

# THE UNIVERSITY OF BRITISH COLUMBIA



**Vancouver Senate Secretariat**  
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Senate and Curriculum Services  
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## **Vancouver Senate AGENDA**

**THE SEVENTH REGULAR MEETING OF THE VANCOUVER SENATE  
FOR THE 2011/2012 ACADEMIC YEAR**

**WEDNESDAY, MARCH 14, 2012**

**6:00 P.M.**

**ROOM 182, IRVING K. BARBER LEARNING CENTRE, 1961 EAST MALL**

- 1. Tributes Committee -- Dr. Sally Thorne**  
(approval) (circulated)
  - a. Memorial Minute for Dr. Cyril V. Finnegan, Jr.
  - b. Memorial Minute for Fr. James Hanrahan, CSB
- 2. Minutes of the Meeting of February 15, 2012 -- Prof. Stephen J. Toope**  
(approval) (circulated)
- 3. Business Arising from the Minutes**
- 4. Remarks from the Chair and Related Questions -- Prof. Stephen J. Toope**
  - a. Certificates of Appreciation for Student Senators completing their terms on March 31, 2012 (information)
  - b. Record of President's Activities for 3 January to 29 February 2012 (information) (circulated)
- 5. Report from the Council of Senates -- Dr. William G. Dunford**  
Report from the Council of Senates Budget Committee, Vancouver Subcommittee (information) (circulated)
- 6. Academic Policy Committee -- Dr. Paul G. Harrison**  
(approval) (circulated)
  - a. Proposal to add the rank of *Professor of Teaching* to the Definition of "Faculty Member" as set out in the *University Act*
  - b. Transfer of Units from the College for Interdisciplinary Studies to the Faculties
  - c. Policy V-125: Term and Formal Examination Scheduling

*.../continued*

7. **Admissions Committee -- Dr. Richard Anstee**  
(approval) (circulated)
  - a. Policy J-52: Admission for Secondary School Applicants following the BC/Yukon Curriculum
  - b. Enrolment Targets 2012/2013
8. **Curriculum Committee -- Dr. Peter Marshall**  
Curriculum Proposals from the Faculties of Dentistry, Education, Graduate Studies (Applied Science, College for Interdisciplinary Studies, Commerce & Business Administration, Dentistry, Education, Medicine), and Land & Food Systems (approval) (circulated)
9. **Nominating Committee -- Dr. Rhodri Windsor-Liscombe**  
Council of Senates Membership (approval) (circulated)
10. **Student Awards Committee -- Dr. Brian Stelck**  
New Awards (approval) (circulated)
11. **Report from the Faculty of Dentistry -- Dean Charles F. Shuler**  
Membership in the Faculty of Dentistry (approval) (circulated)
12. **Report of the University Librarian -- Dr. Ingrid Parent**  
Report of the University Librarian to Senate, 2010/11 (information) (circulated)
13. **Proposed Agenda Items**
14. **Other Business**

Section 16 (b) of the *Rules and Procedures of the Vancouver Senate* states that meetings will adjourn no later than 8:30 p.m.

Regrets: Kristen Elder, telephone 604.822.5239 or e-mail: [kristen.elder@ubc.ca](mailto:kristen.elder@ubc.ca)

*UBC Senates and Council of Senates website: <http://www.senate.ubc.ca>*

# THE UNIVERSITY OF BRITISH COLUMBIA



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5 March 2012

To: Vancouver Senate  
From: Tributes Committee  
Re: Memorial Minutes

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The Tributes Committee has prepared memorial minutes for the following individuals:

*Dr. Cyril V. Finnegan, Jr. and Fr. James Hanrahan, CSB*

***Motion:*** *That Senate approve the Memorial Minutes for Dr. Cyril V. Finnegan, Jr. and Fr. James Hanrahan, CSB, that they be entered into the Minutes of Senate, and that copies be sent to the families of the deceased.*

Respectfully submitted,

Dr. Sally Thorne, Chair  
Senate Tributes Committee

**Dr. Cyril V. Finnegan, Jr.**

Born in Dover, New Hampshire, Dr. Cyril Finnegan attended Berwick Academy and then Bates College on a football scholarship, where he studied Biology. After serving in the United States Army Corps of Combat Engineers, followed by a brief stint as a high school teacher, Dr. Finnegan pursued graduate studies at the University of Notre Dame, Stanford University, and St. Louis University.

He began his career in the Zoology Department at UBC in 1958, where he focused on developmental biology; his research being the forerunner to modern biological research known as “epigenetics”. Graduate students from all over the world came to UBC to work with him.

In 1969, Dr. Finnegan joined the UBC football team’s coaching staff, where he served as a defensive line coach under the legendary Frank Gnup until 1973. In 1972, he moved into administration, where he was first Assistant Dean of Science, then Associate Dean, Dean of Science, and finally, Associate Vice-President, Academic.

Between 1972 and 1987, Dr. Finnegan devoted many years of service to the Senate as Faculty of Science Senator.

Although he retired in 1988, Dr. Finnegan remained a professor emeritus, and kept an office at UBC until he was 75. In his later years, his interests turned to the Philosophy of Science, and he read and wrote on that subject for the rest of his life.

### **Fr. James Hanrahan, CSB**

The longest-serving principal at St. Mark's College, Fr. James Hanrahan was dedicated to Catholic higher education in the archdiocese and the province of British Columbia, and "was a significant voice in the role of Catholic higher education in Canada."

Fr. Hanrahan was born in Halifax, and attended high school at St. Mary's College in Toronto. He then joined the Congregation of St. Basil and entered the novitiate, making his first profession of vows in 1945. In 1949, he graduated from the University of Toronto with a Bachelor of Arts in Modern History, and was ordained to the priesthood in St. Basil's Church in 1952. He earned his Master of Arts in History from the University of Toronto, and a Licentiate in Mediaeval Studies from the Pontifical Institute of Mediaeval Studies in 1954.

In that same year, Fr. Hanrahan began his career at UBC, taking up a teaching position in the History Department. He left UBC after he was elected to the Basilian General Council, where he served for eight years as Superior General, but returned to St. Mark's College to assume teaching and administrative duties, and served on the Senate as the College's representative for over 10 years. Fr. Hanrahan also played a pivotal role in the founding of Corpus Christi.

While Fr. Hanrahan spent his life in teaching and administration, he was also very devoted to the poor, and to the Prayer Group of Holy Rosary Church in Toronto, where he developed a gift for writing hymns and composing other sacred music.



## VANCOUVER SENATE

### MINUTES OF 15 FEBRUARY 2012

#### Attendance

**Present:** Prof. S.J. Toope (President and Chair), Mr J. Ridge (Secretary), Mr T. Ahmed, Dr R. Anstee, Dean G. Averill, Dr K. Baimbridge, Dr J. Belanger, Ms E. Biddlecombe, Dean M.A. Bobinski, Principal H. Brock, Dr L. Burr, Dr P. Choi, Prof. B. Craig, Mr B. Craig, Dr W. Dunford, Dr D. Farrar (Provost and Vice-President, Academic), Rev. Dr S. Farris, Mr D. Fernandez, Dean B. Frank, Mr T. Gibson, Prof. B. Goold, Dr S. Grayston, Mr S. Haffey, Rev. Dr M. Hagemoen, Dr W. Hall, Dr P. Harrison, Dr A. Ivanov, Dr U. Kumar, Dr B.S. Lalli, Dr D. Lehman, Dr P. Loewen, Dr B. MacDougall, Ms S. Marzara, Dr W. McKee, Mr W. McNulty, Ms S. Morgan-Silvester (Chancellor), Dr D. O'Donoghue, Dr I. Parent, Mr R. Parhar, Dr K. Patterson, Dean S. Peacock, Dr J. Plessis, Dean *pro tem.* S. Porter, Mr S. Rasmussen, Dr R. Reid, Dr A. Riseman, Mr C. Roach, Ms T. Rosseel, Dr L. Rucker, Ms N. Seyednejad, Mr A. Sihota, Dr D. Simunic, Dr S. Singh, Dr R. Sparks, Dr B. Stelck, Ms S. Sterling, Dr S. Thorne, Mr D. Verma, Dr M. Vessey, Dr L. Walker, Dr R. Windsor-Liscombe, Mr J. Yang.

**Regrets:** Mr R. Bredin, Mr T. Brennan, Ms C. Changfoot, Dr G. Chapman, Ms C. Dickson, Ms L. Eccott, Mr F. Grajales, Mr I. Habib, Dean *pro tem.* E. Hall, Mr S. Heisler, Dean J. Innes, Dean M. Isman, Dr S. Knight, Mr J. Leung, Dr P. Leung, Dr P. Marshall, Dean D. Muzyka, Dr L. Nasmith, Dr N. Perry, Dean C. Shuler, Dean R. Sindelar, Dean G. Stuart, Mr M. Thom, Mr K. Truong, Dr R. Wilson, Dr R. Winter.

**Guests:** Dr L. Cowin (Vice-President, Students) Dr A. Kindler (Vice-Provost and Associate Vice-President, Academic Affairs), Mr H. Lai (University Counsel), Dr T. Satterfield.

**Recording Secretary:** Mr C. Eaton.

#### Call to Order

The President called the sixth regular meeting of the Senate for the 2011/2012 academic year to order. Given that the Senate did not meet in January, he wished the Senate a happy new year and best wishes for the second term.

#### Tributes Committee

The Committee Chair, Dr Sally Thorne, read the following minute for the record:

Born in Vancouver, Dr McConnell received Bachelor of Arts and Master of Arts degrees from UBC and went on to complete doctoral studies in English Language and Literature from UC Berkeley (1967), with a research focus on the fiction of Joseph Conrad. Following completion of a Ph.D., Dr McConnell taught in BC and Ontario public schools for 19 years before joining the UBC Department of Language and Education in 1958, where she remained until her retirement in 1980.

At the University, her many service activities included membership on the Senate (1972-1975) and the Senior Appointments Committee, in addition to leadership roles within the Faculty of Education and on various professional and learned societies.

Along with the then Acting Dean of Education, Dr Roy Bentley, Dr McConnell founded the UBC Composition Workshops, which were instrumental in improving the teaching of composition in the province.

In 1989, Dr McConnell was awarded the Merron Chorny Award for outstanding contribution to the teaching of English in Canada by the Canadian Council of Teachers of English. The citation read, in part: "Dr. McConnell's textbooks have had a significant impact on Canadian English education. Her text with Phillip Penner, *Learning English*, first published in 1963, is still being used in many English classes because of its clear and straightforward presentation of linguistic concepts. Her pioneering text in the study of Canadian dialects, *Our Own Voice: Canadian English and How It Is Studied*, brought a new dimension to language study in the classroom."

#### MEMORIAL MINUTE FOR DR RUTH ETHEL MCCONNELL

<i>Sally Thorne</i>	}	<i>That Senate approve the Memorial Minute for</i>
<i>Lance Rucker</i>		<i>Dr. Ruth Ethel McConnell, that it be entered</i>
		<i>into the Minutes of Senate and that a copy be</i>
		<i>sent to the family of the deceased.</i>

Approved.

#### Minutes of the Previous Meeting

<i>Des Verma</i>	}	<i>That the Minutes of the Meeting of 14</i>
<i>Joe Belanger</i>		<i>December 2011 be adopted as presented.</i>

Approved.

#### Remarks from the Chair

With regard to new and extended leadership appointments, the President announced that a recommendation to the Board would be forthcoming regarding the appointment of a new Vice-President Communications and Community Partnership. This position will replace the current Vice-President External, Community and Legal Affairs. In addition, UBC is in the midst of the consideration of the re-appointment of the Provost; the responsible committee will be meeting with a wide selection of the University community. The President requested that any comments from senators on the Provost's extension be

sent to him directly or to the director of his office. Finally, the Board of Governors has approved the appointment of Dr Deborah Buzsard as Deputy Vice-Chancellor & Principal for UBC's Okanagan campus effective this summer.

In speaking to the provincial and federal budgets, on the federal level the Chair noted that the U15 presidents met in January with the Prime Minister. The tone of this meeting was cordial and the Prime Minister seemed positive on the role of universities in Canada; this same tone was repeated in a private meeting with Finance Minister Flaherty. The U15 and AUCC presidents have taken the perspective that key discussion point with the federal government should be the protection of the core operating grant budgets of the federal granting councils and we have undertaken a systematic campaign to reinforce this point. To date, the University feels reasonably confident from a federal standpoint.

At the provincial level, a budget will be tabled next week. The indication for this year is that the research universities will be protected from cuts, but will not see any increases to keep pace with inflation. In addition, UBC is headed into public sector bargaining and this does allow for the possibility for modest government-unfunded wage increases.

A consultation exercise has been launched regarding the possible creation of a "School of Complex Governance." The name is a placeholder and a sign that this University does not simply want to duplicate the strengths of the 16 other policy schools in Canada. Dr Catherine Dauvergne is leading the exercise to articulate an exciting vision for the proposed school. Two Tier-1 Canada Research Chairs are being held in reserve to help launch the school; the goal is to find and apply new resources towards the school, not take them away from the funding for existing academic enterprises. Therefore, external fundraising and other external support would be integral.

Finally, the American Association for the Advancement of Science (AAAS) is holding its annual convention in Vancouver starting tomorrow. UBC is involved in the organizing of this conference and roughly ¼ of its panels will have UBC participation; the President is serving as a local co-chair. The President encouraged those who have an interest to participate and thanked those who already have.



Senator Rasmussen asked if innovation and productivity, indicated as goals of the Prime Minister, were the University's goals.

The President replied that innovation certainly is, provided it is characterized properly. In speaking with the Vancouver Sun earlier this day, the President mentioned that he made clear that basic research is the source of innovation. In terms of productivity, Professor Toope stated that UBC has a role in ensuring that we have a well-educated populous. This is true for undergraduate but especially the case for graduate education.

A student senator asked if the new complex governance school would offer academic programs, specifically at the graduate level.

The President replied that this is one of the issues being explored by Professor Dauvergne. He expects some sort of graduate program to be likely, but not necessarily an M.P.A. Part of the consultation exercise will be to determine if UBC can add value to existing programs or create a new program that leverages existing resources.

Dr Harrison said he was encouraged that the U15 presidents were working to maintain tri-council funding, but noted that yet again undergraduate summer scholarship funding has been cut and that these cuts harmed the next generation of scholars; he asked if the President could take up this matter once again.

The President agreed.

### **From the Board of Governors**

The Chair confirmed that the following items approved by the Vancouver Senate were subsequently approved by the Board of Governors as required under the *University Act*:

#### **SENATE MEETING OF 14 DECEMBER 2011**

- Curriculum proposals from the Faculties of Applied Science, Arts, Graduate Studies (Applied Science, Arts, College for Interdisciplinary Studies, Education, Forestry, Land and Food Systems, Medicine, and Science), and Science.
- Student Awards

- Renaming of the Department of Earth and Ocean Sciences to the Department of Earth, Ocean, and Atmospheric Sciences in the Faculty of Science, effective 1 April 2012.

### **Academic Policy Committee**

The Committee Chair, Dr Paul Harrison, presented.

#### **ROLLING GRADUATION – FACULTY OF GRADUATE STUDIES**

<i>Paul Harrison</i>	}	<i>That rolling graduation for graduate programs</i>
<i>Philip Loewen</i>		<i>be approved as set out in the attached</i>
		<i>proposal.</i>

Dr Harrison added that the secondary item in this proposal was to delete a vestigial reference in the Calendar to M.D./B.Sc. graduation to tidy up the Calendar.

The main issue is to provide graduate students with a mechanism to have their degrees conferred sooner to facilitate them going on to further studies and careers.

Senator Baimbridge noted that a number of Post Doctoral awards were time-limited to a number of years after graduation, so some students may want to not graduate early.

Dean Porter replied that students would not be forced to apply to graduate early as a result of this proposal; a graduate student senator noted that they would work to educate graduate students on this issue.

Approved.

#### **MEDICAL RESIDENT STATUS**

<i>Paul Harrison</i>	}	<i>That ‘medical resident or intern’ be removed</i>
<i>Lance Rucker</i>		<i>from the Classification of Students as laid out</i>
		<i>in the UBC Vancouver Academic Calendar.</i>

Dr Harrison explained that medical residents were currently listed under the categories of student in the Calendar. The category was added in 1992 by Senate. The Faculty has requested that student status be removed from residents as they are employees of the health authority and are not in the traditional sense students of UBC.

In response to a question from the floor, Dr Harrison confirmed that 3<sup>rd</sup> and 4<sup>th</sup> year Medical students, although informally called interns, would retain student status.

Senator Burr asked how this would affect Pharmacy and Dentistry residents.

Dr Harrison replied that the faculties in question were still considering whether or not they had a need for a similar category. Further changes may be forthcoming as a result.

With the permission of Senate, a representative from the Faculty of Medicine explained how the College of Physicians and Surgeons requirements led to a need for registration with the University for Medicine residents.

The Registrar confirmed that the University would continue to report the number of residents to the Province, just as a different category.

In response to a question from Senator Loewen, Dr Harrison confirmed that Medicine residents were not AMS or GSS members presently and so this proposal would not affect their relationship with the student societies.

Dr Wendy Hall asked if Medical residents would lose a right to appeal standing decisions to the Senate with this change.

Dr Harrison replied that the proposal would restrict any appeals to within the residency program, but to date no appeal has ever been ruled upon by a Senate committee. This change was prompted in part to clarify who was responsible for residency matters including any complaints or appeals.

Approved.

#### **CHANGES TO THE MANDATE AND STRUCTURE OF THE COLLEGE FOR INTERDISCIPLINARY STUDIES**

<i>Paul Harrison</i>	}	<i>That Senate approve changes to the mandate and structure of the College for Interdisciplinary Studies as set out in the</i>
<i>Sean Haffey</i>		

*‘Proposal to Change the Mandate and Structure of the College for Interdisciplinary Studies’, effective April 1, 2012; and,  
That Senate approve that the Fisheries Centre be transferred from the College for Interdisciplinary Studies to the Faculty of Science, effective April 1, 2012; and,  
That Senate approve and recommend to the Board of Governors the following, effective April 1, 2012:*

*That the Centre for Women and Gender Studies be transferred from the College for Interdisciplinary Studies to the Faculty of Arts;*

*That the Centre for Women and Gender Studies be merged with Women and Gender Studies to create a new institute named the Institute for Gender, Race, Sexuality and Social Justice;*

*That the Institute of Applied Mathematics be transferred from the College for Interdisciplinary Studies to the Faculty of Science;*

*That the Institute for Resources, Environment and Sustainability be transferred from the College for Interdisciplinary Studies to the Faculty of Science;*

*That the Institute for European Studies be transferred from the College for Interdisciplinary Studies to the Department of Political Science in the Faculty of Arts;*

*That the Liu Institute for Global Issues be transferred from the College for Interdisciplinary Studies to the Faculty of Arts; and,*

*That the Media and Graphics Interdisciplinary Centre be transferred from the College for Interdisciplinary Studies to the Institute for Computing, Information and Cognitive Systems; and*

*That Senate recommend to the President that the appointment of Dr Kurt Hübner be*

*transferred from the College for  
Interdisciplinary Studies to the Department of  
Political Science.*

Dr Harrison explained the history of the College from its creation in 2006. After much consultation and consideration, it was decided to propose a different way of supporting interdisciplinary connections at UBC. The reason the motion is complex is due to UBC's governance system and the nature of the academic units involved.

Dr Baimbridge asked what groups would remain after the proposed transfers were made.

Principal Brock replied that the new role of CFIS would be to support innovation, and to support interdisciplinary programs at both the undergraduate and graduate levels. For the moment, the College will retain six stand-alone graduate programs. The main role will be facilitation of interdisciplinary work. In terms of personnel, once all transfers were made three staff would remain.

Dr Harrison added that the support for interdisciplinary has to come from the whole community, not just the CFIS principal's office. A lot of responsibility for interdisciplinarity will be put upon the deans and heads.

Senator Belanger asked if there was any risk for faculty member promotion and tenure considerations not being properly informed.

Dr Harrison replied that a system was being established to ensure that people are not harmed in those considerations. Deans may have to incorporate new people into some processes as a result for those engaged in interdisciplinary work.

Senator Vessey asked for it to be on record that prior to the CFIS arrangement there was an ad hoc system of interdisciplinary communication that worked for decades within the Faculty of Graduate Studies and that it worked well. He went on to describe this system to the applause of senators.

Dr Hall asked if there would be any consequences for graduate students if CFIS no longer had faculty.

Dr Harrison replied that former CFIS students would remain students in the Faculty of Graduate Studies.

Senator Ivanov asked for the status of the School of Community and Regional Planning.

Dr Harrison replied that the remaining four units would be brought forward for transfer at the next meeting of Senate.

Approved.

### **Admissions Committee**

*See Appendix A: Admissions Summary*

Dr Richard Anstee, Committee Chair, presented.

### **FACULTY OF FORESTRY UNDERGRADUTE PROGRAMS**

#### **MUSIC GRADUATE PROGRAMS**

#### **CELL AND DEVELOPMENTAL BIOLOGY GRADUATE PROGRAMS**

<i>Richard Anstee</i>	}	<i>That Senate approve the revised Calendar</i>
<i>Mark Vessey</i>		<i>entry on admission for applicants to the</i>
		<i>Bachelor of Science in Forest Sciences,</i>
		<i>Bachelor of Science in Natural Resources</i>
		<i>Conservation and Bachelor of Science in</i>
		<i>Forestry programs, effective for the 2012</i>
		<i>Winter Session and thereafter;</i>
		<i>That Senate approve changes in admission</i>
		<i>requirements for applicants to graduate</i>
		<i>programs in Music (Doctor of Philosophy,</i>
		<i>Doctor of Musical Arts, Master of Arts and</i>
		<i>Master of Music) effective for entry to the</i>
		<i>2012 Winter Session and thereafter; and</i>
		<i>That Senate approve changes in admission</i>
		<i>requirements for applicants to graduate</i>
		<i>programs in Cell and Developmental Biology</i>
		<i>(Doctor of Philosophy and Master of Science),</i>
		<i>effective for admission to the 2012 Winter</i>

*Session and thereafter.*

Approved.

**MEASUREMENT, EVALUATION, AND RESEARCH METHODOLOGY GRADUATE PROGRAMS**

**PHYSICS DOCTORAL PROGRAM**

**JURIS DOCTOR PROGRAM**

**MAXIMUM ALLOWABLE TRANSFER CREDIT REGULATIONS**

<i>Richard Anstee</i>	}	<i>That Senate approve the revised Calendar entry on admission requirements for applicants to graduate programs in Measurement, Evaluation and Research Methodology (Doctor of Philosophy and Master of Arts), effective for the 2012 Winter Session and thereafter; and</i>
<i>Rhodri Windsor-Liscombe</i>		<i>That Senate approve changes in admission requirements for applicants to the Doctor of Philosophy in Physics program, effective for entry to the 2012 Winter Session and thereafter; and</i>
		<i>That Senate approve the revised Calendar entry on admission for applicants to the Juris Doctor program, effective for the 2012 Winter Session and thereafter; and</i>
		<i>That Senate approve the revised Calendar entry on Maximum Allowable Transfer Credit, effective for entry to the 2012 Winter Session and thereafter.</i>

Approved.

**Curriculum Committee**

*See Appendix B: Curriculum Summary*

Dr William McKee presented on behalf of the Committee Chair, Dr Peter Marshall.

<i>William McKee</i>	}	<i>That the new courses and program changes brought forward by the Faculties of Commerce and Business Administration, Dentistry, Education, Graduate Studies (Arts, College for Interdisciplinary Studies, Education, Graduate Studies, Law, and Medicine) and Law be approved.</i>
<i>William McNulty</i>		

Dr McKee presented a brief synopsis of the proposed changes. He noted that the Master of Digital Media changes would also need approval by the senates of Simon Fraser University and Emily Carr University of Art and Design, and from the British Columbia Institute of Technology's Education Council.

Approved.

#### **Joint Admission and Curriculum Committee**

*See Appendix C: New Program*

Dr William McKee presented on behalf of the Senate Admissions and Curriculum committees.

<i>William McKee</i>	}	<i>That Senate approve the new Master of Land and Water Systems and its associated course.</i>
<i>Katharine Patterson</i>		

Dr McKee explained that this new professional coursework-based degree program would be of great use for people in the field. It has two streams and that allow for advanced and applied degree preparation. Only one new course was proposed because the degree drew from existing courses in the Faculty.

#### ***Amendment***

*By general consent, the word "candidacy" on page 14 of the proposal was amended to read "eligibility."*

Approved as  
amended.



## **Nominating Committee**

The Committee Chair, Dr Rhodri Windsor-Liscombe, presented.

<i>Rhodri Windsor-Liscombe</i>	}	<i>That Senate approve the amendments to Policy #17 – Appointment of Registrar and Librarians (Joint Senate and Board Policy) as presented; and</i>
<i>Joe Belanger</i>		<i>That Senate approve the amendments to Policy #18 – Appointment of Designated Academic Administrators (Joint Senate and Board Policy) as presented.</i>

Dr Anstee asked if Senate would reconsider its own internal rules in the future in terms of how it selects senators to serve on these committees, particularly with reference to appointments of faculty members.

Approved.

## **Student Awards Committee**

*See Appendix D: Awards*

The Committee Chair, Dr Brian Stelck, presented.

<i>Brian Stelck</i>	}	<i>That Senate accept the awards as listed for January 2012 and February 2012 and forward them to the Board of Governors for approval; and that letters of thanks be sent to the donors.</i>
<i>Sean Haffey</i>		

Dr Stelck noted that these new awards represented \$114 000 in new funding for students at UBC. He reminded Senate that each \$1 000 awarded required a \$30 000 endowment. He thanked the development office for its work in setting up these donations.

The Committee chair reminded senators that in recent years, donors have become more and more particular in terms of how they want awards granted. This has sometimes put UBC in awkward situations and his committee must be careful in this regard.

Senator Haffey asked for more details on the Chancellor's Scholar award.

Dr Stelck replied that these awards would be granted if an incoming secondary school student had an average of 95% or above; this represents roughly 18% of our incoming class.

Senator Baimbridge asked if the amounts granted were adjusted for inflation.

Dr Stelck replied that it depends on the terms of the award and how the economy is doing.

Approved.

**Report from the President – Restructuring of Competitive Arrangements in Canada West and Canadian Inter-University Sport (CIS)**

*With the consent of Senate, in the absence of the Vice-Chair Provost Farrar assumed the chair for this item.*

The President presented on the restructuring of Canadian Inter-University Sport. He reminded Senate that in April of last year the University decided to not proceed with an application to join the NCAA. This decision seems to have been well made considering recent issues. A key part of that decision was a commitment by UBC to address concerns about CIS.

From the perspective of UBC Athletics, a main concern has been the dilution in competition caused by the creation of many new universities. UBC is delighted that these new institutions are thriving in many ways, but must admit that their addition has not always been positive for athletic competition. In some key sports UBC is also now entirely in a BC division and no longer plays against Alberta or Manitoba. This is compounded by more than 2 000 Canadians leaving for NCAA schools to play in sports offered in Canada.

To change CIS regulations requires a 75% vote and Ontario schools have not been interested in changing despite Canada West and other schools such as those in Atlantic Canada wishing to do so.

As a result, while UBC strongly supports opportunities for inter-university competition the level at this time is not attractive to students. The President noted that when the University loses strong athletes it also loses multi-talented students. Our faculties' move to broad-based admissions (BBA) shows that UBC recognizes students who are talented in many ways. In addition, when these students are lost to other institutions, UBC also loses multi-talented alumni who typically feel very well connected to their universities.

The CIS taskforce does not see itself as trying to compete directly with the NCAA; this would not be possible or wise and may pervert the academic values our schools upholds. Canadian universities say that they are committed to excellence in every field, but we seem to have accepted a second-rate status in terms of our student athlete experience.

The taskforce will be meeting again once it receives feedback from Canada West schools.

The President issued thanks to Professor Richard Price for his work on this file.

The President highlighted a commitment to institutional choice and university autonomy. Instead of imagining a regulatory system, the taskforce would like respective senates to approve what is most appropriate for their institutions.

The second commitment is a want to provide the opportunity for "full-ride" scholarships. Right now in CIS, awards are limited to tuition and part room/board. The goal here is not to move to the NCAA model but to have proper university-level (not athletics department) control. At present, Canadian universities are losing good students and good athletes to Idaho or UNLV. CIS could imagine a scholarship system that allows top athletes to be supported beyond University terms (10 or 11 months). This could be a way for Canadian universities to compete at a high level.

Finally, CIS needs to have a connection to Own the Podium. The taskforce sees an opportunity here to be part of a system of high-performance training so that Canadian universities do not need to force student athletes to choose between university or excellence in their sport. The taskforce is working with Own the Podium, and while it does not agree with all of their proposals, it likes some of them.

The President's Office has been in consultation with many Associate Deans Students and they have been quite supportive of the report so far. The move to BBA is seen as being aligned with these goals.

Finally, how UBC aligns its commitments to health and wellness, intramurals, and intervarsity is important. The University has obligations to provide for these things for students. Parallel to these discussions UBC is having a review of the athletics department and this provides an opportunity to consider all of these things.

The model proposed here is ambitious. The President expressed the view that the current CIS model is unsustainable and will not exist in 10 years. This is a time of flux and the President hopes that UBC can lead changes that are positive for this University and for athletes across Canada.

Senator Rasmussen asked what excellence in sports meant.

The President replied that it means different things in different contexts. It can mean simply the ability to engage in programs that enhance ones being, it can be camaraderie, it can mean intramurals and it can mean high-performance sports with proper support to achieve world-class performance. UBC would like all of these choices to be available to our students.

Senator Seyednejad asked about potential sources for funding.

The President replied that extensive endowments already exist for the support of university athletes. The University could seek to grow those funds. Another interesting idea is to create a national scholarship system for intercollegiate sports. This would mean a more level playing field across Canada.

A student Senator asked what sports might be the first involved in a high-performance system.

The President replied that no decision has been made yet. Gender equity is a fundamental principle. So far, it seems that basketball, volleyball, wrestling, and

soccer would be the most likely. We hope that for UBC this could grow to 8 high performance sports. At present, UBC engages in 16. There are also some historically important sports such as rowing that have local support but are not part of CIS.

Senator Haffey asked what the process going forward would be with regards to the Ontario voting block.

The President assured senators that he and the other universities were working to address this issue.

Senator Yang noted that the President wanted to expand UBC's autonomy in terms of financing, but he asked what principles would be used given the University's limited finances.

The President replied that the taskforce did not agree that CIS should be allowed to set rules for member institutions; he suggested that a robust discussion of these principles was needed at Senate. Secondly, complete transparency needed to exist in terms of athletics awards. Finally, the president of each institution would have to certify that the awards given were the full extent of funding.

*The President re-assumed the Chair.*

### **Reports from the Registrar**

#### **ANNUAL REPORT ON ENROLMENT 2011/2012**

Dr Farrar presented the report.

The Provost noted that the provincial government funds roughly 35 000 students. This results in around \$500 000 000 in funding from the government and \$300 000 000 in tuition fees. Of those, 29 000 undergraduates are expected but UBC presently admits close to 30 000. For students in some programs like the Doctor of Medicine or Bachelor of Science in Pharmacy programs, the Full Time Equivalent (FTE) numbers are the same as the headcount. For the remainder, around 27 000 students are the typical direct-entry

undergraduate students at UBC and many of these students are not taking a full course load, so the number of bodies vs FTE are very different.

On the graduate level, 5 800 students are funded and UBC has 8 250. Enrolment is not actively managed at the graduate level and the University does not differentiate between domestic and international students. About 60% of graduate students are following research-based programs; the remainder are in professional programs. In the professional programs faculties do admit a specific number of students. For research programs the choices are made by individual faculty members in terms of what they can supervise and support.

The Provost concluded by noting that his presentation so far did not cover international undergraduate (ISI) students. In FTE numbers there are just under 4 000 at present, or 12-13 percent of the domestic number in total. The administration is proposing to grow that number to the target limit of 15%, or by around 1 000 students. Many of UBC's comparator institutions were closer to 20% international and SFU is at 18%. UBC is looking at enhanced recruitment and pathways programs to aid in international transition beyond first year. The Provost noted that the retention rate after first year for domestic students was 90% but it was 80% for international students.

#### **2012/2013 ACADEMIC YEAR**

The Registrar presented the proposed 2012/2013 academic year dates.

#### **Report from the Vice-President, Students – Changes to the UBC Vancouver Non-Academic Conduct Systems**

The Vice-President, Students and the University Counsel presented.

The Counsel explained that for many years UBC had a committee that considered academic and non-academic misconduct. This was an adversarial system that resembled a court of law. This approach was similar to most institutions across North America. For several years the University has been working to re-architect this system. Two years ago a new system was introduced at the Okanagan campus and building on that system, on February 28<sup>th</sup> a new system will be implemented for Vancouver.

As part of a new Code of Conduct, the University has constituted a new committee to handle non-academic cases. Other than the chair, it is formed entirely of students. The committee uses an investigative model instead of an adversarial one. A full review of the Okanagan implementation has been conducted and adjustments have been made accordingly. The Okanagan campus has reported that the number of incidents and gone down significantly. Secondly, the percentage of non-academic cases that are resolved by diversion is close to 95 percent.

The new system seems to be well regarded externally; other universities are now coming to UBC to learn about our implementation.

There has been an extensive consultation at UBC Vancouver. The Office of the University Counsel has received feedback from the AMS, GSS, the Associate Deans Students, Student Development; all of the feedback received has been largely positive.

In conclusion, Mr Lai thanked Louise Cowin, Brian Sullivan and others for their work and support on the new system for non-academic misconduct.

Senator Rasmussen asked why, given we had an academic misconduct policy and the criminal code, do we need this policy.

Mr Lai replied that there are some activities that, while not criminal, the University cannot tolerate. UBC admits students from a variety of backgrounds and they have a variety of expectations. To have a Code of Conduct allows students to look at that and validate their own views and concerns. When pressed for examples, the University Counsel suggested drunk students committing vandalism: The University could sue or ask for them to be prosecuted but that seems too extreme. Our hope is for learning over punishment as students are at UBC to learn in the classroom but also to learn about life.

The President noted that one situation common at the Okanagan campus was false fire alarms.

Dr Baimbridge asked who was assigning the penalties in diversion situations.

The University Counsel replied that the student conduct manager would act as a triaging agency. Some may be too serious, some entirely trivial, but most will fall in between and result in a conversation and a consensual process. If an agreement cannot be reached, the case will follow the previous/formal process.

Mr Haffey asked if this changed the appeals process.

The University Counsel assured senators that the appeals process had not changed.

In response to a question from Senator Harrison, the President agreed that the Code of Conduct should be distributed to senators at once; the University Counsel apologized for the oversight it in not being distributed sufficiently.

Senator Craig asked how the students on these panels would be selected.

Mr Lai replied that an open call for nominations would be used; the University wished to have balance from a broad pool.

Senator McKee asked if it was proper for the Calendar to change without reference to Senate.

Associate Registrar Eaton replied that his office has always allowed the University Counsel to submit changes to student discipline content on behalf of the President, given the President's statutory powers over student discipline.

In response to a question from Senator Ahmed, the University Counsel replied that the Code of Conduct would apply to students off campus if their activities were related to their student status. As an example he cited varsity athletes travelling for an away game.

Senator Vessey was given assurance from Mr Lai that Student Housing and Hospitality Services was consulted on the proposal; they have a member on the steering committee for the new system.

### **Adjournment**

There being no further business, the meeting was adjourned at 8:17 pm



## **Appendix A**

### **ADMISSIONS SUMMARY**

#### *Faculty of Forestry*

Change to Bachelor of Science in Forest Sciences, Bachelor of Science in Natural Resources Conservation, and Bachelor of Science in Forestry to remove portion of the admissions description that refers to broad-based admissions, as these are now incorporated in all UBC direct-entry applications.

#### *Faculty of Graduate Studies*

Change to TOEFL and GRE requirements for the Doctor of Philosophy in Music, Doctor of Musical Arts, Master of Arts in Music, and Master of Music.

Change to TOEFL requirements for the graduate programs in Cell and Developmental Biology.

Change to admission requirements for graduate programs in Measurement, Evaluation and Research Methodology.

Change to admission requirements for the Doctor of Philosophy in Physics.

#### *Faculty of Law*

Remove reference to an overall standing of no less than 65% as a minimum admission average for the Juris Doctor.

#### *Applicants from a College or University*

Remove references to University Colleges from the Maximum Allowable Transfer Credit Calendar section.

Editorial changes reflecting that fewer transfer credit assessments are made on a case-by-case basis and more are made on the basis of established equivalencies.

## **Appendix B**

### **CURRICULUM SUMMARY**

#### *Faculty of Commerce and Business Administration*

##### NEW COURSE

BUSI 398 (4)

##### PROGRAM CHANGE

Bachelor of Business in Real Estate

#### *Faculty of Dentistry*

##### PROGRAM CHANGE

Doctor of Dental Medicine > Degree Requirements

#### *Faculty of Education*

##### NEW COURSE

EPSE 456 (6)

#### *Faculty of Graduate Studies*

##### NEW AND CHANGED COURSES

ECON 523 (3)

ECON 544 (3)

FISH 599 (18)

FISH 699 (0)

PLAN 538 (3)

PLAN 539 (6)

DMED 530 (6)

LAW 530 (4)

RSOT 545 (5)

##### PROGRAM CHANGES

Resource Management and Environmental Studies

Educational Administration and Leadership

Academic Units > Department of Educational Studies

Graduate Studies > Degree Programs > Educational Studies

Digital Media

#### *Faculty of Law*

##### COURSE CHANGES

LAW 100 (5)

LAW 150 (2.5)

LAW 160 (2.5)

LAW 170 (2)

PROGRAM CHANGE

Juris Doctor > Degree Requirements

## **Appendix C**

### **AWARDS SUMMARY**

#### *New Awards – January 2012*

**David MINDELL Award in Entrepreneurship** – A \$10,000 award in the name of David Mindell is offered to a full-time student entering or currently enrolled in the MBA program. The main criteria for the award are entrepreneurial achievement or potential, demonstrated leadership, and initiative and innovativeness. Due consideration will be given to the financial need of the student selected. The award is made on the recommendation of the Sauder School of Business. (First Award Available in the 2011/12 Winter Session)

**Carl Bradford ROBERTSON Scholarship** – Scholarships totalling \$32,000 (or four scholarships of \$8,000 each) have been endowed through a bequest from Edna Mary Robertson as a memorial to her late son. The scholarships are open to students entering the penultimate or final year of a baccalaureate program, the first year of a graduate program, or in any year of an MD, DMD, or JD program. The winners are selected by a special committee from among those candidates nominated by faculties and designated student organizations for the Sherwood Lett Memorial Scholarship. Candidates are expected to have good academic standing, and have demonstrated achievement in sports and participation in student and community activities. (First Award Available in the 2012/13 Winter Session)

#### *Previously-Approved Awards with Changes in Terms or Funding Source:*

**ALUMNI Association of the University of Hong Kong, British Columbia, 40th Anniversary Award** – In celebration of their 40th anniversary, award(s) of \$1,000 have been endowed by the members of the Alumni Association of the University of Hong Kong, British Columbia to promote exchange and understanding between the University of Hong Kong and UBC. No individual award should be less than \$1000. To be considered, candidates must be undergraduate students who are selected to participate in the exchange program with the University of Hong Kong. Recommendations are made by the Office of Student Financial Assistance and Awards in consultation with Go Global.

*How Amended: Removed 'travel' in the award title and clearly indicated in the award description that only one award be assigned from the fund title as per the donor's request.*

**Lieutenant James Douglas HAMILTON Prize** – A prize of \$225, in memory of Lieutenant James Douglas Hamilton, a graduate in Physical Education and a former member of the COTC of this University, who, on April 13, 1952, was killed in action in Korea, is offered by the Kinesiology Alumni and Undergraduate Societies. The award is open to third year students in Physical Education showing academic and physical proficiency. The prize is made on the recommendation of the School.

*How Amended: Replaced Human Kinetics Alumni and Undergraduate Societies with Kinesiology Alumni and Undergraduate Societies.*

**Peter Andrew MARRON Memorial Award** – A \$1,000 award has been endowed in memory of Peter Andrew Marron by his father George A. Marron. The award is available to a student in the Bachelor of Kinesiology degree program who is pursuing studies in the Kinesiology and Health Sciences Program, or involved in research work, who displays scholarship, leadership and perseverance. The award is made on the recommendation of the School.

*How Amended: Removed reference to the Buchanan Lab as it no longer exists. Since the Buchanan Lab was an exercise physiology laboratory, students conducting research while registered in the Kinesiology and Health Sciences Program will be eligible for this award.*

**PFIZER Consumer Healthcare Award in Dental Hygiene** – A \$500 award and plaque are offered by Pfizer Consumer Healthcare to a second year student in the Entry-to-Practice Admission Option of the Dental Hygiene Program in the Faculty of Dentistry. In addition to academic merit, consideration is given to leadership skills, involvement in student affairs and/or commitment to community service. The award is made on the recommendation of the Faculty.

*How Amended: Name changed to Pfizer Consumer Healthcare.*

**PFIZER Consumer Healthcare Leadership Award in Dentistry** – A \$500 award and a plaque are offered by Pfizer Consumer Healthcare to a student graduating from the D.M.D. Program in the Faculty of Dentistry. In addition to academic merit, consideration is given to leadership skills, involvement in student affairs and/or commitment to community service. The award is made on the recommendation of the Faculty.

*How Amended: Name change to Pfizer Consumer Healthcare.*

**PFIZER Consumer Healthcare Leadership Award in Pharmacy** – A \$500 award and a plaque are offered by Pfizer Consumer Healthcare to a student graduating from the B.Sc.P. Program in the Faculty of Pharmaceutical Sciences. In addition to academic merit, consideration is given to leadership skills, involvement in student affairs and/or commitment to community service. The award is made on the recommendation of the Faculty.

*How Amended: Name change to Pfizer Consumer Healthcare.*

**Neil POLLOCK ‘Mensche’ Service Award in Medicine** – A \$1,000 service award has been donated by Dr. Neil Pollock to recognize a student’s commitment to altruism and community service. Mensche directly translates to ‘human being’ in Yiddish, and refers to a person of integrity, honour and kindness. Following in this spirit, Dr. Pollock aims to ensure students are recognized for their contributions to the community outside of medical school and UBC. Adjudication is based on demonstrated involvement in community-based efforts and community service. The award is made on the strength of applicants, and the recommendation of the Faculty of Medicine.

*How Amended: Description revised to recognize students who are community leaders as per the donor’s request.*

**TRUCK Loggers Association Scholarship in Forest Operations** – Through a gift of \$5,000 from the Truck Loggers Association, two scholarship of equal value are available to BSF Forest Operations majors in the Faculty of Forestry, one to a second year and one to a third year student on the basis of academic standing in the program. The awards are made on the recommendation of the Faculty of Forestry.

*How Amended: Changed from Harvesting to Forest Operations.*

**TRUCK Loggers Association Scholarship** – Through a gift of \$3,000 from the Truck Loggers Association, three scholarships of equal value are available for students entering first year Forestry, enrolling in the BSF Forest Operations and Forest Resource Management majors. These scholarships are awarded to students who are worthy and deserving of encouragement and assistance.

*How Amended: Changed to Forest Operations and removal of words 'with high standing'.*

#### ***New Awards – February 2012***

**H & H BLOMQUIST Scholarship** – Scholarships totalling \$1,000 are offered by the Blomquist Charitable Fund to an undergraduate student in any year of study in the Faculty of Pharmaceutical Sciences. Holger L. Blomquist was part of one of the Faculty's first graduating classes of 1950, and his brother, Halvard Blomquist, was a member of the graduating class of 1952. The award is made on the recommendation of the Faculty of Pharmaceutical Sciences. (First Award Available in the 2012/13 Winter Session)

**CHANCELLOR'S Scholar Award** – The University of British Columbia offers the designation of "Chancellor's Scholar" as a non-monetary award on the basis of outstanding academic achievement by students entering undergraduate programs from secondary school, university, or college. These awards are awarded on the recommendation of Student Financial Assistance and Awards and are noted on a student's transcript of academic record.

**FASKEN Martineau DuMoulin LLP Entrance Scholarship** – Two scholarships of \$2,500 each are offered by Fasken Martineau to students entering the JD program who have achieved academic excellence and who have demonstrated entrepreneurial initiative in the community or an interest in business through academic pursuits. The award is made on the recommendation of the Faculty of Law. (First Award Available in the 2012/13 Winter Session)

**Drs. Sydney and Constance FRIEDMAN Travel Award** – A \$5,000 Travel Award is offered by Drs. Sydney and Constance Friedman to a graduating MD undergraduate student with high academic standing who plans to travel outside British Columbia within the first year after graduation. Applicants should submit a short outline (500 words or less) of their travel plans. Unusual requests need not be excluded. This award is made on the recommendation of the Faculty of Medicine Awards Adjudication Committee. (First Award Available in the 2012/13 Winter Session)

**Elwyn GREGG Memorial Fellowship** – Fellowships totalling \$17,600 have been endowed by a bequest from the Estate of Elwyn Gregg for graduate students in any

field of study. Mr. Gregg believed that too often the best graduate talent from UBC may be lost to British Columbia and Canada because of financial attractions and facilities available beyond our borders. It was his hope that this fellowship may be used to attract such abilities to British Columbia. Prominent consideration is to be given to Masters and Ph.D. candidates in Medicine, Languages, Engineering and Forestry, but not necessarily in that order. The awards are made by the Faculty of Graduate Studies. (First Award Available in the 2012/13 Winter Session)

**Peter HARNETTY Prize in Asian Studies** – In celebration of the 50th anniversary of the Department of Asian Studies, an annual prize of \$1,000 has been endowed by UBC alumnus and Professor Emeritus, Dr. Peter Harnetty, to recognize the student graduating with the highest marks in a major in Asian Studies. Dr. Harnetty was one of the original faculty of the Department of Asian Studies when it was established in 1961. The recommendation is made by the Department of Asian Studies. (First Award Available in the 2012/13 Winter Session)

**McTAVISH Olson Award in Athletics** – One or more awards, ranging from a minimum value of \$500 to the maximum allowable under athletic association, are provided for potentially impactful student athletes identified by coaches of the UBC varsity football and UBC varsity rugby programs with special emphasis on multi-sport athletes in the tradition of the Bobby Gaul Awards provided as follows: firstly, a student who is on or will be on both UBC football and rugby teams; secondly, a player who is on or will be on either the UBC football or UBC rugby team who plays another UBC sport. This award, established by Blenheim Trust, recognizes UBC's sports legacy and in particular acknowledges the achievements of UBC head coaches Spence McTavish and Shawn Olson, team captains, Provincial and National Champions, national and international players and university coaches of character. If there are no suitable candidates in the first and second category, then thirdly, a player on either team, or a recruit, who has the potential to be a team captain. Recommendations are made by the Department of Athletics. (First Award Available in the 2012/13 Winter Session)

**Marion L. PEARSON and James M. Orr Bursary in Pharmaceutical Sciences** – Bursaries totalling \$1,000 have been endowed by Marion L. Pearson and James M. Orr for undergraduate students in the Faculty of Pharmaceutical Sciences. The bursaries are awarded to students of any year of the program, with preference for first year. Preference is also given to students from the Island/Coastal, Kootenay/Okanagan, and/or Northern BC regions and then to students from the rest of British Columbia. Bursaries are adjudicated by the office of Student Financial Assistance & Awards. (First Award Available in the 2012/13 Winter Session)

**PEOPLES Drug Mart Award in Pharmaceutical Sciences** – A \$1,000 award is offered by Peoples Drug Mart for a student in the third year of the undergraduate program in the Faculty of Pharmaceutical Sciences who demonstrates leadership skills and has an interest in community practice. Preference is given to those students who graduated from a high school in British Columbia but outside of the metro Vancouver area. The award is made on the recommendation of the Faculty of Pharmaceutical Sciences. (First Award Available in the 2012/13 Winter Session)

**ZSA and National Post Award in Honour of Ken Bagshaw, QC** – Awards totalling \$1,000 are offered to outstanding J.D. students enrolled in the Business Law Concentration in honour of Ken Bagshaw, QC and his selection as the 2011 General Counsel of the Year. The award is made on the recommendation of the Faculty of Law. (First Award Available in the 2012/13 Winter Session)

*Previously-Approved Awards with Changes in Terms or Funding Source:*

**Roman M. BABICKI Fellowship in Medical Research** – Two \$20,000 fellowships are offered by Roman M. Babicki. The awards are to support doctoral candidates in any academic department, provided that their supervisor has a primary appointment in the Faculty of Medicine. Candidates must be undertaking cancer research. No individual or project will receive support from this fund for more than two years. The awards are made on the recommendation of the Faculty of Medicine in consultation with the Faculty of Graduate Studies.

*How Amended: Donor has requested to spend out the endowment and change this fellowship from endowed to annual.*

**W. Gordon BRANDRETH Prize in Kinesiology** – A \$225 prize has been endowed by Mrs. Bertha Brandreth in memory of her husband W. Gordon Brandreth. The prize is offered to a student who is pursuing studies in the Kinesiology and Health Sciences program in the School of Kinesiology, and is made on the recommendation of the School of Kinesiology.

*How Amended: Removal of years 3rd or 4th as a criterion for consideration and inclusion of “Mrs.” as per the original description.*

**Constance Eden DINGWALL Scholarship in Ophthalmology** – Scholarships totalling \$3,700 have been endowed through a bequest from Constance Eden Dingwall. The awards are offered to medical residents specializing in ophthalmology and are made on the recommendation of the Head of the Department of Ophthalmology and Visual Sciences.

*How Amended: Changed wording to open up the scholarship assignment to offer more than two scholarships from the fund. Department reference has been updated as per SFAA’s request.*

**LL.M. (Common Law) Degree Tuition Award** – Awards in the amount of \$4,000 each are offered by the Faculty of Law to graduate students enrolled in the LL.M. (Common Law) Degree Program. The awards are made on the recommendation of the Faculty in consultation with the Faculty of Graduate Studies.

*How Amended: Removed ‘international’ from the description to open the criteria up to include domestic students.*

**Chung Nin LAM Memorial Bursary in Medicine** – Bursaries totaling \$450 are endowed by Mrs. Lam Chik Ho and her family in memory of her son paediatrician Dr. Chung Nin Lam, MB MRCP (London, Glasgow), FRCP (Canada, Glasgow). The awards are offered to students in the Faculty of Medicine who have attained good



academic standing. Bursaries are adjudicated by the office of Student Financial Assistance & Awards.

*How Amended: Inclusion of 'and her family' in the description to reflect the generous gifts that family members have recently contributed to the endowment. Addition of final sentence to clarify bursary is adjudicated by SFAA as per SFAA's request.*

**Chung Nin LAM Memorial Prize in Paediatrics** – A \$250 prize is endowed by Mrs. Lam Chik Ho and her family in memory of her son paediatrician Dr. Chung Nin Lam, MB MRCP (London, Glasgow), FRCP (Canada, Glasgow). The award is offered to a student excelling in an undergraduate paediatrics course and is made on the recommendation of the Faculty of Medicine.

*How Amended: Inclusion of 'and her family' in the description to reflect the generous gifts that family members have recently contributed to the endowment.*

**J.J. McRAE Memorial Prize** – A prize of \$400, endowed by Mrs. R.F. Osborne in memory of her father, J.J. McRae, is awarded to a student in third or fourth year of the Physical Education and Health program of the Bachelor of Kinesiology degree with general academic proficiency who has made a contribution to youth work. Special consideration is given to a student who has worked with the blind or other handicapped groups. The prize is made on the recommendation of the School of Kinesiology.

*How Amended: Due to curriculum changes, removal of second year candidates as possible candidates for consideration and addition of 4th year students as candidates. Addition of last sentence to clarify that prize is made on recommendation of School of Kinesiology. Changed wording to "Physical Education and Health program" and removed the word "program" after the Bachelor of Kinesiology degree.*

**Bill MILLERD Award in Theatre** – Awards totalling \$3,500 have been endowed by William E. Millerd, C.M. (BA '65, LLD Hon '09), with matching funds from the Faculty of Arts and support from the community, for students to complete the Theatre Internship Program at UBC's Department of Theatre and Film. The Program offers professional work-study opportunities in the form of internship placements with local theatre companies. As Artistic Managing Director of Vancouver's Arts Club Theatre Company since 1972, Bill Millerd has helped launch the careers of generations of Canadian theatrical talent, including award-winning UBC alumni Brent Carver, Nicola Cavendish, Morris Panych, Ken MacDonald, Bruce Greenwood and Anosh Irani. Recommendation is made by the Department of Theatre and Film.

*How Amended: Slight edit removing 'have completed' and replacing it with 'to complete'. The proposed revision gives the Faculty the flexibility to provide students with partial funding in advance of their internship.*

**Leonard OSBORNE Memorial Prize** – A \$450 prize, endowed by Robert F. Osborne in memory of his father J. Leonard Osborne, is awarded to a student in the third year of the Physical Education option of the Bachelor of Kinesiology degree program with general academic proficiency, who has demonstrated expertise and leadership in the

field of coaching. The prize is made on the recommendation of the School of Kinesiology.

*How Amended: Removal of “second year” due to changes in curriculum. Students in 1st and 2nd year do not select programs of study until 3rd year and are not eligible for specific awards until 3rd year. Addition of last sentence to clarify that prize is made on recommendation of School of Kinesiology.*

**Barbara SCHRODT Award in Kinesiology** – An award of \$1,000 has been endowed by Barbara Schrodts for an undergraduate student entering or registered in the third or fourth year in the Bachelor of Kinesiology degree program who has been an outstanding playing member of a women's field hockey team at UBC and is taking courses related to teaching physical and health education. The award is not to exceed \$1,000, and is made on the recommendation of the School of Kinesiology in consultation with the Intercollegiate Coordinator, Department of Athletics.

*How Amended: Removed second year students as candidates for consideration, added ‘registered’ to the description. Donor has further requested that we narrow the criteria so that only field hockey athletes may be considered and that the award not exceed \$1,000 for any student.*

**UNIVERSITY of BC Kinesiology / Phys Ed Alumni Scholarship** – Scholarships totalling \$2,700 have been endowed by alumni of the School. The scholarships are awarded to undergraduate students in the Bachelor of Kinesiology degree program who have displayed academic achievement, leadership, and competency in their field of specialization. The scholarship is made on the recommendation of the School of Kinesiology.

*How Amended: Added sentence “The scholarships are awarded to undergraduate students in the Bachelor of Kinesiology degree program”. Addition of School name to final sentence.*

**Western Canada Group of Chartered Engineers Prize** – Three prizes of \$1,000 each are offered by the Western Canada Group of Chartered Engineers for students completing third year in Mechanical, Electrical, & Civil Engineering. One award each is made on the recommendation of the three eligible engineering departments. The WCGCE represents members of 5 United Kingdom Engineering Institutions (Civil, Electrical, Mechanical, Structural, and Building Service) which have members living in B.C., Alaska and Washington State who provide engineering services around the world.

*How Amended: Decreased the number of prizes from four to three and removed the prize offering in chemical engineering as the group no longer represents chemical engineers.*

**Captain C.Y WU Scholarship in Kinesiology** – A scholarship of \$525 is endowed by Captain C.Y. Wu and Dr. C.H. Wu, to a second or third-year student in the Bachelor of Kinesiology degree program who has demonstrated an interest in aquatic coaching or management. Preference is given to a student with a background in aquatics. The scholarship is made on the recommendation of the School of Kinesiology.

*How Amended: Removal of “The award is made on the recommendation of the School of Kinesiology, in consultation with the Manager of the UBC Aquatic Centre.”  
Inclusion of “is endowed” indicating that this scholarship is endowed.*

## Record of President's Activities

### Period of: 3 January 2012 to 29 February 2012

#### **External Group**

January 4	Iain Black, President & CEO, Vancouver Board of Trade
January 4	Great Northern Way Campus (GNWC) Meeting
January 5	Canada West Task Force on Future Competitive Structure for University Sport in Canada West and the Canadian Interuniversity Sport (CIS)
January 5	Robert Quartermain, President, CEO & Director, Pretium Resources Inc.
January 10	Christine Tausig-Ford, Vice-President & COO, Association of Universities and Colleges of Canada (AUCC)
January 10	U-15 Executive Heads Meeting
January 13	The Research Universities' Council of British Columbia (RUCBC) Presidents' Meeting
January 13	Chaviva Hosek, President & CEO, Canadian Institute for Advanced Research (CIFAR)
January 13	Andrew Petter, President & Vice-Chancellor, and Jon Driver, Vice-President Academic & Provost, Simon Fraser University (SFU)
January 13	David Naylor, President, University of Toronto
January 16	Association of Universities and Colleges of Canada (AUCC) and Access Copyright Meeting
January 16	Paul Davidson, President & CEO, AUCC
January 16	Harvey P. Weingarten, President & CEO, Higher Education Quality Council of Ontario (HEQCO)
January 17	Paul Davidson, President & CEO, and Christine Tausig-Ford, Vice-President & COO, AUCC
January 17	Chris O'Neill, Managing Director, Google Canada
January 17	Janice Gross Stein, Director, Munk School of Global Affairs, University of Toronto
January 18	George Cope, President & CEO, Bell Canada & BCE Inc., and Mary Deacon, Chair, Bell Mental Health Initiative

## Record of President's Activities

### Period of: 3 January 2012 to 29 February 2012

January 19	Association of Universities and Colleges of Canada (AUCC) Board of Directors Meeting
January 19	S/Sgt. Kevin Jones, Detachment Commander, University Detachment (UBC), RCMP
January 20	World University Service of Canada (WUSC) Executive Committee Meeting
January 20	Alan MacGibbon, Board Chair, Conference Board of Canada
January 23	Discovery Foundation Board of Directors Meeting
January 23	Canada-China Joint Committee on Science & Technology
January 23	U-15 Executive Heads Meeting
January 23	Arvind Gupta, CEO & Scientific Director, The Mathematics of Information Technology & Complex Systems (MITACS)
January 24	Claudia Hepburn, Executive Director & Co-Founder, The Next 36
January 24	Denis Therien, Vice-President, Canadian Institute for Advanced Research (CIFAR)
January 24	Cundill Foundation Trustees Meeting
January 30	Don Avison, Former President, Research Universities' Council of British Columbia (RUCBC), and Carol Hebert, Former Dean, Schulich School of Medicine and Dentistry, University of Western Ontario
January 30	Stuart McCutcheon, Vice-Chancellor, University of Auckland
February 1	Dick White, Co-Chair, CW Task Force, and Director of Athletics, Faculty of Kinesiology & Health Studies, University of Regina
February 3	The Research Universities' Council of British Columbia (RUCBC) Presidents' Meeting
February 3	Deborah Orange and Hector Mackay-Dunn, Board Members, B.C. Representatives, Board of Directors, Tennis Canada
February 6	Pradipta Banerji, Director, IIT Roorkee, India
February 6	Paul Davidson, President & CEO, and Christine Tausig-Ford, Vice-President & COO, Association of Universities and Colleges of Canada (AUCC)

## Record of President's Activities

### Period of: 3 January 2012 to 29 February 2012

February 7	Paul Davidson, President & CEO, AUCC
February 7	Canada West Universities Athletic Association
February 7	Andrew Petter, President & Vice-Chancellor, Simon Fraser University (SFU)
February 8	Indira Samarasekera, President & Vice-Chancellor, University of Alberta
February 9	John D. Harris, Director & Chairperson, and Deborah Harris, Director & Secretary, John & Deborah Harris Family Foundation
February 9	Robin Ciceri, President, The Research Universities' Council of British Columbia (RUCBC)
February 9	The Conference Board of Canada's 127 <sup>th</sup> Board Meeting
February 13	Stuart Belkin, Chairman & CEO, Belcorp Industries Inc.
February 13	David McLean, Chairman, CN Railway, and Brenda McLean, Co-Chair, UBC Campaign
February 15	Lei Zhang, Chairman, and Robbie Zhang, Managing Director, Modern Green Development
February 15	Nereus Annual Advisory Committee Meeting
February 15	Mitsuyuki Unno, Executive Director & Trustee, Yoshitaka Ota, Liaison, The Nippon Foundation
February 16	John Dirks, President & Scientific Director, The Gairdner Foundation
February 17	Paul Davidson, President & CEO, Association of Universities and Colleges of Canada (AUCC)
February 17	Tobin Smith, Vice-President for Policy, Association of American Universities (AAU)
February 17	The Research Universities' Council of British Columbia (RUCBC) Presidents' Meeting
February 20	Peter Gruss, President, Max Planck Society

## **Record of President's Activities**

### **Period of: 3 January 2012 to 29 February 2012**

February 20	Roundtable on the Centre for Quantum Materials & the Basis for Innovation in the Next Decade, and the Official Signing of Agreement with Peter Gruss, President, Max Planck Society
February 21	Public Policy Forum Board of Directors Retreat
February 22	The Research Universities' Council of British Columbia (RUCBC) Presidents' Meeting
February 22	Jack Cockwell, Group Chairman & Director, Brookfield Asset Management Inc., and Lynda Hamilton, President & CEO, Edper Investments Ltd.
February 23	Patrick Deane, President, McMaster University
February 23	Clifford Frame, President, Frame Mining Corporation
February 23	Roy MacLaren, Former High Commissioner for Canada to the United Kingdom of Great Britain and Northern Ireland
February 24	The Mathematics of Information Technology & Complex Systems (MITACS) Board of Directors Meeting
February 27	The Research Universities' Council of British Columbia (RUCBC) Presidents Meeting
February 27	Alan MacGibbon, Board Chair, Conference Board of Canada
February 28	Robin Ciceri, President, The Research Universities' Council of British Columbia (RUCBC)
February 28	Robert (Bob) Lee, Founder and Chairman, Prospero International Realty Inc.
February 29	Suzanne Anton, Former Councillor, City of Vancouver, Province of British Columbia
February 29	Hans Jürgen Prömel, President, Technische Universität Darmstadt
February 29	Universitas 21 Executive Committee Meeting

## **Record of President's Activities**

### **Period of: 3 January 2012 to 29 February 2012**

#### **Government**

January 6	Chad Gaffield, President, Social Sciences & Humanities Research Council of Canada (SSHRC), Government of Canada
January 11	U-15 Executive Heads Meeting with Stephen Harper, Prime Minister, Government of Canada
January 20	Mthabo Tsepa, High Commissioner of the Kingdom of Lesotho to Canada, the Kingdom of Lesotho
January 25	Robert Sawatzky, Mayor, City of Vernon, Province of British Columbia
January 30	Michael Horgan, Deputy Minister, Department of Finance, Government of Canada
February 1	Cheryl Wenezenki-Yolland, Deputy Minister of Advanced Education, Government of Canada, and Various University Presidents from the Province of British Columbia
February 3	Nigel Wright, Chief of Staff to Prime Minister Stephen Harper, Government of Canada
February 8	Gilles Patry, President & CEO, Canada Foundation for Innovation
February 8	Stephen Wallace, Secretary to the Governor General, Government of Canada
February 8	Chad Gaffield, President, Social Sciences and Humanities Research Council (SSHRC), Government of Canada
February 8	Jim Flaherty, Minister of Finance, Government of Canada
February 8	Rod Bruinooge, Founder & Chair, PSE Caucus, Parliamentary Secretary, Aboriginal Affairs and Northern Development, and MP (Winnipeg South), Province of Manitoba
February 16	Entrepreneurship & Innovation Roundtable with HE the Right Hon. David Johnston, Governor General of Canada, Government of Canada
February 16	Canada@AAAS & TRIUMF's Private Reception Celebrating Canada Science & Technology Leadership & Excellence with HE the Right Hon. David Johnston, Governor General of Canada, Government of Canada
February 17	The City of Vancouver's Corporate Management Team, Province of British Columbia



## **Record of President's Activities**

### **Period of: 3 January 2012 to 29 February 2012**

February 17	Sir Peter Gluckman, Chief Science Advisor to the Prime Minister of New Zealand, Government of New Zealand
February 19	HE Chris Cooter, Canadian High Commissioner to the Federal Republic of Nigeria, Government of Canada
February 23	Glen Murray, Minister, Ministry of Training, Colleges & Universities, and MPP (Toronto-Centre), Province of Ontario
February 27	HE Salem Mubarak, Ambassador from the State of Qatar to Canada
February 28	Cheryl Wenezenki-Yolland, Deputy Minister of Advanced Education, Government of Canada, and Various University Presidents from the Province of British Columbia

### **Travel**

January 11	Ottawa, ON – U-15 Executive Heads Meeting with Stephen Harper, Prime Minister, Government of Canada
January 12	Chicago, IL, U.S.A. – Conference on The New Terrain of International Law: Courts, Politics, Rights
January 16 – 18	Toronto, ON – Association of Universities and Colleges of Canada (AUCC) Meetings and Development Meetings
January 25	Kelowna, BC – Meetings and President's Research Lunch
February 6 – 7	Calgary, AB – UBC Dialogues, Canada West Universities Athletic Association Meeting
February 7 – 8	Ottawa, ON – Government Relations Meetings
February 9 – 10	Toronto, ON – Development Meeting and The Conference Board of Canada 127 <sup>th</sup> Board Meeting
February 21 – 22	Ottawa, ON – Public Policy Forum Board of Directors Retreat and AUCC Meetings
February 22 – 24	Toronto, ON – Development Meetings and The Mathematics of Information Technology & Complex Systems (MITACS) Board of Directors Meeting

## Record of President's Activities

### Period of: 3 January 2012 to 29 February 2012

#### Speeches / Events

January 14	Opening Ceremony: 2012 Student Leadership Conference
January 20	Celebration of Life for Milton K. Wong, Business Leader, Philanthropist, and Former Chancellor, Simon Fraser University (SFU)
January 24	2012 Lunar New Year Luncheon
January 25	President's Research Lunch, Okanagan Campus
January 27	Luncheon for Thomas Kwok, Joint Chairman & Managing Director, Sun Hung Kai Properties Ltd. of Hong Kong, hosted by Lindsay Gordon, President & CEO, HSBC Canada
January 30	Dinner in Honour of Michael Burgess for his term as Principal of the College of Interdisciplinary Studies
January 31	Keynote Address for the Opening of the Ismaili Lecture Series: The Role of Universities in Developing Human Potential: Pluralism and Pragmatism
February 1	The Cities Summit – Session III: The Next Edge: Cities as Urban Laboratories (Panelist)
February 5	<i>The Tertiary Outlook Globally</i> , Plenary Session, University of Melbourne (by teleconference)
February 6	UBC Dialogues: Is Calgary at the Forefront of a Political & Social Change?
February 15	UBC Alumni Association Board Meeting
February 16	Premier Undergraduate Awards
February 16	The American Association for the Advancement of Science (AAAS) Opening Ceremony and Presidents' Reception for the 178 <sup>th</sup> Meeting of AAAS
February 22	Q&A Session with Staff Members of the Association of Universities and Colleges of Canada (AUCC)
February 28	2012 TELUS Millennium Scholarship Breakfast
February 29	Groundbreaking for the new Student Union Building

<p style="text-align: center;"><b>Record of President's Activities</b> <b>Period of: 3 January 2012 to 29 February 2012</b></p>
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**Student Events/Meetings**

January 6	UBC vs. University of Alberta Men's and Women's Basketball Games
January 9	Alma Mater Society (AMS) All Presidents' Dinner, Vancouver Campus
January 13	Graduate Student Society (GSS) Executive, Vancouver Campus
January 23	Lunch for the Vancouver Student Senators
January 24	Applied Sustainability Course Lecture (Class APSC 364)
January 25	UBC Student Union Okanagan Executive Meeting, Okanagan Campus
January 28	UBC Concerto Competition Finals, Vancouver Campus
January 30	Alma Mater Society (AMS) Executive, Vancouver Campus
February 27	Graduate Student Society (GSS) Executive, Vancouver Campus

**Media Interviews**

January 31	Denise J. Deveau, Postmedia News
February 15	Vancouver Sun Editorial Board with Alan Leshner, CEO, American Association for the Advancement of Science (AAAS), and Executive Publisher, Science

# THE UNIVERSITY OF BRITISH COLUMBIA



Vancouver Subcommittee of the Council of Senates Budget Committee

c/o

Enrolment Services | Senate & Curriculum Services

Brock Hall 2016 – 1874 East Mall

Vancouver BC V6T 1Z1

Tel : (604) 822-PHONE | Fax : (604) 822-5945

February 29, 2012

TO: Vancouver Senate

FROM: The Vancouver Subcommittee of the Council of Senates' Budget Committee

RE: Vancouver Budget Subcommittee Webpage and Email

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The Vancouver Budget Subcommittee has changed the way it conducts its business. In the past, this Subcommittee has assumed a largely reactive role and most of its activities have been treated as confidential. Now that the University is promoting a principle of open and transparent budgeting, the Vancouver Budget Subcommittee is also trying to make its proceedings as open as possible, with an emphasis on giving advice early in the budgeting process. As such it has established a website that indicates what topics will be discussed at upcoming meetings, available at:

<http://www.senate.ubc.ca/council/committees.cfm?go=budget>

This website is also intended to provide a conduit for information to flow to and from the Subcommittee. The Budget Subcommittee welcomes questions or comments from the University community regarding upcoming agenda items, or other matters related to its Terms of Reference. Items of potential interest will be posted here and community input is encouraged via the e-mail address: [budgetcomm@ubc.ca](mailto:budgetcomm@ubc.ca). Communications received through this route will be treated as confidential to the Subcommittee which will bring questions to the administration as appropriate.

Respectfully submitted,

W.G. Dunford

Chair, Vancouver Subcommittee of the Council of Senates Budget Committee

# THE UNIVERSITY OF BRITISH COLUMBIA



Senate Academic Policy Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
Brock Hall 2016 – 1874 East Mall  
Vancouver BC V6T 1Z1  
Tel : (604) 822-9134 | Fax : (604) 822-5945

22 February 2012

To: Vancouver Senate Academic Policy Committee

From: Paul Harrison, Chair, Academic Policy Committee

Re: Proposal to add the rank of *Professor of Teaching* to the Definition of “Faculty Member” as set out in the *University Act* and consequential amendments to the senate policy on *Voting Membership in Faculties*

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The Committee has considered a proposal from the Provost and Vice-President, Academic to designate the rank of *Teaching Professor* as equivalent to those ranks set out in the definition of “Faculty Member” found in the *University Act*.<sup>1</sup>

In addition, under the *University Act*, Section 37 (1)(k), the Senate has jurisdiction to determine the members of the teaching and administrative staffs who are to be members of each faculty. Currently, the provision defining membership of a faculty, other than the Faculty of Graduate Studies, is set out in the Senate policy on “Voting Membership in Faculties”. In order to allow the rank of *Teaching Professor* to be included as a voting member in faculties, a consequential amendment to the Senate’s Policy on “Voting Membership in Faculties” is also proposed.

The rationale is further expanded in the attached document and the Academic Policy Committee on the Okanagan campus will be considering similar steps in the near future.

As such, the Senate Academic Policy Committee is pleased to recommend the following to Senate:

*That Senate designate the rank of “Professor of Teaching” as equivalent to those ranks set out in the definition of “Faculty Member” found in the University Act;*

*and,*

*That the Vancouver Senate amend its policy on “Voting Membership in Faculties” as set out in the attached proposal.*

Respectfully submitted,

Dr. Paul Harrison, Chair  
Senate Academic Policy Committee

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<sup>1</sup> In the *University Act*, “ ‘**faculty member**’ means a person employed by a university as an instructor, lecturer, assistant professor, associate professor, professor, or in an equivalent position designated by the senate;”. For information, the ranks of *Instructor I*, *Instructor II*, and *Senior Instructor* have already been approved as equivalent for the purposes of this definition.

# THE UNIVERSITY OF BRITISH COLUMBIA



Senate Academic Policy Committee  
c/o  
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Vancouver BC V6T 1Z1  
Tel : (604) 822-9134 | Fax : (604) 822-5945

15 February 2012

To: Vancouver Senate Academic Policy Committee

From: David H. Farrar, Provost and Vice-President Academic

Re: Proposal to add the rank of *Professor of Teaching* to the Definition of “Faculty Member” as set out in the *University Act* and consequential amendments to the senate policy on *Voting Membership in Faculties*

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## Proposal:

*That Senate designate the rank of “Professor of Teaching” as equivalent to those ranks set out in the definition of “Faculty Member” found in the University Act;*

*and,*

*That the Vancouver Senate amend its policy on “Voting Membership in Faculties” as set out below.*

## Rationale:

The definition of “Faculty Member” in the *University Act* reads as follows:

**"faculty member"** means a person employed by a university as an instructor, lecturer, assistant professor, associate professor, professor, or in an equivalent position designated by the senate;

The rank of Professor of Teaching was introduced in 2011. This new rank reflects the University's commitment to provide educational leadership, outstanding teaching, and curriculum development, and to recognize and reward it when it happens. Criteria for the new rank are set out in Article 3.05 of the faculty collective agreement.

The rank of Professor of Teaching is the highest academic rank for the teaching stream (which includes Instructors and Senior Instructors) and it is designed to mirror the position of Full Professor, which is the highest academic rank for the research and teaching stream (which includes Assistant Professors and Associate Professors).

# THE UNIVERSITY OF BRITISH COLUMBIA



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As the Professor of Teaching rank is the third and final step in the tenure track teaching stream of instructor, senior instructor, and professor of teaching, this rank should be considered as within the definition of Faculty Member in the *University Act*. Such a designation requires the approval of both Senates.

Under the *University Act*, Section 37 (1)(k), the Senate has jurisdiction to determine the members of the teaching and administrative staffs who are to be members of each faculty. Currently, the provision defining membership of a faculty, other than the Faculty of Graduate Studies, in the Senate policy on “Voting Membership in Faculties” reads as follows:

To provide uniform representation of teaching staff on each faculty, Senate has defined membership of a faculty, other than the Faculty of Graduate Studies, as follows:

- a. The Dean of the Faculty
- b. The President or his nominee
- c. The Dean of the Faculty of Graduate Studies
- d. The University Librarian
- e. All full-time: Lecturers, Instructors, Assistant Professors, Associate Professors and Professors provided for in the budget of the Faculty or School

...

To provide that all of those ranks considered to be included in the definition of Faculty Members under the *University Act* are also considered members of their respective Faculties, we propose the above be amended to read as follows:

To provide uniform representation of teaching staff on each faculty, Senate has defined membership of a faculty, other than the Faculty of Graduate Studies, as follows:

- a. The Dean of the Faculty
- b. The President or his nominee
- c. The Dean of the Faculty of Graduate Studies
- d. The University Librarian
- e. All full-time faculty members provided for in the budget of the Faculty or School

...

# THE UNIVERSITY OF BRITISH COLUMBIA



Vancouver Senate Academic Policy Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
Brock Hall 2016 – 1874 East Mall  
Vancouver BC V6T 1Z1

20 February 2012

To: Vancouver Senate

From: Senate Academic Policy Committee

**RE: Transfer of the Institute of Asian Research from the College for Interdisciplinary Studies to the Faculty of Arts and Transfer of the School of Community and Regional Planning from the College of Interdisciplinary Studies to the Faculty of Applied Science**

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## Preamble:

The following proposal concerns the transfer of the Institute of Asian Research from the College of Interdisciplinary Studies (CfIS) to the Faculty of Arts and the transfer of the School of Community and Regional Planning from CfIS to the Faculty of Applied Science.

At the 15 February 2012 meeting of the Vancouver Senate, a change to the mandate and structure of CfIS as well as the transfer of a number of CfIS units to the faculties were approved. It was indicated that a number of units were to remain with CfIS for the time being and proposals to transfer those units would come forward at a later date. The motions below propose the transfer of two of those remaining units. There are still two units that will, at this time, remain with CfIS; motions for the transfer of these units will come forward to Senate at a later date. At the present time, CfIS will retain oversight of its stand-alone interdisciplinary graduate programs.

The Senate Academic Policy Committee has reviewed this proposal and therefore recommends the following motion to Senate:

*“That Senate approve and recommend to the Board of Governors the following, effective April 1, 2012:*

*That the Institute of Asian Research be transferred from the College for Interdisciplinary Studies to the Faculty of Arts; and,*

*That the School of Community and Regional Planning be transferred from the College for Interdisciplinary Studies to the Faculty of Applied Science.”*





Respectfully submitted,

Dr. Paul Harrison, Chair  
Senate Academic Policy Committee

Enclosed:

Appendix A	Proposal to Transfer the Institute of Asian Research
Appendix B	Proposal to Transfer the School of Community and Regional Planning



## **Appendix A:**

### **Proposal to transfer the Institute of Asian Research (IAR) from CfIS to the Faculty of Arts for administrative support and reporting relationships**

#### **Review of consultative process:**

Several meetings were held in the period since September 2011 involving the IAR Council; members of faculty with all or part of their on-going appointments at the Institute; and Institute staff. These built upon a strategic revisioning process conducted by the Institute that began in January 2011 and produced a report for Council and wider distribution in June.

The Dean of the Faculty of Arts met with IAR faculty and staff on December 1, 2011. A separate meeting with graduate students enrolled in the MAAPPS program was held earlier on November 21, 2011.

The draft terms of transfer were circulated to the IAR Council and approved by a majority of the Council on 13 February.

Though well served by FOGS and CFIS for more than 30 years, the transfer to the Faculty of Arts is viewed by a large majority of faculty and students at the best option available in a post-CFIS scenario. This view is based on the strong social science orientation of most of the faculty members at the Institute; the flexibility and creativity of the Faculty of Arts in supporting the academic autonomy of the Institute; and the Institute's need for administrative support to achieve its objectives as a cross-campus resource in the areas of research, teaching, and contribution to policy development and the community.

The agreement-in-principle to transfer the Institute of Asian Research to the Faculty of Arts was discussed and approved unanimously by the governing council of CfIS January 27, 2012 and by the Arts Faculty Council on February 14, 2012.

#### **Executive Summary**

The Institute connects researchers from the social sciences, humanities, and across the university who have an active interest in contemporary Asia. Its faculty and programs aim to combine deep knowledge of Asia with policy-relevant and policy-related activity. Individual projects range from human security and the Responsibility to Protect in Asia to relations on the Korean peninsula, educational policy in Japan and Taiwan, and the role of public intellectuals in contemporary China.

IAR projects cover all major countries of East Asia and most countries in Southeast and South Asia. Major projects include a SSHRC Multi-Disciplinary Collaborative Research Initiative on alternative dispute resolution and compliance with international trade and



human rights standards in Canada, China, Japan, India, and Indonesia, and a United Nations Development Programme-funded project on managing global water conflicts. In addition to research led by individual IAR Faculty members, the Institute houses five area-based research centres and several programs with a specific regional (Contemporary Tibet, Inner Asia) or thematic (Buddhism and contemporary society) focus.

The five IAR regional Centres provide a focus for research and community connections at IAR and UBC in the following areas:

- **Centre for Chinese Research (CCR):** related to China, Hong Kong, Macao, Taiwan, the overseas Chinese communities;
- **Centre for India and South Asia Research (CISAR):** related to the economy, society, arts and culture of India and South Asia;
- **Centre for Japanese Research (CJR):** focusing on Japan and its relationship to the world community;
- **Centre for Korean Research (CKR):** intensifies UBC's focus on Korea and Canada-Korea issues;
- **Centre for Southeast Asia Research (CSEAR):** develops collaborative research projects that contribute to a fuller understanding of Southeast Asia in Canada.

IAR offers the Master of Arts in Asia Pacific Policy Studies, which includes an optional practicum overseas. Joint MA degrees are offered with the Sauder School of Business (MA in Asia Pacific Policy Studies/Master of Business Administration), the Faculty of Law (MA in Asia Pacific Policy Studies and Juris Doctor) and the School of Community and Regional Planning (MA in Asia Pacific Policy Studies and MA in Planning).

We propose the following, effective April 1, 2012:

- The Institute will be transferred from CfIS to the Faculty of Arts;
- All existing resources, including budget, faculty appointments or share of joint appointments, research, post-doctoral and student appointments, endowed or externally-funded chairs or endowments will be transferred with the Institute;
- The name of the Institute of Asian Research will remain and the Institute will remain autonomous with its own Director;
- The Institute will report to the Dean of the Faculty of Arts;
- The Institute and the Dean will be advised by a pan-university Interdisciplinary Advisory Committee;
- At the Faculty level, promotion and tenure cases will be reviewed according to University policy and procedure with assurance that members versed in interdisciplinarity and policy-related work will be represented on the faculty-level committee. Individual faculty members' offer letters will contain specific details about promotion and tenure;
- Institute faculty will contribute to undergraduate teaching;
- Space currently occupied by IAR at 1855 West Mall will continue and become part of the Faculty of Arts.



All elements specific to this proposal are described below.

## **Rationale**

### *1. Benefits to the academic mission and organization of the Institute of Asian Research*

The Institute of Asian Research will benefit from deeper interaction with units in the Faculty of Arts, and vice versa. The Faculty of Arts has faculty members in virtually every department, including Anthropology, Asian Studies, Economics, Political Science and Sociology who will welcome interaction with the Institute of Asian Research. Two professors in the Institute are already cross-appointed to departments in Arts and several more teach in departments in the Faculty. There is a creative opportunity for involvement of a wider range of faculty from Arts and other Faculties on campus through secondments, rotations and other arrangements as outlined in the Institute's strategic plan.

In addition to facilitating collaborative research and organizing an extensive program of workshops, conferences and speakers, the Institute has a special interest in making academic research accessible to policy and community audiences. A closer affiliation with the Faculty of Arts will facilitate scaling-up communications efforts via traditional academic publishing, succinct memos, social media, and audio and video production.

Closer interaction with Arts will also assist the Institute in hosting and making available catalytic visitors to UBC intent on deepening collaborative research, teaching and advocacy partnerships. While the Institute's mandate is campus-wide, connections with the Faculty of Arts will provide a wider reach for the Institute and enhance its activities as a communication hub for Asia-related initiatives across the university. The Institute will continue to see inter-Faculty collaborations for the same purposes. Events will be cross-promoted on the Faculty web site and through its social media. Continuing collaboration with the Liu Institute for Global Issues will be facilitated through its own transfer to the Faculty of Arts.

CfIS had Faculty-like responsibilities, but did not have the resources or institutional weight of a Faculty. When transferred to the Faculty of Arts, the IAR will benefit from close affiliation with a widely recognized and well-established academic unit central to the academic mission of the University. A further advantage is that the MAAPPS program will be more visible to potential students when it is embedded in a Faculty with strong graduate programs in closely related areas.

### *2. Benefits to the academic mission and organization of the Faculty of Arts*

The Institute is engaged in exactly the kinds of activities that form the pillars of *Place and Promise* and similarly those of the Faculty of Art's strategic plan, *A Place and Promise for the Arts*. The Faculty of Arts has committed itself to a future with a robust



community engagement, intercultural engagement, international engagement (focusing on Asia), interdisciplinarity, and to an increased profile in public policy and knowledge translation. Through its public dialogues, interaction with the community, and community service learning, the Institute embodies the ideals of community engagement. Similarly, the IAR has a history of important research and activities around the themes of international engagement and sustainability, often leading the way for change at UBC, and far beyond our own environs. These themes dovetail seamlessly with the strategic goals of the Faculty.

IAR has also advanced the *Place and Promise* goal of intercultural understanding. One outstanding example of this is the innovative Asia Pacific Dispute Resolution Project, which sought to develop new models that would address and acknowledge differences between cultures in the fields of international trade and human rights relations. In partnership between the IAR and the Faculty of Law, it involves a group of 54 collaborators from 21 institutions in Canada and Asia.

Students in the MAAPPS programs undertake projects that meet the UBC *Place and Promise* goals of International Engagement. Recent student practicum placements include a project in Tanzania to research the role policies play in Chinese activities in Africa, a project in the Mongolian Ministry of Nature, Environment & Tourism on sustainable tourism development and a project with a local NGO in Jambi, Indonesia, with the title Conservation through Prosperity: Micro-hydro Upgrading in Rural Indonesia.

The IAR enjoyed success in obtaining tri-council funding, and it is notable that it has also enjoyed success in attracting funds from other granting agencies and private donors who have helped the Institute create 11 endowed programs and chairs. The considerable overlap in Faculty and Institute priorities and strategic interests should allow for significant synergies in planning, programs, funding, and initiatives. We are convinced that the new partnership will help the Faculty of Arts to deliver important successes in *Place and Promise* goals for the University.

### *3. Benefits to the student and teaching experience*

Undergraduate and graduate students currently in the Faculty of Arts will gain from access to the faculty members in IAR. They are well placed to help students gain an interdisciplinary outlook as well as learn about the theory and practice of interdisciplinarity and policy analysis in various contexts.

Students in IAR are already well trained in working on interdisciplinary teams. Being placed in the Faculty of Arts will allow them access to more potential collaborators and will offer new opportunities for students already in the Faculty of Arts.

The transfer will facilitate a wider involvement of IAR faculty in undergraduate teaching by offering regular courses in other departments but also by facilitating modules, mini-courses and experiential learning opportunities in Asia. The MAAPPS program in



particular will benefit from new access to teaching assistantships for its students and a new base for co-listing courses with graduate programs in closely related areas.

#### *4. Strategic Opportunities*

Joining the Faculty of Arts has the potential to create new academic programming through a larger umbrella of expertise, rotation and secondments, and greater capacity to address Asian and global themes, partly through partnerships with resources across campus including the Liu Institute for Global Issues and partly through a next-generation of partnerships across the Pacific.

#### **Physical Context**

The Institute of Asian Research occupies part of the C.K. Choi Building at 1855 Main Mall and occupies 10,340 sq. ft. of space. Space currently occupied by Institute of Asian Research faculty, staff and students and managed by the Institute of Asian Research will continue and become part of the Faculty of Arts.



## **Appendix B:**

### **Proposal to transfer SCARP from CfIS to the Faculty of Applied Science for administrative support and reporting relationships**

#### **Review of consultative process:**

SCARP went through an extensive consultation process internally within SCARP with faculty and students and with our professional body, the Planning Institute of BC. The faculties of Arts, Forestry and Applied Science were considered as potential options and the SCARP Director met individually with the Deans of those faculties. As well, the Deans of those faculties met with SCARP faculty and students. The SCARP Director also met with the management committee of the Faculty of Forestry. This decision was supported unanimously by a vote of the governing council of CfIS on January 27, 2012.

#### **Executive Summary**

SCARP offers MA, MSc and PhD degrees in Planning and a dual degree: Master of Arts in Asia Pacific Policy Studies and Master of Arts in Planning. SCARP celebrated its 60<sup>th</sup> anniversary in 2011.

SCARP is home to the Centre for Human Settlements (CHS), which conducts multidisciplinary research and capacity-building programs related to regional, urban, and community development. Faculty associates are currently undertaking policy-oriented research on community design, transportation and public health, gender equity, health and sustainable communities, international development planning and urbanization, metropolitan governance, participatory planning, planning for disaster resilience, risk analysis, and rural-urban linkages.

Current projects at the Centre for Human Settlements include: the Climate Justice Project; Habitat exchange- an on-line portal on urbanism; Developing a Conceptual Framework for Understanding provincial legislative efforts to reduce greenhouse gas emissions in BC; Informality Governance in Peri-Urban SE Asia; NEWPATH: Built Environment influences on diet, physical activity, and obesity; and Systems under stress: An investigation of community resilience to natural disasters; and Housing Justice: Public Engagement, Policy Development and Legal Action.

We propose the following, effective April 1, 2012:

- SCARP will be transferred from CfIS to the Faculty of Applied Science;
- All existing resources, including budget, faculty appointments or share of joint appointments, research post-doctoral and student appointments, endowed or externally-funded chairs or endowments will be transferred with SCARP;
- Name of SCARP will remain and SCARP will remain autonomous with its own Director;



- SCARP will report to the Dean of the Faculty of Applied Science;
- SCARP will receive advice from a pan-university Interdisciplinary Advisory Committee;
- At the Faculty level, promotion and tenure cases will be reviewed according to University policy and procedure with assurance that members versed in interdisciplinarity will be represented on the faculty-level committee. Individual faculty members' offer letters will contain specific details about promotion and tenure;
- Faculty in SCARP will contribute to undergraduate teaching;
- Space currently occupied by SCARP at 6333 Memorial Road and 1933 West Mall will be transferred to the Faculty of Applied Science.

All elements are described below.

## **Rationale**

### *1. Benefits to the academic mission and organization of SCARP*

SCARP will benefit from informal interaction with disciplinary units, and vice versa. The Faculty of Applied Science has faculty members in Engineering and in the School of Architecture and Landscape Architecture who are likely to welcome increased interaction with SCARP. In turn, this will increase the possibilities for research collaboration and group grants for SCARP with faculty members in the Faculty of Applied Science.

### *2. Benefits to the academic mission and organization of the Faculty of Applied Science*

SCARP is engaged in exactly the kinds of activities that form the pillars of *Place and Promise*. Through its public dialogues, interaction with the community, and community service learning, SCARP embodies the ideals of Community Engagement. SCARP runs the oldest Planning program in Canada with over 1,200 alumni, and celebrated its 60<sup>th</sup> anniversary gala in 2011. SCARP's extensive alumni activities will help advance the *Place and Promise* goal of Alumni Engagement in the Faculty of Applied Science.

Many activities in SCARP meet the *Place and Promise* goal of Aboriginal Engagement. A SCARP working group is developing a specialization in Indigenous Community Planning as part of the Master's program which will commence September 2012. Access to this area of study would be of huge benefit to the Faculty of Applied Science as SCARP faculty have extensive engagement with Aboriginal communities. For example, Dr. Leonie Sandercock of SCARP created a 90-minute documentary, *Finding Our Way*, which traces the effects of colonization on two sub-tribes of the Carrier Nation in north central British Columbia—the Burns Lake Band and the Chesletta Carrier Nation. The film aims to help heal First Nations individuals impacted by this history, and addresses toxic relationships shaped by colonization.





With collaboration as a hallmark of its activities, SCARP brings a wealth of connections. A sizable list of research associates and inter-faculty collaborations brings a potentially new network of associations and potential collaborators to Faculty of Applied Science. With an exceptional ability to share research broadly, new opportunities for collaboration arise regularly.

The university is adding to its list of interdisciplinary offerings, such as a minor in Sustainability (available to all UBC undergraduates) as well as a host of interdisciplinary programs and courses. SCARP's vision is Sustainability through the Democratization of Planning and SCARP faculty members are well-positioned to make an important contribution to undergraduates who wish to pursue a minor in Sustainability. They are able to help students gain an interdisciplinary outlook and also learn about the theory and practice of interdisciplinarity in various contexts. These faculty members are also able to provide the enriched educational experiences (E3s).

While SCARP enjoyed success in obtaining tri-council funding (\$50,700), there was also notable success in attracting funds from other sources (\$367,000, not including gifts).

### *3. Benefits to the student and teaching experience*

Undergraduate and graduate students currently in the Faculty of Applied Science will gain enormously from access to the faculty members in SCARP. They are well-placed to help students gain an interdisciplinary outlook as well as learn about the theory and practice of interdisciplinarity in various contexts. By the attachment of SCARP to the Faculty of Applied Science, students will gain exposure to community engagement through problem-solving activities, fulfilling one of the goals in *Place and Promise*.

Students in SCARP are already well-trained in working on interdisciplinary teams. Being placed in the Faculty of Applied Science will allow them access to more potential collaborators and will offer new opportunities for students already in Applied Science.

Students in SCARP will see immediate benefits from the attachment to the Faculty of Applied Science. The increased possibilities for networking, peer support, and speaking at, or attending departmental seminars will enrich the student experience. A key advantage is that the SCARP will be more visible to potential students when it is embedded in the Faculty that already has graduate programs in closely related areas, such as Architecture and Landscape Architecture and Transportation Engineering. This will likely increase applications for the graduate programs in Planning.

### *4. Strategic Opportunities*

The major opportunities available to SCARP after attachment to the Faculty of Applied Science will be the ability to design and contribute to undergraduate programs in partnership with the Faculty of Applied Science. This will extend their integration within the Faculty and the university, and give them access to greater resources. Conversely, the



major strategic opportunity for the Faculty of Applied Science is to increase the access of their undergraduate and graduate students to teaching and learning experiences in interdisciplinary, problem-based and community-focused research.

### **Physical Context**

SCARP is housed in the Frederic Lasserre Building at 6333 Memorial Road and the West Mall Annex at 1933 West Mall. After the transfer, the Faculty of Applied Science will acquire 12,034 sq. ft. of space in the Frederic Lasserre Building and the West Mall Annex.

# THE UNIVERSITY OF BRITISH COLUMBIA



Senate Academic Policy Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
Brock Hall 2016 – 1874 East Mall  
Vancouver BC V6T 1Z1  
Tel : (604) 827-0003 | Fax : (604) 822-5945

29 February 2012

To: Vancouver Senate Academic Policy Committee

From: Paul Harrison, Chair, Academic Policy Committee

Re: Regularizing Summer Session and *Policy V-125 Term and Formal Examination Scheduling*

---

## Background:

Currently, provisions for term and examination scheduling are set out in the *Senate Policy and Current Practice on Term and Examination Scheduling* policy abstract (please see: <http://www.senate.ubc.ca/vancouver/policies.cfm?ID=7>). In addition, dates reflecting the current practice are set out each year in the Academic Calendar. Recent efforts taken to review and regularize the Summer Session have spurred a review of current policy and practice in this regard. These changes are reflected in the attached *Policy V-125*. This format aligns with that outlined in *Policy V-1*, which was approved to provide a consistent template and approach for the format, development and administration of Senate policies.

## Motion:

The Senate Academic Policy Committee is pleased to recommend the following to Senate:

*That Senate approve the attached Policy V-125 regarding Term and Formal Examination Scheduling.*

## Rationale:

The *Place and Promise* strategic plan promises an “exceptional learning environment” at UBC but the environment we have allowed to develop in Summer Session falls short in several respects. First, for many students and faculty in the direct-entry undergraduate programs, Summer Session is a time for the quick acquisition of credits through rapidly paced courses (often only three weeks long), which purport to provide the same learning opportunities as courses offered over twelve weeks in Winter Session but are often much modified, even truncated, in terms of content, learning outcomes, modes of assessment, and student-student and student-faculty interactions. Second, the Summer course schedule contains a hodge-podge of start and end dates and course lengths, sufficient to challenge both the student trying to plan a program and the academic administrator trying to implement the Senate-approved policy on Student Evaluation of Teaching. Third, although there are currently two terms in Summer Session, some second-term courses begin before some first-term courses end; the deadline for deciding to drop a course may be before the first class meets; classes start and end at an assortment of times during the day with no overall pattern; and final examinations can take place in the last class period, on the following day, or at some later time if scheduled centrally. We

# THE UNIVERSITY OF BRITISH COLUMBIA



Senate Academic Policy Committee  
c/o  
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need more rigour in the scheduling of Summer Session courses so that when students choose to take courses in Summer vs. Winter they will not be compromising the quality of their education. Through extensive consultation with students, faculty, course time-tablers, Deans, and a variety of service units, a few simple principles were defined for Summer Session:

1. Summer Session will have two, non-overlapping terms, each ending with a formal examination period;
2. Courses will last either six or twelve weeks. Courses shorter than six weeks will be allowed only if the unit head and dean agree on pedagogical grounds;
3. The structure of the terms will allow students to qualify for student loans in summer;
4. Classes will start and end at standard times (using the model in effect for winter session);
5. Self-contained undergraduate programs, professional and “post-baccalaureate” programs, graduate programs and Distance Education may continue to schedule courses in a way that meets their needs as long as they accommodate courses offered by direct-entry programs, which are required in their programs.

What does the proposed policy not do?

- It does not transform UBC into a “trimester” institution. The Academic Year will continue to contain two sessions and undergraduates will continue to start their studies in September (the majority) or May;
- It does not mandate a change in the number or type of courses scheduled in Summer Session. Summer offerings will likely continue to be more limited than Winter offerings, with more first- and second-year courses than upper-level courses.

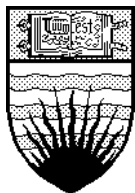
What does the proposed Summer schedule allow?

- It allows departments to reconsider the deployment of teaching resources across Winter and Summer Sessions;
- It allows for optimization of the use of classroom space, which will help to identify space that could be used for other purposes;
- It allows for further development of plans to provide the course catalogue for both Winter and the following Summer Sessions at one time to facilitate degree-planning by students.

Respectfully submitted,

Dr. Paul Harrison, Chair  
Senate Academic Policy Committee

THE UNIVERSITY OF BRITISH COLUMBIA



**SENATE POLICY:  
V-125**

**CAMPUS SENATE**  
c/o Enrolment Services  
2016 - 1874 East Mall  
Vancouver, B.C. Canada V6T 1Z1

**DRAFT VERSION 3.0**

**Number & Title**

V-125: *Term and Formal Examination Scheduling*

**Effective Date:**

1 September 2012

**Approval Date:**

May 2012 (anticipated)

**Review Date:**

This policy shall be reviewed two (2) years after approval and thereafter as deemed necessary by the *responsible committee*.

**Responsible Committee:**

Vancouver Senate Academic Policy Committee

**Authority:**

*University Act, S. 37(1)*

*“The academic governance of the university is vested in the senate and it has the following powers:*

*...(d) to determine the conditions under which candidates must be received for examination, to appoint examiners and to determine the conduct and results of all examinations;...*

*...(f) to consider, approve and recommend to the board the revision of courses of study, instruction and education in all faculties and departments of the university;...*

*(n) to provide for the preparation and publication of a university calendar;...*”

### **Purpose and Goals:**

This policy is designed to ensure consistent scheduling of the *Winter and Summer Sessions*, their constituent terms, and *formal examination periods*.

### **Applicability:**

This policy is applicable to direct-entry undergraduate programs.

### **Exclusions:**

Graduate and professional programs do not necessarily follow the pattern of term and *formal examination* scheduling described herein.

### **Definitions:**

For the purposes of this policy and in all other policies in which they are not otherwise defined:

- *Academic Year* shall mean the section in the Academic Calendar that indicates important dates and events throughout the period of September 1<sup>st</sup> through August 31<sup>st</sup> each year, as scheduled by the Registrar.
- *Formal examination* shall mean an oral, written, or practical assessment that contributes toward the determination of an examination candidate's final grade or standing in the respective course, and that is scheduled by the Registrar and time-limited, with invigilation provided.
- *Formal examination period* shall mean the period when *formal examinations* are scheduled (normally, in December, April, June, and August) as delineated in the *Academic Year* as scheduled by the Registrar.
- *Teaching day* shall mean a weekday on which instruction can be provided.
- *Teaching week* shall mean a week (Monday through Friday) during which instruction can be provided.
- *University-recognized holidays* shall mean any day listed under “Statutory Holidays at UBC” on the University of British Columbia's Human Resources website.
- *Summer Session* shall mean the period of study that begins in May and ends in August.
- *Winter Session* shall mean the period of study that begins in September and ends in April.

## **Policy:**

### ***Winter Session***

#### *Term Length and Teaching Days*

- 1) Each term contains a minimum of 60 *teaching days*; 63 *teaching days* are considered optimal. Term 1 and Term 2 are equal in length, where possible;
- 2) Each term spans a minimum of 11 *teaching weeks*. The observance of *university-recognized holidays* and a pre-examination break can result in some of the 11 weeks containing fewer than five (5) teaching days.

#### *Term Start Dates*

- 3) Term 1 may begin prior to Labour Day, although not earlier than September 1. The Tuesday following Labour Day is the typical Term 1 start date.
- 4) Term 2 may begin with a partial week following the New Year's Day holiday. The preferred start date is the Monday following January 1.

#### *Examination Periods*

- 5) There are at least three (3) days between the last day of classes in a *Winter Session* term and the beginning of *formal examinations*. Enrolment Services schedules each Academic Year to provide at least three (3) days, between the last day of classes and the first day of examinations in each of *Winter Session* Terms 1 and 2, where possible.
- 6) The lengths of the Term 1 and Term 2 *formal examination periods* are equal, when possible. Up to 14 examinable days may be scheduled including Saturdays but not on Sundays.
- 7) Term 1 *formal examinations* conclude not later than December 22; Term 2 *formal examinations* conclude not later than April 30.

#### *Term 2 Mid-term Break*

- 8) A one-week mid-term break is scheduled during Term 2, normally during the week of February 20.

## ***Summer Session***

### ***Term Length and Teaching Days***

- 9) Each term contains a minimum of 27 *teaching days*; 28 days are considered optimal. Term 1 and Term 2 are equal in length, where possible.
- 10) Each term spans a minimum of 6 *teaching weeks*. The observance of *university-recognized holidays* and the provision of a weekday free of classes at the end of each term before *formal examinations* can result in some of the 6 weeks containing fewer than five (5) teaching days.

### ***Term Start Dates***

- 11) Term 1 begins on the last Monday in May occurring before May 17.
- 12) Term 2 begins early in July after the Canada Day holiday and no later than July 6. The first week of Term 2 will be no shorter than three (3) days.

### ***Examination Periods***

- 13) There are three (3) days including weekends and *university-recognized holidays* between the last day of classes in a *Summer Session* term and the beginning of *formal examinations*.
- 14) The length of the Term 1 and Term 2 *formal examination periods* are equal, when possible. *Formal examinations* run for five (5) days including, if necessary, a Saturday.
- 15) Term 1 *formal examinations* conclude not later than June 30; Term 2 *formal examinations* conclude not later than August 22.

### **Calendar Statement:**

When effective, changes will need to be reflected in the Academic Calendar under **Dates and Deadlines** and the **Academic Year**.



## **Consultations**

The following groups have been consulted during the development of this policy:

AMS, AUS, Committee of Deans, SUS, Enrolment Services (scheduling, Student Financial Assistance and Awards), Strategic and Decision Support, Student Housing & Hospitality Services, Timetable Representatives Committee, VP Academic & Provost.

## **History:**

The term and examination dates have been subject to amendments from time to time as exhibited in the archive of Academic Calendars. In May 2004, Senate approved a number of recommendations that included the minimum provisions for each of Winter Session Terms 1 and 2 and the last day of examinations in the Winter Session Terms. Up until this current version of the policy, Summer Session scheduling has been based on current practice as Senate had not defined a schedule for the Summer Session. This policy formalizes the recommendations approved at the May 2004 meeting of the Senate and proposes a defined Summer Session schedule.

## **Related Policies:**

Academic Year  
<http://www.calendar.ubc.ca/vancouver/academicyear.cfm>

## **Appendix:**

There is no appendix to this policy.

# THE UNIVERSITY OF BRITISH COLUMBIA



Vancouver Senate Admissions Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
Brock Hall 2016 – 1874 East Mall  
Vancouver BC V6T 1Z1  
Tel : (604) 827-0003 | Fax : (604) 822-5945

27 February 2012

To: Vancouver Senate

From: Admissions Committee

Re: J-52 - *Admission for Secondary School Applicants following the BC/Yukon Curriculum*

---

**Motion:** *That Senate approve policy J-52 - Admission for Secondary School Applicants following the BC/Yukon Curriculum as proposed.*

Please find attached policy *J-52 Admission for Secondary School Applicants following the BC/Yukon Curriculum*.

**Background:**

In the current admissions process, UBC undergraduate applicants from the BC/Yukon region use interim Grade 12 course grades issued in March or April on official school report cards to self-report their grades to UBC. UBC verifies these self-reported grades via the receipt of a data file from the BC Ministry of Education in May.

However, as of 27 February 2012, BC's public school teachers remain engaged in a job action supported by the BC Teachers' Federation. The results of this job action are that:

- a) public secondary school students within the BC/Yukon region may not receive March/April report cards with interim course grade information;
- b) public school teachers within the BC/Yukon region may not submit students' official March/April interim grades to the school office, and/or,
- c) public schools within the BC/Yukon region may not submit students' official interim grades to the BC Ministry of Education in April.

Should job action persist and lead to any or all of the above, use of UBC's current admission process will result in 2012W admission decisions being based upon unofficial or unverifiable academic information.

To address this issue, Senate Policy J-52 proposes that the same flexibility afforded to secondary school applicants following Canadian curricula outside of BC/Yukon (as per Senate Policy J-51) be extended to secondary school applicants following the BC/Yukon curriculum, namely, substituting Grade 11 course grades in the admission average when a Grade 12 course grade is not yet available. If accepted, Policy J-52 would take immediate effect for undergraduate admission to 2012W. Because the situation is very similar in the Okanagan, this proposal has been drafted as a Joint policy between the two Senates.

The Committee also wishes to review in greater depth a second rationale for adopting Policy J-52: that of supporting the increased use of Broad Based Admissions for direct-entry programs on an on-going basis. However, at this time, the Committee's primary motivation in approving the policy is responding to the potential absence of verifiable interim grades resulting from BCTF job action. Given the exigency presented by this situation, the Committee intends to review this matter within the year and bring forward a recommendation to Senate as to whether to continue the use of grade 11 grades, revert to our previous system, or take another direction.

Respectfully submitted,

Dr. Richard Anstee  
Chair, Admissions Committee



THE UNIVERSITY OF BRITISH COLUMBIA  
VANCOUVER AND  
OKANAGAN SENATES  
c/o Enrolment Services  
2016 - 1874 East Mall  
Vancouver, B.C. Canada V6T 1Z1

**SENATE POLICY:**  
**J-52**

**Number & Title**

*J-52: Admission for Secondary School Applicants following the BC/Yukon Curriculum*

**Effective Date:**

1 April 2012 for admission to 2012 Winter and thereafter.

**Approval Date:**

Proposed for consideration at the *Okanagan Senate* on 29 February 2012 and the *Vancouver Senate* on 14 March 2012.

**Review Date:**

This policy shall be reviewed one (1) year after approval and thereafter as deemed necessary by the *responsible committee*.

**Responsible Committee:**

*Admissions Committee of the Vancouver Senate and Admissions and Awards Committee of the Okanagan Senate.*

**Authority:**

*University Act, S. 37(1)*

*“The academic governance of the university is vested in the senate and it has the following powers:*

*(b) to establish committees it considers necessary and, by 2/3 vote of its members present, to delegate to one or more committees those of its powers as it may determine;”*

*(c) to determine all questions relating to the academic and other qualifications required of applicants for admission as students to the university or any faculty,*

*and to determine which faculty the students pursuing a course of study must register.”*

### **Purpose and Goals:**

This policy is designed to provide a mechanism for academic assessment of secondary school applicants from the BC/Yukon curriculum to undergraduate direct-entry programs, including for the use of final *Grade 11 course* grades when a grade for a required *Grade 12 course* is not yet available.

### **Applicability:**

This policy is applicable to secondary school applicants to *direct-entry undergraduate programs* at the *University* from the *BC/Yukon Secondary School Curriculum*.

### **Exclusions:**

This policy does not apply to applicants who have another basis of admission.

### **Definitions:**

For the purposes of this policy and in all other policies in which they are not otherwise defined:

*Admission Average* shall mean the academic average calculated by the University to determine the applicant's relative academic competitiveness based upon at least four *Grade 12 courses* (or the *Grade 11 course* equivalents under this policy) as specified for the program to which they are applying.

*BC/ Yukon Secondary School Curriculum* shall mean a secondary school program of study described and approved by the British Columbia Ministry of Education or the Department of Education of the Government of Yukon.

*Broad Based Admissions* shall mean the consideration of non-academic and academic information (other than the *admission average* and pre-requisite courses) in undergraduate admission decisions.

*Extra-Provincial Curriculum* or *Extra-Provincial Curricula* shall mean any Canadian secondary school system not following the BC/Yukon Secondary School Curriculum.

*Direct-entry undergraduate program* shall mean a *course of study* offered by the University leading to a degree or diploma to which applicants are generally admitted based primarily upon their secondary school academic performance or transfer from a comparable program at another institution.

*Final course grade*, shall mean the grade normally issued at the completion of the course.

*Grade 11 Course* shall mean a course designated by the British Columbia Ministry of Education or the Department of Education of the Government of Yukon to be at the Grade 11 academic level.

*Grade 12 Course* shall mean a course designated by the British Columbia Ministry of Education or the Department of Education of the Government of Yukon to be at the Grade 12 academic level.

*Interim course grade* shall mean the grade issued for a course that is still in progress at the time of UBC's academic assessment, provided that such a grade is issued after at least 50% of the course material is complete and evaluated.

**Policy:**

1. Academic criteria, generally as indicated by a calculated *admission average* and the completion of pre-requisite courses, are the primary basis for determining admissibility to *direct-entry undergraduate programs*; however, with the approval of Senate, faculties and programs may elect to use *Broad Based Admission* or other criteria to select from applicants who meet or exceed *admission averages*.
2. An *admission average* will be calculated where all *Grade 12 courses* required for admission have been completed or are in-progress and all required verifiable or official final or interim course grades are available to the University.
3. Where available, *final* or *interim course grades* for *Grade 12 courses* shall be used in calculating an *admission average*; however, should one or more of the required *Grade 12 courses* not have a *final* or *interim course grade* at the time of academic assessment, the *final course grade* for one or more appropriate *Grade 11 courses* will be substituted into the calculation of the *admission average* as follows:
  - a. for specified *Grade 12 courses* (English for all programs, or prerequisite mathematics or science courses for some programs), a *final course grade* for a *Grade 11* course in the same subject-area shall be substituted
  - b. for other *Grade 12 courses*, a *final course grade* for a *Grade 11* course may be substituted so long as the course meets the criteria for inclusion as a secondary school courses in an *admission average* but is at the *Grade 11 level*, and is not in a subject area that is already being used in the calculation of the admissions average.
4. *Grade 11 courses* that may be substituted for *Grade 12 courses* shall be set out in the procedures to this policy by the Responsible Committee.

5. Offers of admission and scores for *Broad Based Admission* decisions based on *admission averages* that include one or more *final course grades* for *Grade 11* courses and/or *interim course grades* for *Grade 12* courses are subject to the satisfactory completion of all required courses and maintenance of a required *academic average* as noted in the official offer of admission. Failure to meet either condition may result in the withdrawal of admission.
6. The *Responsible Committees* shall set out the timing for admission decisions for admission to direct-entry undergraduate programs as a procedure to this policy.
7. The *University* shall ensure that no applicant who would have been admissible based upon their final or interim *Grade 12* course grades as available by 15 May is denied admission on the basis of their final *Grade 11* course grades.

**Academic Calendar Statement (Okanagan):**

<p><b>Faculty/School:</b> N/A  <b>Dept./Unit:</b> Enrolment Services  <b>Faculty/School Approval Date:</b> N/A  <b>Effective Session:</b> 2012W. To be published in the Academic Calendar upon approval for the purpose of informing prospective students.</p>	<p><b>Date:</b> 1 February 2012  <b>Contact Person:</b> Michael Bluhm, Associate Director, Undergraduate Admissions  <b>Phone:</b> 604.822.9489  <b>Email:</b> <a href="mailto:michael.bluhm@ubc.ca">michael.bluhm@ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><a href="#">Homepage (draft) Admissions Applicants Following the BC/Yukon High School Curriculum</a> Admission Requirements</p> <p><b><i>Admission Requirements</i></b></p> <p><b><u>Academic averages for the purpose of admission to the UBC Okanagan campus are primarily based on Grade 12 final or in-progress course grades available in the spring; however, an applicant's full academic history (including grades for completed Grade 11 courses) may be</u></b></p>	<p><b>Draft Calendar URL:</b>  <a href="http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,22,63,0">http://www.calendar.ubc.ca/okanagan/proof/edit/index.cfm?tree=2,22,63,0</a></p> <p><b>Present Calendar Entry:</b></p> <p><a href="#">Homepage (draft) Admissions Applicants Following the BC/Yukon High School Curriculum</a> Admission Requirements</p> <p><b><i>Admission Requirements</i></b></p>

**considered, particularly where sufficient Grade 12 grade information is not yet available.**

**[93]** The minimum academic qualification for admission is secondary school graduation, including the following Grade 12 courses:

**[94]**

Grade	Required Courses <sup>1,2</sup>
Grade 12	English 12 or English 12 First Peoples  Three additional UBC Okanagan campus-approved Grade 12 courses <sup>1</sup>

<sup>1</sup> Or approved equivalent International Baccalaureate, Advanced Placement, or post-secondary courses. See [Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum; Advanced Placement and International Baccalaureate Courses Approved to Satisfy Prerequisites](#); and [Post-Secondary Courses that Count Toward BC or Yukon High School Graduation](#).

<sup>2</sup> See [Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum](#) for programs requiring courses at the Grade 11 level.

**[95]** The admission average will be calculated on English 12 or English 12 First Peoples and the three additional UBC Okanagan campus-approved Grade 12 courses from the table below, or the equivalents. **Should final or in-progress Grade 12 grades not be available at the time of evaluation, final Grade 11 grades may be used as appropriate.**

[...]

**[93]** The minimum academic qualification for admission is secondary school graduation, including the following Grade 12 courses:

**[94]**

Grade	Required Courses <sup>1,2</sup>
Grade 12	English 12 or English 12 First Peoples  Three additional UBC Okanagan campus-approved Grade 12 courses <sup>1</sup>

<sup>1</sup> Or approved equivalent International Baccalaureate, Advanced Placement, or post-secondary courses. See [Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum; Advanced Placement and International Baccalaureate Courses Approved to Satisfy Prerequisites](#); and [Post-Secondary Courses that Count Toward BC or Yukon High School Graduation](#).

<sup>2</sup> See [Specific Program Requirements for Applicants Following the BC/Yukon Secondary School Curriculum](#) for programs requiring courses at the Grade 11 level.

**[95]** The admission average will be calculated on English 12 or English 12 First Peoples and the three additional UBC Okanagan campus-approved Grade 12 courses from the table below, or the equivalents.

[...]



## Calendar Statement (Vancouver):

<b>Approval Date:</b> <b>Effective Session:</b> Effective immediately <b>Year for change:</b> For publication as soon as possible <b>Faculty/School:</b> all	<b>Date:</b> 1 February 2012 <b>Contact Person:</b> Michael Bluhm, Associate Director, Undergraduate Admissions <b>Phone:</b> 604.822.9489 <b>Email:</b> michael.bluhm@ubc.ca
Homepage > Admissions > Applicants Following the BC/Yukon Secondary School Curriculum > Admission Requirements  URL: <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,22,63,0">http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,22,63,0</a>  Revised Entry:  <b>Academic criteria are the primary basis for determining admissibility to UBC's Vancouver campus; however, many programs consider non-academic information as well. Academic averages for the purpose of admission to UBC's Vancouver campus are primarily based on Grade 12 final or in-progress course grades available in the spring; however, an applicant's full academic history (including grades for completed Grade 11 courses) may be considered, particularly where sufficient Grade 12 grade information is not yet available.</b> .. The admissions average will be calculated on English 12, or English 12 First Peoples, and three additional approved Grade 12 courses. <b>Should final or in-progress Grade 12 grades not be available at the time of evaluation, final Grade 11 grades may be used as appropriate.</b>	Homepage > Admissions > Applicants Following the BC/Yukon Secondary School Curriculum > Admission Requirements  URL: <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,22,63,0">http://www.calendar.ubc.ca/vancouver/index.cfm?tree=2,22,63,0</a>  Current Entry  The admission average will be calculated on English 12, or English 12 First Peoples, and the three additional approved Grade 12 courses, or the equivalent.

## Consultations

The following groups have been consulted during the development of this policy:

1. Executive Enrolment Committee
2. Enrolment Services
  - a. Undergraduate Admissions Office

### **History:**

Up until 1992, UBC used both Grade 11 and Grade 12 course grades to render admission decisions for BC/Yukon Secondary School applicants. Following the lead of a number of other Canadian universities (UBC Senate Minutes, April 22, 1992), Senate approved a revision of requirements for BC/Yukon Secondary School applicants so that the admission average would be based solely upon grades in four Grade 12 courses.

In 2009, again following the lead of other Canadian universities, the UBC Vancouver Senate approved a pilot project that allowed the substitution of a final Grade 11 course for an unavailable interim Grade 12 course for secondary school applicants following Canadian Extra-Provincial Curricula. In 2011, the outcomes of the pilot project were reviewed and it was determined that there were not any significant differences in first-year performance between the students admitted on Grade 11 and Grade 12 courses and those admitted on Grade 12 courses only. As a result, policy J-51 was approved, allowing for the ongoing use of final Grade 11 course grades for secondary school applicants from Canadian jurisdictions outside of BC when an interim Grade 12 course grade is not yet available.

### **Related Policies:**

*J-51: Admission Based on Interim Grades for Applicants following Canadian Extra-Provincial Curricula*

### **Appendix:**

None.

## Procedures:

### Calculation of Interim Admission Averages

1. The calculation of an interim admission average shall be based on the following, with course-by-course substitutions outlined below.
  - applicant must have all required courses either in progress, completed, or anticipated to be complete by the end of their ultimate year of secondary school;
  - the admission average is based on the required grade 12 courses and appropriate number of elective courses;
  - if one or more of required or elective *Grade 12 courses* does not yet have a final or interim grade then a final *Grade 11 course* grade(s) shall be substituted into the admission average as follows:
    - for required *Grade 12 courses* (English or a prerequisite mathematics or science course), only a final grade in a *Grade 11 course* in the same subject-area (i.e., a course that is directly laddered to the *Grade 12 course*) shall be substituted;
    - for elective *Grade 12 courses* (i.e., course is UBC-approved as it meets the *Criteria for Including Secondary School Courses in an Admission Average*), a final *Grade 11 course* grade may be substituted so long as the course is a) not in a subject area that has already been included at the Grade 12 level (e.g. Biology 12 already included, don't include Biology 11), and b) meets the UBC-approved criteria but is at the Grade 11 level.
  - In all cases, an applicant's admission average will be optimized such that the highest possible average is calculated while adhering to the rules outlined above.

### Timing of Admission Decisions

1. The University will make initial admission decisions for direct-entry undergraduate programs based upon data that is available /verifiable as of 15 March each year for the following Winter Session; the admission average used for these decision will be made based upon final or interim Grade 12 course grades (or equivalent final Grade 11 course grades).
2. An additional round of admission decisions for BC/Yukon Secondary School applicants will be made based upon data that is available /verifiable as of 15 May; the admission average used for these decisions will be made based upon final or interim grade 12 course grades only.

## Grade 11 Grade Substitutions

<b>BC/Yukon curriculum Grade 12 courses</b>	<b>BC/Yukon curriculum Grade 11 courses that may be used as a substitute</b>
BC First Nations Studies 12	BC First Nations Studies 11
Biology 12	Biology 11
Calculus 12	n/a
Chemistry 12	Chemistry 11
Economics 12	Economics 11
English Literature 12	English Literature 11
English 12 or English 12 First Peoples	English 11 or English 11 First Peoples
Français Langue 12 or French 12	Français Langue 11 or French 11
Geography 12	Social Studies 11 <sup>1</sup>
Geology 12	Earth Science 11
German 12	German 11
History 12	Social Studies 11 <sup>1</sup>
Japanese 12	Japanese 11
Law 12	n/a
Mandarin 12	Mandarin 11
Principles of Mathematics 12 or Pre-Calculus 12	Principles of Mathematics 11 or Pre-Calculus 11
Physics 12	Physics 11
Punjabi 12	Punjabi 11

Note: <sup>1</sup> Social Studies 11 may not be double-counted if both Geography 12 and History 12 are in progress.

# THE UNIVERSITY OF BRITISH COLUMBIA



Vancouver Senate Admissions Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
Brock Hall 2016 – 1874 East Mall  
Vancouver BC V6T 1Z1  
Tel : (604) 822-8141 | Fax : (604) 822-5945

29 February 2012

To: Vancouver Senate

From: Admissions Committee

Re: **Enrolment Targets 2012/13 (approval)**

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**b) Enrolment Targets 2012/13 (approval)**

The Admissions Committee has reviewed and recommends to Senate for approval the proposed undergraduate enrolment targets for the 2012/2013 academic year, as outlined by Faculty, program, and year level.

The proposed enrolment targets have been reviewed by the Provost & Vice-President Academic and the Committee of Deans.

**Motion:** *That Senate approve the 2011/12 enrolment targets, as per section 27(2) (r0 of the University Act.*

Respectfully submitted,

Dr. Richard Anstee  
Chair, Admissions Committee

**Office of the Provost and Vice President Academic**

The University of British Columbia

Walter C. Koerner Library

1958 Main Mall

Vancouver, BC V6T 1Z2

Tel: 604-822-4544

E-mail: paul.smith@ubc.ca

**February 07, 2012**

**To:** Members of Senate Admissions Committee

**From:** Paul Smith, Vice Provost & AVP Academic, Facilities and Enrolment

**Re:** 2012-2013 Academic Year Undergraduate Enrolment Targets

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In this current academic year (2011-12) our Undergraduate Full Time Equivalent (FTE) enrolment is forecast at 29,917, which is 703 FTE above our Provincial funded levels. Undergraduate domestic enrolment decreased slightly from the previous year, consistent with our plan to gradually correct previous domestic over-enrolment in order to bring numbers into alignment with government funding and expectations.

For the forthcoming 2012-13 academic year, some faculties have made small changes to domestic intake targets for undergraduate direct entry programs to either accommodate increased demand (Forestry and Kinesiology) or to adjust for changes in course loads and graduation rates (Science). Enrolment in specific health related programs will also increase based on targets established in consultation with the provincial government (Medicine and Pharmacy). Targets for international students (ISI) in direct entry programs have been increased by 9% overall and vary by degree program and year level.

Specific intake targets for undergraduate programs (reported as “headcount”) are set in consultation with the Dean’s offices of all faculties. Intake targets take account of provincial government expectations regarding overall domestic enrolments (measured as full time equivalencies), the University’s strategic goals, and both the opportunities and capacities of units to provide first-rate education and support to students.

The numbers reported below have been reviewed carefully in all Faculties in consultation with the Provost’s Office, the Executive Enrolment Committee, the office of Planning and Institutional Research, and Enrolment Services.


Winter 2012 will be the first year in which all of the direct entry faculties at the Vancouver campus will admit some, or all of their students using Broad Based Admissions (BBA) practices with a common set of questions. Like many universities with highly competitive admissions, UBC has come to terms with ever increasing entry

grades by recognizing that selecting students who are most likely to succeed can be enhanced by a more holistic approach to admissions. Faculties are using a broader definition of student success which includes academic achievement, leadership, tenacity, teamwork, vocational and cultural development, and community and social responsibility. We expect that with the full implementation of BBA, both students and the University will benefit from a better match of students with their program, and that this year's incoming cohort will be better prepared to succeed at UBC.



UBCV Intake Targets for Direct Entry Undergraduate Programs										
		2011 Targets			2011 Actuals			2012 Preliminary		
		Domestic	ISI	Total Actual	Nov 1 Domestic	ISI	Total Actual	Domestic Target	ISI Target	Total Target
APSC	BASC									
	1	600	136	736	627	144	771	580	140	720
	2	150	36	186	150	33	183	150	33	183
	3	28	-	28	50	1	51	49	1	50
	Total	778	172	950	827	178	1,005	779	174	953
	BSN									
	3	117		117	118		118	117		117
APSC Total		895	172	1,067	945	178	1,123	896	174	1,070
ARTS	BA			-			-			
	1	1,650	446	2,096	1,717	447	2,164	1,650	483	2,133
	2	420	92	512	438	97	535	420	105	525
	3	400	56	456	408	78	486	400	84	484
	BFA									
	1	-	1	1			-			
	2	15	6	21	34	3	37	15	3	18
	3	39	9	48	48	8	56	39	8	47
	BMUS									
	1	41	4	45	56	1	57	41	1	42
	2	13	-	13	14	1	15	13	1	14
	3	17	-	17	16		16	17		17
	BSW									
	3	30	-	30	33		33	30		30
Arts Total		2,625	615	3,240	2,764	635	3,399	2,625	685	3,310
COMM	BCOM									
	1	380	150	530	402	170	572	380	175	555
	2	125	60	185	127	45	172	125	50	175
	3	85	29	114	83	43	126	85	40	125
COMM Total		590	239	829	612	258	870	590	265	855
DENT	BDSC									
	1	28	-	28	22	2	24	28	2	30
	3	20	-	20	13		13	20		20
	4	36	-	36	28		28	36		36
DENT Total		84	-	84	63	2	65	84	2	86
KINE	BKIN									
	1	145	17	162	164	16	180	150	17	167
	2	30	-	30	36	2	38	36	2	38
	3	60	-	60	85		85	80		80
KINE Total		235	17	252	285	18	303	266	19	285
FRST	All Programs									
	1	158	30	188	192	35	227	192	36	228
	2	20	7	27	46	16	62	46	17	63
	3	5	-	5	7	9	13	7	9	13
FRST Total		183	38	221	245	60	302	245	62	304
LFS	All Programs									
	1	220	51	271	255	45	300	220	57	277
	2	115	8	123	137	23	160	120	28	148
	3	40	1	41	37	2	33	30	4	34
LFS Total		375	60	435	429	70	493	370	89	459
SCIE	BCS									
	3	25	1	26	49	1	50	40	2	42
	BSC									
	1	1,375	115	1,490	1,399	122	1,521	1,350	160	1,510
	2	200	30	230	245	31	276	265	37	302
	3	78	1	79	56	5	61	60	5	65
SCIE Total		1,678	147	1,825	1,749	159	1,908	1,715	204	1,919
Grand Total		6,665	1,287	7,952	7,092	1,380	8,463	6,791	1,500	8,288



UBCV Undergraduate Program Normal Load Forecast (Domestic)													
Winter Session													
			Actual	Forecast.....									
			2010	2011									
			March	March	2012	2013	2014	2015	2016	2017	2018	2019	2020
Faculty	Program	Year/M	Prgm ftes	Forecast									
APSC			3,356	3,391	3,404	3,377	3,323	3,277	3,251	3,239	3,233	3,231	3,230
ARTS			7,485	7,525	7,391	7,294	7,229	7,186	7,166	7,158	7,156	7,155	7,155
COMM	Total		2,338	2,306	2,328	2,327	2,311	2,297	2,292	2,290	2,290	2,290	2,290
DENT			346	328	325	324	324	325	325	326	326	326	326
EDUC			1,937	1,752	1,763	1,771	1,768	1,763	1,761	1,760	1,760	1,760	1,760
FRST			398	452	487	513	522	526	528	529	529	529	530
LAW			519	540	547	547	547	547	547	547	547	547	547
LFS			827	915	938	954	960	957	953	951	950	949	949
MEDI			1,093	1,134	1,159	1,189	1,217	1,218	1,218	1,218	1,218	1,218	1,218
PHAR													
SCIE			5,453	5,400	5,341	5,285	5,241	5,210	5,194	5,188	5,186	5,185	5,185
Non-Degree			2,085	2,170	2,170	2,170	2,170	2,170	2,170	2,170	2,170	2,170	2,170
ALL UG Programs Total			26,334	26,586	26,599	26,572	26,500	26,366	26,296	26,266	26,255	26,251	26,250
Summer			3,509	3,331	3,331	3,331	3,331	3,331	3,331	3,331	3,331	3,331	3,331
Winter plus Summer			29,843	29,917	29,930	29,903	29,831	29,697	29,627	29,597	29,586	29,582	29,581
Funded			29,110	29,214	29,318	29,422	29,526	29,526	29,526	29,526	29,526	29,526	29,526
Actual - Funded FTE			733	703	612	481	305	171	101	71	60	56	55

UBC Vancouver				
ISI Winter Session Undergraduate 30-credit Fte				
			Forecast	
	2009	2010	2011	2012
APSC	445	491	535	562
ARTS	1,326	1,334	1,495	1,593
COMM	461	502	598	636
HKIN	31	40	44	42
FRST	75	89	109	126
LFS	95	108	124	143
SCIE	405	372	394	428
Non-Degree			326	325
Total All	2,839	2,935	3,300	3,530
Summer	316	310	326	326
Total (Winter&Summer)	3,155	3,245	3,626	3,856
Note: does not include non-degree program ftes (~33 fte)				

Total Headcount (Winter Session) Undergraduate & Post-Baccalaureate Programs						
						Forecast
		2008	2009	2010	2011	2012
APSC	BASC	3,727	3,937	3,972	4,024	4,058
	BEND	48	43	38	48	55
	BSN	322	254	228	243	246
APSC Total		4,097	4,234	4,238	4,315	4,359
ARTS	BA	10,760	10,858	10,830	11,031	11,057
	BFA	182	215	243	254	232
	BMUS	266	279	270	286	282
	BSW	74	70	70	71	63
	Diploma	32	45	49	44	44
ARTS Total		11,240	11,397	11,392	11,686	11,677
COMM	BBRE	12	13	16	16	16
	BCOM	2,536	2,715	2,824	2,929	3,048
	Diploma	1,947	1,940	2,277	1,716	1,716
COMM Total		4,495	4,668	5,117	4,661	4,780
DENT	BDSC	205	271	272	257	253
	DMD	179	202	209	202	199
	Residents	15	17	16	17	17
DENT Total		399	490	497	476	469
EDUC	Prof. Programs	884	897	871	724	724
	BKIN	825	839	866	923	937
	Diploma	482	477	531	452	452
EDUC Total		2,191	2,213	2,268	2,099	2,113
FRST Total		512	555	592	682	743
LAW Total		579	504	537	558	567
LFS Total		1,158	1,178	1,185	1,336	1,397
MEDI	BMLS	45	40	38	36	33
	BMW	42	45	45	42	44
	MD	947	986	1,021	1,056	1,083
	Residents	1,033	1,106	1,134	1,181	1,181
	Diploma	15	18	23	16	16
MEDI Total		2,082	2,195	2,261	2,331	2,357
PHAR	BSCP	613	618	597	674	746
	Residents	29	24	33	31	31
PHAR Total		642	642	630	705	777
SCIE	BCS	74	66	69	97	109
	BSC	6,433	6,819	6,784	6,729	6,728
	Diploma	2	2	7	3	3
SCIE Total		6,509	6,887	6,860	6,829	6,840
NON-DEGR Total		2,599	2,704	3,097	2,766	2,766
TOTAL ALL PROGRAMS		36,503	37,667	38,674	38,444	38,844



Vancouver Senate Curriculum Committee

c/o

Enrolment Services | Senate & Curriculum Services

Brock Hall 2016 – 1874 East Mall | Vancouver BC | V6T 1Z1

lindsey.kovacevic@ubc.ca | PH 604.822.9134 | FX 604.822.5945

02 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: February Curriculum Proposals (approval)

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The Senate Curriculum Committee has reviewed the material forwarded to it by the Faculties, and encloses those proposals it deems as ready for approval.

As such, the following is recommended to Senate:

**Motion:** *That the new courses, new program, and program changes brought forward by the Faculties of Dentistry, Education, Forestry, Graduate Studies (Applied Science, College for Interdisciplinary Studies, Commerce and Business Administration, Dentistry, Education, Medicine), and Land and Food Systems be approved.*

For Senate's information, the Curriculum Committee has approved the discontinuance of the Bachelor of Education Elementary 2-year program option as an editorial change; the existing 12-month program remains.

Respectfully submitted,

Dr. Peter Marshall, Chair  
Senate Curriculum Committee



Vancouver Senate Curriculum Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
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27 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: **CURRICULUM PROPOSAL FROM THE FACULTY OF  
DENTISTRY**

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The Senate Curriculum Committee has reviewed the attached Category 1 proposal from the Faculty of Dentistry and is pleased to submit it for your consideration.

*New course:*  
DHYG 106



## UBC Curriculum Proposal Form Change to Course or Program

Category: (1)

<b>Faculty: Dentistry</b> <b>Department: Dental Hygiene Degree Program</b> <b>Faculty Approval Date: December 5, 2011</b> <b>Effective Session: Winter 2012 Term 1</b>	<b>Date: January 19, 2012</b> <b>Contact Person: Bonnie Craig</b> <b>Phone: 604 822-4680</b> <b>Email: <a href="mailto:bjcraig@dentistry.ubc.ca">bjcraig@dentistry.ubc.ca</a></b>
<b>Proposed Calendar Entry:</b>  <b>Faculty of Dentistry</b> <b>DHYG: Dental Hygiene</b>  <b>DHYG 106 (3) Basics of Oral Microbiology</b>  Basic principles in the study of microorganisms and their relation to human health for dental hygiene students.	<b>URL:</b> <a href="http://www.calendar.ubc.ca/vancouver/courses.cfm?page=code&amp;code=DHYG">http://www.calendar.ubc.ca/vancouver/courses.cfm?page=code&amp;code=DHYG</a>  <b>Present Calendar Entry:</b> None.  <b>Type of Action:</b> New Course (replaces MICB 153 (3) Applied Microbiology)  <b>Rationale for Proposed Change:</b> MICB 153: Applied Microbiology has been delivered through the Faculty of Science as a core course for the dental hygiene and the midwifery students. In the fall of 2011, the midwifery students were withdrawn from the course and a course specific to their curriculum was implemented. A comparable course within the Faculty of Dentistry taught by a Faculty of Dentistry faculty member would be a better option for the DHDP students. This change will provide an opportunity for curriculum specific to oral health issues as well as an opportunity to align the curriculum more closely with that of a 4 <sup>th</sup> year course, DHYG 405 (6): Oral Microbiology and Immunology.  MICB 153 Applied Microbiology overlaps substantively with the curriculum in DHYG 405 Oral Microbiology and Immunology. Given that a major part of the microbiology and immunology curriculum within the DHDP program is under review, it was decided to



	<p>switch the Dental Hygiene students out of MICB 153 into a course developed and taught within our Faculty.</p> <p>The proposed changes include a/an:</p> <ul style="list-style-type: none"><li>• Deletion of curriculum more specific to midwifery students,</li><li>• Integration of the Dental Hygiene Degree Program Competencies,</li><li>• Increased focus on basics of microbiology,</li><li>• Increased focus on microbiology related to oral conditions,</li><li>• Increased focus on infection control in oral health settings, and</li><li>• Change in assessments to integrate more authentic assessments.</li></ul> <p><input type="checkbox"/> <b>Not available for Cr/D/F grading.</b> (Check the box if the course is NOT eligible for Cr/D/F grading. Note: Not applicable to graduate-level courses.)</p> <p><input type="checkbox"/> <b>Pass/Fail or</b> <input type="checkbox"/> <b>Honours/Pass/Fail grading</b> (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)</p>
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Vancouver Senate Curriculum Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
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lindsey.kovacevic@ubc.ca | PH 604.822.9134 | FX 604.822.5945

27 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: **CURRICULUM PROPOSAL FROM THE FACULTY OF  
EDUCATION**

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The Senate Curriculum Committee has reviewed the attached Category 1 proposal from the Faculty of Education and is pleased to submit it for your consideration.

*New course:*  
LLED 201 (3)



## UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<b>Faculty:</b> <b>Education</b> Department: <b>Language &amp; Literacy</b> <b>Education</b> Faculty Approval Date: <b>January 11<sup>th</sup>, 2012</b> Effective Session <b>Winter Term 1 Year 2012</b> for Change	<b>Date: September 15, 2011</b> Contact Person: <b>William McMichael</b> Phone: <b>604.822.1971</b> Email: <b>william.mcmichael@ubc.ca</b>  <b>URL:</b>
<b>Proposed Calendar Entry:</b>  LLED 201 (3) Critical Reading and Writing in Academic and Professional Registers	<b>Present Calendar Entry:</b> N/A  <b>Type of Action:</b> New course  <b>Rationale for Proposed Change:</b> This course is being introduced to enrich the curriculum under the new Framework Agreement for the UBC Ritsumeikan Academic Exchange Program, which is effective from the 2012 academic year onward. This proposed course builds on the first course offered in the Exchange Program: Introduction to Academic and Professional Registers.  <input type="checkbox"/> <b>Not available for Cr/D/F grading.</b> (Check the box if the course is NOT eligible for Cr/D/F grading. Note: Not applicable to graduate-level courses.) This course <b>is</b> eligible for Credit/D/Fail grading.  <input type="checkbox"/> <b>Pass/Fail or</b> <input type="checkbox"/> <b>Honours/Pass/Fail grading</b> (Check one of the above boxes if the course will be graded on a P/F or H/P/F basis. Default grading is percentage.)





Vancouver Senate Curriculum Committee  
c/o  
**Enrolment Services | Senate & Curriculum Services**  
Brock Hall 2016 – 1874 East Mall | Vancouver BC | V6T 1Z1  
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27 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: **CURRICULUM PROPOSALS FROM THE FACULTY OF FORESTRY**

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The Senate Curriculum Committee has reviewed the attached Category 1 proposals from the Faculty of Forestry and is pleased to submit them for your consideration.

*New courses:*

CONS 355 (3)  
CONS 356 (3)  
CONS 357 (3)  
CONS 358 (3)  
CONS 359 (3)



## UBC Curriculum Proposal Form

### Change to Courses

#### Category 1

<b>Faculty:</b> Forestry <b>Department:</b> Dean's Office <b>Faculty Approval Date:</b> November 3, 2011  <b>Effective Session for Change:</b> 2012W	<b>Date:</b> October 27, 2011 <b>Contact Person:</b> Peter Marshall <b>Phone:</b> (604) 822-4454 <b>Email:</b> peter.marshall@ubc.ca
<b>Proposed Calendar Entry:</b>  <b>CONS 355 (3) Applied Ecology of Coastal Terrestrial Ecosystems.</b> Processes that shape coastal terrestrial ecosystems through time and applications to current ecological reality. Part of the Haida Gwaii Fall Semester. Prerequisite: Third year standing Co-requisites: CONS 356, CONS 357, CONS 358, CONS 359	<b>Present Calendar Entry:</b> None  <b>Type of Action:</b> New course.  <b>Rationale:</b> This course is one of five courses which comprise the proposed Haida Gwaii fall semester. This semester focuses on aspects of applied ecology and will be offered on-site in Haida Gwaii to make good use of its very unique setting. It is designed to complement the existing successful semester, offered on Haida Gwaii from January through April, that focuses on the social aspects of community forestry.  <b>Documentation:</b> Forestry-2011-1
<b>Proposed Calendar Entry:</b>  <b>CONS 356 (3) Biophysical Dynamics of the Marine-Terrestrial Interface.</b> Nutrient cycling between the marine environment and coastal forest ecosystems; how the physical characteristics of this interface affect inputs; which species play a pivotal role in driving interactions. Part of the Haida Gwaii Fall Semester. Prerequisite: Third year standing Co-requisites: CONS 355, CONS 357, CONS 358, CONS 359	<b>Present Calendar Entry:</b> None  <b>Type of Action:</b> New course.  <b>Rationale:</b> This course is one of five courses which comprise the proposed Haida Gwaii fall semester. This semester focuses on aspects of applied ecology and will be offered on-site in Haida Gwaii to make good use of its very unique setting. It is designed to complement the existing successful semester, offered on Haida Gwaii from January through April, that focuses on the social aspects of community forestry.



<p><b>Proposed Calendar Entry:</b>  <b>CONS 357 (3) Ecology and Management of Island Wildlife.</b>          Unique biological attributes of island wildlife, such as subspecies, isolated populations, and distinct evolutionary pathways, with a focus on endemic species on Haida Gwaii. Part of the Haida Gwaii Fall Semester. Credit will be given for only one of FRST 395 and CONS 357. Prerequisite: Third year standing          Co-requisites: CONS 355, CONS 356, CONS 358, CONS 359</p>	<p><b>Documentation:</b> Forestry-2011-2</p> <p><b>Present Calendar Entry:</b> None</p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This course is one of five courses which comprise the proposed Haida Gwaii fall semester. This semester focuses on aspects of applied ecology and will be offered on-site in Haida Gwaii to make good use of its very unique setting. It is designed to complement the existing successful semester, offered on Haida Gwaii from January through April, that focuses on the social aspects of community forestry.</p> <p><b>Documentation:</b> Forestry-2011-3</p>
<p><b>Proposed Calendar Entry:</b>  <b>CONS 358 (3) Conservation Ecology: Applications of Multiple Sources of Ecological Knowledge.</b>          Examination of different types of ecological knowledge, including traditional knowledge and experiential knowledge, and their role in conservation. Part of the Haida Gwaii Fall Semester.          Prerequisite: Third year standing          Co-requisites: CONS 355, CONS 356, CONS 357, CONS 359</p>	<p><b>Present Calendar Entry:</b> None</p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This course is one of five courses which comprise the proposed Haida Gwaii fall semester. This semester focuses on aspects of applied ecology and will be offered on-site in Haida Gwaii to make good use of its very unique setting. It is designed to complement the existing successful semester, offered on Haida Gwaii from January through April, that focuses on the social aspects of community forestry.</p> <p><b>Documentation:</b> Forestry-2011-4</p>
<p><b>Proposed Calendar Entry:</b>  <b>CONS 359 (3) Ecosystem-Based Management Seminar.</b>          History, definitions and applications of EBM; challenges of achieving both economic and environmental well-being with a focus on resource use and management on Haida Gwaii. Part of the Haida Gwaii Fall Semester.</p>	<p><b>Present Calendar Entry:</b> None</p> <p><b>Type of Action:</b> New course.</p> <p><b>Rationale:</b> This course is one of five courses which comprise the proposed Haida Gwaii fall</p>



<p>Prerequisite: Third year standing Co-requisites: CONS 355, CONS 356, CONS 357, CONS 358</p>	<p>semester. This semester focuses on aspects of applied ecology and will be offered on-site in Haida Gwaii to make good use of its very unique setting. It is designed to complement the existing successful semester, offered on Haida Gwaii from January through April, that focuses on the social aspects of community forestry.</p> <p><b>Documentation:</b> Forestry-2011-5</p>
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Vancouver Senate Curriculum Committee

c/o

Enrolment Services | Senate & Curriculum Services

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27 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: **CURRICULUM PROPOSALS FROM THE FACULTY OF  
GRADUATE STUDIES**

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The Senate Curriculum Committee has reviewed the attached Category 1 proposals from the Faculty of Graduate Studies and is pleased to submit them for your consideration.

**Applied Science**

*New and changed courses:*

CIVL 555 (3)

MECH 596 (3)

MTRL 559 (3)

**College for Interdisciplinary Studies**

*New course:*

RMES 507 (3)

**Commerce and Business Administration**

*Program changes:*

Master of Business Administration

Career Track: Consulting and Strategic Management

Career Track: Finance

Career Track: Product and Service Management

Career Track: Business Innovation

*New courses (associated with program changes):*

BA 505 (7.5)

BA 506 (2)

BA 507 (3)

BA 512 (1.5)

BA 540 (0.8)

BA 541 (0.7)

BA 560 (1.5)

BA 561 (1.5)

BA 562 (1.5)



BA 563 (1.5)  
BA 564 (1.5)  
BA 580 (1.5-3) d  
BAAC 540 (0.7)  
BAEN 510 (1.5)  
BAEN 541 (0.7)  
BAEN 542 (0.8)  
BAEN 543 (0.7)  
BAEN 544 (0.8)  
BAEN 545 (0.7)  
BAEN 546 (0.8)  
BAEN 547 (0.7)  
BAFI 523 (1.5)  
BAFI 540 (0.8)  
BAFI 541 (0.7)  
BAHR 540 (0.8)  
BAMA 518 (1.5)  
BAMA 540 (0.8)  
BAMS 523 (1.5)  
BASC 521 (1.5)  
BASC 540 (0.7)  
BASM 523 (1.5)

*New courses:*

EMBA 525 (1.5)  
EMBA 594 (1.5)  
EMBA 595 (1.5)

**Dentistry**

*Changed courses:*

DENT 542 (1.5)  
DENT 544 (1.5)

**Education**

*Changed course:*

EPSE 537 (3)

**Medicine**

*New course:*

SURG 512 (3)



**UBC Curriculum Proposal Form  
Change to Course or Program**

**Category: 1**

<p><b>Faculty:</b> Applied Science <b>Department:</b> Civil Engineering <b>Faculty Approval Date:</b> November 4, 2011 <b>Effective Session:</b> 12W Term 1 <b>Year for Change:</b> 2012-2013</p>	<p><b>Date:</b> October 17, 2011 <b>Contact Person:</b> Barbara Lence <b>Phone:</b> 604-822-1365 <b>Email:</b> <a href="mailto:lence@civil.ubc.ca">lence@civil.ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b>CIVL 555 (3) Optimization and Heuristic Approaches for Civil Engineering Systems</b></p> <p>Optimization and simulation and their use in civil engineering design, analysis and operation. Problem formulation, classical solution techniques and heuristic approaches, and their applications to the disciplines within civil engineering are addressed.</p> <p><i>This course is not eligible for Credit/D/Fail grading.</i></p>	<p><b>URL:</b> <a href="http://www.calendar.ubc.ca/vancouver/courses.cfm?code=CIVL">http://www.calendar.ubc.ca/vancouver/courses.cfm?code=CIVL</a></p> <p><b>Present Calendar Entry:</b></p> <p>CIVL 555 (3) <del>Analysis of Civil Engineering Systems</del> <del>Concepts and techniques of operations research, decision analysis, and systems engineering applicable to water resources transportation engineering, and construction management.</del> <i>This course is not eligible for Credit/D/Fail grading.</i></p> <p><b>Type of Action:</b> Title and description change.</p> <p><b>Rationale:</b></p> <p>The focus of this course is on formulation and techniques used to solve civil engineering systems problems. The course description and title are being changed to better reflect this emphasis and to improve coordination of other graduate-level courses offered to civil engineering students in the area of optimization and simulation modeling. The description is also being changed to reflect the fact that decision analysis is not taught in this class. The faculty member listed has taught this course since 1999.</p> <p><b>X Not available for Cr/D/F grading.</b></p> <p><input type="checkbox"/> <b>Pass/Fail or</b>      <input type="checkbox"/> <b>Honours/Pass/Fail</b> <b>grading</b></p> <p><b>Document ID#:</b> 04nov11      <b>U/G:</b> G6</p>



## UBC Curriculum Proposal Form Change to Course or Program

### Category: 1

<b>Faculty:</b> Applied Science <b>Faculty Approval Date:</b> November 4, 2011 <b>Effective Session:</b> 12W Term 1 <b>Year for Change:</b> 2012-2013	<b>Date:</b> September 22, 2011 <b>Contact Person:</b> Dr. Gary Schajer <b>Phone:</b> 604-822-6004 <b>Email:</b> <a href="mailto:schajer@mech.ubc.ca">schajer@mech.ubc.ca</a>
<b>Proposed Calendar Entry:</b> <b>MECH 596 (3) CAD/CAM Principles and Practice</b> 3D geometric modeling; parametric representation of curves and surfaces; CNC machine tool programming; milling operations and setup; tool path generation for three- and five-axis sculptured surface machining. <i>This course is not eligible for Credit/D/Fail grading.</i>	<b>URL:</b> N/A <b>Present Calendar Entry:</b> N/A <b>Type of Action:</b> New course <b>Rationale:</b> This advanced course provides students with in-depth understanding of computer aided design and computer aid manufacturing. The course has been taught as a “Special Advanced Course” MECH 550A for three years with an average enrollment of 8. Based on this experience, it is now intended to make the course into a permanent offering.  <b>X Not available for Cr/D/F grading.</b>  <input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading  <b>Document ID#</b> 04nov11 <b>U/G:</b> G9





## UBC Curriculum Proposal Form Change to Course or Program

Category: 1

<b>Faculty: Applied Science</b> <b>Department: Materials Engineering</b> <b>Faculty Approval Date:</b> November 4, 2011 <b>Effective Session:</b> 12W Term 1 <b>Year for Change:</b> 2012-2013	<b>Date:</b> October 12, 2011 <b>Contact Person:</b> Edouard Asselin <b>Phone:</b> 2-1918 <b>Email:</b> edouard@apsc.ubc.ca
<b>Proposed Calendar Entry:</b>  <b>MTRL 559 (3) Advanced Hydrometallurgy</b> Advanced thermochemical modeling of hydrometallurgical unit operations to include extraction, separation and recovery of base metals. Application to flow-sheet analysis. <i>This course is not eligible for Credit/D/Fail grading.</i>	<b>URL:</b> MTRL  <b>Present Calendar Entry:</b> None  <b>Type of Action:</b> New Course  <b>Rationale for Proposed Change:</b> There is a significant demand from students and industry to obtain advanced flow-sheet analysis on current hydrometallurgical operations based on thermochemical and kinetic modeling. Students will learn about the fundamental scientific rationale for typical unit operations. This will empower the students to provide expert advice on process support and design.  <b>X Not available for Cr/D/F grading.</b>  <input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading  <b>Document ID#</b> 04nov11 <b>U/G:</b> G8



## UBC Curriculum Proposal Form Change to Course or Program

### Category: 1

<b>Faculty: CFIS</b> <b>Department: RMES</b> <b>Faculty Approval Date: 26 May 2011</b>  <b>Effective Session Summer 2012</b>	<b>Date: 23 February 2011</b> <b>Contact Person: Terre Satterfield</b> <b>Phone: 604 822-2333</b> <b>Email: terre.satterfield@ires.ubc.ca</b>
<b>Proposed Calendar Entry:</b>  <b>RMES 507 (3): Human Technological Systems</b>  Critical analysis of harms and benefits, and anticipation of global technological innovations, as they interact with social behavior.	<b>URL: RMES</b>  <b>Present Calendar Entry:</b> None.  <b>Type of Action:</b> Create New Course  <b>Rationale for Proposed Change:</b> The questions explored by this course, "How does societal change stem from science and technology and how do technologies change societies? How might we understand different technologies not just as 'artifacts', but also as entities that fundamentally shape human perceptions and institutions?" will be of great interest to RMES students as well as students across UBC – particularly to those working in energy, genetic engineering, agriculture, and materials science.  <input checked="" type="checkbox"/> <b>Not available for Cr/D/F grading.</b>  <input type="checkbox"/> <b>Pass/Fail or</b> <input type="checkbox"/> <b>Honours/Pass/Fail grading</b>



## UBC Curriculum Proposal Form Change to Course or Program

Category: (1)

<b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b>  <b>Effective Session for Change</b>  <b>W Term 1 Year 2012</b>	<b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b>
<b>Proposed Calendar Entry:</b>  <b>Master of Business Administration</b> <b>(For students starting the program</b> <b>September 2012 or later)</b> <b>The Master of Business</b> <b>Administration (M.B.A.) provides an</b> <b>integrated course of study designed</b> <b>to prepare graduates to analyze</b> <b>problems, make decisions, and to</b> <b>manage, motivate, and lead people</b> <b>and organizations. Principal</b> <b>program components include an</b> <b>integrated foundation, a choice of</b> <b>career track, experiential learning,</b> <b>elective courses, and career</b> <b>development. A pre-program MBA</b> <b>Preparation provides fundamentals</b> <b>for students who lack adequate</b> <b>academic preparation for the</b> <b>program.</b> <b>The program is available in either a</b> <b>16-month or 28-month format. In</b> <b>determining the admissibility of a</b> <b>candidate to the Master of Business</b> <b>Administration program, no</b> <b>distinction is made between 16-</b> <b>month and 28-month program</b>	<b>URL:</b> <a href="http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,199,506,1267">http://www.calendar.ubc.ca/vancouver/index.cfm?tree=12,199,506,1267</a>  <b>Present Calendar Entry:</b>



students.

Visit the **Program** <link to [www.sauder.ubc.ca/mba](http://www.sauder.ubc.ca/mba)> for more information on admissions requirements and current program details.

Upon accepting an offer of admission to the M.B.A. program, students will be required to pay a non-refundable deposit, which is applied to the first installment of tuition fees.

#### **MBA Preparation**

Students with limited management background or who lack adequate preparation in prerequisite courses will be required to participate in the Program Preparation courses. The Program Preparation provides four weeks of non-credit basic business education immediately preceding the program orientation. Topics include accounting, finance, economics, quantitative methods, business statistics, business communications and case preparation skills. Since backgrounds vary, the extent of a student's required participation should be determined in consultation with a M.B.A. program advisor.

#### **Integration**

The integration of the various business disciplines is a key feature of the program. This integration includes several components throughout the duration of the program:

- BA 505 (7.5 credits) MBA Integrated Foundation
- BA 506 (2.0) MBA Integrated Project



- BA 507 (3.0) MBA Context Integration
- BA 508 (2.0) MBA Capstone

#### **Career Tracks**

Each student in the M.B.A. program may choose one of the offered career tracks or opt to do a “customized” program of study (customized programs requires approval). Requirements vary between career tracks; however, each consists of a set of required modules. A list of current career tracks and requirements may be obtained from the M.B.A. Programs Office.

#### **Experiential Learning**

Experiential Learning, BA 512, is an integral part of the M.B.A. program and will normally be taken during June, July, and August. This component of the M.B.A. program enables a student to apply acquired skills to real world management problems under direct faculty supervision.

#### **Career Development**

This component, designated as BA 520, begins with orientation and runs throughout the program. Its aim is to foster teamwork and to develop career, leadership, and interpersonal skills. It also provides a forum for discussion of current events and contemporary business problems.

#### **Study Abroad and Exchange**

Study abroad and exchange programs are available at several international partner universities. Students who are selected to participate in this program will be enrolled in BA 530 by the M.B.A.

### **Master of Business Administration**

The Master of Business Administration (M.B.A.) provides an integrated course of study designed to prepare graduates to analyze problems, make decisions, and to manage, motivate, and lead people and organizations. Principal program components include an



**Programs Office. See International Exchange** <link to [www.sauder.ubc.ca/Programs/MBA/MBA\\_Full\\_Time/international\\_exchange\\_program](http://www.sauder.ubc.ca/Programs/MBA/MBA_Full_Time/international_exchange_program)> for further details.

**Master of Business Administration  
(For students that started the  
program prior to September 2012)**

The Master of Business Administration (M.B.A.) provides an integrated course of study designed to prepare graduates to analyze problems, make decisions, and to manage, motivate, and lead people and organizations. Principal program components include an integrated core, a post-core consisting of a specialization, an internship/project and electives, and career development. A pre-core provides fundamentals for students who lack adequate academic preparation for the program.

The program is available in either a 16-month or 28-month format. In determining the admissibility of a candidate to the Master of Business Administration program, no distinction is made between 16-month and 28-month program students.

Visit the [Program](#) for more information. Upon accepting an offer of admission to the M.B.A. program, students will be required to pay a non-refundable deposit, which is applied to the first installment of tuition fees.

**Pre-Core**

Students with limited management background or who lack adequate preparation in prerequisite courses will be required to participate in the pre-core program. The pre-core provides three weeks of non-credit basic business education immediately preceding the program orientation. Topics in the pre-core include

accounting, economics, quantitative

integrated core, a post-core consisting of a specialization, an internship/project and electives, and career development. A pre-core provides fundamentals for students who lack adequate academic preparation for the program.

The program is available in either a 16-month or 28-month format. In determining the admissibility of a candidate to the Master of Business Administration program, no distinction is made between 16-month and 28-month program students.

Visit the [Program](#) for more information. Upon accepting of an offer of admission to the M.B.A. program, students will be required to pay a non-refundable deposit, which is applied to the first installment of tuition fees.

**Pre-Core**

Students with limited management background or who lack adequate preparation in prerequisite courses will be required to participate in the pre-core program. The pre-core provides three weeks of non-credit basic business education immediately preceding the program orientation.

Topics in the pre-core include accounting, economics, quantitative methods, business statistics, and case preparation skills. Since backgrounds vary, the extent of a student's required participation should be determined in consultation with a M.B.A. program advisor.

**Core (16-month)**

The 16-month M.B.A. core consists of the 18-credit required course, BA 500, taken from September to December in the first year of studies and the 1.5 credit required course, BA 501 M.B.A. Core Capstone, taken later in the program.

**Core (28-month)**

The M.B.A core for the 28-month



methods, business statistics, and case preparation skills. Since backgrounds vary, the extent of a student's required participation should be determined in consultation with a M.B.A. program advisor.

#### **Core (16-month)**

The 16-month M.B.A. core consists of the 18-credit required course, BA 500, taken from September to December in the first year of studies and the 1.5 credit required course, BA 501 M.B.A. Core Capstone, taken later in the program.

#### **Core (28-month)**

The M.B.A core for the 28-month program will be offered at times suitable for this program of study. The schedule for the upcoming academic year is available from the M.B.A. Programs Office. All M.B.A. students in the 28-month program must complete the core in their first year of study. The 1.5 credit required course, BA 501 M.B.A. Core Capstone, must be taken later in the program.

#### **Post-Core**

The post-core consists of 30 graduate credits plus an internship/project. The Faculty offers post-core courses in six-week 1.5 credit modules between January and December following completion of the core. 28-month program students will normally complete the post-core within an 18-month period.

#### **Specializations**

Specializations are available as part of the post-core. Each student in the M.B.A. program may choose one of the specializations offered or opt to do a general program of study.

Requirements vary between specializations; however, each consists of a set of required modules. Available specializations vary from year to year;

program will be offered at times suitable for this program of study. The schedule for the upcoming academic year is available from the M.B.A. Programs Office. All M.B.A. students in the 28-month program must complete the core in their first year of study. The 1.5 credit required course, BA 501 M.B.A. Core Capstone, must be taken later in the program.

#### **Post-Core**

The post-core consists of 30 graduate credits plus an internship/project. The Faculty offers post-core courses in six-week 1.5 credit modules between January and December following completion of the core. 28-month program students will normally complete the post-core within an 18-month period.

#### **Specializations**

Specializations are available as part of the post-core. Each student in the M.B.A. program may choose one of the specializations offered or opt to do a general program of study.

Requirements vary between specializations; however, each consists of a set of required modules. Available specializations vary from year to year; a list of current specializations and requirements may be obtained from the M.B.A. Programs Office. Due to scheduling constraints, students seeking more than one specialization may need to take additional courses beyond the usual completion time for the degree.

#### **Internship/Project**

The Internship/Project, BA 510, is an integral part of the M.B.A. program and will normally be taken during June, July, and August. This component of the M.B.A. program enables a student to apply acquired skills to management problems under direct faculty



a list of current specializations and requirements may be obtained from the M.B.A. Programs Office. Due to scheduling constraints, students seeking more than one specialization may need to take additional courses beyond the usual completion time for the degree.

#### **Internship/Project**

The Internship/Project, BA 510, is an integral part of the M.B.A. program and will normally be taken during June, July, and August. This component of the M.B.A. program enables a student to apply acquired skills to management problems under direct faculty supervision.

#### **Career Development**

This component, designated as BA 520, begins with orientation and runs throughout the program. Its aim is to foster teamwork and to develop career, leadership, and interpersonal skills. It also provides a forum for discussion of current events and contemporary business problems.

#### **Study Abroad and Exchange**

Study abroad and exchange programs are available at several international partner universities. Students who are selected to participate in this program will be enrolled in BA 530 by the M.B.A. Programs Office. See [International Exchange](#) for further details.

supervision.

#### **Career Development**

This component, designated as BA 520, begins with orientation and runs throughout the program. Its aim is to foster teamwork and to develop career, leadership, and interpersonal skills. It also provides a forum for discussion of current events and contemporary business problems.

#### **Study Abroad and Exchange**

Study abroad and exchange programs are available at several international partner universities. Students who are selected to participate in this program will be enrolled in BA 530 by the M.B.A. Programs Office. See [International Exchange](#) for further details.

#### **Type of Action:**

Add new calendar entry for students starting the program on or after September 2012 to reflect changes to the program. The existing calendar entry will be retained until all current students have completed their program.

#### **Rationale for Proposed Change:**

An extensive review of the Sauder MBA program was conducted during 2010 and 2011 in response to increasing competition and changes in the MBA market. As part of the review process, first a Faculty Advisory Board committee (also including Sauder faculty and staff) completed a review during 2010 focused on the global MBA market. This was followed by a Sauder MBA Strategy Committee review in 2010-11. The results of this review have been presented and discussed with key stakeholders, including our current MBA students and the business





	<p>community. As part of the extensive market research, input was obtained from potential MBA students and employers. We are proposing that these changes be implemented for the Full Time MBA cohort entering in September 2012, and for the Part Time MBA Cohort entering in 2013.</p> <p>The major proposed changes to the MBA program include:</p> <ul style="list-style-type: none"><li>a) Functional integration is included throughout the program (rather than concentrated in the first term);</li><li>b) The introduction of four career tracks to replace the current specializations and sub-specializations;</li><li>c) A week of context integration prior to summer;</li><li>d) The introduction of new experiential learning activities during the summer;</li><li>e) A capstone week at the end of the program;</li><li>f) Required program credits are increased from 53 to 55 credits.</li></ul> <p>These changes are motivated primarily by changes in the market and changes in the expectations of the employers of our graduates. Our market research indicates this will be a more attractive program to prospective students, and our graduates will be better equipped for the job market. The career tracks will provide a more career focused and meaningful program of study than the current specializations that are based on academic disciplines rather than career options.</p>
<p><b>Proposed Calendar Entry:</b> n/a</p>	<p><b>URL:</b> n/a <b>Present Calendar Entry:</b> None <b>Type of Action:</b> Create 4 career tracks for Master of</p>



	<p>Business Administration students that would function as the existing “specializations” do.</p> <ul style="list-style-type: none"><li>• Consulting and Strategic Management</li><li>• Finance</li><li>• Product and Service Management</li><li>• Business Innovation</li></ul> <p><b>Rationale for Proposed Change:</b> The career tracks will provide a more career focused and meaningful program of study than the current specializations that are based on academic disciplines rather than career options.</p>
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<p><b>Faculty: Commerce &amp; Business Administration</b></p> <p><b>Department:</b></p> <p><b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session for Change</b></p> <p><b>W Term 1 Year 2012</b></p>	<p><b>Date: October 26, 2011</b></p> <p><b>Contact Person: Brian Bemmels</b></p> <p><b>Phone: 2-0156</b></p> <p><b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BA 505 (7.5) Integrated Foundation</p>	<p><b>URL:</b></p> <p><b>NA</b></p> <p><b>Present Calendar Entry:</b></p> <p><b>NA</b></p> <p><b>Type of Action:</b></p> <p>Create new course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program.</p>



	<p>Proposed Outline is attached. The existing MBA program includes an “integrated core” of 18 credits. This is offered at the beginning of the program. While this has served the program well, an improvement will be to spread the “integration” throughout the program, rather than having it all concentrated at the beginning. Consequently, we are replacing this 18 credit integrated core with a series of shorter integration courses throughout the program. This will include:</p> <p>BA 505 (7.5) Integrated Foundation BA 506 (2.0) Integrated Project BA 507 (3.0) Context Integration BA 508 (2.0) Capstone (proposal pending)</p> <p>This proposal is for the first in this series of new integration courses.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Faculty: Commerce &amp; Business Administration</b></p> <p><b>Department:</b></p> <p><b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session for Change</b></p> <p><b>W Term 1 Year 2012</b></p>	<p><b>Date: October 26, 2011</b></p> <p><b>Contact Person: Brian Bemmels</b></p> <p><b>Phone: 2-0156</b></p> <p><b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BA 506 (2) MBA Integrated Project</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create new course</p>



	<p><b>Rationale for Proposed Change:</b> This is a new MBA module to be included in our renewed MBA program. Proposed Outline is attached. The existing MBA program includes an “integrated core” of 18 credits. This is offered at the beginning of the program. While this has served the program well, an improvement will be to spread the “integration” throughout the program, rather than having it all concentrated at the beginning. Consequently, we are replacing this 18 credit integrated core with a series of shorter integration courses throughout the program. This will include: BA 505 (7.5) Integrated Foundations BA 506 (2.0) Integrated Project BA 507 (3.0) Context Integration BA 508 (2.0) Capstone (proposal pending)</p> <p>This proposal is for the second in this series of new integration courses.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
<p><b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session for Change</b> <b>W Term 1 Year 2012</b></p>	<p><b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b>  BA 507 (3) MBA Context Integration</p>	<p><b>URL:</b>  NA</p>



	<p><b>Present Calendar Entry:</b></p> <p>NA</p> <p><b>Type of Action:</b></p> <p>Create new course</p> <p><b>Rationale for Proposed Change:</b> This is a new MBA course to be included in our renewed MBA program. Proposed Outline is attached.</p> <p>The existing MBA program includes an “integrated core” of 18 credits. This is offered at the beginning of the program. While this has served the program well, an improvement will be to spread the “integration” throughout the program, rather than having it all concentrated at the beginning. Consequently, we are replacing this 18 credit integrated core with a series of shorter integration courses throughout the program. This will include: BA 505 (7.5) Integrated Foundations BA 506 (2.0) Integrated Project BA 507 (3.0) Context Integration BA 508 (2.0) Capstone (proposal pending)</p> <p>This proposal is for the third in this series of new integration courses.</p> <p><input checked="" type="checkbox"/> Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Faculty: Commerce &amp; Business Administration</b></p> <p><b>Department:</b></p> <p><b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session for Change</b></p> <p><b>W Term 1 Year 2012</b></p>	<p><b>Date: October 26, 2011</b></p> <p><b>Contact Person: Brian Bemmels</b></p> <p><b>Phone: 2-0156</b></p> <p><b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BA 512 (1.5) Experiential Learning <b><i>This course is not eligible for Credit/D/Fail grading.</i></b></p>	<p><b>URL:</b> <b>NA</b></p> <p><b>Present Calendar Entry:</b> <b>NA</b></p> <p><b>Type of Action:</b> Create new course</p> <p><b>Rationale for Proposed Change:</b> New course to be included in revised MBA program. The current MBA program includes a choice of summer internship or industry project. We are adding two new options (group consulting project or entrepreneurial project) and discontinuing the industry project option. The two new options fit with two of the new Tracks being introduced. Few students completed industry projects and these do not contribute to the students' learning experience as well as experiential learning projects, so they are being discontinued.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>



<b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b>  <b>Effective Session W Term 1 Year 2012 for Change</b>	<b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b>
<b>Proposed Calendar Entry:</b>  BA 540 (0.8) Managerial Economics	<b>URL:</b> NA  <b>Present Calendar Entry:</b> NA  <b>Type of Action:</b> Create new Course  <b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.  The existing MBA program includes an “integrated core” of 18 credits. This is offered at the beginning of the program. While this has served the program well, an improvement will be to spread the “integration” throughout the program, rather than having it all concentrated at the beginning. Consequently, the integrated core is being discontinued and replaced with a series of shorter integration courses throughout the program.  In addition to “integration” the integrated core included coverage of foundations in all areas of business. Much of the foundation material that was included in the integrated core will now be offered in a series of foundation modules. These include: BA 540 Managerial Economics



	<p>BAAC 540 Accounting BAFI 540 Finance BAHR 540 Organizational Behaviour BAMA 540 Marketing Fundamentals BASC 540 Operations Fundamentals</p> <p>This proposal is for the first in this series of new foundation modules.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BA 541 (0.7) Consulting and Strategic Management</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create new Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>This is a new course required for students who choose the new consulting and strategic management Track. Fundamental changes in the organization of business have lead to enormous growth in the</p>





	<p>business consulting industry, as companies “outsource” to consulting firms many functions that traditionally would have been performed by in-house company employees. Many MBA graduates (as will as our BCOM’s) start working as consultants immediately after they graduate. In this role, they need a strong grounding in strategic management. This module will introduce students to the role and practice of business consulting and strategic management.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Proposed Calendar Entry:</b></p> <p>BA 560 (1.5) Responsible Business and Value Creation</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>As part of our revised MBA program, we</p>



	<p>are adding new modules required of all students to ensure all students have a solid grounding in areas that we and the employer community feel are essential. Many of these are also necessary to meet our MBA program learning goals. This includes a series of 5 required modules. Some of content in these modules had been included in various elective modules in the old program, that will be discontinued to avoid duplication. The purpose is to ensure that every student has covered the material and worked to develop the skills targeted in these modules. The five required modules in this group include:</p> <p>BA 560 Responsible Business and Value Creation BA 561 Global Issues and Macroeconomics BA 562 Creativity BA 563 Decision Making for Managers BA 564 Leadership Development</p> <p>This module, BA 560 includes content on sustainability issues that was previously covered in elective modules that will be discontinued, and expanded coverage of business ethics in addition to what is include in BA 505 Integrated Foundations (and the old BA 500 Integrated Core). Both sustainability and ethics are included in our MBA program learning goals, and this module will ensure all students receive coverage of these topics.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date:</b>  <b>Effective Session W Term 1 Year 2012 for Change</b>	<b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b>
<b>Proposed Calendar Entry:</b>  BA 561 (1.5) Global Issues and Macroeconomics	<b>URL:</b> NA  <b>Present Calendar Entry:</b> NA  <b>Type of Action:</b> Create New Course  <b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.  As part of our revised MBA program, we are adding new modules required of all students to ensure all students have a solid grounding in areas that we and the employer community feel are essential. Many of these are also necessary to meet our MBA program learning goals. This includes a series of 5 required modules. Some of content in these modules had been included in various elective modules in the old program that will be discontinued to avoid duplication. The purpose is to ensure that every student has covered the material and worked to develop the skills targeted in these modules. The five required modules in this group include: BA 560 Responsible Business and Value Creation BA 561 Global Issues and Macroeconomics BA 562 Creativity BA 563 Decision Making for Managers



	<p><b>BA 564 Leadership Development</b></p> <p>This module, BA 561 includes content on global business issues, macroeconomics and international economics that was previously covered in BA 500 MBA Core and elective modules that will be discontinued. The module will provide coverage on these topics that all MBA students should know.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
<p><b>Faculty: Commerce &amp; Business Administration</b></p> <p><b>Department:</b></p> <p><b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b></p> <p><b>Contact Person: Brian Bemmels</b></p> <p><b>Phone: 2-0156</b></p> <p><b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BA 562 (1.5) Creativity</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>As part of our revised MBA program, we are adding new modules required of all students to ensure all students have a solid</p>



	<p>grounding in areas that we and the employer community feel are essential. Many of these are also necessary to meet our MBA program learning goals. This includes a series of 5 required modules. Some of content in these modules had been included in various elective modules in the old program, that will be discontinued to avoid duplication. The purpose is to ensure that every student has covered the material and worked to develop the skills targeted in these modules. The five required modules in this group include:</p> <p>BA 560 Responsible Business and Value Creation BA 561 Global Issues and Macroeconomics BA 562 Creativity BA 563 Decision Making for Managers BA 564 Leadership Development</p> <p>This module, BA 562 provides new content that we want all of our MBA students to have. This module had been offered as an elective “pilot” course last year (BAMA 580B). Employers have been demanding leaders who are more skilled at creating, or leading creative teams, to develop new innovations and solutions to problems.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<b>Proposed Calendar Entry:</b>  BA 563 (1.5) Decision Making for Managers	<b>URL:</b> NA  <b>Present Calendar Entry:</b> NA  <b>Type of Action:</b> Create New Course  <b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.  As part of our revised MBA program, we are adding new modules required of all students to ensure all students have a solid grounding in areas that we and the employer community feel are essential. Many of these are also necessary to meet our MBA program learning goals. This includes a series of 5 required modules. Some of content in these modules had been included in various elective modules in the old program, that will be discontinued to avoid duplication. The purpose is to ensure that every student has covered the material and worked to develop the skills targeted in these modules. The five required modules in this group include: BA 560 Responsible Business and Value Creation BA 561 Global Issues and Macroeconomics



	<p>BA 562 Creativity BA 563 Decision Making for Managers BA 564 Leadership Development</p> <p>This module, BA 563 includes decision making theory, tools and skill development that were not previously offered in the program. The module will provide coverage on these topics that all MBA students should have and fills a gap in the current MBA curriculum.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Proposed Calendar Entry:</b></p> <p>BA 564 (1.5) Leadership Development</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>As part of our revised MBA program, we are adding new modules required of all</p>



	<p>students to ensure all students have a solid grounding in areas that we and the employer community feel are essential. Many of these are also necessary to meet our MBA program learning goals. This includes a series of 5 required modules. Some of content in these modules had been included in various elective modules in the old program, that will be discontinued to avoid duplication. The purpose is to ensure that every student has covered the material and worked to develop the skills targeted in these modules. The five required modules in this group include:</p> <p>BA 560 Responsible Business and Value Creation BA 561 Global Issues and Macroeconomics BA 562 Creativity BA 563 Decision Making for Managers BA 564 Leadership Development</p> <p>This module, BA 564 focuses on developing students' leadership skills. Previously, leadership was covered in an elective human resources module (BAHR 505), but this will be discontinued. Our graduates are generally leading a unit or teams quickly in their first job placements, and employers have indicated they would like our MBA students to all be better equipped for leadership roles. This will now be a required module for all students.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Faculty: Sauder School of Business</b></p> <p><b>Department: Law &amp; Business Communications</b></p> <p><b>Faculty Approval Date: November 10<sup>th</sup>, 2011</b></p> <p><b>Effective Session Winter Term 2 Year 2011 for Change</b></p>	<p><b>Date: September 20, 2011</b></p> <p><b>Contact Person: Brian Bemmels / Theresa Scott</b></p> <p><b>Phone: 604 822 0156 / 604 822 3426</b></p> <p><b>Email:</b> <a href="mailto:brian.bemmels@sauder.ubc.ca">brian.bemmels@sauder.ubc.ca</a> / <a href="mailto:theresa.scott@sauder.ubc.ca">theresa.scott@sauder.ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BA 580 (1.5-3) d Topics in Business Administration</p> <p>Restricted to students in one of: E.M.B.A, M.B.A., J.D./M.B.A., M.M., or M.B.A./M.A.A. <i>This course is not eligible for Credit/D/Fail grading.</i></p>	<p><b>URL:</b> n/a</p> <p><b>Present Calendar Entry:</b> n/a</p> <p><b>Type of Action:</b> Add new course</p> <p><b>Rationale for Proposed Change:</b></p> <p>This is to create a new Topics course number to be used for future new pilot courses under the BA acronym.</p> <p>The BA acronym is used for overview or general business courses that do not fit into one functional area (such as finance, or marketing).</p> <p>A sample outline of a course that should have been offered as a pilot course as BA 580 is attached. This sample was offered as a marketing pilot course (BAMA 580) but it is not a marketing course. BA 580 would have been more appropriate.</p> <p>BA 580 would be used to pilot future general business courses that do not fit into one of the functional areas of business.</p> <p>Individual course could range from 1.5 to</p>



	<p>3.0 credits, or if we piloted two 1.5 credit courses, students could take both. Consequently we are requesting variable credit for the course to be determined by the department.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Proposed Calendar Entry:</b></p> <p>BAAC 540 (0.7) Accounting</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>The existing MBA program includes an “integrated core” of 18 credits. This is offered at the beginning of the program. While this has served the program well, an improvement will be to spread the “integration” throughout the program, rather than having it all concentrated at the beginning. Consequently, the integrated</p>



	<p>core is being discontinued and replaced with a series of shorter integration courses throughout the program.</p> <p>In addition to “integration” the integrated core included coverage of foundations in all areas of business. Much of the foundation material that was included in the integrated core will now be offered in a series of foundation modules. These include:</p> <p>BA 540 Managerial Economics BAAC 540 Accounting BAFI 540 Finance BAHR 540 Organizational Behaviour BAMA 540 Marketing Fundamentals BASC 540 Operations Fundamentals</p> <p>This proposal is for the second in this series of new foundation modules.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Proposed Calendar Entry:</b></p> <p>BAEN 510 (1.5) Intrapreneurship</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b></p>



	<p>Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>This is a new elective course within the Business Innovation and New Venture Track. The intent of this course is to provide practical guidance on use of innovation and entrepreneurial skill-sets within an existing corporation. For example, Amazon exploring non-book revenue, or Telus going into health care data management. The expectation is that some students drawn to innovation and entrepreneurship will look to practice in this area without necessarily starting their own company immediately. This is the opportunity that the Intrapreneurship course focuses on – entrepreneurship within existing companies.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Proposed Calendar Entry:</b></p> <p>BAEN 541 (0.7) Innovation and</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b></p>



Entrepreneurship	<p>NA</p> <p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>This course is an introduction to the Business Innovation and Entrepreneurship Track. It will provide an overview of the track to help students determine if this is the track they wish to complete. It is required for students completing the BINV Track, but we expect many students will also take this course as an elective.</p> <p>The course has not been offered as a pilot course, but it draws on our learning from individual classes in other courses, and from our research of other schools, alumni and Industry experts.</p> <p><input checked="" type="checkbox"/> Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
<p><b>Faculty: Commerce &amp; Business Administration</b></p> <p><b>Department:</b></p> <p><b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b></p> <p><b>Contact Person: Brian Bemmels</b></p> <p><b>Phone: 2-0156</b></p> <p><b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
	<b>URL:</b>



<b>Proposed Calendar Entry:</b>  BAEN 542 (0.8) Prototyping	<b>NA</b>  <b>Present Calendar Entry:</b> NA  <b>Type of Action:</b> Create New Course  <b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.  This is a new elective course in the Business Innovation and Entrepreneurship Track. Students in the track are expected to build prototypes of their new product in a way that can be tested, both technically and with customers. This course provides specific skills and guidance in building testable prototypes.  <input checked="" type="checkbox"/> Not available for Cr/D/F grading.  <input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading
<b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b>  <b>Effective Session W Term 1 Year 2012 for Change</b>	<b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b>
<b>Proposed Calendar Entry:</b>  BAEN 543 (0.7) Disruption	<b>URL:</b> NA  <b>Present Calendar Entry:</b> NA



	<p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>This is a new elective course in the Business Innovation and Entrepreneurship Track. This course will provide students with practical tools to identify customer relevant disruptive innovation, thus avoiding the pitfall of minor iterative improvements. This course is focused on major “step-change” innovation and not minor, ongoing adjustments.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
<p><b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b>  BAEN 544 (0.8) Pitching Your Idea</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create New Course</p>



	<p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>This is a new elective course in the Business Innovation and Entrepreneurship Track. To get funding and commercialize a start-up idea, the ability to present it effectively is critical. This course provides advanced, practical skills and coaching in presentation skills for the 2 and 10 minute formats that are expected in industry. This will involve both oral delivery and visual support materials.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
<p><b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b>  BAEN 545 (0.7) Qualitative Models</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create New Course</p>





	<p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>This is a new elective course in the Business Innovation and Entrepreneurship Track. This course provides students with practical tools, such as in emerging areas of ethnographic research whereby people are observed in their regular settings in activities relevant to the innovation topic, and insights are developed based on problems, deficiencies, or the practices of expert users. This is a key step that is often missed in the development of innovations. Conventional survey or focus group research needs an input hypothesis and the qualitative approaches used in this course help inform this key stage.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
<p><b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BAEN 546 (0.8) Social Entrepreneurship</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b></p>



	<p>Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>This is a new elective course within the Business Innovation and Entrepreneurship Track. There is a clear need in society for Social Entrepreneurship – innovation in business for the social good. There is a strong student interest in this form of entrepreneurship, as evidenced by the MBA Net Impact Club and Net Impact Conference, and also by the competition for related internships in the ISIS Centre within the Business School. This course provides a structured approach to directing innovation and entrepreneurship skills towards social ventures.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
<p><b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BAEN 547 (0.7) Innovation and Sustainability</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p>



	<p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>This is a new elective course in the Business Innovation and Entrepreneurship Track.</p> <p>This course focuses on innovation and entrepreneurship through a sustainability lens. This includes but is not limited to environmental practices. The applied approach used in this course provides a supporting toolkit for future business leaders to establish profitable, sustainable businesses that have “Shared Value” (M. Porter &amp; M Kramer, HBR, Jan 2011) – that is benefit to both the company and society.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<b>Proposed Calendar Entry:</b>  BAFI 523 (1.5) New Venture Valuation	<b>URL:</b> NA  <b>Present Calendar Entry:</b> NA  <b>Type of Action:</b> Create New Course  <b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.  This is a new course to be offered as an elective that should be of interest to students in two Tracks, Finance and Business Innovation and Entrepreneurship. Our graduates are increasingly involved with new business start-ups. This course will be valuable for anyone planning to start their own business, or work in the area of financing new business start-ups.  ■ Not available for Cr/D/F grading.  <input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading



<b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b>  <b>Effective Session W Term 1 Year 2012 for Change</b>	<b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b>
<b>Proposed Calendar Entry:</b>  BAFI 540 (0.8) Finance	<b>URL:</b> NA  <b>Present Calendar Entry:</b> NA  <b>Type of Action:</b> Create New Course  <b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.  The existing MBA program includes an “integrated core” of 18 credits. This is offered at the beginning of the program. While this has served the program well, an improvement will be to spread the “integration” throughout the program, rather than having it all concentrated at the beginning. Consequently, the integrated core is being discontinued and replaced with a series of shorter integration courses throughout the program.  In addition to “integration” the integrated core included coverage of foundations in all areas of business. Much of the foundation material that was included in the integrated core will now be offered in a series of foundation modules. These include: BA 540 Managerial Economics



	<p>BAAC 540 Accounting BAFI 540 Finance BAHR 540 Organizational Behaviour BAMA 540 Marketing Fundamentals BASC 540 Operations Fundamentals</p> <p>This proposal is for the third in this series of new foundation modules. It includes material previously included in the Integrated Core and in BAFI 500, which will be discontinued. In the old program BAFI 500 was optional. We want portions of the material from BAFI 500 to be taken by all MBA students. This change is in response to employer feedback that all of our MBA students need a stronger grounding in finance, even if they do not plan to work in finance.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BAFI 541 (0.7) Principles of Finance</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create New Course</p>



	<p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>This is the first finance module required for students who choose the Finance Track. It includes portions of the material previously in BAFI 500, which will be discontinued.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
<p><b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BAHR 540 (0.8) Organizational Behaviour</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>The existing MBA program includes an “integrated core” of 18 credits. This is offered at the beginning of the program.</p>



	<p>While this has served the program well, an improvement will be to spread the “integration” throughout the program, rather than having it all concentrated at the beginning. Consequently, the integrated core is being discontinued and replaced with a series of shorter integration courses throughout the program.</p> <p>In addition to “integration” the integrated core included coverage of foundations in all areas of business. Much of the foundation material that was included in the integrated core will now be offered in a series of foundation modules. These include:</p> <p>BA 540 Managerial Economics BAAC 540 Accounting BAFI 540 Finance BAHR 540 Organizational Behaviour BAMA 540 Marketing Fundamentals BASC 540 Operations Fundamentals</p> <p>This proposal is for the fourth in this series of new foundation modules.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Faculty: Commerce &amp; Business Administration</b></p> <p><b>Department:</b></p> <p><b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b></p> <p><b>Contact Person: Brian Bemmels</b></p> <p><b>Phone: 2-0156</b></p> <p><b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p>	<p><b>URL:</b> NA</p>





<p>BAMA 518 (1.5) Sales Management</p>	<p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>This new course is required for all students in the Product/Service Management Track. The course has been offered as a pilot course (BAMA 580) last year. Managers of a product or service line are often responsible for managing the corresponding sales team in addition to managing the development, marketing and promotion of the product or service.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
<p><b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BAMA 540 (0.8) Marketing Fundamentals</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p>



	<p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>The existing MBA program includes an “integrated core” of 18 credits. This is offered at the beginning of the program. While this has served the program well, an improvement will be to spread the “integration” throughout the program, rather than having it all concentrated at the beginning. Consequently, the integrated core is being discontinued and replaced with a series of shorter integration courses throughout the program.</p> <p>In addition to “integration” the integrated core included coverage of foundations in all areas of business. Much of the foundation material that was included in the integrated core will now be offered in a series of foundation modules. These include:</p> <p>BA 540 Managerial Economics BAAC 540 Accounting BAFI 540 Finance BAHR 540 Organizational Behaviour BAMA 540 Marketing Fundamentals BASC 540 Operations Fundamentals</p> <p>This proposal is for the fifth in this series of new foundation modules.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b>  <b>Effective Session W Term 1 Year 2012 for Change</b>	<b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b>
<b>Proposed Calendar Entry:</b>  BAMS 523 (1.5) Managerial Decision Modeling and Analytics	<b>URL:</b> NA  <b>Present Calendar Entry:</b> NA  <b>Type of Action:</b> Create New Course  <b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.  This new course will be required of all students in the Product/Service Management Track, and included in a required choice set for students in the Consulting and Strategic Management Track. It provides more advanced decision modeling following the course BA 563 Decision Making for Managers, that is required of all students and offered earlier in the program.  <input checked="" type="checkbox"/> Not available for Cr/D/F grading.  <input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading



<b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b>  <b>Effective Session W Term 1 Year 2012 for Change</b>	<b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b>
<b>Proposed Calendar Entry:</b>  BASC 521 (1.5) Project Governance and Oversight	<b>URL:</b> NA  <b>Present Calendar Entry:</b> NA  <b>Type of Action:</b> Create New Course  <b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.  This new course will be required of all students in the Product/Service Management Track, and included in a required choice set for students in the Consulting and Strategic Management Track. Increasingly, employers are asking for graduates to be well ground in project management as they will be expected to manage projects as part of their jobs. This course was offered as a pilot course (BASC 580) last year. Previously, project management was only introduced very briefly in other modules. This new module will equip students with the knowledge and skills to effectively manage projects.  <input checked="" type="checkbox"/> Not available for Cr/D/F grading.  <input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading



<b>Faculty: Commerce &amp; Business Administration</b> <b>Department:</b> <b>Faculty Approval Date: November 10, 2011</b>  <b>Effective Session W Term 1 Year 2012 for Change</b>	<b>Date: October 26, 2011</b> <b>Contact Person: Brian Bemmels</b> <b>Phone: 2-0156</b> <b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b>
<b>Proposed Calendar Entry:</b>  BASC 540 (0.7) Operations Fundamentals	<b>URL:</b> NA  <b>Present Calendar Entry:</b> NA  <b>Type of Action:</b> Create New Course  <b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.  The existing MBA program includes an “integrated core” of 18 credits. This is offered at the beginning of the program. While this has served the program well, an improvement will be to spread the “integration” throughout the program, rather than having it all concentrated at the beginning. Consequently, the integrated core is being discontinued and replaced with a series of shorter integration courses throughout the program.  In addition to “integration” the integrated core included coverage of foundations in all areas of business. Much of the foundation material that was included in the integrated core will now be offered in a series of foundation modules. These



	<p>include:</p> <p>BA 540 Managerial Economics BAAC 540 Accounting BAFI 540 Finance BAHR 540 Organizational Behaviour BAMA 540 Marketing Fundamentals BASC 540 Operations Fundamentals</p> <p>This proposal is for the last in this series of new foundation modules.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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<p><b>Faculty: Commerce &amp; Business Administration</b></p> <p><b>Department:</b></p> <p><b>Faculty Approval Date: November 10, 2011</b></p> <p><b>Effective Session W Term 1 Year 2012 for Change</b></p>	<p><b>Date: October 26, 2011</b></p> <p><b>Contact Person: Brian Bemmels</b></p> <p><b>Phone: 2-0156</b></p> <p><b>Email:</b> <b>brian.bemmels@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b></p> <p>BASM 523 (1.5) Management Consulting and Corporate Decision Support</p>	<p><b>URL:</b> NA</p> <p><b>Present Calendar Entry:</b> NA</p> <p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale for Proposed Change:</b> This is a new course being introduced as part our revised MBA program. Proposed Outline is attached.</p> <p>This new course is included in a required choice set in the Consulting and Strategic Management Track. It was offered as a</p>



	<p>pilot course (BASM 580) last year. Students will develop skills in structuring complex problems and using a variety of tools to find workable solutions for consulting clients.</p> <p>■ Not available for Cr/D/F grading.</p> <p><input type="checkbox"/> Pass/Fail or <input type="checkbox"/> Honours/Pass/Fail grading</p>
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## UBC Curriculum Proposal Form

### Change to Course or Program

Category: 1

<b>Faculty: OBHR, Sauder School of Business, Tracey Gurton</b> <b>Department: EMBA (Executive Education)</b> <b>Faculty Approval Date:</b> <b>Effective Session: Winter Term 2, 2011</b>	<b>Date: October 19, 2011</b> <b>Contact Person: Tracey Gurton / Theresa Scott</b> <b>Phone: 604 732-5864; 604 822-9114 / 604 822 3426</b> <b>Email: <a href="mailto:tracey.gurton@sauder.ubc.ca">tracey.gurton@sauder.ubc.ca</a> / <a href="mailto:theresa.scott@sauder.ubc.ca">theresa.scott@sauder.ubc.ca</a></b>
<b>Proposed Calendar Entry:</b>  EMBA 525 (1.5) <b>Managing Change</b> Restricted to Executive M.B.A. students. <i>This course is not eligible for Credit/D/Fail grading.</i> <i>Equivalency: BAHR 508 (MBA)</i>	<b>URL:</b>  <a href="http://www.calendar.ubc.ca/vancouver/courses.cfm?code=EMBA">http://www.calendar.ubc.ca/vancouver/courses.cfm?code=EMBA</a>  <b>Present Calendar Entry:</b> N/A  <b>Type of Action:</b> Create new course  <b>Grading:</b> Percentage  <b>Rationale:</b> This course is an optional/elective course in the EMBA program. It was offered in Spring 2010 as a pilot (EMBA 528) and again in June, 2011.  <b>Documentation provided:</b> <ul style="list-style-type: none"><li>• Course outline provided</li><li>• Curriculum Consultations from the Library, Economics, School of Population &amp; Public Health</li></ul> This module is included in the EMBA program for Health Care, at the request of senior managers in the Health Care Authorities. Managing organizational change is difficult in any organization, but it is extremely difficult in the health care sector, as changes frequently involve the Ministry of Health, government regulations, numerous professional





	<p>groups (Doctors, nurses, therapists, etc.), and several labour unions. In addition, there is extra caution about any changes as patients' health and well-being may be at risk by organizational or procedural changes that affect health service delivery. Consequently, this is a very important course for this program.</p>
<p><b>Faculty: Anthony Boardman</b> <b>Department: EMBA</b> <b>Faculty Approval Date:</b>  <b>Effective Session Winter Term _2_</b> <b>Year_2011_ for Change</b></p>	<p><b>Date: May 27, 2011</b> <b>Contact Person: Anthony Boardman / Theresa Scott</b> <b>Phone: 822-8474 / 822 3426</b> <b>Email: Anthony.boardman@sauder.ubc.ca / Theresa.scott@sauder.ubc.ca</b></p>
<p><b>Proposed Calendar Entry:</b>  EMBA 594 (1.5) <b>Economic Evaluation</b> Restricted to Executive M.B.A. students. <i>This course is not eligible for Credit/D/Fail grading.</i> <i>Equivalency: BAPA 503</i></p>	<p><b>URL:</b> <a href="http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&amp;code=EMBA">http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&amp;code=EMBA</a></p> <p><b>Present Calendar Entry:</b>  N/A</p> <p><b>Type of Action: Create new Course</b></p> <p><b>Grading: Percentage</b></p> <p><b>Rationale:</b> This course is a required course in the EMBA program. It was offered in January 2011 as a pilot (EMBA 598).</p> <p><b>Documentation provided:</b></p> <ul style="list-style-type: none"><li>• Course outline</li><li>• Curriculum consultations from Library, Economics, School of Population &amp; Public Health</li></ul>




<b>Faculty: Sauder School of Business</b> <b>Department: EMBA</b> <b>Faculty Approval Date:</b>  <b>Effective Session Winter Term 2 Year 2011 for Change</b>	<b>Date: Sept. 6, 2011</b> <b>Contact Person: Craig Mitton, Theresa Scott</b> <b>Phone: 604-875-4111, x62995 / 604 822 3426</b> <b>Email: <a href="mailto:craig.mitton@ubc.ca">craig.mitton@ubc.ca</a> / <a href="mailto:theresa.scott@sauder.ubc.ca">theresa.scott@sauder.ubc.ca</a></b>
<b>Proposed Calendar Entry:</b>  <b>EMBA 595 (1.5) Economics Ethics and Health Care Priority Setting</b>  <i>Restricted to Executive M.B.A. students. This course is not eligible for Credit/D/Fail grading.</i>	<b>URL:</b>  <a href="http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&amp;code=EMBA">http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&amp;code=EMBA</a>  <b>Present Calendar Entry:</b>  N/A  <b>Type of Action:</b>  Add New Course  <b>Rationale:</b>  This course is by request of the EMBA program. It has been offered in 2010 and 2011 under the EMBA 598 as a special topics course. No other course in the EMBA program provides detailed methods related specifically to priority setting and resource allocation in the health sector. A parallel 3 credit course is offered in School of Population and Public Health within the MPH program. Documentation provided: <ul style="list-style-type: none"><li>• Course outline</li><li>• Curriculum consultations from Library, Economics, School of Population &amp; Public Health</li></ul>



## UBC Curriculum Proposal Form Change to Course or Program

Category: (1)

<b>Faculty: Dentistry</b> <b>Department: OBMS</b> <b>Faculty Approval Date: Dec 8, 2011</b>  <b>Effective Session _2011W_ Term _2_ Year _2012_ for Change</b>	<b>Date: Dec 8, 2011</b> <b>Contact Person: Dr. E. Putnins</b> <b>Phone: 604-822-1734</b> <b>Email: <a href="mailto:putnins@dentistry.ubc.ca">putnins@dentistry.ubc.ca</a></b>
<b>Proposed Calendar Entry:</b> (40 word limit.)  <b>DENT 542 (1.5) Oral Cell Biology and Biochemistry</b> <i>This course is not eligible for Credit/D/Fail grading.</i>	<b>URL:</b> <a href="http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&amp;code=DENT">http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&amp;code=DENT</a> <b>Present Calendar Entry:</b> DENT 542 <del>(6) Biology of Oral Tissues</del> <i>This course is not eligible for Credit/D/Fail grading. [3-0]</i>  <b>Type of Action:</b> Course reformatted, updated title and course credit value. Remove vector.  <b>Rationale for Proposed Change:</b> DENT 542 has been reformatted to add academic content important to the new program in endodontics. The new content will include periodontal and endodontal anatomy and neuroanatomy, and molecular structure of the associated tissues which will relate to their function in both health and disease. The credit value has also been adjusted to accurately reflect curriculum hours.   <b>Not available for Cr/D/F grading.</b>  <input type="checkbox"/> <b>Pass/Fail or</b> <input type="checkbox"/> <b>Honours/Pass/Fail grading</b>



<p><b>Proposed Calendar Entry:</b> (40 word limit.)</p> <p><b>DENT 544 (1.5) Oral Microbiology and Immunology</b> <i>This course is not eligible for Credit/D/Fail grading.</i></p>	<p><b>URL:</b> <a href="http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&amp;code=DENT">http://www.calendar.ubc.ca/vancouver/courses.cfm?page=name&amp;code=DENT</a></p> <p><b>Present Calendar Entry:</b> DENT 544 <del>(3) d-Advanced Topics in Oral Microbiology</del> <i>This course is not eligible for Credit/D/Fail grading.</i></p> <p><b>Type of Action:</b> Course reformatted, updated title and course credit value.</p> <p><b>Rationale for Proposed Change:</b> DENT 544 has been reformatted to link the topic of microbial pathogenesis with the innate and specific immune responses to microbial infection. The credit value has also been adjusted to accurately reflect curriculum hours.</p> <p><input checked="" type="checkbox"/> <b>Not available for Cr/D/F grading.</b></p> <p><input type="checkbox"/> <b>Pass/Fail or</b> <input type="checkbox"/> <b>Honours/Pass/Fail grading</b></p>
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## UBC Curriculum Proposal Form Change to Course or Program

### Category: 1

<p><b>Faculty:</b> Education <b>Department:</b> ECPS <b>Faculty Approval Date:</b> November 16, 2011</p> <p><b>Effective Session</b> _S___ <b>Term</b> _1___ <b>Year</b> _2012___ <b>for Change</b></p>	<p><b>Date:</b> April 12, 2011 <b>Contact Person:</b> Kim Zebehazy <b>Phone:</b> 604-822-4506 <b>Email:</b> kim.zebehazy@ubc.ca</p>
<p><b>Proposed Calendar Entry:</b> EPSE 537 (3) <b>Programming in Orientation and Mobility</b></p>	<p><b>URL:</b> <a href="http://www.calendar.ubc.ca/vancouver/courses.cfm?page=code&amp;code=EPSE">http://www.calendar.ubc.ca/vancouver/courses.cfm?page=code&amp;code=EPSE</a></p> <p><b>Present Calendar Entry:</b> EPSE 537 (3) <del>Seminar in Multiple Disabilities; Prerequisite: EPSE 448</del></p> <p><b>Type of Action:</b> Change course title, description and content. Remove prerequisite.</p> <p><b>Rationale for Proposed Change:</b> The change of focus of this course is necessary because of a change of content for the program in visual impairment. This course will be used for preparation of teachers of students with visual impairments as an elective in orientation and mobility. The old course EPSE 537 is being revised for this change since this course has not been used for several years.</p> <p><input checked="" type="checkbox"/> <b>Not available for Cr/D/F grading.</b></p> <p><input type="checkbox"/> <b>Pass/Fail or</b> <input type="checkbox"/> <b>Honours/Pass/Fail grading</b></p>



## UBC Curriculum Proposal Form Change to Course or Program

Category: (1)

<p><b>Faculty:</b> Faculty of Medicine</p> <p><b>Department:</b> Surgery</p> <p><b>Faculty Approval Date:</b> January 18, 2012 (Head, Department of Surgery)</p> <p><b>Effective Session</b> Summer 2012</p>	<p><b>Date:</b> October 11, 2011</p> <p><b>Contact Person:</b> Dr. Robert H. Taylor, Director, Branch for International Surgery</p> <p><b>Phone:</b> 604-875-5372</p> <p><b>Email:</b> <a href="mailto:rhtaylor@mail.ubc.ca">rhtaylor@mail.ubc.ca</a></p>
<p><b>Proposed Calendar Entry:</b></p> <p><b>SURG 512 (3)</b> Global Disability: A Surgical Care Mandate</p> <p>Online course. Relationship of surgery to preventing and treating disabling impairments in lower income countries. Focus will be on sensory impairments (blindness and deafness) and physical impairment.</p> <p>Pre-requisite: SURG 510</p>	<p><b>URL:</b> SURG</p> <p><b>Present Calendar Entry:</b> None</p> <p><b>Type of Action:</b> Create New Course</p> <p><b>Rationale:</b> Interest in academic global health programs is growing rapidly in scale and numbers. Surgeons, residents and health professionals from many disciplines increasingly wish to incorporate international surgery in their careers. To this end they are pursuing training and experiences that will prepare them to make effective contributions to addressing the surgical care problems of developing countries Currently there are no academic programs available. The Branch for International Surgery is addressing this gap.</p> <p>In 2009 the Branch launched the first- ever online graduate course focusing on International Surgery, SURG 510 (3) Surgical Care in International Health. It resulted in capacity enrolment. Graduates of SURG 510 as</p>



	<p>well as surgery-related residents across Canada and abroad are demanding additional courses that will lead to a postgraduate program in international surgery.</p> <p>Such courses are extremely innovative and contribute to UBC's strategic goal of strengthening its presence as a globally influential university and its reputation as an international leader in health education, research and community service.</p> <p>This course will build on the existing SURG 510, which provides an overview of international surgery, to a more in-depth course offering an understanding of the relationship of surgery to preventing and treating disabling impairments in lower income countries. When the postgraduate program in international surgery is available SURG 512 and SURG 510 will be core courses.</p>
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Vancouver Senate Curriculum Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
Brock Hall 2016 – 1874 East Mall | Vancouver BC | V6T 1Z1  
lindsey.kovacevic@ubc.ca | PH 604.822.9134 | FX 604.822.5945

27 February 2012

To: Vancouver Senate

From: Senate Curriculum Committee

RE: **CURRICULUM PROPOSALS FROM THE FACULTY OF LAND  
AND FOOD SYSTEMS**

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The Senate Curriculum Committee has reviewed the attached Category 1 proposals from the Faculty of Land and Food Systems and is pleased to submit them for your consideration.

*New program:*  
Bachelor of Science, Major in International Nutrition

*New course:*  
FNH 460 (6)





Executive Summary  
Proposed Major in International Nutrition  
Faculty of Land and Food Systems, UBC  
January 2012

**Overview of Organization's History, Mission and Academic Goals**

The Faculty of Land and Food Systems (LFS) at the University of British Columbia (UBC), Vancouver campus has evolved considerably over the past decade. Formerly known as the Faculty of Agricultural Sciences, it had a traditional departmental configuration (e.g., animal science, plant science, soil science, food and nutritional sciences, and agricultural economics). The increasing pressure to significantly modify the curriculum due to the changing needs of students and the need for a more global perspective prompted a major Faculty restructuring, beginning in 1997. In particular, departments and specific degrees were eliminated and three new degree programs were created: B.Sc. in Agroecology (AGRO), B.Sc. in Food, Nutrition and Health (FNH) and B.Sc. in Global Resource Systems (GRS). As a result of this change, student enrollment and student quality began to climb steadily, particularly in FNH and GRS. In 2005, the Faculty changed its name to the Faculty of Land and Food Systems to better reflect the diversity of its academic programs and research initiatives. In 2008, our Agroecology program was changed to Applied Biology and has seen significant growth since that time.

The mission of the UBC Faculty of Land and Food Systems is to develop life-long learners and create knowledge to make our land, food and community healthy and sustainable. The UBC Faculty of Land and Food Systems uses student-centered learning to educate new generations of scientists equipped to solve the most fundamental issues faced by society — those focused around human health, a sustainable food supply and the responsible use of finite land and water resources. Grounded in science, the Faculty is a leader in integrated research and education that addresses global issues surrounding health and sustainable land and food systems.

**Proposed Credential to be awarded**

The proposed credential to be awarded is a Bachelor of Science, Major in International Nutrition.

**Faculty, Location, Start Date of Program and Completion Time**

This major will be offered by the UBC Faculty of Land and Food Systems, Vancouver Campus. The anticipated program start date is September 1, 2012. Students entering the program will be admitted to year three. The program will involve two full-time years of study including an International Nutrition Field Studies course (FNH 460) following the completion of required third year coursework. Students will be expected to relocate for the International Field Studies for a minimum of 12 weeks.

**Summary of Proposed Program**

Aims, goals and/or objectives of the proposed program

The International Nutrition Major will provide students with a solid foundation in human nutrition with a strong emphasis on application in international settings. Students will focus on core and specialized Food, Nutrition and Health courses, as well as an on International Nutrition Field Studies course where they will integrate theory and practice. They will benefit from an interdisciplinary education by completing elective coursework in



Interprofessional Health and Human Services, Political Science, Economics, Anthropology, Sociology, Geography or other approved selections. The implementation of this program would put UBC at the forefront in the field by offering the only undergraduate International Nutrition program in North America. The uniqueness of the International Nutrition Major is that it will provide students with field experience as well as specialized coursework in International Nutrition and development, better preparing them for future employment or graduate work.

#### Anticipated contribution of the proposed program to the mandate and strategic plan

Our program proposal has been developed in accordance with The International Engagement Commitment in UBC Place and Promise Plan that states: “*The University creates rich opportunities for international engagement for students, faculty, staff, and alumni, and collaborates and communicates globally.*” While many UBC students participate in international service learning and volunteer activities, the IN major will go beyond this by providing students with the international experience needed so they can face the work place with more than theoretical knowledge. Students who participated in placements over the past two years indicated that the experience exceeded expectations and it was life changing. Many have gone on to Medical School, graduate school and international work. Through the activities outlined in this proposal our program will meet the goals of *UBC’s Place and Promise Plan*, specifically: 1) *Increase the capacity of UBC students, faculty, staff, and alumni to engage internationally;* and 2) *Strengthen UBC’s presence as a globally influential university.*

#### Linkages between the learning outcomes and curriculum design

The predominant learning outcome will be the ability of students to combine theory and practice as it relates to nutritional interventions and to integrate an international field experience into this specialized curriculum. One practical outcome will be the addition of a new major, International Nutrition, added to the list of FNH Majors in the Faculty of LFS. This will provide an immediate and sustainable option for some of the 900+ students pursuing a BSc degree in the Food, Nutrition & Health program. Almost half of these students enroll in one of two international nutrition courses currently offered, indicating very strong interest and demand for a defined, specialized major within the FNH program.

A new International Nutrition Field Studies course will be added as FNH 460, which will provide benefits for students in the major and beyond as students share their learning experiences through campus wide dissemination and ongoing Go Global initiatives. Students completing field studies should exhibit the following competencies that demonstrate their ability to integrate and apply what they have learned during their international placement:

- Be able to identify appropriate scientific literature and reports, interpret and apply findings to regional issues in international nutrition and food security.
- Apply knowledge of psychological, social, and cultural factors that influence dietary, and lifestyle choices, and how modification may occur at individual, community or population levels.
- Work collaboratively with people from different cultural backgrounds on the design, implementation, management, and/or evaluation of nutrition and food security programs at individual, community or population levels.
- Identify the different cultural biases that affect decision-making processes and behavioural reactions.



- Know how different methods are used to monitor and evaluate the effectiveness of nutrition and food security projects, and understand the management and analysis of data.
- Develop communication skills, including the ability to engage in discussion on nutrition and food security issues, with a range of audiences (lay, technical, academic); producing clear written and oral reports, making appropriate use of nutrition literature.
- Recognize the ethical responsibility that accompanies working in an international setting.

#### Potential areas/sectors of employment for graduates and/or opportunities for further study

The International Nutrition Major will prepare students for employment in international health, research, medicine, international development, and health and food security related fields while giving them the background to pursue graduate degrees in related fields. The Major has been designed in accordance with the requirements of international organizations for specialists in the field of nutrition and food security.

#### Delivery Methods

Course content will be delivered through traditional pedagogical methods including lectures, seminars, problem based learning, as well as on-line materials where appropriate. The field studies course will include experiential learning with selected UN and international organizations experienced in implementing nutrition and food security interventions. Partnerships with UNICEF, the World Food Program and others will provide internships where students will gain hands on experience with all aspects of project design, implementation and monitoring and evaluation.

#### Program Strengths

The International Nutrition Major comprises a suite of required courses to address unmet academic and practical needs for aspiring International Nutrition and Food Security professionals. There will be a strong emphasis in the Major on research methodology, nutritional assessment, and practical application of knowledge in different settings. The Major in International Nutrition has been designed not only for those who will work in the field, but also for students who wish to pursue graduate or professional school, particularly in health, education or development.

Restricted electives are non-science courses in the departments of anthropology, political science, economics, geography, sociology and interprofessional health and human services. Causes of nutritional deficiencies are multifaceted and include food insecurity, biochemical and metabolic processes as well as economic, political, geographic, gender, and cultural factors. The interdisciplinary curriculum prepares students to synthesize information from across faculties - an essential qualification for international work in nutrition and development. Third-year entry ensures students have met and demonstrated proficiency in the basic science requirements before entering the International Nutrition Major. Entry into the Major will be limited by the number of appropriate international placements available each year.

#### Overview of level of support and recognition from other post-secondary institutions

The program has been designed to meet and exceed the requirements for graduate school programs in International Nutrition and Global Health Masters programs in the



US, UK and Europe. The initiative has been met with enthusiasm from faculty in well recognized programs internationally and in particular the UN organizations involved with advancing the Millennium Development Goals of reducing poverty and hunger and improving maternal and child health.

Non-UBC students must apply online by February 28 through Enrolment Services to enter the B.Sc. (FNH) program in UBC's Faculty of Land and Food Systems (LFS). External applicants are encouraged to contact LFS Student Services in advance of applying to ensure they have met prerequisite course requirements. Current UBC students who are not already enrolled in the B.Sc. (FNH) program must apply online through Enrolment Services to enter the program. In the event of an unsuccessful application, students in good standing have the ability to remain in their original program/faculty. Short-listed candidates are identified for the interview component based on an initial screening applicant score, which considers both academic and non-academic application components. Final applicant scores are computed once interviews are complete and final marks for the term are available. Applicants are informed about their admission status by early June.

Related programs in institution or other BC post-secondary institutions

The program is unique with its emphasis on applied nutrition course work including research methods, a new applied international nutrition course, nutrition assessment and a field studies placement. The program will provide a rigorous background in science that is similar to the nutritional science and dietetics major at UBC but deviates in the required suite of courses and the types of placements that qualify for credit. While other programs have placements as part of their program the placements that qualify for this program will be rigorously screened to ensure they provide a complete learning experience in which the theory and methodologies learned in the classroom can be applied. Students will be carefully screened so they will meet the needs of the partner organizations providing a mutually beneficial experience as well as enhanced learning for the student.

For more information, please contact:

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Fax: (604) 822-6394



**UBC Curriculum Proposal Form  
Change to Course or Program**

**Category: (1)**

<b>Faculty:</b> Land and Food Systems <b>Department:</b> Food, Nutrition and Health <b>Faculty Approval Date:</b> February 24, 2011  <b>Effective Session:</b> 2012W	<b>Date:</b> Dec 15/2010 <b>Contact Person:</b> Judy McLean or Tim Green <b>Phone:</b> 604.822.6195 <b>Email:</b> <a href="mailto:judy.mclean@ubc.ca">judy.mclean@ubc.ca</a> <a href="mailto:tigreen@ubc.ca">tigreen@ubc.ca</a>
<b>Proposed Calendar Entry:</b>  <b>International Nutrition Major</b>  The International Nutrition Major will provide students with a solid foundation in human nutrition with a strong emphasis on application in international settings. Students will focus on core and specialized Food, Nutrition and Health courses, as well as an on International Nutrition Field Studies course where they will integrate theory and practice. They will benefit from an interdisciplinary education by completing elective coursework in Interprofessional Health and Human Services, Political Science, Economics, Anthropology, Sociology, Geography or other approved selections. The International Nutrition Major will prepare students for employment in international health, research and development, while giving them the background to pursue graduate degrees in related fields.  <b>Admission</b>  Admission to the International Nutrition Major is to third-year and based on:  1. Initial screening for:  a) Prerequisite Requirements To be eligible for the major, students must have completed at least 60 credits by April 30 of the year in which they are applying. This must include the following pre-requisites (or their equivalent): LFS 100 (1) ENGL 112 (3) BIOL 112/121 (6) BIOL 140 (2) CHEM 121/123 (111/113) <sup>1</sup> (8) MATH 102/103 or equivalent <sup>2</sup> (6) Non-science electives <sup>3, 4</sup> (6) LFS 250 (6) LFS	<b>URL:</b> N/A  <b>Present Calendar Entry:</b> N/A  <b>Type of Action:</b> New Major  <b>Rationale for Proposed Change:</b> The drive behind the creation of a major in International Nutrition has been both internal, from students themselves, and external, from an international need for more educated and trained nutritionists to deal with the complex problems of malnutrition and food insecurity in diverse cultural settings.  The implementation of this program would put UBC at the forefront in the field by offering the only undergraduate International Nutrition program in North America. The uniqueness of the International Nutrition Major is that it will provide students with field experience as well as specialized coursework in International Nutrition and development, better preparing them for future employment or graduate work.  There is a growing demand from students within the Faculty of Land and Food Systems as well as other faculties for a more internationally focused education and opportunities to gain experience in International Nutrition. FNH 355, "International Nutrition" has the highest enrolment of any upper level course in Land and Food Systems with as many as 700 students enrolled in a year. Organizations such as the World Health Organization (WHO), World Food Program (WFP), International



252 or equivalent<sup>5</sup> (3) FNH 200 (3) FNH 250 (3)  
CHEM 233 (3) CHEM 235 (1) BIOL 200 (3)  
BIOL 201 (3) Restricted electives<sup>3, 4, 6</sup>(6)

These prerequisites can be met by following years one and two of the Nutritional Sciences Major or Food, Nutrition and Health Major.

<sup>1</sup> CHEM 111/113 are not for students with Chemistry 12.

<sup>2</sup> Students who have not completed Calculus 12 should take MATH 180 or 184, plus either MATH 103 or 105 to fulfill their first year Math requirement.

<sup>3</sup> Students wishing to take FRE courses, ECON 234, 255, 317, or 335 should take ECON 101 and ECON 102 as their non-science or restricted electives.

<sup>4</sup> Students wishing to take SOCI 301A, 302A, 360B, 361A, 430, or 383B should take SOCI 100 as their non-science or restricted electives. Students wishing to take ANTH 330, 360, 407, 429 or 425 should take ANTH 100 as their non-science or restricted electives.

<sup>5</sup> Equivalent courses include BIOL 300, EPSE 482, FRST 231, STAT 200.

<sup>6</sup> Students may consult the academic advisor for the International Nutrition program to propose other restricted electives. For list of Restricted Electives, see the Faculty. Students are responsible to ensure they have met all pre-requisites for desired restricted electives.

#### b) Academic Performance

A minimum academic standing of 70% is required for eligibility to the program. Achieving this minimum, however, does not guarantee admission.

#### c) Non-academic Component

Student must submit a written application, following the guidelines specified by the International Nutrition  
[<http://www.landfood.ubc.ca/undergraduate/program/fnh/international-nutrition>].

#### 2. Interview (short-listed candidates only)

An International Nutrition Major admissions committee will conduct interviews with short-listed candidates at UBC. Telephone or Skype

Relief and Development, and Helen Keller International (HKI), who work with faculty members, consistently request capacity support and have employment opportunities for nutritionists. Unfortunately our graduates do not meet international qualifications, in spite of their receiving degrees in these fields.

([msf.ca/recruitment/who-is-needed/nutritionists/](http://msf.ca/recruitment/who-is-needed/nutritionists/))

Although our current programs in Human Nutrition, Food Science, and Dietetics, provide strong fundamental academic and practical training for those who want to work locally, our students are falling behind on the world scene, especially compared to European students, as they lack the specific course work and practical skills needed for international work that can only be obtained from specialized academic training and field experience. In particular, our students do not have the background needed to design, implement and evaluate operational research or community based food and nutrition security interventions. These are competencies currently required by all agencies hiring international nutritionists. The International Nutrition Major comprises a suite of required courses to address unmet academic and practical needs for aspiring International Nutrition professionals. There will be a strong emphasis in the Major on research methodology, nutritional assessment, and practical application of knowledge in different settings.

The Major in International Nutrition has been designed not only for those who will work in the field, but also for students who wish to pursue graduate or professional school, particularly in health, education or development.

Restricted electives are non-science courses in the departments of anthropology, political science, economics, geography, sociology and interprofessional health and human services. Causes of nutritional deficiencies are multifaceted and include food insecurity, biochemical and metabolic processes as well as economic, political, geographic, gender, and





interviews will be arranged with candidates who are unable to come to UBC.

The objective of the interview is to assess communication skills, qualifications and preparedness for the program. The admissions committee will particularly consider student suitability for placements with current partner organizations associated with International Nutrition Field Studies.

### **Application**

The annual application date is April 30 for September admission.

Application to the International Nutrition Major has three components:

1. Online application to enter the B.Sc. (FNH) program in the Faculty of Land and Food Systems (LFS).
2. An International Nutrition application package available through LFS Student Services.
3. An interview to determine suitability for the program, particularly for the International Nutrition Field Studies component.

### **Application procedures:**

Non-UBC students must apply online by February 28 through Enrolment Services to enter the B.Sc. (FNH) program in UBC's Faculty of Land and Food Systems (LFS). External applicants are encouraged to contact LFS Student Services in advance of applying to ensure they have met prerequisite course requirements.

Current UBC students who are not already enrolled in the B.Sc. (FNH) program must apply online through Enrolment Services to enter the program. In the event of an unsuccessful application, students in good standing have the ability to remain in their original program/faculty.

All applicants must submit the International Nutrition Major application package to the

cultural factors. The interdisciplinary curriculum prepares students to synthesize information from across faculties - an essential qualification for international work in nutrition and development.

Third-year entry ensures students have met and demonstrated proficiency in the basic science requirements before entering the International Nutrition Major.

Entry into the Major will be limited by the number of appropriate international placements available each year.



Faculty (forms and guidelines available online).  
Each application package must include:

- Completed application form
- Transcripts (as required)
- \$50 application fee cheque

Short-listed candidates are identified for the interview component based on an initial screening applicant score, which considers both academic and non-academic application components.

Final applicant scores are computed once interviews are complete and final marks for the term are available. Applicants are informed about their admission status by early June.

### **Program Information**

Students entering the program will be admitted to year three. The program will involve two full-time years of study including an International Nutrition Field Studies course (FNH 460) following the completion of required third year coursework. Students will be expected to relocate for the International Field Studies for a minimum of 12 weeks.

To cover administrative costs of the program, advising, pre-departure workshops and post-departure debriefing sessions, a one-time administrative fee of \$1000 CAD is applied to students in year three of the program. In addition to UBC tuition and course fees, students will incur travel expenses and associated costs of the International Nutrition Field Studies course. Expenses vary between projects depending on funding availability; consult the Academic Advisor of International Nutrition and UBC Student Financial Assistance & Awards for information regarding potential funding.

International Nutrition Major

#### **Third Year**

LFS 350	3
BIOC 302	3





FNH 350	3	
FNH 351	3	
FNH 355	3	
FNH 370	3	
FNH 398	3	
PHYL 301	6	
Restricted Elective <sup>1</sup>	3	
Total Credits	30	
<b>Fourth Year</b>		
FNH 455	3	
FNH 473	3	
FNH 460	6	
Nutrition Specialization Electives <sup>2</sup>	6	
Restricted Electives <sup>1</sup>	6	
Unrestricted Elective	6	
Total Credits	30	
Overall 4.5 years total credits	120	
<sup>1</sup> Students may consult the academic advisor for International Nutrition to propose other Restricted Electives. For list of Restricted Electives, see the <u>Faculty</u> . Students are responsible to ensure they have met all pre-requisites for desired Restricted Electives.		
<sup>2</sup> Nutrition Specialization Electives (6 credits from FNH 301, 302, 309, 313, 471, 402, 451, 454, 477, 490, 497, 499).		
<sup>3</sup> FNH 460 (concurrently submitted curriculum addition) involves a minimum 12-week International Nutrition Field Studies placement. To be selected in consultation with the Academic Advisor for the International Nutrition program.		

### Restricted Electives – International Nutrition

AFST 250	Introduction to African Studies
ANTH 100	Introduction to Cultural Anthropology
ANTH 217	Culture and Communication
ANTH 227	Culture, Health and Illness
ANTH 330	Anthropology of Rural Peoples and the Global Economy
ANTH 360	Introduction to Ecological Anthropology
ANTH 407	Principles of Field Work
ANTH 429	Global Health in Cross-Cultural Context



ANTH 425	Nutritional Archaeology
ECON 101	Principles of Microeconomics
ECON 102	Principles of Macroeconomics
ECON 234	Wealth and Poverty of Nations
ECON 255	Understanding Globalization
ECON 317	Poverty and Inequality
ECON 335	Fertility, Families and Human Migration
ENVR 200	Introduction to Environmental Science
FRE 306	Introduction to Global Food Markets
FRE 340	International Agricultural Development
FRE 374	Land Economics
HESO 449B	Topics in Health and Society
	Understanding the Sociocultural Determinants of the Health of Populations
IHHS 200	
IHHS 300	Working in International Health
IHHS 301	First Nations Health and the Traditional Role of Plants
IHHS 401	Health Care Ethics
IHHS 402	HIV/AIDS Prevention and Care
IHHS 409	International Indigenous Experiences of Colonization
	Improving Public Health: an Interprofessional Approach to
IHHS 410	Designing and Implementing Effective Interventions
POLI 348	Political Theory and Public Policy
POLI 350	Public Policy
POLI 352	Comparative Politics of Public Policy
POLI 363	Canadian Foreign Policy
POLI 364	International Organizations
POLI 366	International Political Economy
POLI 367	International Relations Theory and the International System
POLI 369	Issues in International Security
PSYC 314	Health Psychology
SOCI 100	Introduction to Sociology
SOCI 301A	Sociology of Development and Underdevelopment
SOCI 302A	Ethnic and Racial Inequality
SOCI 360B	Sociology of Natural Resources
SOCI 361A	Social Inequality
SOCI 430	Global Citizenship
SOCI 484B	Sociology of Health and Illness



SOWK 440J/571 International Social Development

SPPH 400 Statistics for Health Research

WMST 102 Feminist Perspectives on Local to Global Issues

WMST 305 Gender Issues in Community and International Organizing



**UBC Curriculum Proposal Form  
Change to Course or Program**

**Category: (1)**

<b>Faculty:</b> Land and Food Systems <b>Department:</b> Food Nutrition and Health <b>Faculty Approval Date:</b> February 24, 2011 <b>Effective Session</b> 2012W	<b>Date:</b> Dec 15/2010 <b>Contact Person:</b> Judy McLean or Tim Green <b>Phone:</b> 604.822.6195 <b>Email:</b> <a href="mailto:judy.mclean@ubc.ca">judy.mclean@ubc.ca</a> or <a href="mailto:tigreen@ubc.ca">tigreen@ubc.ca</a>
<b>Proposed Calendar Entry:</b>  FNH 460 (6) International Nutrition Field Studies Theoretical and practical application of international nutrition and food security knowledge and skills. International field placement for a minimum of 12 weeks with pre-departure sessions. [6-0-0] Prerequisite: Restricted to students in International Nutrition Major or by permission of instructor. Not available for Cr/D/F grading.	<b>URL:</b> n/a <b>Present Calendar Entry:</b> n/a  <b>Type of Action:</b> New Course  <b>Rationale for Proposed Change:</b> Current curriculum options in Food, Nutrition and Health offer opportunities for practical experience and training in the dietetics program and Community Nutrition course but do not include an international option. For students wanting to enter the field of International Nutrition, gaining experience in an international setting is crucial to achieving a better understanding of the complex issues surrounding international nutrition and food security. In addition to coursework, experience is commonly a prerequisite for international work as organizations seek individuals who understand how principles of nutrition assessment, interventions, program management, and evaluation are applied in the field. While numerous international volunteer opportunities exist for UBC students, they are not designed to be academically rigorous or provide the learning outcomes needed to adequately prepare students for a career or graduate work in the field of International Nutrition. FNH 460 will meet this need for students.  <i>Not available for Cr/D/F grading.</i>



Vancouver Senate Nominating Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
Brock Hall 2016 – 1874 East Mall  
Vancouver BC V6T 1Z1  
Tel : (604) 822-9134 | Fax : (604) 822-5945  
lindsey.kovacevic@ubc.ca

February 29, 2012

To: Vancouver Senate

From: Nominating Committee

Re: **Membership of the Council of Senates (approval)**

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**I. Membership of the Standing Committees of the Council of Senates (approval)**

Following a call for nominations for members of the Vancouver Senate to serve on the Council of Senates, the Nominating Committee is pleased to recommend the following:

*“That Senate approve the appointment of Dr. Peter Choi to the Council of Senates Vancouver Representative Committee One;*

*And;*

*That this appointment is until the conclusion of this Senate (August 31, 2014), and is made with the understanding that should the above person cease to be a member of Senate, he will be replaced on the relevant Committee by Senate at its earliest convenience.”*

Senators are reminded that despite the terms set out above, members of committees whose term of office on the Senate has ended are requested to continue to serve on their Committees until a successor is appointed, in accordance with Section 36 of the *Rules and Procedures of the Vancouver Senate*.

Vacancies remain on the Council of Senates for two (2) faculty members and one (1) dean.

**II. Election of Senators to the Council of Senates (approval)**

As per section 38.1(1)(e) of the *University Act*, the Vancouver Senate must elect four (4) representatives to the Council of Senates, with two (2) such representatives to be students. At the May 18, 2011 meeting of Senate, student representatives Mr. Kevin Truong and Mr. Jack Leung were acclaimed as elected. At this time, the Nominating Committee recommends to Senate the nomination of Mr. Des Verma and Dr. Sally Thorne for election to the Council of Senates.

***Motion:*** *That Senate elect Mr. Des Verma and Dr. Sally Thorne to the Council of Senates.*

Respectfully submitted,

Dr. Rhodri Windsor-Liscombe  
Chair, Nominating Committee



Vancouver Senate Student Awards Committee  
c/o  
Enrolment Services | Senate & Curriculum Services  
Brock Hall 2016 – 1874 East Mall  
Vancouver BC V6T 1Z1

**February 28, 2012**

From: Senate Committee on Student Awards, Vancouver  
To: Senate  
Re: New Awards (March 2012)

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The Student Awards Committee recommends:

*That Senate accept the awards as listed and forward them to the Board of Governors for approval; and that letters of thanks be sent to the donors.*

**ACADEMY One Learning Entrance Scholarship** – A \$1,000 entrance scholarship is offered by Academy One Learning to an undergraduate student entering UBC who demonstrates academic excellence. Recommendation is made by the Office of Student Financial Assistance and Awards. (First Award Available in the 2012/13 Winter Session)

**Robert Wallace BOYD Award in Radiology for Young Investigators** – Awards of \$2,500 have been established through a bequest by Dr. Robert Wallace Boyd and the desire of his children to honour their father's memory. Dr. Boyd was the first teaching professor of radiology in the UBC Faculty of Medicine and a pioneer in the development of diagnostic and therapeutic radiology in Canada. Income from the fund supports awards in the Department of Radiology for residents who have made a significant contribution to a research project, covering supplies and services related to the research. Awards are made based on a recommendation from the Department of Radiology. (First Award Available in the 2011/12 Winter Session)

**CLASS of 1977 Electrical Engineers Electrical and Computer Engineering Bursary** – A \$700 bursary has been endowed by members of the Class of 1977 Electrical Engineering to provide financial aid to an undergraduate student in either electrical or computer engineering. The bursary is adjudicated by the Office of Student Financial Assistance and Awards. (First Award Available in the 2012/13 Winter Session)

**FUTURE Forests Fellowship** – An annual \$60,000 fellowship has been established by the Moss Rock Park Foundation. This prestigious fellowship will be awarded to an incoming Ph.D. student in the Faculty of Forestry whose intended studies fit within one of the following areas of excellence within the Faculty: Forest Products Biotechnology / Bioenergy; Business Operations and Management; Forest Genetics / Forest Genomics; Belowground Ecology; River and Landscape Ecology; Climate Change and Advanced Landscape Planning; Forest Management. The fellowship holder will receive this funding

for up to four years and only one student may be in receipt of the fellowship at a time. The fellowship will be awarded on the recommendation of the Faculty of Forestry in consultation with the Faculty of Graduate Studies. (First Award Available in the 2012/13 Winter Session)

**Richard S. HALLISEY Leadership Award** – An award of \$1,000 has been endowed in memory of Richard S. Hallisey by his family and friends for an undergraduate student pursuing a degree in geological engineering who demonstrates strong leadership potential. Richard was a proud alumnus of the Faculty of Applied Science whose love of geology, coupled with his gift for finance, allowed him to become a powerful force in the global mining industry as a co-founder for one of Canada's top independent brokerages. In determining leadership potential, class participation and involvement in university and community organizations will be taken into consideration. Preference will be given to a student who graduated from high school in British Columbia. The award will be made on the recommendation of the Faculty of Applied Science. (First Award Available in the 2012/13 Winter Session)

**Crystal HUNG Aspiring Entrepreneur Award** – Recognizing that starting up new venture can be financially challenging, Crystal Hung, PREC, B.Com.'09, offers a \$1,000 award to support a student in the Sauder School of Business with entrepreneurial aspirations. The successful student will either be enrolled in the entrepreneurship specialization of the B.Com., New Ventures Design course or have participated in entrepreneurship@UBC programming. Preference will be given to a student who demonstrates financial need. The award is made on the recommendation of the Sauder School of Business. (First Award Available in the 2012/13 Winter Session)

**INTERNATIONAL Major Entrance Scholarship (Vancouver)** – Renewable scholarships totalling \$28,000, payable at \$7,000 per year over four years, are available to outstanding international students entering undergraduate programs at the University of British Columbia Vancouver campus. International students selected for these scholarships demonstrate exceptional academic achievement, intellectual promise, as well as strong extracurricular and community involvement. The scholarships are renewable for up to three years or until the first undergraduate degree is completed (whichever is the shorter period), provided the student continues to meet scholarship standing and maintains his/her status as an international student in Canada. The scholarships are made on the recommendation of the International Student Initiative Office. (First Award Available in the 2012/13 Winter Session)

**Patricia MARCHAK International Research Scholarship in Sociology** – Scholarships totalling \$2,000 have been endowed in memory of Dr. Patricia Marchak (Ph.D.'70) former Dean of the Faculty of Arts who was a distinguished scholar, journalist and human rights advocate. Dr. Marchak aptly demonstrated that high quality sociological research can be conducted anywhere. These funds will offset the costs associated with international travel in support of research abroad. To be considered, candidates must be enrolled in the M.A. or Ph.D. program in the Department of Sociology and wish to conduct fieldwork research outside of Canada. Recommendations are made by the

Department of Sociology in consultation with the Faculty of Graduate Studies. (First Award Available in the 2012/13 Winter Session)

**James MARLOW Scholarship in Mining Engineering** – Scholarships totalling \$1,750 have been endowed by the Estate of James Marlow for undergraduate students entering the fourth-year of mining engineering who demonstrate an interest in the design and operation of surface and/or underground mines. Recommendations are made by the Faculty of Applied Science. (First Award Available in the 2012/13 Winter Session)

**MEDTRONIC of Canada Innovation in Health Care Management Award** – A \$10,000 award is offered by Medtronic of Canada Ltd. to students entering year 2 of the Executive Master of Business Administration Program at the Sauder School of Business. Preference will be given to a student who has received approval for an industry project focused on innovation in health care management. This award is made on the recommendation of the Sauder School of Business to students in good academic standing. (First Award Available in the 2012/13 Winter Session)

**Lesperance MENDES Entrance Award** – A \$5,000 award is offered by the law firm Lesperance Mendes to a student entering the first year of the J.D. program who demonstrates academic excellence and community involvement. Preference will be given to members of the Canadian Forces, who were either former members of the regular force or former or current members of the reserve force and who have deployed on NATO or United Nations missions in the service of Canada. The award is made on the recommendation of the Faculty of Law. Students must apply for consideration. (First Award Available in the 2012/13 Winter Session)

**MWH Mining Scholarship in Geological Engineering** – Through the generosity of MWH, two or more scholarships with a total combined value of \$5,000 are offered to undergraduate students entering their 3<sup>rd</sup> or 4<sup>th</sup> Year in Geological Engineering. Should there be no qualified undergraduate candidates, the scholarship(s) may be offered to a Master of Geological Engineering student. An opportunity for remunerated employment at MWH may be offered to the recipient; acceptance of employment is not a condition of this award. The awards are made on the recommendation of the Department of Earth and Ocean Sciences, Geological Engineering Program Head. (First Award Available in the 2012/13 Winter Session)

**Gilbert and Marie Alice PEART Bursary in Medicine** – Bursaries of at least \$3,000 each have been endowed through a gift from the Estate of Marie Alice Peart to M.D. students in the Island Medical Program. Bursaries are adjudicated by the Office of Student Financial Assistance and Awards. (First Award Available in the 2013/14 Winter Session)

**Nancy PHIPPS Memorial Award in Opera** – A \$3,000 award has been established in memory of Nancy Phipps by David Phipps (B.A.'78) and Gary McMullen (B.A.'96) for undergraduate or graduate students in the Opera Ensemble at the School of Music. Nancy Phipps was a strong supporter of her community and the Arts, and took great pleasure in attending performances by the UBC Opera Ensemble. The award is made on



recommendation of the School of Music, and in the case of a graduate student, in consultation with the Faculty of Graduate Studies. (First Award Available in the 2012/13 Winter Session)

**Samuel ROTHSTEIN Award** – A \$1,000 award has been established to honour Dr. Samuel Rothstein (B.A.'39, M.A.'40, LL.D.'04) for a graduate student in the School of Library, Archival and Information Studies. Dr. Rothstein was the first Director of SLAIS who helped the School open the doors in 1961. He led with great imagination, innovation, and foresight. The award is offered to a student who brings the same innovative spirit to their time at SLAIS. The award is made on recommendation of the School of Library, Archival and Information Studies in consultation with the Faculty of Graduate Studies. (First Award Available in the 2012/13 Winter Session)

**UNITED Benefit Group Fujian Forestry Scholarship** – A \$3,500 scholarship has been endowed by Shanghai United Benefit Group for a Chinese national with preference given first and foremost to an undergraduate student from the province of Fujian with demonstrated academic excellence who is continuing his / her studies in the Faculty of Forestry. If no suitable undergraduate students are identified then graduate students from Fujian Province will be considered next. If there are no eligible students from that Province a Chinese national from another Province may receive the award. The scholarship is made on the recommendation of the Faculty of Forestry, and in the case of in the case of a graduate student, in consultation with the Faculty of Graduate Studies. (First Award Available in the 2012/13 Winter Session)

**VANCOUVER Branch of the BC Retired Teachers' Association Bursary in Education** – A \$1,000 bursary is offered by the Vancouver Branch of the BC Retired Teachers' Association to a student entering the Faculty of Education, and who is specializing in elementary, middle or secondary school teaching. Preference is given to UBC alumni who have graduated from a Vancouver public secondary school and have financial need. In the case where there are two equally suited candidates, academic merit will be considered. (First Award Available in the 2012/13 Winter Session)

**Slater VECCHIO LLP Trial Advocacy Entrance Award** – A \$15,000 award is offered by Slater Vecchio LLP to a student entering the first year of the J.D. program who has demonstrated academic excellence along with a commitment to leadership and community service. Preference will be given to a student who has demonstrated a keen interest in advocacy through previous involvement in student government, debate, community service, or other activities. The award is made on the recommendation of the Faculty of Law. Application is by cover letter and resume. (First Award Available in the 2012/13 Winter Session)

**Juhn & Mary WADA Aboriginal Bursary in Medicine** – An annual bursary of \$1,000 will be awarded to an aboriginal student in the M.D. Undergraduate program. The bursary is adjudicated by the Office of Student Financial Assistance and Awards. (First Award Available in the 2012/13 Winter Session)

### **Previously-Approved Awards with Changes in Terms or Funding Source:**

**Kensaku ASANO Memorial Award** – A \$1,050 award has been endowed in memory of Kensaku Asano by his family, friends, and colleagues. Kensaku studied Theatre and English Literature at UBC and worked as a theatre and television actor in the years after he graduated from university. He died of cancer at the age of 25. The award is given to a theatre major or minor in third or fourth year, in any stream, who exhibits traits for which Kensaku was known: an unshakably positive attitude toward theatrical work, a gift for encouraging other students, and a healthy sense of humour at all times. The award is made on the recommendation of the Department of Theatre and Film with nominations by the department's student body.

**How amended:** Moved from annual to endowed.

**Outstanding INTERNATIONAL Student Award (Vancouver)** – Entrance merit awards ranging in value from \$2,500 to \$10,000 are offered to outstanding international students entering undergraduate programs at the University of British Columbia Vancouver campus. The awards are not renewable and are not dependent upon final grades. The awards are made on the recommendation of the International Student Initiative office.

**How amended:** Revised to indicate the award values in the description; clarify in the description that this particular award is for students attending UBC Vancouver campus. Since the President's Entrance Scholarship (PES) has been discontinued by the University beginning with the 2012 Academic Year, the reference to PES has been removed since it no longer applies.

**Heather LAWSON Memorial Scholarship** – As a memorial to Heather Lawson, a third-year student in the School of Physical Education and Recreation tragically killed in a skiing accident in March 1972, her parents, Mr. and Mrs. D.J. Lawson of Victoria, have endowed a scholarship of \$650. It is awarded to a student, preferably a woman, enrolled in the Bachelor of Kinesiology degree program, with a specialization in the Interdisciplinary Studies Program who is proceeding to the fourth year of the program. The basis of the award is sound academic standing and all round qualities of leadership. The scholarship is made on the recommendation of the School of Kinesiology.

**How amended:** Inclusion of qualities of leadership and clarification that the student must be preceding to the fourth year of the program.

**PFIZER Consumer Healthcare Guy Genest Award in Pharmaceutical Sciences** – Awards totalling \$700 have been endowed by Pfizer Consumer Healthcare for students entering their third year of Pharmacy in recognition of the leadership of Mr. Guy Genest. In addition to academic merit, consideration is given to leadership skills, involvement in student affairs and/or commitment to community service. The award is made on the recommendation of the Faculty of Pharmaceutical Sciences.

**How amended:** Name change from Wyeth to Pfizer.

**SEVERNIAN Scholarship in Music** – A \$1,000 scholarship is offered by Paul Moritz for a student, either graduate or undergraduate, in the School of Music whose main focus of study is the oboe, cello, bassoon or French horn. Selection is based on performing

ability, academic merit and promise of success, and financial need. The award is made on the recommendation of the School of Music and, in the case of graduate students, in consultation with the Faculty of Graduate Studies.

**How amended:** Inclusion of bassoon and reference to financial need.

**Anne D. TILLEY Scholarship In Kinesiology:** A scholarship of \$600 has been endowed by Ms. Anne D. Tilley for a third year undergraduate student or a graduate student enrolled in the School of Kinesiology who is interested in the field of developmental disability/ mental handicap/ intellectual disability. The scholarship is made on the recommendation of the School of Kinesiology, and in the case of a graduate student, in consultation with the Faculty of Graduate Studies.

**How amended:** Revised the description to only offer the award to 3<sup>rd</sup> year students, to further define 'disability' and include the reference of the Faculty of Graduate Studies as an optional nomination body.

**UNIVERSITY of BC Faculty of Dentistry Oral Biology Award** – A \$200 award has been made available by alumni from the Faculty of Dentistry. It is awarded to a student in the first year in the Faculty of Dentistry who obtains the highest standing in Oral Biology. The awards are made on the recommendation of the Faculty.

**How amended:** Inclusion of Oral Biology in the award title for greater clarity and removed Alumni Association reference in the title and description.

January 15, 2012

UBC Vancouver Senate  
c/o Christopher Eaton, Associate Registrar  
Senate and Curriculum Services  
Brock Hall 2016  
1874 East Mall  
University of British Columbia  
Vancouver, B.C.

Dear Mr. Eaton,

**RE: Changes to the voting membership of the Faculty Dentistry Council**

At the Faculty of Dentistry Council on November 17, 2011 a motion "that the membership of the Faculty of Dentistry Council be revised as indicated in the attached document " was passed.

I am requesting changes to the Faculty's voting membership be approved by Senate, which reflect changes to the Faculty of Dentistry over the many years in regard to departmental name changes; the addition of dental hygiene and graduate students, which reflects equal and inclusive student representation; as well as the addition of clinical educator faculty.

Yours sincerely,



Charles F. Shuler  
Dean and Professor

Enclosure

## THE UNIVERSITY OF BRITISH COLUMBIA

The following guidelines for membership in a faculty were established on May 12, 1977 by the Senate Committee on the Implementation of the Universities Act of 1974.

### Voting Membership in Faculties

The Committee recommends that to provide uniform representation of teaching staff on each faculty, Senate define membership of a faculty, other than the Faculty of Graduate Studies, as follows:

- (a) The Dean of the Faculty
- (b) The President or his nominee
- (c) The Dean of the Faculty of Graduate Studies
- (d) The University Librarian
- (e) All full-time: Lecturers, Instructors, Assistant Professors, Associate Professors and Professors provided for in the budget of the Faculty or School
- (f) Such other members of the teaching or administrative staffs of the Faculty or University as the Faculty shall appoint in conformity with rules determined by the Faculty and approved by the Senate.
- (g) Student representatives

(Membership in the Faculty of Graduate Studies requires no amendment since it already includes (a), (b), (d) and all full-time Professors, Associate Professors and Assistant Professors teaching graduate courses or supervising graduate theses, and all Instructors and Lecturers actively engaged in the supervision of graduate studies. It also includes the Assistant and Associates Deans of the Faculty of Graduate Studies and student representatives.)

This recommendation involves two changes. A resolution of Senate passed December 18, 1963, defined membership of a faculty as full-time professors, associate professors and assistant professors, provided for in the budget of the faculty, and provided for such other persons as the faculty shall appoint in conformity with the rules determined by faculty and approved by the Senate.

The Changes involve the addition of the full-time lecturers and instructors and the restriction of such other persons to such other members of the teaching and administrative staffs. These recommendations are based on the revised Universities Act (1974). The recommendations have been circulated to the faculties with the request that they define category (f). Attached are the revised membership lists for each faculty, based on the responses to the circular mailed to them in January of last year.

The faculties were also asked to list those persons who are not members of the teaching and administrative staffs who could be invited to their meetings but who, under the new Act, would be unable to have voting privileges.

## FACULTY OF DENTISTRY COUNCIL

### Proposed changes – November 10, 2011 (deletions – strike through and additions in bold)

#### Voting Members

- (a) The Dean
- (b) The President or his nominee
- (c) The Dean of the Faculty of Graduate Studies
- (d) The Librarian
- (e) All full-time Professors, Associate Professors, Assistant Professors, Instructors and Lecturers, provided for in the budget of the Faculty.
- (f) Such other members of the teaching or administrative staffs of the faculty or university as the faculty shall appoint in conformity with rules determined by the faculty and approved by the Senate:
  - (i) Representatives ~~elect~~~~ed by and~~ from members of the teaching staff who hold appointments for less than full-time, and whose ~~salaries~~ **compensation is** ~~are~~ charged entirely to the budget of the Faculty. ~~The representation shall be in the ratio of one representative to ten part-time staff;~~
  - (ii) ~~Instructors (I and II), Assistant Professors, Associate Professors and Professors who, in the opinion of the Faculty, provide a significant amount of teaching to students registered in the Faculty;~~
  - (iii) ~~The Head and~~ One member from each of the following Departments in the Faculty of Medicine, chosen annually by that Department, if such Department is not already represented under (i) ~~or (ii)~~ above: Surgery, Anatomy, Physiology, Pathology, Medicine, Pharmacology **Cellular and Physiological Sciences, Pathology & Laboratory Medicine, Medicine, and Anaesthesiology, Pharmacology & Therapeutics**
  - (iv) The Dean of the Faculty of Medicine or his designated representative (ex-officio)
  - (v) The Librarian of the Woodward Bio-medical Library (ex-officio)
  - (vi) One member of the Faculty of Arts, chosen annually by that Faculty
  - (vii) One member of the Faculty of Science, chosen annually by that Faculty
  - (viii) ~~Such other members of the teaching and administrative staff, not exceeding three in number, as may be appointed from time to time for a specified term by the Faculty on the nomination of the Dean.~~

**(viii) Clinical faculty members with appointments to the Faculty of Dentistry at the ranks of Professor, Associate Professor and Assistant Professor**

- (g) Student representatives **in the Faculty** with voting privileges (7) :  
~~D.U.S. President, Vice-President and academic representative, plus one academic representative from each of the four dental classes (classes = years).~~

**1 DMD student – designated by the DUS**

**1 DHDP student – designated by the DUS**

**1 Graduate non-clinical – designated by the Graduate Studies Committee**

**1 Graduate clinical – designated by the Graduate Studies Committee**

**Non-Voting Members**

- (h) Individuals who are invited to participate in faculty meetings without voting privileges:
- (i) All other part-time and part-time sessional teaching staff
  - (ii) One representative **each** from: ~~of the B.C. College of Dental Surgeons~~  
**College Dental Surgeons of British Columbia**  
**British Columbia Dental Association**  
**College of Dental Hygienists of British Columbia**  
**British Columbia Dental Hygienists Association**
  - (iii) Emeritus faculty

# THE UNIVERSITY OF BRITISH COLUMBIA



## Office of the University Librarian

Irving K. Barber Learning Centre  
1961 East Mall, Room 202

Vancouver, B.C. Canada V6T 1Z1

Tel: (604) 827-3486 Fax: (604) 822-3242

29 February 2012

To: Vancouver Senate

From: Ingrid Parent  
University Librarian

Subject: 2010/2011 Report of the University Librarian to the Senate (**information**)

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Please find attached the 2010/11 Report of the University Librarian to the Senate.

I will present highlights from the 2010/11 Report to the UBC Senate on 14 March 2012. If you have any questions, please contact me at 604-827-3486 or [ingrid.parent@ubc.ca](mailto:ingrid.parent@ubc.ca).



UBC Library Report to Senate  
2010-2011

**Transforming into a 21st-century research library:**

**Report of the University Librarian to the Senate, 2010/11**

**Introduction**

It is my pleasure to present the 2010/11 Report of the University Librarian to the Senate. This past fiscal year was a defining one for UBC Library. The implementation of a transformational strategic plan began, innovative digital initiatives were pursued, and the Library engaged actively with students and the community. Highlights of these and other activities are outlined in this report.

**UBC Library's Strategic Plan 2010-2015**

In the spring of 2010, UBC Library presented a new strategic plan to guide the institution for the next five years (please see <http://strategicplan.library.ubc.ca> for more information). The document, prepared following extensive consultation with internal and external stakeholders, features five strategic directions: Enhance Student Learning; Accelerate Research; Manage Collections in a Digital Context; Engage with Community; and Create an Exceptional Work Environment. These directions also align with *Place and Promise*, the strategic plan for UBC as a whole (please see <http://strategicplan.ubc.ca> for more information).

Next steps included beginning the plan's implementation and informing stakeholders about developments. The Library produced its first *Community Report*, an overview of the strategic plan's first year. Highlights include a new collaborative space for users at Woodward Library; the establishment of the Canaccord Learning Commons at the Sauder School of Business (Canada's first dedicated learning commons within a business school); the establishment of the GIS/Data Research Lab at Koerner Library, offering spatial and statistical analysis to support research; and the launch of the Small Business Accelerator, a gateway to business information for entrepreneurs throughout British Columbia.

**Collections**

UBC Library was able to leverage its funding to purchase more material, largely due to the Canadian dollar being above par with the U.S. dollar for a lengthy period. Total collections in fiscal 2010/11 expanded by 300,000 items to about 6.4 million items. In addition, the Library

## UBC Library Report to Senate 2010-2011

enhanced access to its collection of more than 875,000 e-books, thanks to the significant addition of bibliographic descriptions to the Library catalogue. Although loans of print materials dropped slightly, visits to UBC Library's website totalled about 6.9 million, an increase of nearly 500,000 over the previous year.

While print publications continue to be acquired, an increasing amount of material is available in electronic formats. In 2010/11, e-resource spending accounted for more than 70 per cent of the Library's collections budget, up from 25 per cent a decade earlier.

ciRcle (<https://circle.ubc.ca>) – UBC Library's open access digital repository for the University's research and teaching materials – continued to expand, growing to 31,700 items. Items include the full text of more than 28,000 UBC theses and dissertations, ranging from 1919 to the present.

The Library was able to acquire large sets of digital resources requested by UBC faculty. Two significant examples include: the British Periodicals Collection I and II, which feature more than 460 journals in total; and the newspaper bundle from Gale CENGAGE Learning, which features British and U.K. newspapers from the 17th, 18th and 19th centuries.

The Library also had important accruals to five archival collections: children's illustrator Anne Blades; author/artist Douglas Coupland, science fiction and technical writer Crawford Killian; science fiction writer Spider Robinson; and John Keenlyside, whose collection encompasses the history of law in B.C.

Each year, UBC Library benefits greatly from the generosity of donors, who provide valuable funding for many projects and gifts-in-kind that enhance collections (please see Appendix D for further donor details).

One highlight involved Canadian Pacific (CP), which provided \$500,000 for projects related to the promotion of the Chung Collection (<http://chung.library.ubc.ca>), including its digitization, a video recording of Dr. Chung and the collection, and an illustrated publication. UBC Library is grateful to CP, and to all of its supporters.

UBC Library Report to Senate  
2010-2011

**Preservation**

The Library's strategic plan emphasizes the importance of preserving collections in order to meet curriculum and research needs. In January, a Librarian of Preservation and Collection Management Programs was appointed. This role will: establish a preservation program to address the needs of UBC Library's collection assets; advance the preservation of, and access to, Library collections in support of learning and research at UBC; and ensure the continued existence over time of outstanding print, electronic and other information resources for students, faculty, staff and community members.

While the Library is pursuing an ambitious digital agenda, it is also dedicated to providing proper stewardship of, and access to, its vast print collections. Indeed, another strategic plan goal is to make collections easier to find for Library users. An inventory program was developed to ensure that the Library catalogue reflects, as accurately as possible, its holdings of physical items that are available for consultation and lending.

By the end of fiscal 2010/11, the inventory program had been completed for Koerner Library and the Irving K. Barber Learning Centre. It was also underway at the Education Library, and is set to expand to the Music, Woodward and David Lam libraries in the next fiscal year.

**The Digital Agenda**

Addressing the challenges and reaping the benefits of today's digital environment is a top priority at UBC Library. As part of this process, the Library hired a Director of Library Digital Initiatives, who led the formation of the Digital Initiatives Unit. This team – which features specialists in digitization, scholarly communications and copyright – was formed to lead the Library in transforming its services to meet the teaching, learning and research needs at UBC.

Meanwhile, the B.C. History Digitization Program marked its fifth year of assisting communities throughout B.C. to celebrate and promote their heritage. This innovative initiative from the Irving K. Barber Learning Centre provides matching funds to libraries, archives, museums and other organizations around the province to digitize material related to the history of British Columbia. In 2011, nearly \$180,000 was awarded to 21 projects; altogether, program funding has totalled more than \$820,000 for 98 projects throughout British Columbia.

UBC Library Report to Senate  
2010-2011

**Irving K. Barber Learning Centre**

In 2010/11, student engagement highlights involved initiatives undertaken by the Irving K. Barber Learning Centre and its Chapman Learning Commons (CLC), a collaboration between the Library, Student Development and the Centre for Teaching, Learning and Technology.

The CLC, located in the restored core of the historic 1925 Main Library, offers a range of services to support learning, research, writing and technology use. The campus-wide Learning Centre website, found at <http://learningcommons.ubc.ca>, is a vital tool that students access to benefit from learning support resources, including tutoring, academic coaching and study toolkits.

The Learning Commons Student Advisory Committee was established in 2010 to offer a venue for students to bring forward issues and ideas related to the Chapman Learning Commons and the Learning Commons website. The committee's mandate was expanded in early 2011 to include items related to student learning on a Library-wide basis.

The Interim Director of the Learning Centre continued in his role as the Chair of the B.C. Digitization Coalition, which facilitates discussion regarding digitization strategies in communities across the province.

The Learning Centre regularly partners with groups to present events that explore a range of current issues. For example, it partnered with UBC Continuing Studies and worked with various UBC departments, including the Department of Asian Studies and the First Nations Studies Program, to develop the Lifelong Learning Series. The Learning Centre also partnered with the Vancouver Institute to present an illustrious speaker series.

The Robson Reading Series, put on by the Learning Centre and UBC Bookstore, presented readings and talks by esteemed Canadian authors at UBC and beyond. Events included fiction from Annabel Lyon and narratives from Michael Nicholl Yahgulanaas, who combines traditional Haida stories with Japanese-style manga comics.

UBC Library Report to Senate  
2010-2011

### **Chinese Canadian Stories**

One of the best examples of the Library's many engagement activities is the Chinese Canadian Stories portal ([www.chinesecanadian.ubc.ca](http://www.chinesecanadian.ubc.ca)), a collaborative project that features the legacies of Chinese Canadians who helped shape Canada. The project received a \$900,000 grant from Citizenship and Immigration Canada's Community Historical Recognition Program (CHRP), which was announced in August by Alice Wong, Parliamentary Secretary of Multiculturalism, during a visit to UBC's Vancouver campus. The final portal will launch in the fall of 2012 and provide a one-of-a-kind site with English, Chinese and French resources for students, researchers and teachers, along with learning resources for elementary and secondary teachers, and virtual experiences on portable interactive kiosks. A series of promotional events and workshops will be offered across Canada.

### **Partnerships**

Collaboration is key to success for many initiatives, and UBC Library is involved in an array of partnerships and projects. The Library is a member of various regional and national organizations, including the Canadian Association of Research Libraries, the Association of Research Libraries, the British Columbia Electronic Library Network and the BC Digitization Coalition.

### **Encouraging Diversity**

UBC Library presented its first "Living Library" event as a way to promote diversity, and share a broad range of views and opinions, in an interactive setting. This concept features real people, most of whom hold UBC connections, who are "lent out" to speak about their lives and experiences with interested users. UBC Library acknowledges the input and assistance from Douglas College and the Coquitlam Public Library for this special event.

UBC Library Report to Senate  
2010-2011

**The 21st-century research library: opportunities and challenges**

Fiscal 2011/12 promises to be another decisive year for UBC Library as it deals with issues of space, staff and technology. As noted earlier, the Library is in the midst of implementing an ambitious five-year strategic plan that will see the evolution of many existing services, programs and operations.

Four core service reviews will be undertaken, for Library Services and Information Technology, Technical Services, Reference Services and Circulation. While we anticipate some needed changes, we also acknowledge that uncharted areas lie ahead. The Library will need to adopt a flexible approach in order to meet shifting user needs, adapt to rapid technological change and help support *Place and Promise*.

The repurposing of space will be a priority, as we investigate how parts of the Library's vast print collection can be efficiently housed and accessed elsewhere. This, in turn, will provide us with opportunities to envision new and flexible spaces for students. Indeed, the Library will pursue the establishment of a Research Commons in Koerner Library with a goal of developing new user-centred spaces, services and technology. With a focus on graduate students and faculty in the humanities and social sciences, the space will support interdisciplinary research and collaboration.

UBC Library's digital agenda will benefit greatly from the opening of a new, innovative space to house the Digitization Centre. Priorities include the British Columbia Historical Newspapers Digitization Project, the British Columbia Bibliography Project and the development of digital preservation programs and services.

The creation and use of data in its myriad forms by faculty and researchers is increasing in academia. Accordingly, UBC Library will participate in an ARL (Association of Research Libraries) eScience Institute, along with several other universities across the US and Canada. This process will assist the Library to play a leadership role in terms of developing a strategic agenda for eScience support on campus. It is expected that a pilot project around data curation and other activities supporting data management for UBC's research communities will be implemented.

UBC Library Report to Senate  
2010-2011

UBC is transitioning to a new copyright environment, spurred in part by changes proposed by Access Copyright, an organization that collects copyright fees for publishers from postsecondary institutions. The Library will need to be actively involved to inform and support its users and the broader University community about changes to policies and procedures related to the copying and distribution of information.

As Co-Chair of the Scholarly Communications Steering Committee, spearheaded by UBC Library in 2010, I look forward to working with my other committee colleagues from across the University on topics regarding scholarship in the digital age. Priorities include the development of a University-wide position on open access, the impact of new forms of information creation and distribution on tenure and promotion, and a review of challenges facing university publishing.

These are inspiring times for UBC Library and, indeed, for all academic libraries that are defining their roles in the 21st century. As we pursue our paths and take on new directions and responsibilities, I look forward to working with the Senate Library Committee, an invaluable liaison between the Library and the broader academic community.

Finally, in 2011 I will take on an additional position as President of the International Federation of Library Associations and Institutions (IFLA). IFLA, founded in 1927 and headquartered in The Hague, includes more than 1,600 members from 120 countries. It is the only organization that speaks for library associations, institutions and librarians around the world (see [www.ifla.org](http://www.ifla.org) for more information). A Deputy University Librarian will be appointed to direct the Library when I am away for IFLA-related business.

This will be the first time that a Canadian will head IFLA, and it is a great honour to be elected to this international position. I look forward to using my experience as UBC's University Librarian to influence my vision for IFLA, and I hope to bring IFLA values and activities to Canada – and to UBC.

Ingrid Parent

University Librarian

UBC Library Report to Senate  
2010-2011

**APPENDIX A**

Heads and branch librarians; Library Operations Management Group

**Heads and Branch Librarians**

Art + Architecture + Planning – D. Vanessa Kam  
Asian Library – Eleanor Yuen  
Biomedical Branch Library – Dean Giustini  
Borrower Services, Circulation – Lynne Gamache  
Borrower Services, Interlibrary Loan – David Winter  
Chapman Learning Commons – Simon Neame; Julie Mitchell (effective December 2010)  
Collections – Jo Anne Newyear Ramirez  
Communications and Marketing – Linda Ong (effective August 2010)  
David Lam Management Research Library – Jan Wallace  
Education Library – Christopher Ball  
Hamber Library – Tricia Yu  
Humanities and Social Sciences Division – Peter D. James  
Irving K. Barber Learning Centre – Sandra Singh (resigned effective December 2010); Acting Head, Simon Neame  
Law Library – Sandra Wilkins  
Library Digital Initiatives – Allan Bell (effective September 2010)  
Library Systems and Information Technology – Renulfo Ramirez  
Music Library – Kirsten Walsh  
Rare Books and Special Collections – Ralph Stanton  
Robson Square Library – Leonora Crema  
Science & Engineering – Alethea Greenwood  
St. Paul's Hospital Library – Barbara Saint  
Technical Services – Maniam Madewan  
UBC Okanagan Library – Melody Burton  
University Archives – Chris Hives  
Woodward Library and Hospital Branch Libraries – Greg Rowell (resigned effective November 2010); Acting Heads, Teresa Lee, Kathy Hornby; Life Sciences Libraries – Interim Head, Kathy Hornby (effective February 2011)  
Xwi7xwa Library – Ann Doyle

**Library Operations Management Group**

University Librarian – Ingrid Parent  
Associate University Librarian, Collections – Jo Anne Newyear Ramirez  
Associate University Librarian, Planning and Community Relations – Leonora Crema  
Associate University Librarian, Public Services – Lea Starr  
Associate University Librarian, Library Systems and Information Technology – Renulfo Ramirez  
Director, Communications and Marketing – Linda Ong (commenced August 2010)  
Director, Finance and Facilities – Corey Sue  
Director, Human Resources – Deborah Austin  
Director, Irving K. Barber Learning Centre – Sandra Singh (resigned effective December 2010); Acting Director, Simon Neame  
Director, Library Digital Initiatives – Allan Bell (commenced September 2010)



UBC Library Report to Senate  
2010-2011

**APPENDIX B**

**Library Statistical Summary (includes UBC's Okanagan campus)**

	<b>2010-2011</b>	<b>2009-2010</b>
<b>Library Collections</b>		
Total Volumes	6,358,773	6,085,524
<b>Digital Collections</b>		
E-books*	875,670	551,333
E-journal titles**	157,545	90,612
clRcle (includes e-theses)	31,700	22,000
Digitization projects (pages, images, titles, files)	5,694,770	4,760,187
<b>Other formats</b>		
Archives (metres)	4,097	4,053
Audio/visual, cartographic, graphic	883,655	846,551
Microforms	5,310,799	5,290,452
<b>Services</b>		
<b>Teaching and Learning</b>		
Classes	1,288	1,354
Participants	35,941	34,055
Online classes	17	13
Online participants	4,167	3,521
Total questions answered	170,621	171,587
Online reference	18,591	15,667
Loans	2,041,785	2,197,871
In-person visits	3,946,457	4,085,389
Website visits	6,878,700	6,390,793
<b>Staff (FTE)</b>		
Librarians	86.45	86.35
Management and Professional (M&P)	38.04	32.7
Support Staff	161.01	166.75
Student employees	39.0	39.2
Total FTE All Staff	324.5	325.0

\*Number of catalogued titles

\*\*Journals accessible through Summon, UBC Library's discovery tool

UBC Library Report to Senate  
2010-2011

**APPENDIX C**

UBC Library Statement of Expenditures

Fiscal Year April 1, 2010 – March 31, 2011, Vancouver campus

<b>Year</b>	<b>Salaries</b>	<b>Benefits*</b>	<b>Collections</b>	<b>Other</b>	<b>Total</b>
2006/07**	14,928	N/A	14,671	3,748	33,347
2007/08	13,727	N/A	12,488	3,382	29,598
2008/09	15,291	N/A	15,030	4,120	34,441
2009/10	16,432	N/A	14,138	4,290	34,861
<b>2010/11</b>	<b>16,404</b>	<b>3,058</b>	<b>13,923</b>	<b>6,724</b>	<b>40,109</b>

**\*Benefit funding and expenses were transferred to UBC Library in 2010/11. These benefit charges were paid by UBC Finance prior to 2010/11.**

**\*\*Includes UBC Vancouver and UBC Okanagan; aside from 2006/07, financial reporting includes results solely for UBC Vancouver**

**Scope of financial information**

The funds included in this financial report are:

- General purpose operating funds
- Fee for service funds
- Specific purpose funds
- Endowment funds

UBC Library Report to Senate  
2010-2011

**APPENDIX D – FRIENDS OF THE LIBRARY AND THE IRVING K. BARBER LEARNING CENTRE**

The following donors contributed gifts between April 1, 2010 and March 31, 2011. UBC Library strives to ensure the accuracy of this list – if there are omissions or updates, please contact the Library Development Office at 604-827-4112.

**President's Circle (Lifetime Contribution, \$250,000 and above)**

Mark Achbar

**Chancellor's Circle (Lifetime Contribution, \$25,000 to \$249,999)**

Anonymous

Wallace B. Chung

Estate of William C. Gibson

Hamber Foundation

ITF MC Leaseholds Ltd.

Estate of Toni Onley

David T. Suzuki

**Wesbrook Society (Annual Contribution, \$1,000 to \$24,999)**

Anmar Fund

Anonymous

Mike Apsey

S. Tremaine Arkley

Franc Boltezar

Canadian Council of Archives

Joanne Caple

Sandra L. Cawley

Y. Chu

Columbia Basin Trust

Sharon M. Crabtree

Robert K. Dent

Allan S. Donsky

David Drazin

Estate of Oenone Judith Dundas

Daniel G. Foster

Ethel M. Fulton

Frederick Greer Charitable Remainder Trust No. 1

Hartley & Marks Publishers Inc.

Andrew Hinds

John F. Howes

Ronald A. Jobe

Clive L. Justice

John S. Keenlyside

Kuyzah Kim

Joy Kogawa

Sam T. Kwauk

Jenifer C. Liew

Henry Luck

UBC Library Report to Senate  
2010-2011

Mary L. MacDonald  
Parviz Maghsoud  
Carolyn A. Malchy  
Elizabeth Malcolm  
George L. Malpass  
H. Edward McLean  
Patricia J. Montpelier  
Sarah Neale  
Donald G. Newton  
Cornelia H. Oberlander  
Donald I. Ourom  
Douglas D. Paterson  
Vera Pech  
Port Alberni Shipping Co. Ltd.  
Potters Guild of B.C.  
James A. Rainer  
Andres Resto  
Estate of Doris Kathleen Shadbolt  
Ursula M. Schmelcher  
Heather Spears  
Spectra Energy  
John E. Stainer  
Ralph J. Stanton  
Diana Sullivan  
Theresa Thomas  
Shui Y. Tse  
Roland Whittaker Charitable Trust  
Estate of Sonia Williams

**Friends (Annual Contribution, \$500 to \$999):**

Elizabeth Anda  
Gordon R. Ashworth  
Ivan Avakumovic  
G. Pat Blunden  
Laurence L. Bongie  
John H. Bowles  
Marjory Bromhead  
Tin L. Chan  
Janice Chapman  
Catherine A. Clark  
Gerry Clarke  
Bruce P. Dancik  
Santoso Danudjaja  
Theresa Dietrich  
D. Bruce Dyck  
Bruce Frankard  
Edward B. Freeman  
Richard D. French

UBC Library Report to Senate  
2010-2011

Atsuko Fukunaga  
Kathleen Giffin  
Sean D. Gilbert  
Goreff/Neuwirth Charitable Trust  
James H. Goulden  
Ronald A. Greene  
Jean M. Groves-Sordi  
Chantal Hilton  
Don Hopkins  
John Kastelic  
Kazutoshi Komiya  
Michael Laine  
Peter Lannon  
Michael LeRoss  
David G. Malaher  
Dr. Maureen O'Brien Professional Corp.  
James M. Orr  
Mark Robinson  
Robert S. Rothwell  
Lois P. Smith  
Carmen Uifalusi  
Len Vandenberg  
Steve Wang  
Lorraine Whale  
Jadeene Wheaton

UBC Library Report to Senate  
2010-2011

**APPENDIX E**

Grant Funding – 2010/11

**Columbia Basin Trust**

\$3,000 for University Archives.

**Mark Achbar**

\$4,600 for University Archives.

**UBC Bookstore**

\$5,000 for the Robson Square Reading Series.

**David Drazin**

\$6,185 for cataloguing of donations to Rare Books and Special Collections (RBSC).

**Canada Council for the Arts**

\$6,400 for the Robson Square Reading Series.

**Anonymous**

\$10,000 for Asian Library renovation.

**Sharons Credit Union**

\$10,000 for the Korean Canadian Heritage Archive database project, Asian Library.

**Estate of Oenone Judith Dundas**

\$10,260 for the maintenance of Renaissance Studies books.

**Korean Foundation**

US\$4,500 for the Korean Studies e-Resources program, Asian Library; US\$20,000 yearly contribution for Korean collections expansion, Asian Library.

**MC Leaseholds Ltd.**

\$25,000 for junior archivist for Bick Lee Collection.

**Hamber Foundation**

\$25,000 for the last instalment of a five-year grant for RBSC cataloguing.

**BCCampus Online Program Development Fund**

\$25,407 (second instalment) for the Digital Tattoo project.

**Wallace B. Chung**

\$16,470 for student hiring, summer 2010, by RBSC; \$25,000 for changes to the Chung Room.

**UBC Classroom Services**

\$50,000 for the Woodward lower level renovation.

**VP Research**

UBC Library Report to Senate  
2010-2011

\$25,512 for TLEF Awards 2010/11 – online learning opportunities for commuter and distance education students; \$32,300 for TLEF Awards 2010/11 – co-curricular learning tools assessment, evaluation and development for a business school learning commons.

**Department of Citizenship and Immigration**

\$448,741 for the Chinese Canadian Stories project.