URL: http://www.students.ubc.ca/calendar/index.cfm?tree=2,17,0,0 Proposed Calendar Entry: <u>Homepage > Admissions > Advanced Credit or Placement</u> Advanced placement, and in many cases advanced credit, may be given in appropriate secondary school subjects where high academic achievement has been attained <u>as long as the required course work and exams are completed prior to attendance in a degree program at UBC.</u> This provision applies particularly to the Advanced Placement, International Baccalaureate (Higher Level), and General Certificate of Education (Advanced Level) programs. Applicants should refer to the Undergraduate Viewbook or Admissions for more information.	URL: http://www.students.ubc.ca/calendar/index.cfm?tree=2,17,0,0 Present Calendar Entry: <u>Homepage > Admissions > Advanced Credit or Placement</u> Advanced placement, and in many cases advanced credit, may be given in appropriate secondary school subjects where high academic achievement has been attained. This provision applies particularly to the Advanced Placement, International Baccalaureate (Higher Level), and General Certificate of Education (Advanced Level) programs. Interested students should refer to the Undergraduate Viewbook or Admissions for more information. <hr/> Type of Action: Prevent granting of UBC credit for enriched secondary school courses completed once already attending UBC. Rationale: This is a general policy statement regarding credit for enriched secondary school courses completed after a student has begun attending UBC. It applies to Advanced Placement, International Baccalaureate, British A-levels, and any other secondary curricula that are eligible for credit or advanced standing at the point of admission to the University. The goal is to prevent students from either enrolling in or writing exams for such courses concurrent with their UBC study for the purpose of credit toward a UBC degree.



UBC Undergraduate Admissions Proposal Form Change to Admission Requirements

<p>Effective Session: 2011 Admission Year for Change: To be posted to the calendar upon approval for the purpose of advising prospective students.</p>	<p>Date: December 8, 2009 Contact Person: Rosalie Vlaar, Senior Policy Analyst, Undergraduate Admissions Phone: 604-822-4240 Email: rosalie.vlaar@ubc.ca</p>
<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=2,22,67,0</p> <p>Proposed Calendar Entry:</p> <p><u>Homepage</u> > <u>Admissions</u> > <u>Applicants Following the BC/Yukon Secondary School Curriculum</u> > <u>British Columbia Adult Graduation Diploma (BCAGD)</u></p> <p>The University recognizes the BCAGD Provincial Diploma for admission to the first year of an undergraduate degree. Applicants who have completed the BCAGD must be at least 19 years of age and meet the following admission requirements:</p> <ol style="list-style-type: none">1. Four Adult Basic Education (ABE) Advanced Level or Grade 11 courses, which must include English; Algebraic Mathematics (ABE) or Principles of Mathematics 11; one Science¹; and one of Social Science (ABE), Social Studies 11, Civic Studies 11, Language 11, or First Nations 12.2. Four Provincial Level (ABE) or Grade 12, including English, or English 12 First Peoples, and three additional subjects chosen from Biology, Chemistry, Physics, Mathematics (ABE) or Principles of Mathematics 12, Computer Science (ABE), Geology, Geography, History, English Literature, and	<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=2,22,67,0</p> <p>Present Calendar Entry:</p> <p><u>Homepage</u> > <u>Admissions</u> > <u>Applicants Following the BC/Yukon Secondary School Curriculum</u> > <u>British Columbia Adult Graduation Diploma (BCAGD)</u></p> <p>The University recognizes the BCAGD Provincial Diploma for admission to the first year of an undergraduate degree. Applicants who have completed the BCAGD must be at least 19 years of age and meet the following admission requirements:</p> <ol style="list-style-type: none">1. Four Adult Basic Education (ABE) Advanced Level or Grade 11 courses, which must include English; Algebraic Mathematics (ABE) or Principles of Mathematics 11; one Science¹; and one of Social Science (ABE), Social Studies 11, Civic Studies 11, Language 11, or First Nations 12.2. Four Provincial Level (ABE) or Grade 12, including English, or English 12 First Peoples, and three additional subjects chosen from Biology, Chemistry, Physics, Mathematics (ABE) or Principles of Mathematics 12, Computer Science (ABE), Geology, Geography, History, English Literature, and



Languages.	Languages.
<p>Excludes ABE General and Applied Science and Grade 11 Resource Science.</p> <p>A minimum final course grade of 70% in either English 11 or English 12 is required for all programs.</p> <p>The admission average will be calculated on ABE Provincial Level English, or English 12, or English 12 First Peoples, and three other ABE Provincial Level or Grade 12 courses, each of which must be graded.</p> <p>A minimum average of 67% is required for admission to all programs. However, due to limited enrolment, a higher average is required in most programs. All courses must be completed by June. Summer school courses or grades obtained in supplemental examinations will not be considered.</p> <p>Entrance requirements to specific programs parallel those for BC/Yukon secondary school graduates and applicants should refer to the table <i>Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum</i> to ensure they have the required courses.</p> <p>Adult Basic Education (ABE) Courses</p> <p>UBC accepts the BC Certificate of Graduation (Dogwood) in combination with Adult Basic Education (ABE) Provincial Level courses completed at recognized secondary schools, adult education centres, or post-secondary institutions.</p> <p>For applicants who complete ABE Provincial Level courses, but do not complete the BC Adult Graduation</p>	<p>Excludes ABE General and Applied Science and Grade 11 Resource Science.</p> <p>The admission average will be calculated on ABE Provincial Level English, or English 12, or English 12 First Peoples, and three other ABE Provincial Level or Grade 12 courses, each of which must be graded. A minimum average of 67% is required for admission to all programs. However, due to limited enrolment, a higher average is required in most programs. All courses must be completed by June. Summer school courses or grades obtained in supplemental examinations will not be considered.</p> <p>Entrance requirements to specific programs parallel those for BC/Yukon secondary school graduates and applicants should refer to the table <i>Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum</i> to ensure they have the required courses.</p> <p>Adult Basic Education (ABE) Courses</p> <p>UBC accepts the BC Certificate of Graduation (Dogwood) in combination with Adult Basic Education (ABE) Provincial Level courses completed at recognized secondary schools, adult education centres, or post-secondary institutions.</p> <p>For applicants who complete ABE Provincial Level courses, but do not complete the BC Adult Graduation</p>



<p>Diploma (BCAGD), the admission average will be calculated on ABE Provincial Level English, or English 12, or English 12 First Peoples, and three other ABE Provincial Level or Grade 12 courses, each of which must be graded.</p> <p>A minimum final course grade of 70% in either English 11 or English 12 is required for all programs.</p>	<p>Diploma (BCAGD), the admission average will be calculated on ABE Provincial Level English, or English 12, or English 12 First Peoples, and three other ABE Provincial Level or Grade 12 courses, each of which must be graded.</p> <hr/> <p>Type of Action: Add a minimum standard of 70% as a final course grade in English 11 or 12 to the undergraduate admission criteria for applicants presenting ABE courses.</p> <p>Rationale: This aligns the undergraduate admission policy for students presenting the ABE with the minimum standards in English that were approved by Senate in November 2009 for admission from all other English language secondary school curricula.</p> <p>ABE students are not required to write provincial examinations in order to earn the BC Adult Graduation Diploma. As a result, the minimum final grade in English will be based on a course grade only (i.e., the grade will not include results from the provincial exam).</p>
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UBC Admission Proposal Form Change to Course or Program

<p>Faculty: Graduate Studies Department: Dean's Office Faculty Approval Date: Nov 30, 2009 Effective Session: Term 2 Winter Year for Change: 2009</p>	<p>Date: November 30, 2009 Contact Person: Jenny Phelps Phone: 604-822-2934 Email: jenny.phelps@ubc.ca</p>
<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,204,340,181 <u>Homepage</u> > <u>Faculties, Colleges, and Schools</u> > <u>The Faculty of Graduate Studies</u> > <u>Admission</u> > <u>Doctoral Degrees</u></p>	<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,204,340,181 <u>Homepage</u> > <u>Faculties, Colleges, and Schools</u> > <u>The Faculty of Graduate Studies</u> > <u>Admission</u> > <u>Doctoral Degrees</u></p>
<p>Proposed Calendar Entry:</p> <p>A student may apply for admission to the degree program by writing directly to the graduate program in which the program is offered. Students are normally admitted to study only in fields that are formally authorized by Senate to offer doctoral programs. All applications must be accompanied by an application fee at the time of submission. Consult the Faculty of Graduate Studies for current information on admissions and application fees.</p> <p>The number of students that can be accommodated is limited and graduate programs will accept the best qualified students as vacancies occur. Most students begin their program of study at the start of the Winter Session (the beginning of September) but other start dates may be available, depending on the specific program. Limitations on the number of students that can be accommodated require that applicants be selected well before the start date. Students are encouraged to submit applications for admission as early as possible.</p> <p>Doctoral Degrees</p> <p>Applicants for the Doctor of Philosophy (Ph.D.), Doctor of Musical Arts (D.M.A.) and Doctor of Education (Ed.D.) must have completed one of the following requirements prior to admission:</p> <ol style="list-style-type: none"> 1. In the case of the Ph.D., a master's degree (or equivalent) from an approved institution with clear evidence of research ability or potential, or in the case of the D.M.A., a master's degree (or equivalent) from an approved institution with outstanding ability in performance or composition. 2. In the case of the Ed.D., a master's degree in Education (or equivalent degree) from an approved institution. 3. A bachelor's degree with one year of study in a master's program with 12 credits of first class average, of which 9 credits must be at the 500-level or above and at least 9 credits must be of first class standing. Also: <ol style="list-style-type: none"> a. (for Ph.D.) clear evidence of 	<p>Present Calendar Entry:</p> <p>A student may apply for admission to the degree program by writing directly to the graduate program in which the program is offered. Students are normally admitted to study only in fields that are formally authorized by Senate to offer doctoral programs. All applications must be accompanied by an application fee at the time of submission. Consult the Faculty of Graduate Studies for current information on admissions and application fees.</p> <p>The number of students that can be accommodated is limited and graduate programs will accept the best qualified students as vacancies occur. Most students begin their program of study at the start of the Winter Session (the beginning of September) but other start dates may be available, depending on the specific program. Limitations on the number of students that can be accommodated require that applicants be selected well before the start date. Students are encouraged to submit applications for admission as early as possible.</p> <p>Doctoral Degrees</p> <p>Applicants for the Doctor of Philosophy (Ph.D.), Doctor of Musical Arts (D.M.A.) and Doctor of Education (Ed.D.) must have completed one of the following requirements prior to admission:</p> <ol style="list-style-type: none"> 1. In the case of the Ph.D., a master's degree (or equivalent) from an approved institution with clear evidence of research ability or potential, or in the case of the D.M.A., a master's degree (or equivalent) from an approved institution with outstanding ability in performance or composition. 2. In the case of the Ed.D., a master's degree in Education (or equivalent degree) from an approved institution. 3. A bachelor's degree with one year of study in a master's program with 12 credits of first class average, of which 9 credits must be at the 500-level or above and at least 9 credits must be of first

<p>research ability or potential;</p> <ul style="list-style-type: none"> b. (for Ph.D., Elementary Education) first class standing in Teacher Training or a B.Ed.; c. (for Ed.D.) first class standing and first class standing in such prerequisite work as may have been required, and five years professional experience; or d. (for D.M.A.) outstanding ability in performance or composition. <p>4. Transfer directly into a doctoral program is normally accomplished after completion of the first year of study at the master's level and will not be permitted after completion of the second year.</p> <p>5. In exceptional cases, applicants who hold an honours bachelor's degree with an overall average in the A grade range and who demonstrate advanced research ability may be granted direct admission to a doctoral degree program on recommendation of the admitting graduate program and approval of the Dean of the Faculty of Graduate Studies. Students entering directly from a bachelor's degree must, during the first year of study, complete 12 credits with a first class average, of which at least 9 credits must be at the 500-level or above and at least 9 credits must be of first class standing, to maintain registration as a doctoral student.</p> <p>Individuals of Aboriginal ancestry are encouraged to apply. Additional information for Aboriginal applicants to graduate programs is available at: http://www.grad.ubc.ca/aboriginal/</p>	<p>class standing. Also:</p> <ul style="list-style-type: none"> a. (for Ph.D.) clear evidence of research ability or potential; b. (for Ph.D., Elementary Education) first class standing in Teacher Training or a B.Ed.; c. (for Ed.D.) first class standing and first class standing in such prerequisite work as may have been required, and five years professional experience; or d. (for D.M.A.) outstanding ability in performance or composition. <p>4. Transfer directly into a doctoral program is normally accomplished after completion of the first year of study at the master's level and will not be permitted after completion of the second year.</p> <p>5. In exceptional cases, applicants who hold an honours bachelor's degree with an overall average in the A grade range and who demonstrate advanced research ability may be granted direct admission to a doctoral degree program on recommendation of the admitting graduate program and approval of the Dean of the Faculty of Graduate Studies. Students entering directly from a bachelor's degree must, during the first year of study, complete 12 credits with a first class average, of which at least 9 credits must be at the 500-level or above and at least 9 credits must be of first class standing, to maintain registration as a doctoral student.</p> <p>Type of Action: Editorial change Rationale: Add wording for aboriginal applicants</p>
<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,204,340,182 <u>Homepage > Faculties, Colleges, and Schools > The Faculty of Graduate Studies > Admission > Master's Degrees</u></p> <p>Proposed Calendar Entry:</p> <p>A student may apply for admission to a master's degree program by writing directly to the graduate program in which the program is offered. Up-to-date information on admission is available at the Faculty of Graduate Studies. Students are admitted to study only in fields that are authorized by Senate to offer master's-level programs. All applications must be accompanied by an application fee at the time of submission. Consult the Faculty of Graduate Studies for more information. The number of students that can be accommodated is limited, and graduate</p>	<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,204,340,182 <u>Homepage > Faculties, Colleges, and Schools > The Faculty of Graduate Studies > Admission > Master's Degrees</u></p> <p>Present Calendar Entry:</p> <p>A student may apply for admission to a master's degree program by writing directly to the graduate program in which the program is offered. Up-to-date information on admission is available at the Faculty of Graduate Studies. Students are admitted to study only in fields that are authorized by Senate to offer master's-level programs. All applications must be accompanied by an application fee at the time of submission. Consult the Faculty of Graduate Studies for more</p>

<p>programs with limited facilities will accept the best-qualified students as vacancies occur.</p> <p>Most students begin their program of study in September, but limitations on the number of students that can be accommodated require that applicants be selected well before this date. Students are encouraged to submit applications for admission as early as possible.</p> <p>Master's Degrees</p> <p>Students with a Bachelor's Degree from a Canadian or American Institution</p> <p>Normally, applicants for a master's degree program must hold the academic equivalent of a four-year bachelor's degree from UBC with one of the following:</p> <ul style="list-style-type: none"> • A minimum overall average in the B+ range (76% at UBC) in third- and fourth-year level courses. • Academic standing with at least 12 credits of third- or fourth-year level courses in the A grade range (80% or higher at UBC) in the field of study. • Alternatively, applicants who do not meet the requirements stated above, but who have had other significant formal training, relevant professional experience, and/or otherwise possess demonstrable knowledge or expertise that would prepare them adequately for successful study in a specific graduate program, may be granted admission on the recommendation of the appropriate graduate program and approval of the Dean of the Faculty of Graduate Studies. <p>Individuals of Aboriginal ancestry are encouraged to apply. Additional information for Aboriginal applicants to graduate programs is available at: http://www.grad.ubc.ca/aboriginal/</p> <p>These are the minimum requirements for admission to the Faculty of Graduate Studies. Individual graduate programs may have additional admission requirements. Consult the graduate program listings in the Calendar to confirm the admission requirements for specific degree programs.</p> <p>.....</p>	<p>information. The number of students that can be accommodated is limited, and graduate programs with limited facilities will accept the best-qualified students as vacancies occur.</p> <p>Most students begin their program of study in September, but limitations on the number of students that can be accommodated require that applicants be selected well before this date. Students are encouraged to submit applications for admission as early as possible.</p> <p>Master's Degrees</p> <p>Students with a Bachelor's Degree from a Canadian or American Institution</p> <p>Applicants for a master's degree program must hold the academic equivalent of a four-year bachelor's degree from UBC with one of the following:</p> <ul style="list-style-type: none"> • A minimum overall average in the B+ range (76% at UBC) in third- and fourth-year courses. • Academic standing with at least 12 credits of third- or fourth-year courses in the A grade range (80% or higher at UBC) in the field of study. • Applicants who have a four-year bachelor's degree or its academic equivalent, which does not meet the requirements stated above, but who have had significant formal training and relevant professional experience to offset such deficiencies, may be granted admission on the recommendation of the appropriate graduate program or faculty and approval of the Dean of the Faculty of Graduate Studies. <p>These are the minimum requirements for admission to the Faculty of Graduate Studies. Graduate programs may have additional admission requirements. Consult the graduate program listings in the Calendar to confirm the admission requirements for specific degree programs.</p> <p>.....</p> <p>Type of Action: Editorial change Rationale: Add wording for aboriginal applicants</p>
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February 19, 2010

To: Vancouver Senate

From: Admissions Committee

Re: **Bachelor of Human Kinetics: Broad Based Admission Policy (approval)**
Specific Program Requirements for Applicants Following the BC/Yukon
Secondary School Curriculum (approval)
Bachelor of Food, Nutrition and Health (approval)
Bachelor of Science (Forest Sciences, Natural Resources Conservation,
Wood Products Processing, Forestry) (approval)

d) Bachelor of Human Kinetics: Broad-Based Admission Policy– Changes in Admission Requirements (approval)(circulated)

The Admissions Committee has reviewed and recommends to Senate for approval the calendar entry on broad-based admission requirements for applicants to the Bachelor of Human Kinetics program. Applicants will be evaluated on both academic performance and supplementary criteria and other qualifications, as outlined in the circulated document.

Motion: *That Senate approve the proposed changes in admission requirements for applicants to the Bachelor of Human Kinetics program, effective for entry to the 2010 Winter Session and thereafter.*

e) Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum – Changes in Admission Requirements (approval)(circulated)

The Admissions Committee has reviewed and recommends to Senate for approval the revised calendar entry on specific program requirements for applicants following the BC/Yukon Secondary school curriculum. The proposed revisions reflect recent changes in mathematics admission requirements for applicants following the BC/Yukon Secondary School Curriculum, as approved by Senate in September 2009.

Motion: *That Senate approve the revised calendar entry on specific program requirements for applicants following the BC/Yukon secondary school curriculum, for entry to the 2013 Winter Session and thereafter.*

f) Bachelor of Science in Food, Nutrition and Health – Changes in Admission Requirements (approval)(circulated)

The Admissions Committee has reviewed and recommends to Senate for approval the revised calendar entry on admission requirements for applicants to the Bachelor of Science in Food, Nutrition and Health program. The proposed revisions reflect recent changes in mathematics admission requirements for applicants following the BC/Yukon Secondary School Curriculum, as approved by Senate in November 2009.

Motion: *That Senate approve the proposed changes in admission requirements for applicants to the Bachelor of Science in Food, Nutrition and Health program, effective for entry to the 2013 Winter Session and thereafter.*

g) Bachelor of Science in Forest Sciences, Bachelor of Science in Natural Resources Conservation, Bachelor of Science in Wood Products Processing and Bachelor of Science in Forestry – Changes in Admission Requirements (approval)(circulated)

The Admissions Committee has reviewed and recommends to Senate for approval the revised calendar entry on admission requirements for applicants to the Bachelor of Science in Forest Sciences, Bachelor of Science in Natural Resources Conservation, Bachelor of Science in Wood Products Processing and Bachelor of Science in Forestry programs. The proposed revisions reflect recent changes in mathematics admission requirements for applicants following the BC/Yukon Secondary School Curriculum, as approved by Senate in November 2009.

Motion: *That Senate approve the proposed changes in admission requirements for applicants to the Bachelor of Science in Forest Sciences, Bachelor of Science in Natural Resources Conservation, Bachelor of Science in Wood Products Processing and Bachelor of Science in Forestry programs, effective for entry to the 2013 Winter Session and thereafter.*

Respectfully submitted,

Dr. David Fielding
Chair, Admissions Committee

**UBC Admissions Proposal Form**

Faculty: Education Department: Human Kinetics Faculty Approval Date: January 12, 2006 SAC Approval Date: Feb. 10, 2010 Effective Session: 2010 Winter Session Year for Change: 2010	Date: September 25, 2009 Contact Person: David Sanderson Phone: 604.822.4361 Email: david.sanderson@ubc.ca
URL: http://students.ubc.ca/calendar/index.cfm?tree=12,205,352,314 Proposed Calendar Entry: The School of Human Kinetics has implemented a Broad-Based Admission policy that incorporates the use of supplementary criteria in addition to academic performance in the selection of students entering the Bachelor of Human Kinetics degree program. As part of this process, all applicants are required to submit the Human Kinetics Supplemental Application Form by March 15. Detailed information on admission requirements for all applicants is available on the School of Human Kinetics website: http://www.hkin.educ.ubc.ca/School/index.htm Admission of students into the Bachelor of Human Kinetics program is based on academic performance and other accomplishments, including personal statements, demonstrated leadership skills, active participation in extra-curricular activities, work experience, significant awards and achievements, and reference contacts.	URL: http://students.ubc.ca/calendar/index.cfm?tree=12,205,352,314 Present Calendar Entry: Due to limited resources, the School has been authorized to restrict enrolment. Achievement of the minimum requirements for admission does not guarantee acceptance. Students applying to enter the School must make formal application to Enrolment Services no later than February 28 with a documentation deadline of June 30. <hr/> Type of Action: Change in description of admission procedures. Rationale: The decision to move to broad-based admission procedures is intended to ensure that the School of Human Kinetics is accessible to a wide range of qualified students who bring with them a breadth of qualifications and experience to the University and their studies. The benefits of a diverse student body within our academic setting will include (but not be limited to) the introduction of a fresh array of ideas, skills, and approaches; an enriched environment that benefits from contributions from people of different backgrounds, experiences and perspectives; and exposure to multifaceted backgrounds that reflect the diversity of the community.



UBC Undergraduate Admissions Proposal Form Change to Admission Requirements

Effective Session: 2013 Admission Year for Change: To be posted to the calendar upon approval for the purpose of advising prospective students.	Date: Feb. 4, 2010 Contact Person: Rosalie Vlaar, Senior Policy Analyst, Undergraduate Admissions Phone: 604-822-4240 Email: rosalie.vlaar@ubc.ca
http://www.students.ubc.ca/calendar/index.cfm?tree=2,22,68,0	
Homepage > Admissions > Applicants Following the BC/Yukon Secondary School Curriculum > Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum Proposed Calendar Entry: Below are the required courses used in the calculation of the admission average for specific programs, as well as courses that are required but are not used in the calculation of the average:	

Program	Degree	Faculty/ School	Average Calculated on the Following Required Courses or IB/AP Equivalents	Courses Required but not included in the Calculation of the Average
Applied Biology	B.Sc. (Applied Biology)	Land and Food Systems	English 12 One of Principles of Mathematics 12 or Pre-Calculus 12 One of Biology 12, Chemistry 12, Geology 12 or Physics 12 One other approved examinable Grade 12 course	English 11 Language 11 One of Principles of Mathematics 11, Pre-Calculus 11 or Foundations of Mathematics 12 Two of Biology 11, Chemistry 11, or Physics 11 Social Studies 11
Arts	B.A.	Arts	English 12 Three other approved examinable Grade 12 courses	English 11 Language 11 One of Principles of Mathematics 11, Pre-Calculus 11 or Foundations of Mathematics 12 Science 11 Social Studies 11
Commerce (Direct Entry)	B.Com.	Commerce and	English 12 One of Principles of	English 11 Language 11



Business Administration			Mathematics 12 or Pre-Calculus 12 Two other approved examinable Grade 12 courses	One of Principles of Mathematics 11, Pre-Calculus 11 or Foundations of Mathematics 12 Science 11 Social Studies 11
Dental Science	B.D.Sc. (Dental Hygiene)	Dentistry	English 12 Biology 12 Chemistry 12 One other approved examinable Grade 12 course	Biology 11 Chemistry 11 English 11 One of Principles of Mathematics 11, Pre-Calculus 11 or Foundations of Mathematics 12 Language 11 Social Studies 11
Engineering	B.A.Sc.	Applied Science	English 12 Chemistry 12 Principles of Mathematics 12 or Pre-Calculus 12 Physics 12	English 11 Language 11 Chemistry 11 One of Principles of Mathematics 11, Pre-Calculus 11 or Foundations of Mathematics 12 Physics 11 Social Studies 11
Food, Nutrition and Health	B.Sc. (Food, Nutrition and Health)	Land and Food Systems	English 12 One of Principles of Mathematics 12 or Pre-Calculus 12 One of Biology 12, Chemistry 12, Geology 12, Physics 12 One other approved examinable Grade 12 course	English 11 Language 11 One of Principles of Mathematics 11, Pre-Calculus 11 or Foundations of Mathematics 12 Two of Biology 11, Chemistry 11 or Physics 11 Social Studies 11
Forest Operations, Forest Resource Management	B.S.F.	Forestry	English 12 One of Principles of Mathematics 12 or Pre-Calculus 12 One of Chemistry 12, Physics 12, or Biology 12	English 11 Language 11 One of Principles of Mathematics 11, Pre-Calculus 11 or Foundations of Mathematics 12



			One other approved examinable Grade 12 course	Biology 11 Two of Chemistry 11, Physics 11, or Biology 11 Social Studies 11
Forest Science	B.Sc. (Forestry)	Forestry	Same as for B.S.F. (above)	Same as for B.S.F. (above)
Human Kinetics	B.H.K.	Human Kinetics	English 12 One of Principles of Mathematics 12, Pre- Calculus 12 , Biology 12, Chemistry 12, Geology 12 or Physics 12 Two other approved examinable Grade 12 courses	English 11 Language 11 One of Principles of Mathematics 11, Pre- Calculus 11 or Foundations of Mathematics 12 Science 11 Social Studies 11
Midwifery	B.Mw.	Medicine	English 12 Biology 12 Two other approved examinable Grade 12 courses	Chemistry 11 English 11 Language 11 One of Principles of Mathematics 11, Pre- Calculus 11 or Foundations of Mathematics 12 Social Studies 11
Music	B.Mus.	Music	English 12 Three other approved examinable Grade 12 courses	English 11 Language 11 One of Principles of Mathematics 11, Pre- Calculus 11 or Foundations of Mathematics 12 Science 11 Social Studies 11
Natural Resources Conservation	B.Sc. (Natural Resources Conservati on)	Forestry	English 12 Chemistry 12 One of Principles of Mathematics 12 or Pre- Calculus 12 One other approved examinable Grade 12 course	English 11 Biology 11 Chemistry 11 Language 11 One of Principles of Mathematics 11, Pre- Calculus 11 or Foundations of Mathematics 12 Social Studies 11



Science

B.Sc.

Science

English 12

One of Principles of Mathematics 12 or Pre-Calculus 12

(minimum 67% grade)
Two other approved examinable Grade 12 courses, including at least one of Biology 12, Chemistry 12, Geology 12 or Physics 12

English 11

Language 11

Chemistry and Physics 11

One of Principles of Mathematics 11, Pre-Calculus 11 or Foundations of Mathematics 12

Social Studies 11

Wood Products Processing

B.Sc.
(Wood Products Processing)

Forestry

English 12

One of Principles of Mathematics 12 or Pre-Calculus 12

One of Physics 12, Chemistry 12, Biology 12

One other approved examinable Grade 12 course

English 11

Language 11

One of Principles of Mathematics 11, Pre-Calculus 11 or Foundations of Mathematics 12

Chemistry 11

Physics 11

Social Studies 11



UBC Undergraduate Admissions Proposal Form Change to Admission Requirements

<p>Faculty: Land and Food Systems Department: Food, Nutrition and Health Effective Session: 2013 Winter Session Year for Change: Publish as soon as possible for the purpose of advising prospective students</p>	<p>Date: January 27, 2010 Contact Person: Lynn Newman-Saunders Assistant Dean, Students 604 822-9702 lynn.newman@ubc.ca</p>
<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,194,261,8</p> <p>Proposed Calendar Entry:</p> <p><u>Homepage</u> > <u>Faculties, Colleges, and Schools</u> > <u>The Faculty of Land and Food Systems</u> > <u>B.Sc. in Food, Nutrition, and Health</u> > Admission</p> <p>Students should refer to Admissions. Students may gain admission directly from secondary school or transfer from a recognized university or college with a minimum of 24 credits, or as mature students.</p> <p>For admission to the Bachelor of Science in Food, Nutrition, and Health, students from British Columbia secondary schools must meet the BC/Yukon admission requirements <<link to http://www.students.ubc.ca/calendar/index.cfm?tree=2,22,63,0 in the online Calendar>> and must have completed one of Principles of Mathematics 12 or Pre-Calculus 12; at least two of Biology 11, Chemistry 11 and Physics 11; and one of Chemistry 12, Physics 12, Biology 12, or Geology 12.</p> <p>Admission to the majors in Dietetics, Food Science, Food and Nutritional Sciences Double Major, and to the Human Kinetics</p>	<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,194,261,8</p> <p>Present Calendar Entry:</p> <p><u>Homepage</u> > <u>Faculties, Colleges, and Schools</u> > <u>The Faculty of Land and Food Systems</u> > <u>B.Sc. in Food, Nutrition, and Health</u> > Admission</p> <p>Students should refer to Admissions. Students may gain admission directly from secondary school or transfer from a recognized university or college with a minimum of 24 credits, or as mature students.</p> <p>For admission to the Bachelor of Science in Food, Nutrition, and Health, students from Grade 12 British Columbia schools must meet the general University admission requirements and must have completed English 11 and 12; Social Studies 11; an approved language 11; Principles of Mathematics 11 and 12; at least two of Biology 11, Chemistry 11 and Physics 11; one of Chemistry 12, Physics 12, Biology 12, Geology 12; a course chosen from among the approved examinable Grade 12 courses.</p> <p>Admission to the majors in Dietetics, Food Science, Food and Nutritional Sciences Double Major, and to the Human Kinetics</p>



<p>Minor is restricted. See those sections for details.</p>	<p>Minor is restricted. See those sections for details.</p> <hr/> <p>Type of Action: Reflect the new BC secondary school mathematics curriculum in the criteria for admission to the undergraduate program in Food, Nutrition and Health.</p> <p>Rationale: The new BC secondary school mathematics curriculum begins roll out in September 2010. Prospective UBC students for 2013 and beyond are making high school pre-requisite course selection choices beginning in the Spring of 2010 and need to know what we will require. The undergraduate programs in Land and Food Systems will accept Pre-Calculus courses in place of our current Principles of Mathematics admission requirements. These courses will provide students with the appropriate foundation in mathematics to further their studies in the Faculty.</p>
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UBC Undergraduate Admissions Proposal Form Change to Admission Requirements

<p>Faculty: Forestry Effective Session: 2013 Winter Session Year for Change: Publish as soon as possible for the purpose of advising prospective students</p>	<p>Date: December 2, 2009 Contact Person: Peter Marshall, Associate Dean, Forestry 604 822-4918 peter.marshall@ubc.ca</p>
<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,203,330,177</p> <p>Proposed Calendar Entry:</p> <p><u>Homepage</u> > <u>Faculties, Colleges, and Schools</u> > <u>The Faculty of Forestry</u> > <u>B.Sc. in Forest Sciences</u> > Admission</p> <p>Students entering from secondary school must have met the general University entrance requirements (see Admission) and have completed Principles of Mathematics 12 or Pre-Calculus 12. They must also complete one of Biology 12, Chemistry 12, or Physics 12, as well as two of Biology 11, Chemistry 11, and Physics 11.</p> <p>To be eligible for second year [...]</p>	<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,203,330,177</p> <p>Present Calendar Entry:</p> <p><u>Homepage</u> > <u>Faculties, Colleges, and Schools</u> > <u>The Faculty of Forestry</u> > <u>B.Sc. in Forest Sciences</u> > Admission</p> <p>Students entering from secondary school must have met the general University entrance requirements (see Admission) and have completed Principles of Mathematics 12 and one of Biology 12, Chemistry 12, or Physics 12, as well as two of Biology 11, Chemistry 11, and Physics 11.</p> <p>To be eligible for second year [...]</p>
<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,203,418,173</p> <p>Proposed Calendar Entry: <u>Homepage</u> > <u>Faculties, Colleges, and Schools</u> > <u>The Faculty of Forestry</u> > <u>B.Sc. in Natural Resources Conservation</u> > Admission</p> <p>The Faculty will accept applications from students with varying educational</p>	<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,203,418,173</p> <p>Present Calendar Entry: <u>Homepage</u> > <u>Faculties, Colleges, and Schools</u> > <u>The Faculty of Forestry</u> > <u>B.Sc. in Natural Resources Conservation</u> > Admission</p> <p>The Faculty will accept applications from students with varying educational</p>



<p>preparation:</p> <ul style="list-style-type: none">• directly from secondary school graduation, or• following completion of at least 24 credits at UBC or its equivalent at another post-secondary institution. <p>Students entering from secondary school must have met the general University entrance requirements (see Admissions) and have completed Principles of Mathematics 12 or Pre-Calculus 12. They must also complete one of Biology 12, Chemistry 12, or Physics 12, as well as two of Biology 11, Chemistry 11, and Physics 11.</p> <p>Students who enter following completion of at least 24 credits of work [...]</p>	<p>preparation:</p> <ul style="list-style-type: none">• directly from secondary school graduation, or• following completion of at least 24 credits at UBC or its equivalent at another post-secondary institution. <p>Students entering from secondary school must have met the general University entrance requirements (see Admissions) and have completed Principles of Mathematics 12 and one of Biology 12, Chemistry 12, or Physics 12, as well as two of Biology 11, Chemistry 11, and Physics 11.</p> <p>Students who enter following completion of at least 24 credits of work [...]</p>
<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,203,329,813</p> <p>Proposed Calendar Entry:</p> <p><u>Homepage > Faculties, Colleges, and Schools > The Faculty of Forestry > B.Sc. in Wood Products Processing > Admission</u></p> <p>The Faculty of Forestry will accept applications from students with varying educational preparation:</p> <ol style="list-style-type: none">1. directly from secondary school graduation;2. following completion of university-level work at UBC or the equivalent at another post-secondary institution; or3. after the completion of a two-year wood products or engineering diploma program at a recognized college or institute of technology.	<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,203,329,813</p> <p>Present Calendar Entry:</p> <p><u>Homepage > Faculties, Colleges, and Schools > The Faculty of Forestry > B.Sc. in Wood Products Processing > Admission</u></p> <p>The Faculty of Forestry will accept applications from students with varying educational preparation:</p> <ol style="list-style-type: none">4. directly from secondary school graduation;5. following completion of university-level work at UBC or the equivalent at another post-secondary institution; or6. after the completion of a two-year wood products or engineering diploma program at a recognized college or institute of technology.



<p>Achievement of the minimum academic requirements does not guarantee admission in the event that the number of applicants exceeds the number of available spaces. Students entering from secondary school must have met the general University entrance requirements (see Admissions), including Principles of Mathematics 12 or Pre-Calculus 12, Chemistry 11, Physics 11, and one of Biology 12, Chemistry, 12, or Physics 12.</p> <p>Students applying following the completion of at least 30 credits of university-level work [...]</p>	<p>Achievement of the minimum academic requirements does not guarantee admission in the event that the number of applicants exceeds the number of available spaces. Students entering from secondary school must have met the general University entrance requirements (see Admissions), including Principles of Mathematics 12, Chemistry 11, Physics 11, and one of Biology 12, Chemistry, 12, or Physics 12. Students applying following the completion of at least 30 credits of university-level work [...]</p>
<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,203,328,166</p> <p>Proposed Calendar Entry: <u>Homepage > Faculties, Colleges, and Schools > The Faculty of Forestry > B.S.F. (Bachelor of Science in Forestry) > Admission</u></p> <p>Students may apply to enter the B.S.F. program with varying educational preparation:</p> <ol style="list-style-type: none">1. directly from secondary school graduation;2. following completion of university-level work at UBC or the equivalent at another post-secondary institution;3. after the completion of a two-year forestry diploma program at a recognized college or institute of technology;4. from an approved one- or two-year forestry transfer program at a BC college; or5. following completion of a specified	<p>URL: http://www.students.ubc.ca/calendar/index.cfm?tree=12,203,328,166</p> <p>Present Calendar Entry: <u>Homepage > Faculties, Colleges, and Schools > The Faculty of Forestry > B.S.F. (Bachelor of Science in Forestry) > Admission</u></p> <p>Students may apply to enter the B.S.F. program with varying educational preparation:</p> <ol style="list-style-type: none">1. directly from secondary school graduation;2. following completion of university-level work at UBC or the equivalent at another post-secondary institution;3. after the completion of a two-year forestry diploma program at a recognized college or institute of technology;4. from an approved one- or two-year forestry transfer program at a BC college; or



<p>suite of courses at Nanjing Forestry University.¹</p> <p><small>Details regarding which courses offered by Nanjing Forestry University constitute this suite may be found on the Faculty of Forestry's website. The number of applicants accepted through this application route will be limited to five per year for each of the two program majors. All university requirements for international applicants must be met. See Admissions.</small></p> <p>Students entering from secondary school must have met the general University entrance requirements (see Admissions) and have completed Principles of Mathematics 12 or Pre-Calculus 12. They must also complete one of Biology 12, Chemistry 12, or Physics 12, as well as two of Biology 11, Chemistry 11, and Physics 11. Students intending to enrol in the Forest Operations Major, Harvest Planning and Engineering Option should have complete Physics 11.</p> <p>Meeting the minimum academic requirements outlined in this chapter [...]</p>	<p>5. following completion of a specified suite of courses at Nanjing Forestry University.¹</p> <p><small>Details regarding which courses offered by Nanjing Forestry University constitute this suite may be found on the Faculty of Forestry's website. The number of applicants accepted through this application route will be limited to five per year for each of the two program majors. All university requirements for international applicants must be met. See Admissions.</small></p> <p>Students entering from secondary school must have met the general University entrance requirements (see Admissions) and have completed Principles of Mathematics 12 and one of Biology 12, Chemistry 12, or Physics 12, as well as two of Biology 11, Chemistry 11, and Physics 11. Students intending to enrol in the Forest Operations Major, Harvest Planning and Engineering Option should have complete Physics 11.</p> <p>Meeting the minimum academic requirements outlined in this chapter [...]</p> <hr/> <p>Type of Action: Reflect the new BC secondary school mathematics curriculum in the criteria for admission to undergraduate Forestry programs.</p> <p>Rationale: The new BC secondary school mathematics curriculum begins to be rolled out in September 2010. Prospective UBC students for 2013 and beyond are making high school pre-requisite course selection choices beginning in 2010 and need to know what we will require. The undergraduate programs in Forestry will accept Pre-Calculus courses in place of our current Principles of Mathematics admission requirements. These courses will provide students with the appropriate foundation in mathematics to further their studies in Forestry at UBC.</p>
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THE UNIVERSITY OF BRITISH COLUMBIA



Vancouver Senate Nominating Committee
c/o
Enrolment Services | Senate & Curriculum Services
Brock Hall 2016 – 1874 East Mall
Vancouver BC V6T 1Z1
Tel : (604) 822-8141 | Fax : (604) 822-5945

February 19, 2010

To: Vancouver Senate
From: Nominating Committee
Re: **Adjustments to Committee Composition (approval)**
Senate Representative to St. Mark's College Board (approval)

a. Library Committee Membership Adjustment (approval)

Upon the recommendation of the Library Committee, the Nominating Committee requests that Senate adjust the composition of the Library Committee to replace the Vice-President Student and Academic Services with the Vice-Provost Information Technology.

Motion: *That the composition of the Vancouver Senate Library Committee be adjusted to replace the Vice-President Student and Academic Services with the Vice-Provost, Information Technology as an ex-officio, voting member.*

b. Senate Representative to the St. Mark's College Board (approval)

Motion: *That Senate appoint Mr. Sean Haffey to fill a vacancy as the Senate representative to the St. Mark's College Board of Directors.*

Respectfully submitted,

Dr. Rhodri Windsor-Liscombe
Chair, Nominating Committee



Vancouver Senate Student Awards Committee
c/o
Enrolment Services | Senate & Curriculum Services
Brock Hall 2016 – 1874 East Mall
Vancouver BC V6T 1Z1

February 18, 2010

To: Vancouver Senate

From: Vancouver Senate Student Awards Committee

RE: Revisions to the Regulations Governing University Awards (approval)

You will find attached proposed changes to the Regulations Governing University Awards.

The proposed changes are of the routine “housekeeping” variety, with one exception. The proposed change to sections 2 and 3 under “Regulations Governing Undergraduate Awards” to specify “percentage-graded” credits was prompted by the March 2009 Senate approval of the Policy on Credit/D/Fail Standing. This change is intended to clarify that courses taken for Credit/D/Fail standing will be counted towards the credit load but will not be included in the calculation of weighted-credit average for UBC scholarships and awards.

The Committee intends to work with the Secretariat in the near future to reformat these Regulations under the template established in Policy V-1: Format, Development, & Administration of Senate Policies and will present the resulting draft policy for Senate approval at that time.

The Committee is pleased to make the following recommendation:

That Senate approve the changes to the Regulations Governing University Awards, as set out in the attached document.

Respectfully submitted,

Dr. Brian Stelck
Chair, Student Awards Committee



REGULATIONS GOVERNING UNIVERSITY AWARDS

The following regulations, as approved by the University of British Columbia Senate, govern all awards over which the University has jurisdiction.

1. It is the policy of the University to attract, at both graduate and undergraduate levels, the best academically qualified students. ~~whatever their origin.~~ With that objective in mind, it is the primary policy of the University to encourage donations, whether to individual Faculties or the University's general scholarship and bursary funds, that can be used to reward excellence and/or to provide support to students with financial need. The goal is to ensure fairness, and maximum flexibility and efficiency in the administration of available funds. The University does not approve award terms inconsistent with human rights legislation.
2. Awards issued by the University are applied to tuition and to other student fees. If the amount of the award is greater than the fees, the excess is paid to the student after the tuition and other student fees have been deducted.
3. Bursaries are awarded on the basis of financial need, in accordance with Policy 72, "Access to the University of British Columbia."
4. If invested funds do not provide ~~the necessary~~ sufficient income for any endowed award, payment of the award may be reduced or the award withheld. The University does not guarantee the payment of any awards other than those from the funds of the University. The University reserves the right to withhold awards donated by individuals or organizations where the funds required have not actually been received.
5. The Senate reserves the right to change the terms governing an award, so that they may better meet new conditions, more fully carry out the intentions of the donor, or maintain the usefulness of the benefaction. The rights so reserved shall be exercised by resolution of the Senate duly confirmed by the Board of Governors, provided always that sufficient notice shall be given in Senate of any proposed change and that the donor or representative, if known, shall be consulted about the proposed change.

Regulations governing undergraduate awards

1. Unless otherwise stated, awards are tenable only at UBC and are open to Winter Session students only. Marks obtained in Summer Session courses are not taken into account.
2. Scholarships, prizes, or other academic awards will normally be made only to an undergraduate student, registered in at least 27 percentage graded credits, standing in the top 10% of his/her year and Faculty or with an average of 75% or higher (with no failed courses) in the academic session on which the award adjudication is based.
3. Scholarship standing for students taking more than 27 credits will be determined on the basis of 27 percentage graded credits to be chosen in a manner most advantageous to the student.
4. ~~Candidates are permitted to hold more than one academic award only with the permission of Student Financial Assistance & Awards.~~ A recipient of an award may retain the honour of ~~winning~~ an award but resign the monetary value. Any funds thus made available will be used for additional awards.
5. Recipients of undergraduate scholarships and other academic awards normally are expected to be registered in 24 credits to retain their scholarships and/or academic awards. Scholarships are offered only to those who continue their studies to the satisfaction of Student Financial Assistance & Awards and may be withheld for unsatisfactory attendance or progress. Students registered in fewer than 24 credits in their final year of study may retain a scholarship and/or be eligible for a prize or other year-end award if their Faculty or school confirms this number of credits is sufficient for graduation. In this case, a scholarship may be prorated.



6. Students who have completed at least one year of study at UBC may be eligible to defer certain scholarships for one year, provided they show satisfactory reasons for postponing attendance. Requests for deferment must be made to Student Financial Assistance & Awards. Students wishing to take up an award deferred from a previous year must advise Student Financial Assistance & Awards by July 1. The University of British Columbia recognizes that students may encounter opportunities or circumstances that could result in a request for deferred admission. Applicants intending to commence the first year of a degree program may request a deferral for one year (or two years in cases of mandatory military service). Students who have been granted deferred admissions will automatically have any scholarships or other merit-based awards deferred until they begin their study at the University. Students, who are granted permission to defer their admission, and therefore their awards ~~as well~~, will still have to satisfy any conditions of the admission offer, such as completion of courses in progress, maintenance of a satisfactory admission average, and graduation from secondary school. They must apply to take up the deferred offer by the application deadline of the following year. They must register in the program and at the campus to which they were admitted or will be required to reapply and compete with the new applicant pool for a space.
7. Scholarships and other academic awards awarded for achievement in a specific Faculty or discipline or intended for students studying in a particular program are normally conditional upon the recipient continuing studies in the same discipline or program during the following year. A course program change to an ineligible Faculty or discipline will usually result in reassignment of the award to another student.

Regulations governing graduate awards

1. The fellowships and scholarships offered, unless otherwise stated, are available only to support students engaged in full-time study and/or research leading to a degree at the University of British Columbia and will normally be paid only if the recipient is registered as a full-time student at the University during the payment period.
2. Students offered both a major university graduate fellowship funding (Killam Doctoral Fellowship, Four Year Doctoral Fellowship, University Graduate Fellowship, or Affiliated Graduate Fellowship) and external funding for full-time study and research at UBC will be required to accept the external funding. If the value of the external award funding is less than the value of the major university graduate fellowship, the student will receive the difference between the major university graduate fellowship and external award funding.
- ~~3. Killam Predoctoral Fellowships are subject to the same terms of award as University Graduate Fellowships.~~

THE UNIVERSITY OF BRITISH COLUMBIA



Vancouver Senate Student Awards Committee
c/o
Enrolment Services | Senate & Curriculum Services
Brock Hall 2016 – 1874 East Mall
Vancouver BC V6T 1Z1

February 18, 2010

To: Vancouver Senate

From: Vancouver Senate Student Awards Committee

RE: New Awards (approval)

The Student Awards Committee recommends:

That Senate approve the awards as listed and forward them to the Board of Governors for approval; and that letters of thanks be sent to the donors.

Graduating Class of 1949 Bursary: Bursaries totaling \$1000 have been endowed for undergraduate students in any faculty by the Graduating Class of 1949 in celebration of its 60th reunion. The awards are made in commemoration of the largest graduating class at the University of British Columbia to that point in time. The awards are made on the recommendation of the Office of Student Financial Assistance and Awards. (First available for 2010 Winter Session - \$30,000 endowed)

Colgate-Palmolive Prize in Dental Hygiene: A \$500 prize is offered by Colgate-Palmolive to a student completing the first year of the Dental Hygiene program in the Faculty of Dentistry, who achieves high academic standing. Recommendation is based on high academic standing and financial need may be considered. The award is made on the recommendation of the Faculty. (First award available for the 2009/10 Winter Session)

Tracey Gibb Memorial Scholarship in Law: A scholarship of \$3,500 has been endowed by Mrs. Geraldine Gibb in memory of her daughter, Tracey Gibb, to recognize academic achievement by students in the J.D. program. Tracey Gibb received her LL.B. from UBC Law in 1984, and after clerking for the Supreme Court of BC, went on to a successful career in securities law. Tracey is remembered by family, friends and colleagues for her generous and friendly nature as well as her boundless energy and keen legal mind. The award is made on the recommendation of the Faculty of Law. (First award available for the 2010/11 Winter Session - \$100,000 endowed)

Grace Mentorship Award in Chemical and Biological Engineering: A \$1,000 award has been endowed by Dr. John Grace, the Department of Chemical and Biological Engineering and the Faculty of Applied Science. The award is offered to a graduate student or post-doctoral fellow, who has been highly effective in mentoring undergraduate students in the Department of Chemical and Biological Engineering. This award cannot be given out more than once to the same person, and, if there is no suitable recipient in any given year, the income from the endowment would be re-capitalized to increase the scholarship value in future years or carried forward in the spending budget. This award is given out on the



recommendation of the Department in consultation with undergraduate representatives and the Faculty of Graduate Studies. (First award available for the 2010/11 Winter Session - \$30,000 endowed)

Law Class of 1979 Student Award: A \$1000 award is offered to a student enrolled in the Faculty of Law. This award commemorates the Law Class of 1979 30th reunion. The award is made on the recommendation of the Faculty of Law.

Leone and Robert Hammond Bursary: A \$5000 bursary is offered by Robert Hammond in memory of his wife, Leone Hammond (B.A. 1946) to provide financial assistance for a student who demonstrates financial need in Education, Social Work or Music. Recommendation is made by the Office of Student Financial Assistance and Awards. (First award available for the 2009/10 Winter Session)

Master of Engineering International Graduate Entrance Scholarship: Scholarships are offered to outstanding international students entering the Faculty of Applied Science Master of Engineering graduate program. The awards are based primarily on the students' scholarly achievement. The award is made on the recommendation of the Master of Engineering Program Office. (First award available for the 2009/10 Winter Session)

Island Medical Program Bursary: Bursaries totalling \$1,000 are offered to M.D. students who demonstrate financial need and are enrolled in the Island Medical Program at the University of Victoria. The award is made on the recommendation of Student Financial Assistance and Awards in consultation with the Faculty. (First award available for the 2009/10 Winter Session)

Southern Medical Program Bursary: Bursaries totalling \$1,000 are offered to M.D. students who demonstrate financial need and are enrolled in the Southern Medical Program at UBC Okanagan. The award is made on the recommendation of Student Financial Assistance and Awards in consultation with the Faculty. (First award available for the 2011/12 Winter Session)

Nicolas Mihailoff Bursary in Mechanical Engineering: Bursaries totaling \$3500 have been endowed in memory of Nicholas Mihailoff to assist undergraduate or graduate Mechanical Engineering students who demonstrate financial need. Recommendation is made by the office of Student Financial Assistance and Awards. (First award available for the 2010/11 Winter Session - \$100,000 endowed)

Pacific Dairy Centre Scholarship: Scholarships totaling \$2000 are offered by John and Diane Bruinsma of Pacific Dairy Centre for graduate students with an interest in dairy cattle research. The scholarships are made on the recommendation of the Faculty of Land and Food Systems in consultation with the Faculty of Graduate Studies. (First award available for the 2009/10 Winter Session)

Student Scholarships in Arts: Scholarships totalling \$6,580 have been endowed by an estate gift to provide scholarships to undergraduate and graduate students in the Faculty of Arts. Recommendations are made by the Faculty and, in the case of graduate students, in consultation with the Faculty of Graduate Studies. (First award available for the 2010/11 Winter Session - \$188,214 endowed)



Rosen – Toope Bursary: Bursaries totalling \$1,000 have been endowed by Paula Rosen and Stephen J. Toope for students in any year or faculty who are in need of financial assistance to begin or continue their post-secondary studies at UBC. Recommendation is made by Student Financial Assistance and Awards. (First award is available for the 2010/11 Winter Session - \$28,000 endowed)

Maurice and Stacy White Thunderbird Baseball Award: A \$13000 award is offered by Maurice and Stacy White to members of the UBC Varsity baseball team. The player may also qualify to have the award renewed for up to three additional years provided he continues as a member of the varsity baseball team at UBC. The award is made on the nomination of the President's Athletics Awards Committee. (First award is available for the 2009/10 Winter Session)

Wright Scholarship in Forestry: In memory of Tom Wright, Dean of the Faculty of Forestry from 1963 – 1964, and Virginia Wright, scholarships totalling \$1000 have been endowed by the Heath Family to recognize student achievement in the Faculty of Forestry. The preference is that scholarships are awarded in alternate years to graduate and undergraduate students studying forest economics, forest operations or sustainable forestry. Recommendation is made by the Faculty and, in the case of graduate students, in consultation with the Faculty of Graduate Studies. (First award available for the 2009/10 Winter Session - \$31,000 endowed)

John and Mary Young Memorial Scholarship: Scholarships totaling \$1000 have been endowed in honour of John and Mary Young for a graduate student with an interest in dairy cattle research. John was a manager of the UBC Farm and Dairy from 1929 – 1951. As husband and wife, John and Mary's legacy to the University was not less than the survival of the farm, together with its famous Ayrshire herd, through the Great Depression. The scholarship is made on the recommendation of the Faculty of Land and Food Systems in consultation with the Faculty of Graduate Studies. (First award available for the 2010/11 Winter Session - \$30,000 endowed)

Harold Zlotnik Memorial Fellowship in Business Families Studies: A \$15,000 fellowship is offered by ZLC Financial Group in loving memory of Harold Zlotnik (1926-2008). Harold Zlotnik was a pioneer in the Vancouver insurance industry and the founder of ZLC Financial. Harold valued a strong business and a healthy family and created a firm that embodied both. The award is made to a graduate student in the Sauder School of Business with preference given to a student who is pursuing business families studies. The award is made on the recommendation of the School. (First awards available for the 2009/10 Winter Session.

Previously-Approved Awards with Changes in Terms or Funding Source:

Award Title: COLLEGE of Dental Surgeons of British Columbia Gold Medal

A \$1000 prize and gold medal, presented by the College of Dental Surgeons of British Columbia, will be awarded to the student graduating in the Faculty of Dentistry with the most outstanding record in the program.

How amended: a \$1000 prize now accompanies this medal.



Award Title: Erich WAGNER Memorial Scholarship

A \$550 scholarship has been endowed in memory of Erich Wagner, a violinist and music teacher in Germany, by his daughter. It is awarded on the recommendation of the School of Music to a student in violin performance. The award is made on the recommendation of the School of Music, and, in the case of graduate students, in consultation with the Faculty of Graduate Studies.

How amended: the reference to a 'student of a stringed instrument' has been removed. Instead the scholarship will be awarded to a student in violin performance. It was always the donor's intention to support violin students, and not other stringed instruments such as the guitar. Also, as per B. Morey's request, a reference to whom shall be adjudicating this scholarship has been included.

Award Title: Werner and Hildegard HESSE Fellowship in Ornithology

Fellowships totalling \$10,000 have been endowed through a bequest by Werner Hans Hermann Hesse for graduate students engaged in ornithological research projects. Werner and Hildegard Hesses' passion for wild birds was sparked in night classes on the ecology and conservation of birds at UBC and led them to become leaders in amateur ornithology. The Hesses conducted bird surveys in the Canadian arctic, compiled BC's Christmas Bird Counts for over 20 years, and developed a special concern for the harmful effects of human development on bird habitats and populations. The Hesses delighted in funding ornithological research and, particularly, contributing to the long-term monitoring of population change in seabirds of the Pacific Coast. The awards are made on the recommendation of the Faculty of Graduate Studies.

How amended: the study of ornithology is conducted in multiple faculties at UBC and as such should not rest solely in the Department of Zoology. In addition, details regarding the donor's interest and passion for field ornithology have been added to provide more background.

Award Title: PMC-Sierra Inc Founders' Award in Electrical and Computer Engineering

Awards totalling \$11,100 have been endowed by Kevin Huscroft, a founder of PMC-Sierra, Inc. and enhanced by Greg Aasen and a number of other founders. The awards are offered to students in Computer or Electrical Engineering, or in the Electrical option in Engineering Physics. The awards are made to students with interest and achievement in communication system design or integrated circuit design on the basis of academic achievement, leadership, and entrepreneurship. Five awards of \$2,220.00 each are made on the recommendation of the Head of Department of Electrical and Computer Engineering.

How amended: Five smaller awards are given out instead of one \$10,000 award and a smaller award.



Provost and Vice President Academic
6328 Memorial Road
Vancouver, BC Canada V6T 1Z2
Tel: 604-822-4948
Fax: 604-822-3134

MEMORANDUM

February 3, 2010

To: Senate, Vancouver
c/o Lisa Collins, Associate Registrar, Senate and Curriculum Services

From: David H. Farrar
Provost and Vice President Academic

A handwritten signature in dark ink, appearing to read 'DAF', followed by a horizontal line.

Re: **ICORD (International Collaboration on Repair Discoveries)**

Recommendation:

That ICORD (International Collaboration on Repair Discoveries) be relocated to the Faculty of Medicine, effective March 3, 2010

Background:

At its meeting of May 20, 1998 Senate recognized the Collaboration on Repair Discoveries (CORD) as a unit of UBC dedicated to address the challenges of spinal cord injuries. Senate Minutes note CORD is supported by the Faculties of Science, Medicine and Applied Science, the Rick Hansen Institute, and the Vancouver Hospital and Health Sciences Centre, but does not place it in a particular Faculty.

At its meeting of September 18, 2002 Senate approved the change in name from CORD to ICORD (International Collaboration on Repair Discoveries).

On July 4, 2005 Senate was informed by the Provost and Vice President Academic that, with the support of the Deans of Science, Medicine, Applied Science and Graduate Studies, and the Rick Hansen Institute, ICORD was to be placed in the Faculty of Graduate Studies, effective October 1, 2005.

At its meeting of November 15, 2006 the Vancouver Senate approved the establishment of the College for Interdisciplinary Studies (CFIS), and that all interdisciplinary units and interdisciplinary academic programs located in the Faculty of Graduate Studies be transferred to CFIS effective January 1, 2007. Accordingly ICORD moved to CFIS.

ICORD Repositioned to the Faculty of Medicine from the College for Interdisciplinary Studies

ICORD brings together researchers and practitioners from the basic sciences, social sciences, medicine, surgery, rehabilitation, engineering, kinesiology, education, and the humanities to facilitate the discovery, development and implementation of relevant solutions that will make a difference for people with spinal cord injury today and tomorrow.

Discussions between Dr. Gavin Stuart, Dean, Faculty of Medicine and Dr. Michael Burgess, Principal, College for Interdisciplinary Studies have resulted in a recommendation to move ICORD from the College to the Faculty. The involvement of Health Authorities in the funding of ICORD operations, its physical location at the Vancouver Hospital site and the nature of its activities make it more appropriate for management by the Faculty of Medicine than by the College.

The proposed repositioning of ICORD was discussed by the Faculty of Medicine Executive on January 19, 2010 and was unanimously approved.

Dr. Stuart, Dr. Burgess and I support positioning ICORD in the Faculty of Medicine where we believe it will continue to build on its remarkable achievements.

THE UNIVERSITY OF BRITISH COLUMBIA



Office of the University Librarian

Irving K. Barber Learning Centre
1961 East Mall, Room 202

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Tel: (604) 827-3486 Fax: (604) 822-3242

February 18, 2010

To: Vancouver Senate

From: Ingrid Parent
University Librarian

Subject: 2008/2009 Report of the University Librarian to the Senate (**information**)

Please be advised that the 2008/09 Report of the University Librarian to the Senate is now available online at http://www.library.ubc.ca/home/UBC_RS_2009_fa.pdf.

I will present the 2008/09 Report to the UBC Senate on Wednesday, March 3. If you have any questions, please contact me at 604-827-3486 or ingrid.parent@ubc.ca.